

IIPA;

AND WHEREAS the objectives and style of functioning of both the organizations are the same having similar broad objectives, it is obvious that closer cooperation between these two institutions will enhance the capacities of both by mutual understanding and sharing of accumulated institutional experience in order to better perform its given responsibilities.

AND WHEREAS the Indian Institute of Public Administration (IIPA), New Delhi, and the Assam Administrative Staff College (AASC), Khanapara, Guwahati, are both pivotal institutions in the realm of public administration and civil service training in India. An MoU (Memorandum of Understanding) between these two institutions can significantly enhance administrative training for civil servants in Assam. This collaboration can leverage their respective strengths to address regional needs, improve administrative efficiency, and foster professional development.

AND WHEREAS it is also felt that enhanced cooperation and sharing of domain knowledge would greatly benefit Assam Civil Service Officers undergoing various training courses at AASC besides other Government functionaries;

AND WHEREAS it is considered further necessary to strengthen co-operation between the Parties herein through faculty exchange, sharing experiences, best practices and knowledge in the area of academics and capacity building of Trainers and functionaries of AASC so that better output can be disseminated to the trainees;

AND WHEREAS to further the objectives enumerated above, it has been decided to raise the level of cooperation and interaction between IIPA and AASC including, but not restricted to, exchange of faculties, institutional knowledge and introduction to emerging trends in the highly skilled domain of personnel training with the objective of creating a pool of human resource with diverse skills and capabilities;

AND WHEREAS it is also considered necessary to collaborate in the academics and capacity building which is expected to gains for both the Institutes shall be several and equal without any financial liability on either of the Institutes;

NOW THEREFORE the Parties have reached the following Memorandum of Understanding:



2025/03/03
2025/03/03

ARTICLE 1: OBJECTIVE

The objective of this Memorandum of Understanding (hereinafter referred to as the "MoU") is to establish a healthy framework for co-operative institutional relation to encourage and promote co-operation in the area of the capacity building of the ACS officers and officials of various departments of Government of Assam.

ARTICLE 2: AREAS OF CO-OPERATION

The Parties herein will endeavor to carry out the following terms and conditions consisting of mutual exchanges and co-operative activities under this MoU which consist of:

Collaboration for all related activities which include:

1. **CURRICULUM DEVELOPMENT AND TRAINING PROGRAMS:** Including Joint Program Design Conduct & Customized Workshops and Seminars
2. **KNOWLEDGE SHARING AND BEST PRACTICES:** Faculty exchange; Guest Lectures and Training Sessions, Exchange Programs for Trainees
3. **RESEARCH AND POLICY ANALYSIS:** Including Collaborative Research Projects & Policy Advisory Services
4. **CAPACITY BUILDING INITIATIVES:** Leadership Development & Skill Enhancement for Civil Servants
5. **JOINT CONFERENCES, SYMPOSIA & WORKSHOPS:** Organize Conferences & Publishing Collaborative Work
6. **SHARING OF FACILITIES AND LOGISTICS:** Of both institutions for Administrative Training related purposes.
7. **SHARING OF BEST PRACTICES AND DOCUMENTATION OF CASE STUDIES.**

ARTICLE 3: JUSTIFICATION

An MoU between the Indian Institute of Public Administration and the Assam Administrative Staff College can create a robust framework for enhancing administrative training and capacity building for civil servants in Assam. By combining IIPA's national expertise with AASC's regional knowledge, the collaboration can address specific local needs while promoting effective governance and administrative excellence. This partnership will not only benefit the civil servants in Assam but also contribute to the broader goal of improving public administration across India.



Handwritten notes: 27/08/2025, 10/03/2025

ARTICLE 4: IMPLEMENTATION

The Parties shall hold periodical consultations amongst themselves as deemed necessary for implementing this MoU.

For the implementation of this MoU, the Parties shall designate one nodal officer each within one month of the commencement of this MoU to draw up the procedures, plan and strategy of recommended programmes of co-operation with a view to achieving the objective of the MoU.

Specific details of procedures and programmes and financials for exchange and co-operative activities will be decided in a manner to be separately agreed upon by the Parties in future.

This MoU may be amended at any time by written mutual consent of both the parties subsequent to the 15 days' notice.

This MoU may be terminated by either party by the provision of written notice of termination not less than six months prior to the termination date.

The termination of this MoU shall not affect the rights or obligations of either party regarding any binding offer or firm obligations approved and agreed to either party prior to the termination date.

ARTICLE 5: SETTLEMENT OF DIFFERENCES

If any provision of this Memorandum is held by any court or other competent authority to be illegal, void or unenforceable or in part, this MoU shall continue to be valid as to the other provisions independent of the effected provisions. Any differences arising out of the interpretation, application and implementation of this MoU shall be settled amicably through consultations and negotiations among the Parties themselves.

5/08/2025
10/03/2025
10/03/2025

ARTICLE 6: AMENDMENT

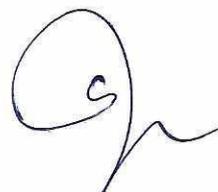
This MoU can be reviewed or amended at any time by mutual written consent by the Parties. Such reviews or amendments shall come into force on such date as may be determined by the Parties and shall form an integral part of this MoU.

ARTICLE 7: ENTRY INTO FORCE, DURATION AND TERMINATION

1. This MoU shall come into force on the date of its execution.



2. This MoU shall remain into force for a period of 5 (five) years from the date of signing of the same and thereafter it will be renewable with the mutual written consent of the Parties;
3. Either Party may terminate this MoU at any time by giving written notification at least six months prior to the intended date of termination.
4. The Termination of this MoU shall not affect the validity and duration of any ongoing programmes or activities made prior to the termination of this MoU until the completion of such programmes or activities.

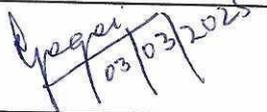
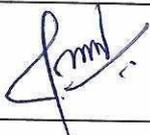
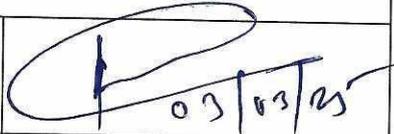
A handwritten signature in black ink, consisting of a large, stylized letter 'G' followed by a horizontal line and a small flourish.

By *gpa*
03/03/2025

IN WITNESS WHEREOF, the undersigned being duly authorized hereto, have signed this MoU.

Signed at Assam Administrative Staff College, Khanapara, Guwahati-22 on 3rd of March 2025 in English Language.

IN WITNESS WHEREOF, the parties hereunto set their hands and seals and executed this Memorandum of Understanding (MoU) as of the date of signing of this Memorandum of Understanding (MoU):

First Party		Second Party	
Office of the Director of Training, Assam Administrative Staff College, ARTPPG Department Signed and Delivered by		Indian Institute of Public Administration, New Delhi Signed and Delivered by	
Signature		Signature	
Name of the Signatory	Smti. Riju Gogoi, IAS	Name of the Signatory	Shri Surendra Nath Tripathi
Designation	Director of Training, AASC	Designation	Director General, IIPA
Date	03-03-2025	Date	03-03-2025
Witness 1		Witness 2	
Signature		Signature	
Name of the Signatory	Shri Mahmood Hassan, IAS	Name of the Signatory	Shri Amitabh Ranjan
Designation	Commissioner & Secretary, ARTPPG Deptt	Designation	Registrar, IIPA
Date	03-03-2025	Date	03-03-2025