

**AGENDA FOR THE THREE HUNDRED  
AND TENTH MEETING  
OF THE EXECUTIVE COUNCIL**



**OCTOBER 25, 2018  
(4.00 P.M.)**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

The Three Hundred and Tenth Meeting of the Executive Council of the Indian Institute of Public Administration will be held on **October 25, 2018 at 4.00 p.m.** in the Conference Hall of the Institute. The Agenda for the Meeting will be as follows:

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**T. CHATTERJEE  
DIRECTOR &  
MEMBER-SECRETARY**

**MEMBERS, EXECUTIVE COUNCIL**

**Item No.310.1      Grant of leave of absence to Members.**

**Item No.310.2 (a) Confirmation of the Minutes of the 309<sup>th</sup> meeting of the Executive Council held on 20<sup>th</sup> September 30, 2018.**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

**Minutes of the 309<sup>th</sup> meeting of the Executive Council  
held on 20<sup>th</sup> September, 2018 at 4.00 p.m.**

**PRESENT**

- |     |  |   |                             |
|-----|--|---|-----------------------------|
| 1.  | <b>Shri T.N. Chaturvedi</b>  | - | <b>Chairman</b>             |
| 2.  | Shri Shekhar Dutt  | - | Vice President              |
| 3.  | Shri Neeraj Singhal, Director - Representing C.E.O., NITI Aayog                  |   |                             |
| 4.  | Shri A.N.Narayanan, Dy. Secretary (Trg.)-Representing Secretary, Personnel, DoPT |   |                             |
| 5.  | Shri R.K. Kureel, Dy. Secretary, Dept. of Exp. – Representing Secretary (Exp.)   |   |                             |
| 6.  | Prof. Ramanjit Kaur Johal – Representating Vice Chancellor, Panjab Univ.         |   |                             |
| 7.  | Prof. N. Lokendra Singh – Chairman, Manipur Regional Branch                      |   |                             |
| 8.  | Dr. Vijay S. Singh – Hony. Secretary, Maharashtra Regional Branch                |   |                             |
| 9.  | Prof. Digambar Sathapathy - Vice Chairman, Odisha Regional Branch                |   |                             |
| 10. | Dr. G. Radhakrishna Kurup – Hony. Secretary, Kerala Regional Branch              |   |                             |
| 11. | Prof. K.K. Pandey  | ] | Faculty Representatives     |
| 12. | Dr. Girish Kumar   | ] |                             |
| 13. | Dr. T. Chatterjee  | - | Director & Member-Secretary |

Shri Amitabh Ranjan, Registrar and Shri O.P. Chawla, Dy. Registrar (F&A) were also present.

**Item No.309.1 Grant of leave of absence to Members.**

All members were present.

**Item No.309.2 (a) Confirmation of the Minutes of the 308<sup>th</sup> meeting of the Executive Council held on February 16, 2018.**

The minutes as circulated, were confirmed.

**(b) Action taken on the minutes referred to above.**

The action taken report was approved.

**Item No.309.3 Draft office replies on suggestions/observations made by members in the AGM held on October 11, 2017.**

The Executive Council considered and approved the office replies on the suggestions/observations made by the members in the AGM held on October 11, 2017.

**Item No.309.4      Draft office replies on the suggestions/observations made by the Office Bearers of the Regional and Local Branches in its meeting held on October 11, 2017.**

The Executive Council considered and approved the office replies on the suggestions/observations made by the office bearers of the Regional and Local Branches in its meeting held on October 11, 2017.

Prof. Lokendra Singh wanted to know about the status of Court cases and action regarding the future elections. The Director apprised the members that the Court cases came up in hearing on 13<sup>th</sup> September but the Hon'ble High Court of Delhi has given 17<sup>th</sup> May, 2019 as the next date for hearing. So till then, it is not in our hands to take any decision regarding elections or related matters.

**Item No.309.5      Removal of members in arrears for more than two years (2016 & 2017) from the roll of membership of the Institute under Rule 35(1).**

The Executive Council approved that the defaulting 23 Annual Members and 2 Corporate Members be removed as per agenda item.

Prof. Digambar Sathapathy, Vice Chairman, Odisha Regional Branch enquired about opening of new membership of IIPA. The Director explained that the Executive Council has placed a moratorium on admission of new Life members as admitting new Life members will eventually affect the voters list which would be against the spirit of the interim order of the Hon'ble Delhi High Court which has stayed all action on the decision of the General Body regarding elections to the Executive Council. However, Associate/Student membership is open as they are not voters and we have sent the applications received for Associate/Student membership to the respective Branches for sending recommendations to IIPA Hqrs. However, very few Branches have responded and sent recommendations so far.

The Chairman clarified that the Associate membership may be converted to Life membership for eligible candidates in course of time when the moratorium on Life membership is lifted. In the meantime, we should not do anything which may be construed as contrary to the orders of the Hon'ble High Court of Delhi. The Chairman also clarified that we want the things to be resolved but the matter is not in our hands. The Chairman apprised the members that follow up action on the DoPT Committee Report is still awaited and he urged the representative from the DoPT to kindly look into the matter.

Meanwhile Prof. Lokendra Singh conveyed that the members are extremely impressed with the performance of the Institute in terms of training programmes conducted, research studies undertaken both in quantity as well as quality and improvement in financial position. The Chairman also conveyed that the horizon of subjects and themes covered by training programmes conducted at IIPA has broadened appreciably which is evident by going through the topics covered. The Chairman also conveyed that the ambit of research studies undertaken at IIPA has also enhanced in recent years and Director and his team of faculty and officers should be complimented for this.

**Item No.309.6          Draft Annual Report for 2017-2018.**

The Director thanked the Chairman and Prof. Lokendra Singh for their comments. He mentioned that the draft Annual Report is ready for perusal of the members. He added that if the members approved the draft Annual Report, the report will be securitized once again for any possible errors before printing and sending to IIPA members.

The Director apprised the members of the broad items about the report. He conveyed that IIPA has further reduced its deficit from Rs.65.23 lakhs in 2016-17 to Rs.50.79 lakhs this year. In 2017-18 IIPA has conducted 107 training programmes, the highest number ever as well as earned a gross income of Rs.16.23 crores. The Institute has trained around 5400 officers in 2017-18. He also apprised that IIPA is now involved in mid career training programmes (MCTP) of many central services like IRS (IT), IRS (Custom & Excise) and Indian Defence Accounts Service.

IIPA has been instrumental in conducting two National Consultations under the aegis of Hon'ble Vice President of India and President, IIPA Shri M. Venkaiah Naidu. These engagements were one on 'Strengthening Local Self Government' at Hyderabad in March, 2018 and another on 'Sustainable Agriculture and Enhancing Farmers Income' in June, 2018 at Pune.

The Director also updated the members in that the Land and Development Office has finally granted a provisional NOC to IIPA for redevelopment of its campus after long and sustained efforts of the Registrar, IIPA. The Director and the Registrar went to meet the Hon'ble Minister for Housing and Urban Affairs Shri Hardeep Puri as well as the Secretary,

Housing and Urban Affairs Shri D.S. Mishra and pursued the matter continuously which has now resulted in the grant of provisional NOC to IIPA. The NBCC has been provided with the provisional NOC in order to obtain approvals from Local Bodies/Regulatory Authorities for the start of the redevelopment process of IIPA campus.

The Chairman, IIPA met the Hon'ble President of India Shri Ram Nath Kovind ji and requested him to lay the foundation stone for the new building of IIPA which the Hon'ble President has graciously accepted. The Chairman, IIPA has requested the Hon'ble President to grant some time to meet our 44<sup>th</sup> APPPA participants to which the President has also agreed. We have sent the letter to the Secretary to Hon'ble President of India to grant time for a meeting of the Hon'ble President with the 44<sup>th</sup> APPPA participants.

The Chairman has apprised the members that the existing building of IIPA was inaugurated by the then President of India Dr. Rajendra Prasad. As such, it would be quite apt if the present President of India lays the foundation stone for the new building of IIPA. So he requested the President for the same and the President has readily agreed to it. Once the approvals from Local Bodies/Regulatory Authorities are in place, we would invite the President for laying down the foundation stone.

Shri Shekhar Dutt ji complimented the IIPA team for the efforts taken regarding redevelopment of IIPA campus and suggested that the process should be expedited. The Chairman concurred that the process of redevelopment should be expedited. He thanked the Registrar, the Director and Prof. K.K. Pandey for their sustained efforts in this regard.

The Chairman apprised that the Hon'ble Prime Minister of India also agreed to meet the APPPA participants but the dates could not be finalized due to his heavy schedule. However, the meeting with the Prime Minister can be organized for the present APPPA and he can speak to the Prime Minister regarding the same.

The Director also apprised the members that the Parliamentary Standing Committee invited IIPA again this year to make a presentation on demands for Grants along with LBSNAA, Mussoorie and ISTM. The Parliamentary Standing Committee has also recommended for the implementation of the 7<sup>th</sup> Pay Commission in IIPA and advised the Government to release the required grant to IIPA for the same. The Director thanked the

DoPT and Deptt. of Expenditure for their support in the implementation of 7<sup>th</sup> Pay Commission at IIPA and hoped that it would be soon.

With this the Executive Council approved the draft Annual Report 2017-2018 for adoption by the General Body.

**Item No.309.7      Balance-sheet and Audited Statement of Accounts for 2017-2018 together with the Report of the Chartered Accountants.**

The Executive Council approved the Balance Sheet and Audited Statement of Accounts for 2017-2018 together with the Report of the Chartered Accountants for adoption by the General Body at its Annual Meeting scheduled to be held on 26<sup>th</sup> October, 2018.

**Item No.309.8      `Paul H. Appleby Award' for Distinguished Services to IIPA and to Public Administration.**

It was informed that thirty nominations were received for the Paul H. Appleby Award from previous Awardees, E.C. Members and Chairman, IIPA. A duly constituted committee comprising of Shri Shekhar Dutt, the Director, Prof. V.K. Sharma and Prof. K.K. Pandey scrutinized the nominations and shortlisted the following eight names for the Award.

1. Shri S.G. Kale
2. Prof. Upendra Baxi
3. Prof. Nand Dhameja
4. Prof. A. Ranga Reddy
5. Shri R.C. Tripathi
6. Dr. Vivek K. Agnihotri
7. Dr. P.R. Dubhashi
8. Shri B.N. Yugandhar

The Chairman conveyed that while going through the members' profile, he forgot one name that is of Shri Ajit Kumar Doval, IPS (Retd.) the present National Security Adviser (NSA) of India. As an IIPA Life Member, he deserves this Award. The Chairman thanked Shri Shekhar Dutt and the committee members for selecting the Awardees. The Chairman also conveyed that the membership list should be prepared in a proper manner preferably region wise or state wise and the names of expired members should be removed from the list.

The Director apprised that we continuously request our Regional and Local Branches to inform IIPA Hqrs. about expired members as well as change of contact details of members but the response from the Branches is scant and mostly silent. We have requested the members through a series of notifications for updating the contact details like address, mobile

numbers and e-mail IDs but only around 3100 members out of the originally listed 11,000 members have responded with their contact details.

Prof. Lokendra Singh suggested that we should take this 3100 members as the core members of IIPA. Shri Shekhar Dutt commented that there may be many ghost members also in the list of 11,000 members. The Director said that we do not have the kind of resources required to hire private investigators and physically validate all the members. It is also a very tedious process to remove the members who have not responded for updation of their contact details though very necessary.

Shri A.N. Narayanan, Dy. Secretary (Trg.) DoPT suggested that the Regional/Local Branches may be requested to verify the members by making a door to door survey.

The Chairman commented that IIPA seems to be losing touch with members. Earlier newsletters were sent to members and IIPA was also subscribed by members at subsidized rates but after collaboration with SAGE, the cost of IIPA has become high for members. The Director apprised that we are sending newsletters through e-mails and uploading it on our website regularly and many members have appreciated this. The cost of subscription for IIPA has also been reduced for members by negotiating with SAGE. In the meantime, quality of IIPA has gone up tremendously and IIPA has started getting foreign clientele especially in the U.K. and U.S.A.

The Chairman commented that there is another journal of IIPA i.e. Documentation in Public Administration (DPA). He enquired whether the DPA can also be sent to members online and asked to check this possibility.

With this, the Executive Council approved the following nine names of IIPA members for Paul H. Appleby Award 2018.

1. Shri S.G. Kale
2. Prof. Upendra Baxi
3. Prof. Nand Dhameja
4. Prof. A. Ranga Reddy
5. Shri R.C. Tripathi
6. Dr. Vivek K. Agnihotri
7. Dr. P.R. Dubhashi
8. Shri B.N. Yugandhar
9. Shri Ajit Kumar Doval

**Item No.309.9      A brief report on the important activities of the Institute during April-August, 2018 relating to (a) Training Programmes and (b) Status of Research Projects.**

Noted. The Chairman appreciated the diverse subject areas covered through the training programmes conducted by IIPA. Shri Neeraj Singhal, Director, NITI Aayog desired to know the profile of the 5400 Officers trained in 2017-18. The Director informed that those were mostly Government Officers from the Centre and States and a few Corporate Sector Managers.

During discussion on ongoing research, the Chairman desired to know how IIPA conducts research when there is no grant received in some research projects. The Director explained that in most of the cases, first instalment is received and the research project is started. However, since almost all the research work is conducted for Government Departments, there are one or two instances when we have to start work due to timeline of the projects. In some cases, the grant is received late and we have to pursue for months.

Prof. Sathapathy conveyed that he visited the Consumer Cell and had been very impressed by its work and publications. The Director responded that IIPA Consumer Cell is doing a great work and recently Prof. Suresh Misra, the Coordinator of Centre for Consumer Studies IIPA was invited by the Google Headquarter in Mountain View, California, USA for their conference. Prof. Ramanjit Johal desired to know whether the software of NCH had been developed by IIPA itself. The Director responded that the software was developed by the client Ministry in consultation with NIC.

Shri Vijay Satbir Singh apprised that there is lot to do in real estate sector after the implementation of RERA Act. In Maharashtra, there has been great work done after the implementation of the MAHARERA and more than 50% of real estate projects have been registered in Maharashtra. The Chairman desired that somebody should visit and try to study the case in Maharashtra and prepare a paper on this as this sector needs high attention due to the persisting problems of flats/homes not been completed by builders and possession not given. Prof. K.K. Pandey responded that IIPA organized a conference on RERA in February. Shri Vijay Satbir Singh conveyed that IIPA and Maharashtra Regional Branch can collaborate in this field. Shri Shekhar Dutt commented that consumers who cannot transact

online should not be overlooked and adequate provisions should be there so that they can transact offline easily.

**Item No.309.10      Items to Report:**

**(i) Retirement of Faculty/Staff.**

Noted.

**(ii) Faculty relieved from the services of the Institute.**

Noted.

**(iii) Foreign visits of Faculty.**

Noted.

The Chairman conveyed that the foreign visits show the reach of IIPA and also the kind of work and experience which would bear fruit in course of time.

The meeting ended with a vote of thanks to the Chair.

**T. CHATTERJEE  
DIRECTOR &  
MEMBER-SECRETARY**

**T.N. CHATURVEDI  
CHAIRMAN**

**Item No.310.2 (b) Action taken on the minutes of the 309<sup>th</sup> meeting of the Executive Council held on 20<sup>th</sup> September, 2018.**

<p align="center"><b>Minutes of the 309<sup>th</sup> Meeting of the Executive Council</b></p>	<p align="center"><b>Action Taken</b></p>
<p><b>Item No.309.2 (a) Confirmation of the Minutes of the 308<sup>th</sup> meeting of the Executive Council held on February 16, 2018.</b></p> <p>The minutes as circulated, were confirmed.</p> <p><b>(b) Action taken on the minutes referred to above.</b></p> <p>The action taken report was approved.</p>	
<p><b>Item No.309.3 Draft office replies on suggestions/observations made by members in the AGM held on October 11, 2017.</b></p> <p>The Executive Council considered and approved the office replies on the suggestions/observations made by the members in the AGM held on October 11, 2017.</p>	<p>The approved office replies has since been sent to the members.</p>
<p><b>Item No.309.4 Draft office replies on the suggestions/observations made by the Office Bearers of the Regional and Local Branches in its meeting held on October 11, 2017.</b></p> <p>The Executive Council considered and approved the office replies on the suggestions/observations made by the office bearers of the Regional and Local Branches in its meeting held on October 11, 2017.</p> <p>Prof. Lokendra Singh wanted to know about the status of Court cases and action regarding the future elections. The Director apprised the members that the Court cases came up in hearing on 13<sup>th</sup> September but the Hon'ble High Court of Delhi has given 17<sup>th</sup> May, 2019 as the next date for hearing. So till then, it is not in our hands to take any</p>	<p>The approved office replies has since been sent to the Branches.</p>

decision regarding elections or related matters.

**Item No.309.5 Removal of members in arrears for more than two years (2016 & 2017) from the roll of membership of the Institute under Rule 35(1).**

The Executive Council approved that the defaulting 23 Annual Members and 2 Corporate Members be removed as per agenda item.

Prof. Digambar Sathapathy, Vice Chairman, Odisha Regional Branch enquired about opening of new membership of IIPA. The Director explained that the Executive Council has placed a moratorium on admission of new Life members as admitting new Life members will eventually affect the voters list which would be against the spirit of the interim order of the Hon'ble Delhi High Court which has stayed all action on the decision of the General Body regarding elections to the Executive Council. However, Associate/Student membership is open as they are not voters and we have sent the applications received for Associate/Student membership to the respective Branches for sending recommendations to IIPA Hqrs. However, very few Branches have responded and sent recommendations so far.

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Meanwhile Prof. Lokendra Singh

The names of the Annual and Corporate Members have been removed from the membership roll.

conveyed that the members are extremely impressed with the performance of the Institute in terms of training programmes conducted, research studies undertaken both in quantity as well as quality and improvement in financial position. The Chairman also conveyed that the horizon of subjects and themes covered by training programmes conducted at IIPA has broadened appreciably which is evident by going through the topics covered. The Chairman also conveyed that the ambit of research studies undertaken at IIPA has also enhanced in recent years and Director and his team of faculty and officers should be complimented for this.

**Item No.309.6 Draft Annual Report for 2017-2018.**

The Director thanked the Chairman and Prof. Lokendra Singh for their comments. He mentioned that the draft Annual Report is ready for perusal of the members. He added that if the members approved the draft Annual Report, the report will be securitized once again for any possible errors before printing and sending to IIPA members.

The Director apprised the members of the broad items about the report. He conveyed that IIPA has further reduced its deficit from Rs.65.23 lakhs in 2016-17 to Rs.50.79 lakhs this year. In 2017-18 IIPA has conducted 107 training programmes, the highest number ever as well as earned a gross income of Rs.16.23 crores. The Institute has trained around 5400 officers in 2017-18. He also apprised that IIPA is now involved in mid career training programmes (MCTP) of many central services like IRS (IT), IRS (Custom & Excise) and Indian Defence Accounts Service.

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The Annual Report 2017-2018 has since been sent to members of IIPA.

'Strengthening Local Self Government' at Hyderabad in March, 2018 and another on 'Sustainable Agriculture and Enhancing Farmers Income' in June, 2018 at Pune.

The Director also updated the members in that the Land and Development Office has finally granted a provisional NOC to IIPA for redevelopment of its campus after long and sustained efforts of the Registrar, IIPA. The Director and the Registrar went to meet the Hon'ble Minister for Housing and Urban Affairs Shri Hardeep Puri as well as the Secretary, Housing and Urban Affairs Shri D.S. Mishra and pursued the matter continuously which has now resulted in the grant of provisional NOC to IIPA. The NBCC has been provided with the provisional NOC in order to obtain approvals from Local Bodies/Regulatory Authorities for the start of the redevelopment process of IIPA campus.

The Chairman, IIPA met the Hon'ble President of India Shri Ram Nath Kovind ji and requested him to lay the foundation stone for the new building of IIPA which the Hon'ble President has graciously accepted. The Chairman, IIPA has requested the Hon'ble President to grant some time to meet our 44<sup>th</sup> APPPA participants to which the President has also agreed. We have sent the letter to the Secretary to Hon'ble President of India to grant time for a meeting of the Hon'ble President with the 44<sup>th</sup> APPPA participants.

The Chairman has apprised the members that the existing building of IIPA was inaugurated by the then President of India Dr. Rajendra Prasad. As such, it would be quite apt if the present President of India lays the foundation stone for the new building of IIPA. So he requested the President for the same and the President has readily agreed to it. Once the approvals from Local Bodies/Regulatory Authorities are in place, we would invite the President for laying down the foundation stone.

Shri Shekhar Dutt ji complimented the IIPA team for the efforts taken regarding redevelopment of IIPA campus and suggested that the process should be expedited. The Chairman concurred that the process of redevelopment should be expedited. He thanked the Registrar, the Director and Prof. K.K. Pandey for their sustained efforts in this regard.

The Chairman apprised that the Hon'ble Prime Minister of India also agreed to meet the APPPA participants but the dates could not be finalized due to his heavy schedule. However, the meeting with the Prime Minister can be organized for the present APPPA and he can speak to the Prime Minister regarding the same.

The Director also apprised the members that the Parliamentary Standing Committee invited IIPA again this year to make a presentation on demands for Grants along with LBSNAA, Mussoorie and ISTM. The Parliamentary Standing Committee has also recommended for the implementation of the 7<sup>th</sup> Pay Commission in IIPA and advised the Government to release the required grant to IIPA for the same. The Director thanked the DoPT and Deptt. of Expenditure for their support in the implementation of 7<sup>th</sup> Pay Commission at IIPA and hoped that it would be soon.

With this the Executive Council approved the draft Annual Report 2017-2018 for adoption by the General Body.

**Item No.309.7 Balance-sheet and Audited Statement of Accounts for 2017-2018 together with the Report of the Chartered Accountants.**

The Executive Council approved the Balance Sheet and Audited Statement of Accounts for 2017-2018 together with the Report of the Chartered Accountants for adoption by the General Body at its Annual Meeting scheduled to be held on 26<sup>th</sup> October, 2018.

The Balance-sheet and Audited Statement of Accounts form part of the Annual Report which have been sent to the Members.

**Item No.309.8 'Paul H. Appleby Award' for Distinguished Services to IIPA and to Public Administration.**

It was informed that thirty nominations were received for the Paul H. Appleby Award from previous Awardees, E.C. Members and Chairman, IIPA. A duly constituted committee comprising of Shri Shekhar Dutt, the Director, Prof. V.K. Sharma and Prof. K.K. Pandey scrutinized the nominations and shortlisted the following eight names for the Award.

1. Shri S.G. Kale
2. Prof. Upendra Baxi
3. Prof. Nand Dhameja
4. Prof. A. Ranga Reddy
5. Shri R.C. Tripathi
6. Dr. Vivek K. Agnihotri
7. Dr. P.R. Dubhashi
8. Shri B.N. Yugandhar

The Chairman conveyed that while going through the members' profile, he forgot one name that is of Shri Ajit Kumar Doval, IPS (Retd.) the present National Security Adviser (NSA) of India. As an IIPA Life Member, he deserves this Award. The Chairman thanked Shri Shekhar Dutt and the committee members for selecting the Awardees. The Chairman also conveyed that the membership list should be prepared in a proper manner preferably region wise or state wise and the names of expired members should be removed from the list.

The Director apprised that we continuously request our Regional and Local Branches to inform IIPA Hqrs. about expired members as well as change of contact details of members but the response from the Branches is scant and mostly silent. We have requested the members through a series of notifications for updating the contact details like address, mobile numbers and e-mail IDs but only around 3100 members out of the originally listed 11,000 members have responded with their contact details.

The Awardees have been informed and requested to attend the AGM and receive the award. All the awardees except Shri B.N. Yugandhar have confirmed their presence to receive the award. Shri B.N. Yugandhar has expressed his inability to accept the award due to his ill health.

Shri Ajit Doval, the NSA to the Hon'ble Prime Minister of India has also conveyed his acceptance to receive the award and confirmed his presence on the 26<sup>th</sup> October, 2018 at IIPA.

Prof. Lokendra Singh suggested that we should take this 3100 members as the core members of IIPA. Shri Shekhar Dutt commented that there may be many ghost members also in the list of 11,000 members. The Director said that we do not have the kind of resources required to hire private investigators and physically validate all the members. It is also a very tedious process to remove the members who have not responded for updation of their contact details though very necessary.

Shri A.N. Narayanan, Dy. Secretary (Trg.) DoPT suggested that the Regional/Local Branches may be requested to verify the members by making a door to door survey.

The Chairman commented that IIPA seems to be losing touch with members. Earlier newsletters were sent to members and IIPA was also subscribed by members at subsidized rates but after collaboration with SAGE, the cost of IIPA has become high for members. The Director apprised that we are sending newsletters through e-mails and uploading it on our website regularly and many members have appreciated this. The cost of subscription for IIPA has also been reduced for members by negotiating with SAGE. In the meantime, quality of IIPA has gone up tremendously and IIPA has started getting foreign clientele especially in the U.K. and U.S.A.

The Chairman commented that there is another journal of IIPA i.e. Documentation in Public Administration (DPA). He enquired whether the DPA can also be sent to members online and asked to check this possibility.

With this, the Executive Council approved the following nine names of IIPA members for Paul H. Appleby Award 2018.

1. Shri S.G. Kale
2. Prof. Upendra Baxi

As per the suggestion of Shri A.N. Narayanan, letters have been sent to the Branches to verify the members by making a door to door survey. In the meeting of Regional and Local Branches on 26<sup>th</sup> October, 2018, they will again be requested for the same.

The matter was deliberated in detail with the Library and Publication divisions. The DPA is a quarterly journal with a very nominal pricing of Rs.150/- for all four volumes in a year. Its printable version can be e-mailed to IIPA members quarterly on line of IIPA Newsletter. The January to March, 2018 issue is ready and if the Executive Council approves, the sending of DPA to members may be started with the January to March, 2018 issue by e-mail.

<ol style="list-style-type: none"> <li>3. Prof. Nand Dhameja</li> <li>4. Prof. A. Ranga Reddy</li> <li>5. Shri R.C. Tripathi</li> <li>6. Dr. Vivek K. Agnihotri</li> <li>7. Dr. P.R. Dubhashi</li> <li>8. Shri B.N. Yugandhar</li> <li>9. Shri Ajit Kumar Doval</li> </ol>	
<p><b>Item No.309.9 A brief report on the important activities of the Institute during April-August, 2018 relating to (a) Training Programmes and (b) Status of Research Projects.</b></p> <p>Noted. The Chairman appreciated the diverse subject areas covered through the training programmes conducted by IIPA. Shri Neeraj Singhal, Director, NITI Aayog desired to know the profile of the 5400 Officers trained in 2017-18. The Director informed that those were mostly Government Officers from the Centre and States and a few Corporate Sector Managers.</p> <p>During discussion on ongoing research, the Chairman desired to know how IIPA conducts research when there is no grant received in some research projects. The Director explained that in most of the cases, first instalment is received and the research project is started. However, since almost all the research work is conducted for Government Departments, there are one or two instances when we have to start work due to timeline of the projects. In some cases, the grant is received late and we have to pursue for months.</p> <p>Prof. Sathapathy conveyed that he visited the Consumer Cell and had been very impressed by its work and publications. The Director responded that IIPA Consumer Cell is doing a great work and recently Prof. Suresh Misra, the Coordinator of Centre for Consumer Studies IIPA was invited by the Google Headquarter in Mountain View, California, USA for their conference. Prof. Ramanjit Johal desired to know whether the software of NCH had been developed by IIPA itself. The Director responded that the</p>	

software was developed by the client Ministry in consultation with NIC.

Shri Vijay Satbir Singh apprised that there is lot to do in real estate sector after the implementation of RERA Act. In Maharashtra, there has been great work done after the implementation of the MAHARERA and more than 50% of real estate projects have been registered in Maharashtra. The Chairman desired that somebody should visit and try to study the case in Maharashtra and prepare a paper on this as this sector needs high attention due to the persisting problems of flats/homes not been completed by builders and possession not given. Prof. K.K. Pandey responded that IIPA organized a conference on RERA in February. Shri Vijay Satbir Singh conveyed that IIPA and Maharashtra Regional Branch can collaborate in this field. Shri Shekhar Dutt commented that consumers who cannot transact online should not be overlooked and adequate provisions should be there so that they can transact offline easily.

Prof. K.K. Pandey has been in touch with MAHARERA and further necessary action regarding conduct of seminar/research study will be taken in due course.

**Item No.309.10      Items to Report:**

**(i) Retirement of Faculty/Staff.**

Noted.

**(ii) Faculty relieved from the services of the Institute.**

Noted.

**(iii) Foreign visits of Faculty.**

Noted.

The Chairman conveyed that the foreign visits show the reach of IIPA and also the kind of work and experience which would bear fruit in course of time.

**Item No.310.3      Report of the Committee of Judges for the Award of Prizes in the Annual Essay Prize Competition, 2018.**

The Committee of Judges for award of prizes for the Annual Essay Competition, 2018 comprising Prof. K.K. Pandey, Prof. Geethanjali Natraj and Dr. Sapna Chadah evaluated 158 Essays (154 in English and 4 in Hindi) and has recommended award of prizes to the following entries:

**For English Essays**

<b>First Prize of Rs.10,000/- to:</b>	Ms. S. Divya, Vellore (T.N.) for the essay on “Urban Planning in India: Developing an Integrated Approach”
<b>Second Prize of Rs.7,000/- to:</b>	(i) Mr. Hemand Pandey, Meerut (U.P.) for the essay on “Right to Public Services provided by the State Government – Comparative Study of State Laws and need for a Parliamentary Enactment”  (ii) Mr. Supriyo Ranjan Mahapatra, Trichy (T.N.) for the essay on “NPA in Banks Affecting the Development of India”
<b>Third Prize of Rs.5,000/- to:</b>	(i) Ms. Anisha Agarwal, Pune for the essay on “NPA in Banks Affecting the Development of India”  (ii) Mr. Prabhat Sunil Mhaske, Pune for the essay on “Right to Public Services provided by the State Government – Comparative Study of State Laws and need for a Parliamentary Enactment”

**Item No.310.4            Report of the Experts on Case Studies for Award of Prizes in the Annual Case Study Award Competition, 2018.**

A Panel of Experts comprising Prof. M.P. Singh, Prof. Nand Dhameja and Prof. Geethanjali Natraj evaluated 8 Case Studies received and recommended award of prizes to the following entries:

<b>First Prize of Rs.10,000/-:</b>	None
<b>Second Prize of Rs.6,000/- to:</b>	Dr. Divya Singhal, Goa for her entry on “Despite all Odds the Truth alone Triumphs”
<b>Third Prize of Rs.4,000/- each to:</b>	(i) Dr. Jayashri T. Bhandwaldar for her entry on “Role and Responsibility of Politicians, Administrators & Civilians: A case of Waste Management in Aurangabad”  (ii) Ms. Priya Sharma, Surat for her entry on “The Jack, the Jockey and the Celebrity”

**Item No.310.5 Shri T.N. Chaturvedi Award for the best article in the IJPA for 2017.**

A committee comprising Prof. M.P. Singh, Prof. C. Sheela Reddy and Registrar, IIPA selected Dr. Amitabh Rajan for Shri T.N. Chaturvedi Award for his article on **“Institutional Dynamics of Governance Reform in India (1991-2016)”** published in IJPA (Jan.- March 2017) as the best Article in IJPA for the year 2017.

**Item No.310.6 Award of prizes to the winners of Hindi Essay Competition 2018 under Raj Bhasha.**

Award of prizes to the winners of Hindi Essay Competition 2018 on the topic “प्रभावी आपदा प्रबंधन : चेन्नई एवं केरल से सबक” to the following:

शर्मा , चंडीगढ़	izFke iqjLdkj #-5000	-	सुश्री	दीपाली
अजमेर	f}rh; iqjLdkj #-3000	-	श्री केशव राम	सिंघल ,
दिल्ली	r`rh; iqjLdkj #-2000	-	श्री हरीश दत्त	,

A Second Prize of Rs.3000/- is awarded to Dr. Shyamli Singh, Asstt. Professor, IIPA for her essay on the topic from the entries received from IIPA faculty/staff.

**Item No.310.7 Award for Excellence in Public Services.**

In the meeting of Executive Council held on October 15, 2015, it was decided to institute an award for Excellence in Public Services to be jointly given by IIPA and IIPA Alumni Association. The award is to be given to an individual or an organization for exemplary services in public life. The award is suppose to carry a cash award of Rs.50,000/-, a plaque and a citation. As per the decision of the E.C., IIPA is supposed to contribute a maximum of Rs.50,000/- for the award and rest of expenditures including the TA/DA to the awardee, if any, is suppose to be borne by the IIPA Alumni Association.

A Committee of the following:

1. Chairman, IIPA
2. Dr. Yogendra Narain, Chairman, IIPA Alumni Association
3. Director, IIPA
4. Shri Nitin Desai - Eminent Person
5. Shri Shashi Kant Sharma - Eminent Person

has selected two organizations for the award. The organizations are;

1. Himalayan Environmental Studies and Conservation Organisation, Dehradun (Uttarakhand) which is working to prevent the rapid deterioration of the Himalayas as well as devising solutions for the problems of villagers by tapping local resources that may open up new avenues for self reliance.
2. Eleutheros Christian Society, Nagaland which is working in the remote areas of eastern Nagaland bordering Myanmar, in the field of health, horticulture and livelihood enhancement.

Both the organizations will be given a cash award of Rs.50,000/-, a plaque and a citation each respectively. As per the E.C. decision of October 15, 2015, IIPA will contribute Rs.50,000/- only for the award and the rest Rs.50,000/- and other expenditures will be borne by the IIPA Alumni Association.

**Item No.310.8      A brief report on the important activities of the Institute during September-October, 2018 relating to Training Programmes and Research Projects.**

**Training Programmes**

<b>Sl. No.</b>	<b>Name of Programme</b>	<b>Date(s)</b>	<b>Name of Faculty</b>
1.	Training of Indian Posts & Telecommunication Accounts Finance Service Probationers of 2017 Batch. (Sponsored by NICF, GoI)	Sept. 4-8, 2018	Prof. C. Sheela Reddy Dr. Mamta Pathania
2.	Integrated capacity building for Municipal Officers of Govt. of NCTD (Sponsored by CUS, GoI)	Sept. 5-7, 2018	Prof. K.K. Pandey Dr. Sachin Chowdhry Dr. Amit Kr. Singh
3.	Workshop on Gender Equality at Workplace (DPE GoI) (Sponsored by DPE, GoI)	Sept. 7, 2018	Dr. Neetu Jain Dr. Amit Kumar Singh
4.	Two Day Seminar on Consumer Protection and Food Safety in Collaboration with Department of Family and Community Resource Management Maharaja Sayajirao University (To be held at Baroda, Gujarat) (Sponsored by CCS, GoI)	Sept. 7-8, 2018	Prof. Suresh Misra Dr. Sapna Chadah
5.	Personality Development Training Programme for Probationers of CPWD Officers (Sponsored by CPWD, GoI)	Sept. 10 to October 5, 2018	Dr. Nupur Tiwari Dr. Surabhi Pandey
6.	Mid-Career Training of Indian Revenue Service (Customs and Central Excise Officers – Award of work for designing and delivering Phase III of MCTP for IRS (C&CE) officers (Sponsored by Central Board of Excise & Customs under the Department of Revenue, Ministry of Finance, GoI)	Sept. 10 to October 6, 2018	Prof. C. Sheela Reddy Prof. Geethanjali Nataraj Dr. G. Mohapatra Dr. Surabhi Pandey
7.	Workshop on Polluted River Stretches – Preparation of Action Plan (For North East States) (Under National Hydrology Project (NHP) (Sponsored by CPCB, GoI)	Sept. 11, 2018	Prof. Vinod K. Sharma Dr. Shyamli Singh
8.	Training Programme “Cyber Surakshit Bharat Deep Dive (Sponsored by NeGD, Ministry of Electronics & Information Technology, GoI)	Sept. 11-14, 2018	Dr. Charru Malhotra
9.	Seminar on Consumer Protection in E-Commerce & Digital Era in collaboration with Central University of Haryana, Mahendragarh (To be held at CUH, Mahendragarh, Haryana) (Sponsored by CCS, GoI)	Sept. 17-18, 2018	Prof. Suresh Misra Dr. Sapna Chadah
10.	Two Day Capacity Building Workshop on “Consumer Protection and Welfare” Collaboration, Meghalaya Mahatma Gandhi	Sept. 17-18, 2018	Shri S.K. Virmani

	State Institute of Rural Development, SIRD, Adhartaal, Jabalpur, Madhya Pradesh (To be held at Jabalpur, M.P.) (Sponsored by CCS, GoI)		
11.	23 <sup>rd</sup> Training of Trainers for Faculty Members of ATI's / SIRD's / University/ Research Institutions in Consumer Protection and Welfare (Sponsored by CCS, GoI)	Sept. 24-28, 2018	Prof. Suresh Misra Dr. Mamta Pathania
12.	Five members delegation from Academy of Politics (Region II), Vietnam headed by Dr. Phan Cong Khanh, Vice Director (Vietnam Delegation)	Sept. 26, 2018	Prof. Vinod K. Sharma
13.	Training of Trainers (ToT) on Building blocks of e-Governance (Sponsored by: Ministry of Electronics & Information Technology, GoI)	Sept. 27-29, 2018	Dr. Charru Malhotra
14.	Two Day National Workshop on "Consumer Protection and Welfare" on in collaboration with IIPA, J&K, Regional Branch, Jammu (To be held in Leh) (Sponsored by CCS, GoI)	October 3-4, 2018	Prof. Suresh Misra Dr. Sapna Chadah
15.	Government Officials of the Bangladesh Government under the project of "Learning and Earning Development Project", Information and Communication Technology Division, Government of the People's Republic of Bangladesh (Bangladesh Delegation)	October 4, 2018	Dr. Charru Malhotra
16.	Two Day Capacity Building Workshop on "Consumer Protection & Welfare" in collaboration with H.C.M. Rajasthan State Institute of Public Administration (To be held in Jaipur, Rajasthan) (Sponsored by CCS, GoI)	October 4-5, 2018	Shri S.K. Virmani
17.	Training Programme on Leadership and Enablers of Achieving Business Excellence" Sponsored by Ministry of Heavy Industries & Public Enterprises (DPE) (Sponsored by DPE, GoI)	October 8-12, 2018	Dr. Neetu Jain Dr. Amit Kumar Singh
18.	14 <sup>th</sup> Training of Trainers for Heads and Members of VCO's / NGO's in Consumer Protection & Welfare (Sponsored by CCS, GoI)	October 8-12, 2018	Prof. Suresh Misra Dr. Mamta Pathania
19.	Consumer Awareness Meet Nukkarnatak Poster Competitions Kamala Nehru College (to be held at Kamla Nehru College) (Sponsored by CCS, GoI)	October 10, 2018	Dr. Mamta Pathania
20.	Training Programme on Water Quality Management Plan ((Under National Hydrology Project (NHP) (Sponsored by CPCB, GoI)	October 22-24, 2018	Prof. Vinod K. Sharma Dr. Shyamli Singh

## ON-GOING RESEARCH PROJECTS FROM APRIL 2018 - OCTOBER 2018

S. No.	Project	Project Coordinator(s)	Agency
1.	Consumer Satisfaction Level in Service Sector- A Study of Insurance Sector	Prof.Suresh Misra Dr. Sapna Chadah	Department of Consumer Affairs
2.	Centre for Consumer Studies	Prof. Suresh Misra	Department of Consumer Affairs, GoI
3.	State Consumer Helpline Knowledge Resource Management Portal (SCHKRMP) (Third Year)	Prof.Suresh Misra, Dr.Sapna Chadah, Dr.Mamta Pathania	Department of Consumer Affairs, Ministry of Consumer Affairs, Food & Public Distribution
4.	National Consumer Helpline	Prof.SureshMisra, Dr.Mamta Pathania	Department of Consumer Affairs, Ministry of Consumer Affairs, Food & Public Distribution
5.	A Study on the Methodology to spread Consumer awareness to the entire country e-media (Jago Grahak Jago)	Prof.Suresh Misra Dr. Sapna Chadah Dr.Mamta Pathania	Department of Consumer Affairs
6.	Counseling, Retraining and Redeployment for Separated Employees of Central Public Sector Enterprises	Dr. Roma Debnath Dr. Anupam Sarkar	DPE
7.	Evaluation of Pradhan Mantri Swasthya Suraksha Yojana (PMSSY)	Dr. Girish Kumar, Dr. Pawan Kumar Taneja	Ministry of Health & Family Welfare, GoI
8.	Policy Paper and Book on “Assuring SOEs Joint Ventures Success: Select Case Studies from India”	Dr. Pawan Kumar Taneja Dr. Roma Debnath	Department of Public Enterprises, Government of India
9.	Evaluation of Quality Council of India (QCI) with respect to the accreditation of Government and Private ITIs	Dr. Pawan Kumar Taneja Dr. Roma Debnath	Ministry of skill Development and Entrepreneurship
10	Digital India Project: Awareness and skill Development Program for District level SC/St officials through State ATIs.	Dr. Charru Malhotra	Ministry of Electronic and Information Technology
11	Climate Smart Governance, Human Capacity Building Programmes under the Climate Change Programme of DST	Prof. Vinod Sharma Dr. Shyamli Singh	DST (GoI)
12	Capacity Building Strategies for Managing Complex Disasters in the face of Climate Change	Prof. Vinod Sharma Dr. Shyamli Singh	MoEF (GoI)
13	Report Submitted on Impact Assessment of Multi Sectoral Development Programme	Dr. Girish Kumar Dr. Sujit Kumar Pruseth	Ministry of Minority Affairs, GoI
14	Impact of Integrated Rubber Development Projects on Tribal Livelihoods in Tripura: A Sociological Study	Dr.Girish Kumar Dr. Gadadhara Mohapatra	Indian Council for Social Science Research (ICSSR)
15	Evaluation Scheme of Development of Particularly Vulnerable Tribal Groups	Dr. Gadadhara Mohapatra	Ministry of Tribal Affairs
16	Third Party Audit of 8 Autonomous Society Hospitals of Government of NCT	Prof. K. K. Pandey Dr. Sachin Chowdhary Dr. Pawan Taneja	Ministry of Health and Family Welfare, Delhi Government

17	Study on “Energy efficiency in Eco Cities” (A Case Study of Residential Sector in Dehradun City, Uttaranchal)	Prof. K. K. Pandey Dr. Sachin Chowdhry Dr Sujit Kumar Pruseth	HSMI, HUDCO
18	Study on Manpower Requirements in Various Departments of NDMC	Prof. K.K. Pandey Dr. Sachin Chowdhry	NDMC
19	Third party evaluation of Reforms Implemented under AMRUT	Prof. K. K. Pandey Dr. Kusum Lata Dr. Sachin Chowdhry Dr Sujit Kumar Pruseth Dr. Amit Kumar Singh	Ministry of Housing and Urban Affairs, GoI.
20	Social Impact Assessment (SIA) Prior to Land Acquisition proceedings for the Extension of Metro Corridor of Airport Express Line from Dwarka Sector 21	Prof. K.K. Pandey, Prof. Geetanjali Natraj Dr. Sapna Chadah Dr. Amit Kumar Singh	Exhibition-cum-Convention Centre (ECC) at Dwarka’s Sector 25
21	Evaluation Scheme of Support to National state Scheduled Tribes Finance and Development Corporation	Dr. Amit Kumar Singh Dr. Anupam Sarkar	Ministry of Tribal Affairs
22	Evaluation Scheme for Institutional Support for Development and Marketing of Tribal Products	Dr. Anupam Sarkar Dr. Amit Kumar Singh	Ministry of Tribal Affairs
23	The Impact of Inter-Caste Marriage Scheme of Dr. Ambedkar Foundation on the lives of prospective beneficiaries	Dr. C. Sheela Reddy	Dr. Ambedkar Foundation
24	“The State of Governance in Jammu and Kashmir: A Study of Institutions, Processes and People’s Participation”	Prof. Sushma Yadav Dr. Usha M Munshi Dr. Manan Dwedi	Indian Council of Social Science Research
25	Impact Assessment Study on the revised policy for Verification of Character and Antecedents.	Dr. Nupur Tiwari	DoPT
26	Extend Evaluation of Autonomous Bodies	Dr. Nupur Tiwari Dr. Amit Kumar Singh Dr. Anupam Sarkar	DoPT
27	Impact of MGNREGA in narrowing gender gap in the Informal Workforce, A comparative Study of women participation in Uttar Pradesh (Shahjhanpur and Bareilly)	Dr. Nupur Tiwari	Department of Rural Development and Panchayati Raj, Govt of UP
28	Evaluation Scheme of Minims Support Price for Miner Forest Produce	Dr. Nupur Tiwari	Ministry of Tribal Affairs
29	Restructuring of Ministry of Home Affairs	Dr. Neetu Jain Dr. Surbhi Pandey	Ministry of Home Affairs
30	Measures to Augment the Resources of the local Governments	Dr. V. N. Alok	NITI Aayog Govt. of India

**Item No.310.9 Revised Budget Estimates for 2018-19 and Budget Estimates for 2019-20.**

**BUDGET REVISED ESTIMATES 2018-19 AND BUDGET ESTIMATES 2019-20  
SUMMARY**

<b>Financial Position</b>				
				<b>(Rs. in Lakh)</b>
<b>I Receipts</b>	<b>Actuals 2017-18</b>	<b>B.E. 2018-19</b>	<b>R.E. 2018-19</b>	<b>B.E. 2019-20</b>
<b>A From Institute's Internal Resources</b>				
Membership	11	18	15	15
Publications	2	8	6	7
User Charges (Rent)	249	310	210	215
Misc. Receipts	22	40	35	40
Research Endowment Fund	2	4	3	3
Net Income from Research Projects	156	160	160	170
Fees from Training Programmes	1624	900	1500	1600
Recovery of Advances	3	0	4	0
<b>Total Internal Receipts</b>	<b>2069</b>	<b>1440</b>	<b>1933</b>	<b>2050</b>
<b>B Grant sanctioned/requested from DoPT, Govt. of India *</b>				
Grant-in-aid (Salary)	642	700	1275	850
Grant-in-aid (General)	0	500	500	600
Grant-in-aid (Capital )	593	300	300	350
<b>GRAND TOTAL (A+B)</b>	<b>3304</b>	<b>2940</b>	<b>4008</b>	<b>3850</b>
Less: Deficit of Previous Year B/F	(65)	(72)	(51)	(44)
<b>C Total Receipt (I)</b>	<b>3239</b>	<b>2868</b>	<b>3957</b>	<b>3806</b>
Less Expenditure	3290	3085	4001	3892
<b>Surplus (+) / Shortfall (-)</b>	<b>(51)</b>	<b>(217)</b>	<b>(44)</b>	<b>(86)</b>

\* The figures are approved/proposed by DoPT for BE 2018-19, RE 2018-19 and BE 2019-20 taking into account anticipated implementation of 7th CPC

## Payments

Items	(Rs. in Lakh)			
	Actuals 2017-18	B.E. 2018-19	R.E. 2018-19	B.E. 2019-20
<b>Establishment</b>				
Pay & Allowances **	1001	1430	1450	1250
Travelling Allowance	4	10	6	7
Campus Maint. (Rent, Rates & Taxes Water & Electrically, etc.	248	240	260	270
Face Lifting Main Building/Residential Block & etc.***	58	59	70	100
Contingencies & Misc.	68	80	75	80
Furniture, Fixture & Equipments ***	8	6	10	10
Advances to Employees	3	4	4	0
Publications #	8	8	6	7
Library (Equipment, Books, Periodicals etc.) #	29	18	32	35
Promotion of Branches Activities #	10	13	12	13
ICT Activities & e-Office***	27	17	30	35
Training Programmes & Internal Research	1506	630	1400	1450
Amount paid to CGHS	22	20	60	45
Amt. paid to CGHS Retired	0	15	25	30
Election of EC	0	10	0	10
Service Tax/GST	8	0	0	0
Pension Expenses #	290	320	350	400
Payment of dues of L& DO and other expenditures in order to create future capital assets for redevelopment of IIPA Campus***	0	205	211	150
<b>Total</b>	<b>3290</b>	<b>3085</b>	<b>4001</b>	<b>3892</b>

\*\* Includes the expenditure for both Grant-in-aid (Salary) and Grant-in-aid (Capital) as well as met from internal resources

\*\*\* The expenditure under Grant-in-aid (Capital)

# Includes the expenditure under Grant-in-aid (Capital), Grant-in-aid (General) and internal resources

**Item No.310.10 Audit Fee for 2018-19 to be paid to the Auditors to be appointed at the Annual General Body Meeting to be held on 26<sup>th</sup> October, 2018.**

Under Rule 19(d) of the MoA of the Institute, the appointment of Auditors as well as fixing their fee is decided by the General Body.

The Institute's Auditors M/s GSA & Associates were paid a fee of Rs.1,00,000/- plus tax for all the accounts (i.e. Main Account, C.P. Fund, G.P. Fund, Pension Fund and FCRA) for the year 2017-18.

As such, it is proposed that M/s GSA & Associates may be appointed as auditors for IIPA, New Delhi for the year 2018-19 and an audit fee of Rs.1,00,000/- (plus taxes) may be approved for audit fee. The matter of appointment of auditors will be put up to General Body for approval in its meeting to be held on 26<sup>th</sup> October, 2018 at 4.30 p.m.

**Item No.310.11      Resolutions received from members for consideration at the Annual General Body Meeting.**

As per Rule 24 of the Memorandum of Association & Rules of the Institute, **"No business other than the business included in the notice convening the meeting or business of which notice has been given to the Director at least seven days before the date of the meeting, shall be discussed in the meeting except with the permission of the presiding officer"**.

We have received resolutions from following Life Members which are annexed :

1. Dr. O.P. Mishra
2. Major Harsh Kumar
3. Shri Jairam Tiwari
4. Shri P.L. Banga
5. Dr. Ramesh Kumar

**Item No.310.12****Items to Report:****(i) Renaming of IIPA Magadh Local Branch as Patliputra Local Branch.**

IIPA received a resolution passed by the General Body of IIPA Magadh Local Branch requesting to rename the Branch as Patliputra Local Branch. With the approval of the Chairman IIPA, the Magadh Local Branch had been renamed as ` Patliputra Local Branch`. The approval has been conveyed to Prof. Ghanshyam Singh, Chairman of the Branch.

**(ii) Approval of probation.**

Probation of Mrs. Mythili, Assistant Registrar is approved w.e.f. 05.10.2018.

**(iii) Retirement of staff.**

Sh. Vishnu, Machine Operator retired on 30.09.2018.

**(iv) Foreign visit of Faculty.**

Prof. V.K. Sharma visited Canberra, Australia from 21<sup>st</sup> to 24<sup>th</sup> October 2018 to present a paper in the international conference on “Risk, Resilience and Reconstruction: Science and Governance for Effective Disaster Risk reduction and Recovery”. Expenses were borne by Australian National University.

**Item No.310.13      Any other business with permission of the Chairman.**