



भारतीय लोक प्रशासन संस्थान

इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110002

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI - 110002 (INDIA)

Short Notice Inviting Quotation

30/06/2026

M/s _____

Subject: - Servicing, Installation & commissioning of Bosch CCS-1000 D Conference System

Sir,

Sealed quotations are invited from reputed firms on behalf of the Director General IIPA for the above work in IIPA. Interested Company/Firm/Contractor may drop the quotation in the Tender Box in the Room of Executive Engineer by 07/07/2026 up to 3.00 PM. and shall be opened by the Committee constituted for the purpose. The rates quoted should be clearly mentioned with taxes. The details of the work are following:-

S.No.	Item Description	Unit	Qty.	Rate	Amount
1	Bosch-LBB 4116 Extension Cable, 5 Meter terminated with connectors for Conference System CCS 1000 D	Each	5		
2	Bosch-LBB 4116 Extension Cable, 15 Meter terminated with connectors for Conference System CCS 1000 D	Each	1		
3	XLR Male to Female 3-Pin microphone cable-15m	Each	1		
4	2-core Speaker cable	Meter	20		
5	Shure CVG18RS-B/C Gooseneck Condenser Microphone (with On-Off Switch) for Podium	Each	4		
6	Charges for Servicing, Installation, commissioning of Bosch CCS-1000 D Conference System	L.S.	1		
Total					
GST					
Grand Total					

Amount in Words: _____

Terms and Conditions :-

1. The Institute has right to reject any or all the quotations without assigning reasons.
2. The rates should be clearly mentioned inclusive of all the taxes.
3. The firm shall inspect the site of work before quoting in order to be aware about the quantity of all kinds of cables and connectors required and site conditions.
4. The bidder has to submit an interest free EMD of Rs. 6500/- only in the shape of Account Payee Demand draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any Commercial Banks in favour of INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, payable at New or through on line mode in Bank Account No.18200100002699, IFSC Code- UCBA0001820, UCO Bank, IIPA Branch, NewDelhi-110002.
(EMD submission exempted from bidder(s), as per Govt. Policy).
5. The EMD of unsuccessful bidders will be refunded within 30 days of award of the work and the EMD of the successful bidder will be retained & will be paid after completion of the work.
4. The bid shall remain valid for the period of 75 days.
5. Completion time for work is 5 days from the issue of work order.
6. Penalty 0.01% of the awarded amount per day, subjected to maximum 10% shall be charged, in case the work is not completed on time.
7. Payment will be made after completion of the work satisfactorily.
8. Any relevant work required for installation of the Conference System, preparing of space is deemed to be included in the scope of work.
9. 5 % security will be withheld for 1 year after satisfactory completion of the job as defect liabilities.
10. Other taxes as applicable will be deducted at source.
11. The firm will have to submit O.E.M. warranty card/certificate for genuineness of the product along with their bill after completion of the work.

For any clarifications about the work, Contractor may contact "Electrical Supervisor, 2nd floor of IIPA Office Building, tel. 23468399.

Yours Sincerely,


(Ashok Sharma) 30/06/2026
Electrical Supervisor