

**AGENDA FOR THE THREE HUNDRED  
AND NINTH MEETING  
OF  
THE EXECUTIVE COUNCIL**



**SEPTEMBER 20, 2018  
(4.00 P.M.)**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

The Three Hundred and Ninth Meeting of the Executive Council of the Indian Institute of Public Administration will be held on **September 20, 2018 at 4.00 p.m.** in the Conference Hall of the Institute. The Agenda for the Meeting will be as follows:

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**T. CHATTERJEE  
DIRECTOR &  
MEMBER-SECRETARY**

**MEMBERS, EXECUTIVE COUNCIL**

**Item No.309.1**

**Grant of leave of absence to Members.**

**Item No.309.2 (a) Confirmation of the Minutes of the 308<sup>th</sup> meeting of the Executive Council held on February 16, 2018.**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

**Minutes of the 308<sup>th</sup> meeting of the Executive Council  
held on 16<sup>th</sup> February, 2018 at 4.00 p.m.**

**PRESENT**

- |     |  |   |                             |
|-----|--|---|-----------------------------|
| 1.  | <b>Shri T.N. Chaturvedi</b>  | - | <b>Chairman</b>             |
| 2.  | Shri Shekhar Dutt  | - | Vice President              |
| 3.  | Shri N. Raja, Director (Trg.) - Representing Secretary, Personnel, DoPT          |   |                             |
| 4.  | Shri Neeraj Singhal, Director - Representing C.E.O., NITI Aayog                  |   |                             |
| 5.  | Shri Ravi Katyal, Under Secretary, Dept. of Exp. – Representing Secretary (Exp.) |   |                             |
| 6.  | Prof. Ramanjit Kaur Johal – Representating Vice Chancellor, Panjab Univ.         |   |                             |
| 7.  | Shri S.S. Kshatriya - Chairman, Maharashtra Regional Branch                      |   |                             |
| 8.  | Prof. Digambar Sathapathy - Vice Chairman, Odisha Regional Branch                |   |                             |
| 9.  | Prof. G.P. Prasain – Hony. Secretary, Manipur Regional Branch                    |   |                             |
| 10. | Dr. G. Radhakrishna Kurup – Hony. Secretary, Kerala Regional Branch              |   |                             |
| 11. | Prof. Dolly Arora  | ] |                             |
| 12. | Prof. K.K. Pandey  | ] | Faculty Representatives     |
| 13. | Dr. Girish Kumar   | ] |                             |
| 14. | Dr. T. Chatterjee  | - | Director & Member-Secretary |

Shri Amitabh Ranjan, Registrar, Shri Mithun Barua, Dy. Registrar (AS) and Shri O.P. Chawla, Dy. Registrar (F&A) were also present.

**Item No.308.1 Grant of leave of absence to Members.**

All members were present.

**Item No.308.2 (a) Confirmation of the Minutes of :**

- (i) **306<sup>th</sup> meeting of the Executive Council held on 10<sup>th</sup> October, 2017, and**
- (ii) **307<sup>th</sup> meeting of the Executive Council held on 12<sup>th</sup> October, 2017.**

The minutes as circulated, were confirmed.

**(b) Action taken on the minutes referred to above.**

The action taken report was approved.

**Item No.308.3 (i) Subjects for (a) Annual Essay Prize Competition 2018, (b) Members' Annual Conference 2018, (c) Special Issue of IJPA (July-September, 2018) and (d) Special Issue of Lok Prashashan (July-Dec., 2018)**

The Executive Council considered the suggestions received from Branches and after deliberations, approved the following topics as under:

**(a) Annual Essay Prize Competition 2018**

During discussion on Annual Essay Prize Competition 2018, Shri S.S. Kshatriya, Chairman, Maharashtra Regional Branch elaborated the topic of Right to Services – Comparative Study of State Laws and need for a Parliamentary Enactment proposed by Maharashtra Regional Branch. He informed that it is a new concept in Maharashtra and the State Government is taking healthy action regarding right to services. The Chairman opined that it is a good idea and quite a few States also did some work on this subject. As Such, this is a very relevant topic and the E.C. should approve it.

After deliberations, the E.C. approved the following three topics for Annual Essay Prize Competition 2018:

- (i) Right to Public Services provided by the State Government – Comparative Study of State Laws and need for a Parliamentary Enactment
- (ii) NPA in Bank Affecting the Development of India
- (iii) Urban Planning in India: Developing an Integrated Approach

**(b) Members' Annual Conference 2018**

Role of Digital Technology in Governance

**(c) Special Issue of IJPA (July-September, 2018)**

The Chairman informed the members that M/s Sage Publications require the topic well in advance and he deliberated with several topics as suggested by many Branches and others. There were some other good topics also but he felt that this topic was a very relevant topic and there should be a comparative study on this subject. A number of regulatory authorities are being constituted presently. So there is a need to look into the issues as to what will happen next, who will regulate these regulatory authorities as there has been a mushrooming of regulatory authorities presently. The Chairman informed the E.C. that he approved this topic in light of the above thinking. The E.C. concurred with the suggestion of the Chairman and ratified the topic “**Independent Regulatory Authorities in India: A Comparative Perspective**” for Special Issue of the IJPA (July-Sept. 2018).

**(d) Special Issue of Lok Prashashan (July-Dec., 2018)**

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**(ii) Appointment of Judges for the Annual Essay Competition, 2018.**

The Executive Council decided that as was done in previous years, the names of Judges may be finalised by the Director in consultation with the Chairman, IIPA.

**Item No.308.4 Dates for the Annual General Body Meeting and Members' Annual Conference.**

The Executive Council approved that the Annual General Body Meeting may be convened on the 12<sup>th</sup> or 26<sup>th</sup> October, 2018 or any other date convenient to the Hon'ble Vice President of India (President of IIPA) and the Chairman of the Institute. The Members' Annual Conference may be held on the day following the AGM.

**Item No.308.5      Draft Agenda for the Annual General Body Meeting.**

The Executive Council approved the Draft Agenda of the Annual General Body Meeting as per the agenda notes in accordance with Rule 19 of the Memorandum of Association & Rules of IIPA.

The Chairman desired that action regarding Paul Appleby Awards may be initiated early to finalise appropriate names for conferring the award.

**Item No.308.6      A brief report on the important activities of the Institute during October, 2017 - 16<sup>th</sup> February, 2018 relating to Training Programmes and Status of Research Projects.**

Noted.

The Director informed that IIPA is now doing 100 training programmes on an average every year. In the year 2017-18, the number of training programmes is expected to be 104. The Director also informed that the number of research projects being carried out by IIPA has also increased tremendously and we are doing 33 research projects presently for different Ministries/Departments.

The Chairman opined that the reports should go timely and in a qualitative manner. The Director informed that many a time pressure is there to doctor the report. The Chairman advised that IIPA should only moderate the language wherever possible but should not doctor the report. Shri Shekhar Dutt said that it seems that the reports are mostly completed. To which the Director informed that reports are completed and sent to the respective Ministries/Departments but receivable are there. Ministries/Departments many a times, do not release the payments to IIPA timely. The Chairman desired that the Dy. Registrar (AS) should pursue the receivables and the pendencies should be cleared. Shri Shekhar Dutt opined that the reports of the research projects should be used for benefit of the mankind, with the permission of the concerned Ministry. The Chairman conveyed that its entirely the prerogative of the Ministry. However, we have used the reports in many cases where the Ministries have agreed.

**Item No.308.7 (i)      Writing-off of the old records of documents loaned out to former Faculty/Directors/Staff etc. during 1950s onwards.**

**(ii)      Library stock verification.**

The Executive Council approved the writing off the old records as well as Library stock verification. The Chairman explained that we could not retrieve the books/documents as many of the former faculty/Directors are now no more. However, the journals/magazines should not be issued by the Library to anyone. Periodic check should be done to minimize the losses. Shri Shekhar Dutt opined that some of the IIPA reports can be digitized to make them permanent. The Chairman desired that we should keep a copy of the research projects reports in the Library invariably as we are unable to locate the research reports/findings many a times when there is a need.

**Item No.308.8          Items to Report:**

**(i)    Appointment of Director, Faculty and Staff.**

Noted.

**(ii)   Retirement of Staff.**

Noted.

**(iii)   Re-employment of Faculty.**

Noted.

**(iv)   Promotion of Staff.**

Noted.

**(v)    Placement of staff in next higher pay band and grade pay.**

Noted.

**(vi)   Foreign visit of Faculty.**

Noted.

**Item No.308.9          Any other business with permission of the Chairman.**

**(i)    Admission of Associate/Student Members.**

The Executive Council approved the admission of 10 Associate/Student Members whose membership applications have been verified by the branches.

The meeting ended with a vote of thanks to the Chair.

**T. CHATTERJEE  
DIRECTOR &  
MEMBER-SECRETARY**

**T.N. CHATURVEDI  
CHAIRMAN**

**Item No.309.2 (b) Action taken on the minutes of the 308<sup>th</sup> meeting of the Executive Council held on February 16, 2018.**

Minutes of the 308 <sup>th</sup> Meeting of the Executive Council	Action Taken
<p><b>Item No.308.3 (i) Subjects for (a) Annual Essay Prize Competition 2018, (b) Members' Annual Conference 2018, (c) Special Issue of IJPA (July-September, 2018) and (d) Special Issue of Lok Prashashan (July-Dec., 2018)</b></p> <p>The Executive Council considered the suggestions received from Branches and after deliberations, approved the following topics as under:</p> <p><b>(a) Annual Essay Prize Competition 2018</b></p> <p>During discussion on Annual Essay Prize Competition 2018, Shri S.S. Kshatriya, Chairman, Maharashtra Regional Branch elaborated the topic of Right to Services – Comparative Study of State Laws and need for a Parliamentary Enactment proposed by Maharashtra Regional Branch. He informed that it is a new concept in Maharashtra and the State Government is taking healthy action regarding right to services. The Chairman opined that it is a good idea and quite a few States also did some work on this subject. As Such, this is a very relevant topic and the E.C. should approve it.</p> <p>After deliberations, the E.C. approved the following three topics for Annual Essay Prize Competition 2018:</p> <ul style="list-style-type: none"> <li>(i) Right to Public Services provided by the State Government – Comparative Study of State Laws and need for a Parliamentary Enactment</li> <li>(ii) NPA in Bank Affecting the Development of India</li> <li>(iii) Urban Planning in India: Developing an Integrated Approach</li> </ul> <p><b>(b) Members' Annual Conference 2018</b></p> <p>- Role of Digital Technology in Governance</p> <p><b>(c) Special Issue of IJPA (July-September, 2018)</b></p> <p>The Chairman informed the members that M/s Sage Publications require the topic well in advance and he deliberated with several topics as suggested by many</p>	<p>The topics approved by the E.C. have been notified through IIPA newsletter and also the website of IIPA. The same has been sent to the Regional/Local Branches through hard copies.</p>

Branches and others. There were some other good topics also but he felt that this topic was a very relevant topic and there should be a comparative study on this subject. A number of regulatory authorities are being constituted presently. So there is a need to look into the issues as to what will happen next, who will regulate these regulatory authorities as there has been a mushrooming of regulatory authorities presently. The Chairman informed the E.C. that he approved this topic in light of the above thinking. The E.C. concurred with the suggestion of the Chairman and ratified the topic **“Independent Regulatory Authorities in India: A Comparative Perspective”** for Special Issue of the IIPA (July-Sept. 2018).

**(d) Special Issue of Lok Prashashan (July-Dec., 2018)**

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**(ii) Appointment of Judges for the Annual Essay Competition, 2018.**

The Executive Council decided that as was done in previous years, the names of Judges may be finalised by the Director in consultation with the Chairman, IIPA.

The names of the Judges will be finalized by Director, IIPA in consultation with the Chairman, IIPA.

**Item No.308.4 Dates for the Annual General Body Meeting and Members' Annual Conference.**

The Executive Council approved that the Annual General Body Meeting may be convened on the 12<sup>th</sup> or 26<sup>th</sup> October, 2018 or any other date convenient to the Hon'ble Vice President of India (President of IIPA) and the Chairman of the Institute. The Members' Annual Conference may be held on the day following the AGM.

The office of the Hon'ble Vice President of India and President, IIPA has confirmed the date for AGM on 26<sup>th</sup> October, 2018 at 4.30 p.m. Accordingly the Members' Annual Conference will be held on 27<sup>th</sup> October 2018 from 10:00 AM onwards.

**Item No.308.5 Draft Agenda for the Annual General Body Meeting.**

The Executive Council approved the Draft Agenda of the Annual General Body Meeting as per the agenda notes in accordance with Rule 19 of the Memorandum of Association & Rules of IIPA.

Notice for the AGM along with approved agenda will be issued in accordance with Rule 19 of the MoA of the Institute.

The Chairman desired that action regarding Paul Appleby Awards may be initiated early to finalise appropriate names

<p>for conferring the award.</p>	
<p><b>Item No.308.6 A brief report on the important activities of the Institute during October, 2017 - 16<sup>th</sup> February, 2018 relating to Training Programmes and Status of Research Projects.</b></p> <p>Noted.</p> <p>The Director informed that IIPA is now doing 100 training programmes on an average every year. In the year 2017-18, the number of training programmes is expected to be 104. The Director also informed that the number of research projects being carried out by IIPA has also increased tremendously and we are doing 33 research projects presently for different Ministries/Departments.</p> <p>The Chairman opined that the reports should go timely and in a qualitative manner. The Director informed that many a time pressure is there to doctor the report. The Chairman advised that IIPA should only moderate the language wherever possible but should not doctor the report. Shri Shekhar Dutt said that it seems that the reports are mostly completed. To which the Director informed that reports are completed and sent to the respective Ministries/Departments but receivable are there. Ministries/Departments many a times, do not release the payments to IIPA timely. The Chairman desired that the Dy. Registrar (AS) should pursue the receivables and the pendencies should be cleared. Shri Shekhar Dutt opined that the reports of the research projects should be used for benefit of the mankind, with the permission of the concerned Ministry. The Chairman conveyed that it's entirely the prerogative of the Ministry. However, we have used the reports in many cases where the Ministries have agreed.</p>	<p>As per the Chairman's remarks, efforts are being taken to send the reports to the sponsoring departments in a timely and qualitative manner. The Director himself monitors the quality of the reports on many occasions.</p> <p>The Training section and DR (AS) have been conveyed to pursue the receivables with full efforts from the sponsoring departments and clear the pendencies in a timely manner as far as possible.</p>
<p><b>Item No.308.7 (i) Writing-off of the old records of documents loaned out to former Faculty/Directors/Staff etc. during 1950s onwards.</b></p> <p><b>(ii) Library stock verification.</b></p> <p>The Executive Council approved the writing off the old records as well as Library stock verification. The Chairman explained that we could not retrieve the books/documents as many of the former faculty/</p>	<p>Noted.</p>

Directors are now no more. However, the journals/magazines should not be issued by the Library to anyone. Periodic check should be done to minimize the losses. Shri Shekhar Dutt opined that some of the IIPA reports can be digitized to make them permanent. The Chairman desired that we should keep a copy of the research projects reports in the Library invariably as we are unable to locate the research reports/findings many a times when there is a need.

**Item No.308.8 Items to Report:**

**(i) Appointment of Director, Faculty and Staff.**

Noted.

**(ii) Retirement of Staff.**

Noted.

**(iii) Re-employment of Faculty.**

Noted.

**(iv) Promotion of Staff.**

Noted.

**(v) Placement of staff in next higher pay band and grade pay.**

Noted.

**(vi) Foreign visit of Faculty.**

Noted.

**Item No.308.9 Any other business with permission of the Chairman.**

**(i) Admission of Associate/Student Members.**

The Executive Council approved the admission of 10 Associate/Student Members whose membership applications have been verified by the branches.

The applicants have been informed about their admission and asked them to deposit the necessary fee.

S.No.	Suggestions/Observations	Draft Office Replies
1.	<p>Dr. K.N. Srivastava</p> <p>Honorable Chairman of this meeting, respected Director sahib, our colleagues, members, ladies and gentlemen. I will take up the first that is the confirmation of the annual report. Now come to the first page. In the first page there is a President no doubt it's all right. Then there is the Chairman Shri T.N. Chaturvedi, then third is Vice President. Since there is no election for the 2016, I want to ask only one thing from the Director nothing else. He was a Governor and I have all the honor for him. I have all the respect for him, he is well educated but it is a question of the system and question of the constitution. Just today the Vice President of India was told that he will have to fight for this situation which is being featured. So my question is only this that Vice President who has been appointed because the Executive Council is no more there. The role of the Executive Council is still does not exist because as per constitution that is not Executive Council. You should have conducted the election first and then you have made the second. Why did you delay the things? So why they are out and why there are 5 persons? Because all the 5 persons who are nominated as members, they are nominated by that Executive Council. This is connected with this because you have submitted this report. Annual Report and in the first page you have given this thing.</p> <p>The E.C. is not competent. In the last meeting, I have already said that there is a provision in rule 9 that the Chairman will continue to hold office till another person take over. As the same provision is there in rule 11 that Treasurer will continue till another person take over. While the Chairman is over there and you have ousted the Treasurer without any reason. That is my question. And if this is the thing then this annual report I don't agree.</p> <p>I am just asking you one thing. There is a mentioned Member Executive</p>	<p>The Director during the AGM responded as under:</p> <p>The Vice President of IIPA has been elected by the Executive Council as per the provisions of the MoA.</p> <p>As per Rule 16 of the MoA, there should not be any aspersions on the existence of the Executive Council. The Director further emphasized that the matter is already in the Hon'ble High Court of Delhi and Dr. K. N. Srivastava has himself apprised the Hon'ble Court so many times about these issues, as perceived by him, about the continuation of the Executive Council, the Chairman and removal of the Treasurer and now the Hon'ble Court has to decide about these issues. As such, we do not have any powers to decide these issues now.</p> <p>The Director further responded that the Annual Report is not about the E.C., Chairman and Treasurer alone. Annual Report covers every other item about the Institute, its activities etc.</p> <p>The Director reminded Dr. Srivastava that it was his suggestion only in the last year AGM that there must be the signature of the Executive Council Member with Cheque-signing authority also on the Annual Accounts along with the Chairman and the Director since there is no Treasurer. The Director conveyed that they have implemented his suggestion only and now it is him who is casting aspersions on his own suggestion when it has been implemented.</p>

	<p>Council. No name of that E.C. member is there. Who is responsible for that? You are Chairman to do all these things. Who has authorized you to do it?</p>	
<p>2.</p>	<p>Shri P.L. Banga</p> <p>Respected Chairman and the dignitaries. The Annual Report means which you have to give every single thing happened during the year. There are so many things missing over here. First you see the first page. The Executive Council on 31<sup>st</sup> March 2017 you have not given the names of the members of the Executive Council. 5 persons are there and you have not given the names. Please tell me the names. You have given the name of the Vice President Mr. Shekhar Dutt. Why you have not given the names of Vice Chancellor? You are not giving the name of the Chairman of the Branches. On page number 100 where you have given details of honorarium paid to the faculty members. You have to disclose the gross salary and all salary with paid visits.</p> <p>Then on page number 102. It says opening balance of Rs.5.37 lakhs recoverable from employees is treated as recoverable and the management should recover the amount at the earliest. What do you have to say about it? Opening balance of Rs.73.89 lakhs recoverable from the training programme is treated as recoverable and the management should liquidate the same at the earliest. What you have to reply? You have to give compliance like this that it is not easy to recover. You are trying to recover. Then accounting treatment of the figures required from the government.</p>	<p>Some members of the Executive Council like the Secretaries to the Govt. of India, Vice-Chancellor Punjab University etc. are by designation, the members of the E.C. The Secretaries may change during the financial year. As such, they are mentioned by designation only in the Annual Report. Similarly, the Chairmen of the Regional Branches as members of the E.C., are also by designation only as per the MoA itself and not by name. As such, they are depicted in Annual Report by designation.</p> <p>On page No.100, the honorarium has been given along with the Salaries also for respective faculty members.</p> <p>There has been Training Programmes and Research Projects running all through the year continuously at IIPA. These programmes/Projects require many on the spot expenditures like for field visits or data collections, sundry payments etc. As such, advances are taken by the employees to fulfill these and these are settled in due course. As such, the figure of Rs.5.37 Lakh is not sacrosanct and it changes as per settlement of old advances and issue of new advances. It is just for academic purpose that this figure stands at Rs.5.37 Lakh on 31<sup>st</sup> March 2017. This may change on 1<sup>st</sup> April 2017 itself if some settlement is done or some new advance is issued. It is for kind information that this amount was Rs.12.48 Lakh for the year 2015-16 which is now reduced to Rs.5.37 Lakh. This shows the efficiency and improvement in the functioning of IIPA which should be appreciated by the Members.</p> <p>Regarding the recoverable amount of Rs.73.89 Lakh from Training Programmes, it is informed that IIPA conducts the Training Programmes mainly of Govt. departments. Many a times, the Training fee from the Govt.</p>

		<p>departments is remitted to IIPA long after the Training has ended as it is a very normal procedure for Govt. departments. However, IIPA keeps on pursuing the payment of pending dues regularly.</p> <p>Shri Shekhar Dutt mentioned that one thing which important has happened is that the Institute is raising much more funds than the deficit is coming up and we require everybody's support in this thing and even with that there shall be deficit because we'll have to impart the work.</p>
3.	<p>Dr. Ghanshyam N. Singh</p> <p>Mr. Chairman and friends. First I must say that during last few years after that democratic system because of our own purpose our own protest our own ill being if I do not instruct new system came up. But there should not be a message that from democracy, autocracy will come. The message has gone that autocracy has come in the sense that whatsoever executive committee is you've formulated that is not transparent. I don't know as to who is the persons who are related here is doing supremacy. If at all I appreciate all that what you are doing but then there should be a transparency in the system so that we must know as to what all persons in whatever subject given to it they are going. A member has raised a very important issue but he has deviated the issue. I so far agree to him that election process should be start early. If it is that and the same but membership is also involved to that only because all the persons from across the country they are to represent all of them.</p> <p>Some members are saying that they subscribed for the journal but they are not getting the journal. So the journals should be given to that persons who want to subscribe it but subscription must be a concessional rate.</p>	<p>The Director during the AGM responded that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and gives the order for conducting it, we will be ready for the elections. The Director mentioned that all this exercise to collect the contact details etc. are for the purpose of consolidating the Voters' list as we should be ready with it. AGM has already given resolution saying it should be through electronic methods. This has been put up to the Hon'ble Court also. That's the reason we are seeking the contact details of the members to prepare voters list as soon as this stay order is lifted.</p> <p>In case of subscription of the IIPA journals, Members have always been given priority. The flagship Journal of IIPA, Indian Journal of Public Administration (IIPA) has already been making impacts at international level after partnership with M/s Sage Publications. The copies of IIPA is being subscribed in U.K./USA also now. Recently one of our esteemed Life members Dr. Surendra Kumar from Patna has informed that his article was published in IIPA. Based on its viewership, he has got a call from Canada to contribute an article there.</p>

		<p>Earlier, if anyone wanted to subscribe to it, he had to shell out Rs.3300/- annually for all 04 volumes of IJPA in a year. It was the same for IJPA members also. However, based on the feedback from the Members, IIPA has had continuous talks with M/s Sage and the annual subscription rate has been brought down to Rs.1500/- only for IIPA members for all 04 volumes in a year. The same has been already informed to the members through Newsletter also.</p>
4.	<p>Dr. Shailendra Kumar Tiwari</p> <p>It is in the byelaws of IIPA that there must be a Treasurer under section 11 of MOA. In the absence of Treasurer, it should be clarified how the function of Treasurer is being performed.</p> <p>As regards appointment of auditors, the same auditor cannot continue for more than 4 terms as per policy framed by the CAG. Therefore, new auditors should be appointed for the current year and alternatively CAG will be required to appoint auditors. Audit report on expenditure incurred by IIPA submitted by the CAG may kindly be placed before the AGM.</p>	<p>During the AGM, Shri Shekhar Dutt mentioned that in this matter of continuation of the Treasurer, the former Treasurer Dr. K. N. Srivastava himself was present in the Court in the Manish Tiwari versus IIPA case in the third writ petition and he shouted and said that Treasurer should continue which IIPA has arbitrarily removed but the Hon'ble Court did not grant any relief. This is not in our jurisdiction now. Only the Hon'ble Court has to take a decision in this matter and IIPA shall abide by whatever verdict the Hon'ble Court pronounces.</p> <p>This policy that the same auditors can not continue for more than 04 terms is for Companies under the Companies Act and not for Societies. For Societies, there is no such Rule that the same Auditors can not continue for more than 04 terms. IIPA is a Society registered under the Societies Registration Act 1860 and as such it is not a registered Company and so, this rule is not applicable for IIPA.</p>
5.	<p>Shri Pradeep Londhe</p> <p>I will be absolutely precise and practical. All the honorable members think we have received message from the Vice President of India discipline, concern, clarity of thought. Director has also said that no un-parliamentary things should happen. IIPA is such an Institute that it is in ascending order. There are lots of discussions, debates every time for the confirmation, so it was discussed last time for the transparent election process. I have high regards, I have supported the proposal. My personal opinion conceal for confirmation of minutes. So we should</p>	<p>Noted.</p>

	<p>not go back on the same matter discussing again and again which have been passed by the General Body last year. It should be brought to the notice of each and every member. I feel IIPA should take it in right prospect.</p>	
6.	<p>Shri Jairam Tiwari</p> <p>Honorable Chairman, Director and the members. The Chairman has announced about election and I will request and I saw the list in annual report it says members in abeyance. Now you give one more notice for one month so that people who are able to validate can validate.</p> <p>The constitution says that there can be President's rule for a maximum of 2 years and 2 years is finishing in January. I am talking for the spirit of President's rule. I am talking of the President's rule technically. Second thing is that there is Chairman and there is no Treasurer. If people would have read my speech of Special General Body meeting, then people would not have raised this question. I have categorically given the answers to all the questions. I have said very clearly that if there is vacancy in Rajya Sabha then will Rajya Sabha not work? If there are 4 vacancies in the Cabinet then will the cabinet not work? If there is vacancy in Rajya Sabha then Rajya Sabha will exist and similarly if there is vacancy in the Executive Council then the Executive Council does not cease to exist. The Executive Council has all the powers to perform all the functions that Executive Council have. The Treasurer has to be elected and then there will be no problem. I had said earlier also to make Dutt Sahib Vice President. I am thankful that this has been implemented. And now Dutt Sahib is doing his work in an authoritative way. In the same way if we appoint a Treasurer then there will be no problem.</p>	<p>The Director responded that it was discussed with representatives of the Branches that they want time till 31<sup>st</sup> December, 2017 and we are also discussing that it has to be done to 31<sup>st</sup> December, 2017.</p> <p>There is no President's rule as per the MoA of IIPA. The matter about existence and continuance of the Executive Council, Treasurer etc. everything before the Hon'ble High Court of Delhi. Our former Treasurer Dr. K. N. Srivastava has himself pleaded before the Hon'ble Court in the Writ Petitions against IIPA. The Hon'ble Court has not granted any relief to him. The matter is not in the hands of IIPA now. As such, IIPA can not do anything in this now. The Hon'ble Court has to decide and IIPA shall abide by whatever verdict the Hon'ble Court pronounces.</p>
7.	<p>Dr. Animesh Haldar</p> <p>Respected Chairman and Director. I want just a bit explanation that is electronic we are talking about. That electronic voting which is for the Executive Council of IIPA or is it for all the regional branches? First of all electronic voting can be done what is the procedure. The members will</p>	<p>The Director responded that the case in the Hon'ble Court is only for IIPA Hq as a Society and that is nothing to do with regard to elections of branches. The Branches have to conduct their elections as per byelaws for them. In our case it's very specific. AGM has already given</p>

	<p>come here or the members will vote from their own state? But what about the regional branches? I am from West Bengal. Most of us don't get any information from the West Bengal branch. I don't know even today who is the Secretary and who is the Chairman, how they are elected? That is the main issue I experience today and it is raised before the Director who is also the head of the organization. Another point I would like to say that how this process will be conducted? How the Executive Council will be made? That means how the elections seekers that means who will contest? How they will file their nominations? How this is to be cleared? Like West Bengal we should not be left here in dark. That is what I want to say.</p>	<p>resolution saying it should be through electronic methods. That's the reason we are seeking the contact details of the members to prepare voters list as soon as this stay order is lifted.</p>
8.	<p>Dr. M. Madanbabu</p> <p>The hostel rates if you compare with Delhi it is very less but as a member I feel it is more. The check out time should be 24 hours as it is the check out time mostly in the hotels not in government guest houses. I work in Hyderabad we have a good accommodation there and we never charge on these check out time. That should be 24 hours.</p>	<p>It is informed that the Check-Out time is 12:00 noon as per the rules of the Hostel formulated by the Executive Council.</p>
9.	<p>Col. U.B. Singh</p> <p>Mr. Chairman Sir and the Director. I have got three points. One is that the report of the DoPT committee has come for implementation and modification in the management structure. I would like to request you if that can be implemented. The second point is that this building, I have been visiting for quite some time. Now with the passive time this requires total modification or restructuring and NBCC should be asked to create a plan and we should be able to get that. Third point is that I am working in the field and I have been working with the urban affairs development here. There should be some team who should do on the ground and see how the government schemes are implemented.</p>	<p>The Director responded that building redevelopment plan have been approved by the AGM. We are in the process of getting NOCs from Ministry. Discussions are going on and it will take a little more time but it's all approved and we have got it with NBCC. The other point mentioned about the DoPT Committee report. They had suggested some changes. But that DoPT committee report has not yet been accepted fully by the Government. It is still in the Ministry when it came back we can take a call on that. Then we will bring it in the AGM.</p>
10.	<p>Prof. K.K. Pandey</p> <p>Honorable Chairman Sir, Director Sir and Dear Members. India is going under transformation and next 10 years are very</p>	<p>The suggestion is noted and well taken.</p>

	<p>important. Important since it is being said that we'll have a 6 trillion-dollar economy. We'll have the largest middle income group in the world through next 10 years. This poses a challenge to do more research and more training and enable the changes the structural readjustment enable the manufacturing services and enable the cities to accommodate expansion of Indian economy in a way that jobs are created and productivity is enhanced. Our Director and member in the high level discussions in the Niti Aayog on the subject and the Institute is expanding. In the annual report clearly shows so there are lots of opportunities to work and I hope that under the guidance of the Director, the E.C. will take up these issues in right perspective.</p>	
11.	<p>Shri K. Bhaskaran</p> <p>I want to talk about that election only. In 2012 election was problematic and case is filed in the High Court. But what about E.C. election was due in 2016. It is not at all related to the case. Please exempt it from the existing case and try to conduct elections as soon as possible.</p>	<p>The Director responded that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and lifts the stay on conducting it, we will be ready for the elections.</p>
12.	<p>Shri Raghvendra Shukla</p> <p>Respected Chairman, respected Director and the friends that have come here. I would like to express in a very concise manner. During the last AGM the Chairman had asked me to give my suggestions in writing and that would be treated in the same way as it is treated in AGM. There were some problems in between and I gave the suggestions in writing but those matters were not addressed. So as long as the matter is not sorted out and the matters passed during the last AGM will not be deemed to have been passed. The way things are going on is not in accordance to the rules. After a lot study and lot of thinking I have come to a conclusion that it is not working according to the law. There should have been 28 members, 20 elected and 8 to be nominated by the 20. You don't have 28 members. On 16<sup>th</sup> January 2015 on a special AGM it rejected it and then how is it still running.</p>	<p>The Director responded that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and gives the order for conducting it, we will be ready for the elections. The matter of continuance of EC has been subjudice and the Hon'ble High Court has to take a decision on that. IIPA has no authority over it and IIPA shall abide by whatever verdict the Hon'ble Court pronounces in these matters.</p>
13.	<p>Dr. Anil Dutta Mishra</p>	

	<p>There are members from academics and administrative field and we are fight amongst ourselves. This does not suffice the decorum of IIPA. Members should maintain certain integrity so that the respect of IIPA is increased.</p> <p>Over the years, the academic standards of IIPA have gone down. My suggestion is how to improve the working of IIPA. I feel that there should be transparency. The faculty are the backbone of IIPA and we need to strengthen them that is very important.</p>	<p>It is for the Members to pay heed to the advice given by Dr. Mishra.</p> <p>This point seems to be erroneous. In our opinion, the academic standard of the Institute has gone up over the last 3-4 years. The reputation of IIPA has enhanced and strong presence of IIPA is being felt now among all Govt. departments. IIPA has been conducting over 100 training programmes in a year for Govt. officers now. Similarly, it is conducting over 30 Research Projects now and has undertaken several evaluation projects of Schemes of Govt. of India. Our faculty have been doing all these proudly. In fact, the Parliamentary Standing Committee has invited IIPA to make a presentation on Demands for Grants along with LBSNAA, Mussoorie and ISTM which has been first time in the history of IIPA. All these go on to show that the reputation of IIPA has increased by several notches in recent years.</p>
14.	<p>Dr. D.V.P. Raja</p> <p>Respected Vice President Sir, our beloved Director Sahib. This morning also I told our Director with all the fighting within two or three months you see last 2 and half years you are wasting our time. We want a complete separate setup for IIPA because the Director has sent letters to state governments that they must be fully involved in the activities of IIPA local branch and regional branches. They are not able to do any constructive work. We have to educate them but we are wasting our time. I had discussed so many times with the Director and suggested we must bring a great man for India. We must request our Prime Minister to come here and establish very good system for IIPA because it was established by the great Pandit Jawaharlal Nehruji which in those days along with politicians and also with political officers. In the Executive Council few people have done some mistake and all the 20 were sent out. At that time our Chairman was re-elected but they should have kept price to help him like our treasurer. As the positive things we are not doing it. It is my humble</p>	<p>The suggestions are well taken. The Regional/Local Branches should pay heed to the suggestions of Capt. Raja and do some constructive work.</p>

	request we all sit together and discuss and come to some positive ideas on practical fields.	
15.	<p>Dr. Sanjeev Kumar Tiwari</p> <p>I have three issues and those three issues I raised in the branches meeting this morning. In this AGM again I want to reemphasize those issues. The ratification of the electoral list is the ratification of the members of IIPA. We have already prepared the electoral list which are sent to the regional and local branches. I had repeated in the branches meeting that the date for the verification of the electoral voters list to be extended till 31<sup>st</sup> December 2017 because the total membership of IIPA is 11000 out of which only 2600 have been verified till date. It's a mere numbers if you compare with 11000. Some of the important members that are left behind we take the responsibility from the regional and local branches to look for the members and include those which are left and these are very important ones. I again request you to kindly extend the date till 31<sup>st</sup> of December 2017. The second is the elections of the E.C. Whatever is the interpretation are, I am not going for that and I haven't seen the judgement of the Court but I will say that whenever the judgement comes or there is okay from the court kindly hold the E.C. elections as demanded by all the members because we are here to preserve democratic values in our country. And we are here to show the way to the different regions. If you do not hold the elections at the national level then the same thing will happen to the regional branches to the local branches which are happening somewhere. The third important point which we passed in the last year AGM which was there in the annual report that we have carefully deliberated in details. That what would be the method of election and how free and fair elections could be conducted. At the end of the conclusion that the method of election could only be digital because we are living in the days of digital democracy. Again today I will reiterate, reemphasize that method should be the digital one only and for that purpose you are already on the way to collect data, the mobile numbers the phone numbers, the email ID's etc.</p>	<p>The Director during the AGM replied that we have sent draft voters list to all the branches and also put on IIPA's website for information of all the members. However, the responses from branches and members are not forthcoming. We had repeatedly sent circulars to the members and also to all the branches to verify and update the membership records as well as voters list as we have to submit the actual members/voters list in the High Court. It is upto the Branches to verify and certify the members list at the earliest.</p> <p>A circular dated 10<sup>th</sup> November, 2017 extending the date of submission of Format till 31<sup>st</sup> December, 2017 was sent to all the Branches and also put on IIPA's website along with tentative voters list and list of members in abeyance who have not submitted the required information.</p> <p>The Director responded that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and gives the order for conducting it, we will be ready for the elections. The matter of continuance of EC has been subjudice and the Hon'ble High Court has to take a decision on that. IIPA has no authority over it and IIPA shall abide by whatever verdict the Hon'ble Court pronounces in these matters.</p> <p>The Director mentioned that AGM has already given resolution saying it should be through electronic methods. That's the reason we are seeking the contact details of the members to prepare voters list.</p>

<p>16.</p>	<p>Shri Hari Vishnu Gautam</p> <p>Very good evening to Chairman and friends. First my suggestion is to see the dwindling presence of the members but time for AGM at 4 p.m. should be preponed whatever may be the reasons earlier to fix it at 4 p.m. It should be preponed for 2 to 3 hours atleast so that to facilitate more members to be present and we should not be in a rushing mood. Everything looks as if in a finishing mood. It feels that people are in a hurry. Second is that our role seems to be only to come for AGM once in a year. We are members and there are dozens of programs in a year and we should be guided someone having some seminars, workshop. Some members may have interest so it should be open to the members. This will be my standing suggestion that if in some particular program related to science and technology or some disaster management some members are interested then they should be invited to attend that program. Thirdly as for the tariff lot of people have asked that it should not be like this what I think is that there should be subsidized method because other than the Rs.500 for the room charge there are other expenses also. So kindly reconsider it if it could be brought down to lesser amount. This is my humble suggestion. In the programs of the IIPA more and more member should be included that I underline. These are my humble suggestions.</p>	<p>The date and timing of the AGM is fixed as per communication received from the Hon'ble Vice President of India and President IIPA.</p> <p>IIPA tries to involve the members also in its programmes. Many programmes like the Consumers' programmes are conducted all over India involving the Regional/Local branches and the members there.</p> <p>The Regional/Local Branches should also play an active part for involvement of members by conducting seminars/conferences etc. After all, it's the mandate of Regional/Local branches also to make efforts for spread the ethos of Public Administration in their respective areas.</p> <p>Four days free accommodation is already provided to Members attending the AGM/ Annual Conference. Apart from that Members are provided with complimentary Lunch on the day of Annual Conference as well as High Tea on both days. In addition to that, the rates of meals provided in the Hostel is already subsidized otherwise how can one get one full day meal (bed tea, breakfast, lunch, dinner) at this central location of Delhi @ Rs.252/- inclusive of taxes.</p>
<p>17.</p>	<p>Dr. Awadhesh Kumar Singh</p> <p>I want to know the methods of the voting for the elections. The members have said that phone numbers they are all required. How they reach the phone number? I don't have a smart phone.</p> <p>Other thing is regarding SAGE. IIPA has collaborated with SAGE publication. This is perhaps a harsh.</p>	<p>For electronic voting, only Smart Phones are not necessary. The voting through digital means include laptops, desktops etc. The electronic votes can be casted through any of these media like Smart Phones, Laptops, Desktops, i-pads etc.</p> <p>The collaboration of IIPA with M/s Sage Publications regarding our flagship Journal of IIPA, Indian Journal of Public Administration (IJPA) has already been making impacts at national as well as international level. The copies of IJPA is being subscribed in U.K./USA also now. Recently one of our esteemed Life members Dr. Surendra Kumar from Patna has informed that his article was published in IJPA. Based on its</p>

		<p>viewership, he has got a call from Canada to contribute an article there. So it is not only enhancing the reputation of IJPA but the name of IIPA also as well as that of the contributors to the journal.</p> <p>Earlier, if anyone wanted to subscribe to it, he had to shell out Rs.3300/- annually for all 04 volumes of IJPA in a year. It was the same for IJPA members also. However, based on the feedback from the Members, IIPA has had continuous talks with M/s Sage and the annual subscription rate has been brought down to Rs.1500/- only for IIPA Members for all 04 volumes in a year. The same has been already informed to the members through Newsletter also.</p> <p>As such, collaboration with M/s Sage has not been harsh but sweet for IJPA, IIPA and the contributors also.</p>
18.	<p>Shri R. Krishna Reddy</p> <p>I would like to focus some of the points of the annual report for 2016-17. It is appreciable in working out for the additional Rs.4.7 lakhs from the annual accounts and also happy to know that the Institute has Rs.8.7 crores under government flagship schemes and deposits of Rs.1.8 crores. It is referred that on page 101 and 102 that the Institute has not made any finance in the repairing of projects in the Rs.29.64 lakhs and Rs.217 lakhs in NIDM's and service tax on these amounts. The NIDM parties are requested to settle the accounts at the earliest. Action should be initiated as per fiscal norms and as per the rules of the Institute. Particulars of the finance finding of the committee constituted to undertake physical verification of fixed assets and discrepancy of Rs.114 lakhs may be furnished. By imposing service tax on liability 15% on funds shall be as per rules. In order to address this problem the Institute should make a strong case on firm with our national Institutes where the service tax has been waved. It will be a major gift to the educational institution. The procedure adopted for the proposed liquidation of Rs.5.37 lakhs and Rs.72.89 lakhs may be explained. It is suggested that the interest accrued on the highest node and general funds and fixed deposits. You will pay to the branches to carry out the bigger expenses. The excess</p>	<p>On amount of Rs.29.64 recoverable from NIDM upto March 2016, the liability of service tax/GST is already settled on receipt of rent during 2017-18. The IIPA is making efforts to receive the amount of Rs.217 lakh from NIDM. NIDM is itself a Govt. agency under Ministry of Home Affairs. As such, IIPA may not be in a position to force the issue but has requested NIDM for a favourable settlement.</p> <p>A duly constituted Committee has been working on the issue already regarding Physical verification of fixed assets. It is in the process of marking all the assets of IIPA and reconcile them with our accounts.</p> <p>As mentioned in audit report, service tax liability of 15% on Rs.105 lakh which is receivable from various training programme till March 2017, has already been settled on receipt of the fees during 2017-18.</p>

	<p>expenditure for income to a possible extent and operative provision for meaningfully sound budget.</p>	<p>There has been Training Programmes and Research Projects running all through the year continuously at IIPA. These programmes/Projects require many on the spot expenditures like for field visits or data collections, sundry payments etc. As such, advances are taken by the employees to fulfill these and these are settled in due course. As such, the figure of Rs.5.37 Lakh is not sacrosanct and it changes as per settlement of old advances and issue of new advances. It is just for academic purpose that this figure stands at Rs.5.37 Lakh on 31<sup>st</sup> March 2017. This may change on 1<sup>st</sup> April 2017 itself if some settlement is done or some new advance is issued. It is for kind information that this amount was Rs.12.48 Lakh for the year 2015-16 which is now reduced to Rs.5.37 Lakh. This shows the efficiency and improvement in the functioning of IIPA which should be appreciated by the Members.</p> <p>Regarding the recoverable amount of Rs.73.89 Lakh from Training Programmes, it is informed that IIPA conducts the Training Programmes mainly of Govt. departments. Many a times, the Training fee from the Govt. departments is remitted to IIPA long after the Training has ended as it is a very normal procedure for Govt. departments. However, IIPA keeps on pursuing the payment of pending dues regularly.</p>
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**Item No.309.4 Draft office replies on the suggestions/observations made by the Office Bearers of the Regional & Local Branches in its meeting held on October 11, 2017.**

<b>S.No.</b>	<b>Suggestions/Observations</b>	<b>Draft Office Replies</b>
1.	<p><b>Burdwan Local Branch</b></p> <ol style="list-style-type: none"> <li>1. The written suggestions sent last year in time by our Local Branch was not printed in the agenda, neither remarks incorporated there to afterwards.</li> <li>2. In so far as moratorium on new membership is concerned, will it be maintained for an indefinite period? Local Branches having marginal strength, find themselves difficult to sustain.</li> <li>3. Local Branches should be given representation in the Executive Council, by rotation, so as to make the Executive Council more representative in character.</li> </ol>	<p>The office tries to incorporate as much as possible the suggestions received from the branches in time as also circulates them on table if received after compilation of the agenda. However, this suggestion is well received and the office will take extra care regarding the same in future.</p> <p>The Director during the meeting responded that the Court order is extremely clear that no further action on actually conducting the election can be taken till the Hon'ble Court decides on the matter. The Members are voters also. As such, granting new membership means increasing the number of voters which is against the spirit of the interim order of the Court since there is stay order on elections. The Director emphasized that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and gives the order for conducting it, we will be ready for the elections. The Director mentioned that all this exercise to collect the contact details etc. are for the purpose of consolidating the Voters' list as we should be ready with it. Till the time, the election matter is cleared by the Hon'ble Court, a decision regarding modification of the composition of the Executive Council also cannot be taken.</p>
2.	<p><b>Howrah Local Branch</b></p> <ol style="list-style-type: none"> <li>1. IIPA, New Delhi should be accredited to University/Deemed University.</li> <li>2. Best Performance Award should be given to Regional and Local Branches every year in the Annual Conference of IIPA held at New Delhi.</li> <li>3. The Representatives of Local</li> </ol>	<p>This proposal was mooted some time back but it did not get a favourable response from the Government.</p> <p>The Director, in the meeting itself, clarified the matter that only a few branches are functioning satisfactorily and pursuing the goal of spreading the awareness about public administration. As such, in case an award is instituted, only those 3-4 branches will be able to get the award. As such, regional/local branches should first improve their performance in order to fulfill the original goal of IIPA regarding the spread and awareness of public administration.</p> <p>As replied under Sr. No.1.</p>

	<p>Branches should be co-opted to the Executive Council of IIPA, New Delhi, state-wise by rotation.</p> <p>4. There should be close co-ordination and co-operation between Regional and Local Branches all over India for main federal structure of IIPA.</p> <p>5. Not only free accommodation for four days, but also with subsidised food for four days to the Members of IIPA during the A.G.M. and Annual Conference of IIPA.</p> <p>6. Local Branches of IIPA should be given the power to enrol/enlist Associate and Student Members in respective branches without intervention of Regional Branch to strengthen the units.</p> <p>7. The moratorium of Life Membership of IIPA should be waived and enrolment of new Life Membership of IIPA on the basis of merit and experience should be introduced without any further delay.</p>	<p>This is an issue on which Regional and Local Branches have to take a call. It has been observed that the Regional Branch and the Local Branches in one state also do not have any coordination or communication. In this scenario, how can we think of pan-Indian close coordination and cooperation between Regional and Local Branches. It is a highly uphill task and Regional/Local Branches have to make sustained efforts for this to happen.</p> <p>Four days free accommodation is already provided to Members attending the AGM/ Annual Conference. Apart from that Members are provided with complimentary Lunch on the day of Annual Conference as well as High Tea on both days. In addition to that, the rates of meals provided in the Hostel is already subsidized otherwise how can one get one full day meal (bed tea, breakfast, lunch, dinner) at this central location of Delhi @ Rs.252/- inclusive of taxes.</p> <p>The power to recommend admission of Associate/Student Members lies with Regional/Local Branches. The Local Branches may recommend the names of eligible candidates to IIPA Hq. for admission as Associate/Student Members. IIPA Hq. has forwarded also the applications of several candidates for Associate/Student membership to respective Local/Regional Branches for recommendation. However, the response from Local/Regional Branches has been quite low in this regard.</p> <p>As replied under Sr. No.1.</p>
3.	<p>Dr. K.N. Srivastava suggested that membership applications must come through local and regional Branches. He stated that IIPA had sent a tentative electoral roll/voters list for verification of the Branches and we have checked up the list and left out members have</p>	<p>The Director during the meeting responded that we have sent draft voters list to all the branches and also put on IIPA's website for information of all the members. However, the responses from branches and members are not forthcoming. We had repeatedly sent circulars to the members and also to all</p>

	<p>been asked to submit the filled up format for inclusion of their names. He requested that decisions taken by the Executive Council should be forwarded to the branches because it is a federal type of system and when it was made it was considered that they are the units they must know each and everything. He pointed out the elections of the E.C. be conducted immediately because it was due last year.</p>	<p>the branches to verify and update the membership records as well as voters list as we have to submit the actual members/voters list in the High Court. It is upto the Branches to verify and certify the members list at the earliest. As many representatives have requested to extend the date for inclusion of names in the voters list, we will decide and inform the branches.</p> <p>The Director responded that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and gives the order for conducting it, we will be ready for the elections. The Director mentioned that all this exercise to collect the contact details etc. are for the purpose of consolidating the Voters' list as we should be ready with it.</p>
4.	<p>Shri P.R. Shampath mentioned that the membership should be opened and the applications pending with IIPA be cleared early. He stated that the court case was not to freeze new membership etc. As regards the tentative electoral roll, he mentioned that we are providing details of more members to include their names in the electoral roll. He pointed out that the elections process of the Executive Council to be started early and the elections be conducted in early 2018.</p>	<p>The Director during the meeting responded that the Court order is extremely clear that no further action on actually conducting the election can be taken till the Hon'ble Court decides on the matter. The Members are voters also. As such, granting new membership means increasing the number of voters which is against the spirit of the interim order of the Court since there is stay order on elections. The Director emphasized that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and gives the order for conducting it, we will be ready for the elections. The Director mentioned that all this exercise to collect the contact details etc. are for the purpose of consolidating the Voters' list as we should be ready with it.</p>
5.	<p>Dr. A.V.N. Reddy mentioned that there is need for the updation of the electoral roll but at the same time to declare the date for tentative election schedule first. He suggested that the annual meetings could be conducted at Regional Branches centre.</p>	<p>As replied above at Sr.No.4.</p>
6.	<p>Dr. N. Lokendra Singh informed that the Manipur University has recently allotted a fairly big room in the University Campus to Manipur Regional Branch and we have conducted good activities during the year in collaboration with the University. He suggested that the other Branches could tie up with the</p>	<p>Noted. As suggested, other Branches may emulate the example of Manipur Regional Branch by putting in some effort at local level, in turn strengthening themselves as well as IIPA family as a whole.</p>

	universities and institutions to conduct their activities.	
7.	<p>Dr. A. Ranga Reddy suggested that IIPA should prepare a vision document for the next 25 years on how to elevate it to international level. He suggested further that at the most two terms should be there from top to bottom whoever may be the person. Also, IIPA should change the bye-laws for women empowerment.</p>	<p>IIPA has already been making tremendous efforts for recognition at international level for the last 4-5 years. The flagship Journal of IIPA, Indian Journal of Public Administration (IIPA) has already been making impacts at international level after partnership with M/s Sage Publications. The copies of IIPA is being subscribed in U.K./USA also now. Recently one of our esteemed Life members Dr. Surendra Kumar from Patna has informed that his article was published in IIPA. Based on its viewership, he has got a call from Canada to contribute an article there.</p> <p>IIPA has been conducting international component of training programmes for Indian Revenue Service (both Income Tax and Custom &amp; Excise) Class I Officers. IIPA has had collaborations with ENA, Paris (Administrative Training Institute of France), SciencesPo University, Paris, Geneva Business School and University of Lussane, Switzerland, Hertie School of Governance, Berlin and many others in the last 3-4 years. As such visibility and reputation of IIPA has been increasing tremendously not only at domestic level but also at international level for the last 3-4 years.</p> <p>The matter regarding limiting the tenure upto two terms for the office bears, is under purview of the General Body to take a call. This is the Regional/Local Branches meeting and as such not an appropriate forum to discuss this matter.</p> <p>As far as women empowerment is concerned, IIPA not only preaches women's empowerment but practices also in letter and spirit. Over 60% of IIPA employees are women.</p>
8.	<p>Shri Shankar Kumar Sanyal suggested that there should be representation of local branches in the Executive Council through cooption state wise rotationally. There should be coordination between the regional and local branches all over India. Local branches should be given the power to enroll and enlist associate/student members in respective branches. The enrolment of life membership of IIPA</p>	<p>As replied above at Sr.No.2.</p>

	on the basis of merit and experience should be done without any further delay.	
9.	Dr. D.K. Madan suggested that the tenure of the office bearers should be limited to 2 terms only. He requested that the date for submission of forms to update the electoral roll/voters list be extended so that left out members be included in the list.	<p>The matter is under purview of the General Body to take a call. This is the Regional/Local Branches meeting and as such not an appropriate forum to discuss this matter.</p> <p>A circular dated 10<sup>th</sup> November, 2017 extending the date of submission of Format till 31<sup>st</sup> December, 2017 was sent to all the Branches and also put on IIPA's website along with tentative voters list and list of members in abeyance who have not submitted the required information.</p>
10.	Shri Prasanna Kumar stated that we have been giving suggestions but somehow we have a feeling that we are not consulted on the major decision that have been taken in IIPA. There should be a consultative process. Atleast our suggestions on major decisions can be obtained by IIPA.	The Director during the meeting itself responded that we have 67 Regional/Local Branches. As such, IIPA Hq. is not in a position to consult all the branches. In fact, the communications we send to the branches are almost never replied to. For the finalization of Voters' list, we have addressed 4-5 times over a 2 year period. That is the problem we are going to face even in terms of consulting on major decisions. And that is the reason why it has not been done.
11.	Er. Jugal Kishore Singh mentioned that IIPA membership should be opened because many people want to become members. Bihar regional branch does not have a permanent office and he requested the Director to write the Chief Secretary of Govt. of Bihar to provide them accommodation so that the branch could organize their activities properly.	<p>Same as above at Sr.No.4.</p> <p>The letter to the Chief Secretary of Bihar has been sent. However, it is upto the Branch to pursue the matter at local level.</p>
12.	Dr. R.K. Verma suggested that IIPA must involve the regional branches in its projects and programs and they are ready for it. He talked with faculty attached with Bihar Regional Branch to give them opportunities to work for the projects.	The Director during the meeting responded that the IIPA faculty are extremely busy now a days in view of rising number of Research Projects and Training Programmes. But still we try to partner with Branches wherever possible. We have held a large number of Consumer programmes all over India in collaboration with Branches. The Director mentioned that IIPA recently helped Govt. of Tamil Nadu in some e-Governance project where they took care of the travel expenditures, boarding, lodging etc. for IIPA faculty. IIPA can do the same for the Branches also if they come up with some tangible and interesting proposals.

13.	Prof. P.K. Chaubey thanked the Director IIPA for restoring the office room to Delhi Regional Branch. He mentioned that many areas are not covered by any Regional branch. So the persons interested in Public Administration from such areas may be permitted to approach IIPA directly for membership.	<p>The Director reciprocated the thanks by welcoming Prof. P.K. Chaubey.</p> <p>There is already provision for accepting applications for Associate/ Student membership by IIPA Hq. directly from the areas which are not covered by Regional/Local Branches.</p>
14.	Dr. Ghanshyam N. Singh appreciated the commendable work done by IIPA regarding renovation of the hostel rooms. He mentioned that the resolution of the construction of new building was passed in the AGM requested to know the progress in the matter. He stated that the E.C. had been a captive body and not a representative body and the election of EC was also not conducted. He pointed out the many applications for membership is pending with IIPA and also some persons want to become member of IIPA. He requested that the Magadh Local Branch be renamed as Patliputra Local Branch.	<p>The Director during the meeting responded the query about expenditure on Hostel and stressed that this investment was necessary to attract new training programmes. He emphasized that it will take another 05 years for the hostel to be demolished after the redevelopment starts. So it is not wise to leave hostel to be dilapidated. Also, the grant we are getting for infrastructure development cannot be spent elsewhere. Regarding redevelopment, he mentioned that we are pursuing hard with L&amp;DO but the NOC has still to be received.</p> <p>The Director also replied that the Court order is extremely clear that no further action on actually conducting the election can be taken till the Hon'ble Court decides on the matter. The Members are voters also. As such, granting new membership means increasing the number of voters which is against the spirit of the interim order of the Court since there is stay order on elections. The Director emphasized that no one is against the election and as soon as the Hon'ble Court decides about the way to conduct the election and gives the order for conducting it, we will be ready for the elections. The Director mentioned that all this exercise to collect the contact details etc. are for the purpose of consolidating the Voters' list as we should be ready with it.</p> <p>Regarding renaming of Magadh Local Branch as Patliputra Local Branch, the office has requested the Branch for providing necessary documents in this regard.</p>
15.	Dr. Sanjeev Kumar Tiwari thanked the Director for restoring the office room to the Delhi Regional Branch. He mentioned that the verification and updation of membership records and electoral roll needs some more time as there are so many members of Delhi who have not give their contact details.	<p>Noted.</p> <p>The Director during the meeting replied that we have sent draft voters list to all the branches and also put on IIPA's website for information of all the members. However, the responses from branches and members are not forthcoming. We had</p>

	<p>So he requested that the last date to submit the format for updation of membership be extended upto 31<sup>st</sup> December, 2017. He also requested that Associate and Student membership be opened for those students who want to use the Library of IIPA for study purpose only. As regards the elections of the Executive Council, he emphasized that the elections should be held through digital and electronic methods to make the election process more transparent so that every members took interest in election process.</p>	<p>repeatedly sent circulars to the members and also to all the branches to verify and update the membership records as well as voters list as we have to submit the actual members/voters list in the High Court. It is upto the Branches to verify and certify the members list at the earliest.</p> <p>A circular dated 10<sup>th</sup> November, 2017 extending the date of submission of Format till 31<sup>st</sup> December, 2017 was sent to all the Branches and also put on IIPA's website along with tentative voters list and list of members in abeyance who have not submitted the required information.</p> <p>The Director also mentioned that there was no moratorium on Associate/ Student membership and whatever forms have been received by IIPA, have been sent to respective branches for recommendation.</p>
16.	<p>Dr. Bijoy Chand suggested that the major decisions taken in the E.C. be communicated to all local and regional branches and requested that some more time may be given to the Branches and members to include their name in the electoral roll. He requested to extend the date for verification till the 31<sup>st</sup> December 2017.</p>	<p>A circular dated 10<sup>th</sup> November, 2017 extending the date of submission of Format till 31<sup>st</sup> December, 2017 was sent to all the Branches and also put on IIPA's website along with tentative voters list and list of members in abeyance who have not submitted the required information.</p>
17.	<p>Dr. Rajendra Prasad Pathak suggested that some more time may be given to the members to submit their format for inclusion of their name in the electoral roll and also requested to open the new membership so that the local branch can survive.</p>	<p>Same as above at Sr.No.16.</p>

**Item No.309.5 Removal of members in arrears for more than two years (2016 & 2017) from the roll of membership of the Institute under Rule 35(1).**

Rule 35(1) of the rules of the Institute provides that **'the name of any member whose subscription falls in arrears for more than two years shall be removed from the Roll of Members of the Institute unless the Executive Council decide otherwise'**.

As per our records, there are 23 Annual Members and 2 Corporate Members who have yet to renew their subscription in spite of efforts to persuade them to renew their subscription. As we have not received the membership subscription from these defaulting members, as such it is proposed that the names of such members may be removed from the roll of membership under Rule 35(1) of the Rules of the Institute. The list of defaulting Annual and Corporate Members is enclosed. **(Annexure-A)**

**List of Defaulter Annual Members  
(Unpaid 2016, 2017 & 2018)**

<b>Sr. No.</b>	<b>Member No./Date of Admission</b>	<b>Name &amp; Address</b>	<b>Designation</b>	<b>Fee Paid Up to</b>
1.	O/352 01.01.1985	Shri Chhotu Ram S/o Nikku Ram Rania Bazar Sirsa (Haryana)	Director Sirsa Central Co- Operative Bank Ltd. Sirsa (Haryana)	2015
2.	O/581 01.01.1971	Mr. G. Gopala Krishnan Plot No. 243, Sri Avenue Flat No. 2, Pudhu Thangal Sri Saibaba Nagar Palukaranai Chennai-600100	Asstt. LIC. of India Hyderabad	2015
3.	O/4783 01.01.1996	Dr.(Mrs.) Bina Prasad Reader and Head Deptt. of History Mahendra Mahila College Gopalganj- 841428 (Bihar)	Reader and Head Deptt. of History Mahendra Mahila College Gopalganj- 841428 (Bihar)	2015
4.	O/4784 01.01.1996	Prof. Shiva Shankar Prasad Professor Deptt. of History Mahendra Mahila College Gopalganj- 841428 (Bihar)	Professor Deptt. of History Mahendra Mahila College Gopalganj- 841428 (Bihar)	2015
5.	O/5838 01.01.2007	Mr. Ashok Kumar Ravadia D-II/19, Kaka Nagar New Delhi-110003		2015
6.	O/5856 01.10.2007	Prof. Narinder Singh Poonia 68, Vishnupuri Indore-452001 (M.P.)	Professor	2015
7.	O/5967 01.01.2012	Dr. Laxmi S. Verma Shubham Niwas Near Police Line Upper Kaithli, Shimla (H.P.)	Asstt. Professor in Public Administration	2015
8.	O/ 5974 01.01.2014	Ms. Geeta Saxena Punjabi Gali, Infront of Shiva Mandir Dataganj Distt. Budaun (U.P.)	Principal	2015
9.	O/5975 01.01.2014	Mr. Brajesh Kumar R-2, Officers Colony D.M. Compound Budaun-243601	Accounts Officer	2015
10.	O/5981 01.01.2014	Mr. Surya Kumar Misra 10/104, East End Apartments	IAS (Retd.)	2015

		Mayur Vihar Phase-I Ext. Delhi-110096		
11.	O/5983 01.01.2014	Mr. Girish Sharma Addl. Collector Collecterate Office Chhatarpur (M.P.)	Addl. Collector	2015
12.	O/5989 01.01.2014	Dr. Sona Raghuvanshi Assistant Professor in Social Science Amity University Manesar (Haryana)	Assistant Professor	2015
13.	O/5999 01.01.2014	Dr. R. Venkatesh Assistant Professor Department of Management SKP Engineering College Tiruvannmalai-606601 (TN)	Assistant Professor	2015
14.	O/ 6009 01.01.2014	Dr. D.S. Reddy Professor of History S.V. University Tirupati (AP)	Professor	2015
15.	O/6014 01.01.2014	Dr. Krishan Kumar House No. 65/1, Defence Enclave Near Village Boh Gurudwara Ambala Cantt.(Haryana)		2015
16.	O/6038 01.01.2014	Shri Tapan Kumar Biswas FD-416/2, Salt Lake, Sector-III, Kolkatta-700106		2015
17.	O/6049 01.01.2014	Shri Anil Kumar Dy. Director General, The Institute of Engineers 8, Gokhale Marg, Kolkatta-700020	Dy. Director General	2015
18.	O/6180 01.01.2014	Dr. N.G. Kannur MIG 77, KHB Colony Old Jewargi Road Gulbarga-585102	Director Deptt. of Physical Education Gulbarga	2015
19.	O/6188 01.01.2014	Dr. Asha Rani K-30, P.C. Colony Kankarbagh Patna-800020	Associate Professor	2015
20.	O/6200 01.01.2015	Mr. K. Jawahar Nehru Yuva Kendra 30, Azad Street Gandhi Nagar Madurai-625020	District Youth Coordinator Nehru Yuva Kendra	2015

21.	O/ 6201 01.01.2015	Dr. Subramaniam K. D-1/4, Govt. Officers Colony Devendra Nagar Raipur (Chhattisgarh)	Additional Principal Chief Conservator of Forests	2015
22.	O/ 6203 01.01.2015	Shri Durga Rao Ganta 9, Venkata Raman D.No.6-1/1 M Mallavaram (P) Viakothapalli Gukavaram (MDL) East Godavari Distt. 533285 (A.P.)	Assistant Professor	2015
23.	O/6206 01.01.2015	Dr. Dilip Kumar Sinha 69/A, Ekdala Road, Kolkata -700019 (W.B.)	Former Vice Chancellor	2015

### List of Defaulter Corporate Members

Sr. No.	Member No./Date of Admission	Name & Address	Fee Paid Up to
1.	CM/353 01.04.2006	The Addl. Survey General of India, Survayar Generals' Office Hathibar Kala Estate Dehradun -248001 (Uttarakhand)	2015
2.	Corporate 01.01.1973	The Librarian National Institute of Bank Management Kondhwe Khurd, Pune-411022 (M.S)	2004

**Item No.309.6      Draft Annual Report for 2017-2018.**

Will be placed on table.

**Item No.309.7            Balance-sheet and Audited Statement of Accounts for 2017-2018  
together with the Report of the Chartered Accountants.**

**Independent Auditor's Report**

**Report on the Financial Statements**

We have audited the accompanying financial statements of **Indian Institute of Public Administration**, ("the Institute"), which comprise the Balance Sheet as at March 31, 2018, and also the Statement of Income & Expenditure Account for the year then ended, receipt and payment and a summary of significant accounting policies and other explanatory information.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the IIPA's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

**We report that**

- a) Physical verification of the fixed assets needs to be carried by the management and discrepancies of Rs. 114 lakh, as reported in previous year also, between the gross value of the fixed assets and assets physically verified in previous year needs to be reconciled. However, pending final reconciliation of the finding of the physically verifier team, effect of the same has not been considered in the financial statements. We suggest that a committee be constituted to address this issue.
- b) During audit, it was observed that Goods and Service Tax liability of 18% on Rs. 15.4 lakh receivables from different training programmes on account of training fee has not been raised. As explained to us, liability of GST will be settled at the time of receipt of funds.

- c) IIPA has not accounted for TDS on accrual basis. It was observed that TDS liability on expense payable of Rs.91 lakh has not been raised. As explained to us, liability of TDS will be settled at the time of payment of expenses.
- d) IIPA has been requesting the Government for waiver of Service Tax, being an education institution. However, IIPA has implemented Service Tax w.e.f. 1<sup>st</sup> April 2016, in absence of any response. As explained to us, compliances of the service tax provisions prior to 1<sup>st</sup> April 2016 will be addresses once a response is received. Expert opinion with respect to applicability of service tax prior to 01/04/2016 should be taken.
- e) Utilization Certificates are being provided by the finance department based upon statement approved by Project Heads.
- f) A liability to the tune of Rs.26.60 lakh has been created under CCS Project for payment of 7th Pay Commission Arrears as and when it is implemented in IIPA

Further, attention is drawn on

- Opening balance of Rs. 73.89 Lakh recoverable from the training program is treated as recoverable by the management. In our opinion, effort should be made to liquidate the same at the earliest.
- Fixed Assets register are as per GFR provisions. It should be updated regularly.
- **Accounting treatment of the fixed assets acquired out of Grant**  
Presently, fixed assets acquired out of grant are capitalized with a corresponding credit in Assets Funds. In our opinion, value of assets acquired out of grant should be reduced from the Gross Cost of the Assets. However, pending final review of the finding of the assets, no effect of the same has been considered by the Management.

### **Opinion**

In our opinion and to the best of our information and according to the explanations given to us and read with **above para (a to f)** above and other notes given in financial statements, the Financial Statements give the information required in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India

- (a) In the case of the Balance Sheet, of the state of affairs of the Institute as at March 31, 2018
- (b) In the case of the Income and Expenditure Account, of the Excess of Expenditure over Income for the year ended on that date.

### **Report on Other Legal and Regulatory Requirements**

We report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books.

**For GSA & Associates**  
**Chartered Accountant**  
**FRN 000257N**  
**(Sunil Aggarwal)**  
**Partner**  
**M No 083899**  
**Place: New Delhi**  
**Dated**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Balance Sheet as at 31st March, 2018**

	Schedule	As At 31.03.2018	As At 31.03.2017 Rs.
<b><u>LIABILITIES</u></b>			
Asset Fund	1	131,331,479	120001253
Asset Fund FCRA	1	842,449	842449
Accumulated Surplus/ (Deficit)		(749,570,112)	(800171810)
Capital Funds including Membership Fund	2	69,928,256	66411587
Unutilized Grant :	3	78,930,327	45923295
- General Fund	<u>78149571</u>		
- Foreign Fund	<u>780756</u>		
Provisions:			
-Gratuity Payable		38,300,000	45600000
-Leave Encashment Payable		47,200,000	40300000
-Pension Payable		766,732,038	778752249
Current Liabilities	4	60,634,208	28661724
<b>Total</b>		<b>444,328,644</b>	<b>326320748</b>
 <b><u>ASSETS</u></b>			
Fixed Asset Fund- Out of Grant (gross)	5	131,331,479	120001253
Fixed Asset Fund-Own Funds	5	2,661,146	1837000
Less: Accumulated Depreciation		(351,904)	
Asset Fund FCRA	5	842,449	842449
Investments	6	68,507,174	66167377
Grant Receivables	3	37,605,325	39118234
Current Assets	7	203,732,976	98354435
<b>Total</b>		<b>444,328,644</b>	<b>326320748</b>
Significant Accounting Policies & Notes to the Accounts	13		

Schedules 1 to 13 form an Integral part of the Accounts

As per our Report of even date

For GSA & Associates  
Chartered Accountants  
FRA - 000257N

Sunil Aggarwal  
Partner

M No. 083899  
Place : New Delhi  
Dated:

T.N. Chaturvedi  
Chairman

K.K. Pandey  
Member Executive Council

.Chatterjee  
Director

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Income and Expenditure Account for the year  
ended 31<sup>st</sup> March, 2018**

	Schedule	For the year 2017-18 Rs.	For the year 2016-17 Rs.
<b><u>INCOME</u></b>			
Maintenance Grant		64200000	60000000
Members Subscription	8	1101156	1760593
Sale of Publications		183185	409356
Income from Research Programmes including overhead		15647276	13495670
Fee for Training Programmes		162433478	80101796
<b>Other Income:</b>			
- User Charges		18893315	23661577
- Service Charges	9	2855823	2769974
- Income from Risograph & other Equipments	9	212638	452209
- Miscellaneous Receipts	9	1954228	6549616
- Transfer from Research Endowment Fund		233000	269178
Rental Income receivebale		0	3096082
Receipt from Training Programme receivable		41868534	36362034
<b>Total</b>		<b>309582633</b>	<b>228928085</b>
<b><u>EXPENDITURE</u></b>			
Pay and Allowances	10	75919408	70541576
Campus Maintenance	11	24992973	25020157
Administrative and other Expenses	12	6931050	8013151
Library, Periodical & Binding Charges		1080255	1651295
Training Programmes		150773742	61659482
Publications		717307	571606
Branches Promotion Activities		507552	342303
Amt. paid to CGHS		2290435	1905760
Depreciation		351904	252575
Prior Period Expenses		0	5146138
Auditors Fees	12	100000	70000
GST/Service Tax Expenses		881530	3126366
Gratuity	10	3014833	10689688
Leave encashment	10	3440158	633310
Pension Expenses	10	(12020212)	87313167
		<b>258980935</b>	<b>276936574</b>
Excess of Income over Expenditure for the year		50601697	(48008489)
Excess of Expenditure over Income from previous year		(800171810)	(752163323)
Excess of Expenditure over Income from previous year			2
<b>Balance carried forward to Balance Sheet #</b>		<b>(749570112)</b>	<b>(800171810)</b>
Significant Accounting Policies & Notes to the Accounts	13		

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Receipts and Payments Account for the year ended 31.03.2018**

	Schedule	Year	Year
		2017-18	2016-17
		Rs.	Rs.
<b><u>RECEIPTS</u></b>			
<b>Opening Balance:</b>			
Cash & Bank Balances	7	14048579	24516195
Maintenance Grant and Internal Receipts	A	271149471	195558749
Loans , Advances & other receipts	B	76092536	25683222
Grants for Research Projects, Etc.	3	242638627	165807859
<b>Total</b>		<b>603929213</b>	<b>411566025</b>
<b><u>PAYMENTS</u></b>			
Expenditure Against Maintenance Grant & Internal Receipts	A	269705761	195087465
Payment out of Funds, Deposit & Advances	B	24767627	41643632
Expenditure Against Grants for Research Projects etc.	3	203389508	160786349
<b>Closing Balance:</b>			
Cash & Bank Balances	7	106066317	14048579
<b>Total</b>		<b>603929213</b>	<b>411566025</b>

Schedules A to B form an Integral part of Receipt & Payment A/C

Examined & Found Correct

For GSA & Associates

Chartered

Accountant

FRA - 000257N

Sunil Aggarwal  
Partner

T.N. Chaturvedi  
Chairman

K.K. Pandey  
Member Executive  
Council

T. Chatterjee  
Director

M No. 083899

Place : New Delhi

Dated:

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule- 1**

**Asset Fund**

	<b>Balance As at 01.04.2017 (Rs.)</b>	<b>Additions During the Year (Rs.)</b>	<b>Adjustment / utilised during the year (Rs.)</b>	<b>Balance As at 31.03.2018 (Rs.)</b>
IIPA (CORE)	101563927	10517086	366071	111714942
CUS	4554640	-	-	4554640
APPPA	8854381	434006	-	9288387
CCS	2419381	688955	-	3108336
NCH	2,608,924	56250	-	2665174
<b>Sub-Total</b>	<b>120001253</b>	<b>11696297</b>	<b>366071</b>	<b>131331479</b>
FCRA	842449	-	-	842,449
<b>Sub-Total</b>	<b>842449</b>	<b>-</b>	<b>-</b>	<b>842,449</b>
<b>Total</b>	<b>120843702</b>	<b>11696297</b>	<b>366071</b>	<b>132173928</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule- 2**

**Capital Funds**

<b>A</b>	<b>Balance As at 01.04.2017 (Rs.)</b>	<b>Contribution / Interest (Rs.)</b>	<b>Amount Utilised (Rs.)</b>	<b>Balance As at 31.03.2018 (Rs.)</b>
Annual School Prize Fund	84057	8486	2608	89935
Bhoopendra Hooja Memorial Fund	39506	3746	1352	41900
Consultancy support Fund	1217949	148332	44965	1321316
Infrastructure Development Fund	40111042	3876873	682055	43305860
Naydumma Memorial Science Foundation	1037962	63414	10873	1090503
Prof. S.Saroja Memorial Fund	557890	34857	62142	530605
Research Endowment Fund	4367331	289822	296018	4361135
Smt.Kusum Tai Shankar Rao Chavan Mem.Fund	126902	10892	433	137361
Staff Benevolent Fund	407166	55340	21483	441023
T.N. Chaturvedi Award	99793	6469	1443	104819
<b>Sub-Total</b>	<b>48049598</b>	<b>4498231</b>	<b>1123372</b>	<b>51424457</b>
<b>B</b>				
<b>(Membership Capital Fund)</b>				
Corporate Membership Capital Fund	3721985	249757	233282	3738460
Life Membership Capital Fund	14640004	866982	741647	14765339
<b>Sub-Total</b>	<b>18361989</b>	<b>1116739</b>	<b>974929</b>	<b>18503799</b>
<b>Total</b>	<b>66411587</b>	<b>5614970</b>	<b>2098301</b>	<b>69928256</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION**

**NEW DELHI**

**Schedule 3:**

**Unutilised Grant Balances**

		<b>Unutilised</b>	<b>Received</b>	<b>Total</b>	<b>Payments/</b>	<b>Payable</b>	<b>Unutilised</b>
		<b>Balance</b>	<b>during the</b>		<b>Adjustments</b>	<b>for the</b>	<b>Balance</b>
		<b>As at</b>	<b>year</b>			<b>year</b>	<b>As at</b>
		<b>01.04.2017</b>					<b>31.03.2018</b>
		<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>
<b>(A)</b>	<b><u>General Fund</u></b>						
	Grant from Ministry of Urban Affairs, New Delhi	(18466403)	24697098	6230695	20634546	1367298	(15771149)
	for Centre for Urban Studies (including Internal received of Rs. 14098) (refer Annexure2)						
	APPPA	3685004	22619968	26304972	7666167	69535	18569269
	Centre for Consumer Affairs	2122124	-	2122124	-	-	2122124
	CCS Phase II (including publications)	(6236993)	23422500	17185507	29194545	622939	(12631977)
	Centre for Consumer Affairs (Plan)	1167393	-	1167393	0		1167393
	National Consumer Helpline	(3249511)	27109478	23859968	21885144	1746740	228084
	XI and XIITH Plan Grant from DoPT	(463837)	463837	-	-	-	-
	XIITH Plan Grant from DoPT	50304	-	50304	50304	-	-
	Scheme Grant from DoPT	-	59300000	59300000	59299482	-	518
	Other grants for APPPA foreign / field visits	2405114	15095474	17500588	9790315	122549	7587724
	Other programmes	(4057554)	14937091	10879537	6589037	224273	4066227
	Grants from ICSSR for Fellowship	7441	396559	404000	404000	-	-

	Other Research Projects	16003615	42915967	58919582	28889576	416239	29613767
	Research -I Projects	12492764	3079816	15572580	9820709	159604	5592266
	<b>Total A :</b>	<b>5459462</b>	<b>234037788</b>	<b>239497249</b>	<b>194223826</b>	<b>4729177</b>	<b>40544246</b>
	<b>Add: Debit Balance i.e. Grant Receivable:</b>	39118234	-		-	-	37605325
	<b>Unutilised Grant Balance as at 31.03.2017 :</b>	<b>44577696</b>	<b>234037788</b>	<b>239497249</b>	<b>194223826</b>	<b>4729177</b>	<b>78149571</b>
<b>B</b>	<b>Foreign Grants</b>	1345599	8600839	9946438	9165682	0	<b>780756</b>
	<b>Grand Total A + B</b>	<b>45923295</b>	<b>242638627</b>	<b>249443687</b>	<b>203389508</b>	<b>4729177</b>	<b>78930327</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule 4**

**Current Liabilities**

	<b>As at 31.03.2018</b>	<b>As at 01.04.2017</b>
		<b>(Rs.)</b>
Canteen contractor / Mess charges	700021	1348955
Amt. payable to S/Staff & Faculty	90606	41570
Sundry Creditors	173079	52661
Other Liabilities :		
Payable to others	26051212	2420582
Other Deposits	1898842	1222808
Expenses payable	14198005	18010574.48
Duties & Taxes (Service Tax/GST)	17522443	5564574
<b>Total</b>	<b>60634208</b>	<b>28661724</b>

<b>INDIAN INSTITUTE OF PUBLIC ADMINISTRATION</b>					
	<b>NEW DELHI</b>				
<b>Schedule 5</b>					
<b>Fixed Assets</b>					
	<b>Cost as at</b>	<b>Additions /</b>	<b>Less Sale /</b>	<b>Depreciation</b>	<b>Cost as at</b>
	<b>1.4.2017</b>	<b>Adjustments</b>	<b>Adjustment</b>		<b>31.3.2018</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>
<b>A) Fixed Assets purchased out of Grants</b>					
Land & Building	11209007	-	-	-	11209007
Furniture, Fixtures	19619158	1553240	-	-	21172398
A.C. Equipments & Water Cooler	3860539	1653002	-	-	5513541
Film Projector & Stage Equipment	441073	3562006	-	-	4003079
Data Processing Equipment	18403253	1971135	-	-	20374388
Hostel & Mess Equipment	2038410	957717	-	-	2996127
Office Equipment	19438592	-	-	-	19438592
Internal Communication	1975935	-	-	-	1975935
Library Equipment	2685529	-	-	-	2685529
Library Book (Core)	21428178	819986	-	-	22248164
Vehicles	464253	-	366071	-	98182
	<b>101563927</b>	<b>10517086</b>	<b>366071</b>	-	<b>111714942</b>
CUS - Furniture, Fixture & Office Equipment	2953287	-	-	-	2953287
CUS - Library Books	1601353	-	-	-	1601353
	<b>4554640</b>	-	-	-	<b>4554640</b>
APPPA - Library Books	3803502	434006	-	-	4237508
APPPA - Furniture, Fixture & Office Equip.	5050879				5050879
	<b>8854381</b>	<b>434006</b>	-	-	<b>9288387</b>
CCS - Furniture, Fixture & Office Equipments	1125403	586062	-	-	1711465
CCS- Library Books	182842	102893	-	-	285735

NCH - Furniture, Fixture & Office Equipments	3720060	56250	-	-	3776310
<b>Sub-Total</b>	<b>5028305</b>	<b>745205</b>	-	-	<b>5773510</b>
<b>Grand Total</b>	<b>120001253</b>	<b>11696297</b>	<b>366071</b>	-	<b>131331479</b>
<b>B) Fixed Assets -Own Funds</b>					
Furniture, Fixtures	274323	246106	-	45415	475014
Data Processing Equipment	19755	37800	-	34533	23022
Office Equipment	639708	-	-	95956	543752
Vehicles	903214	540240	-	176000	1267454
<b>Total</b>	<b>1837000</b>	<b>824146</b>	-	<b>351904</b>	<b>2309242</b>
<b>Grand Total A+B</b>	<b>121838253</b>	<b>12520443</b>	<b>366071</b>	<b>351904</b>	<b>133640721</b>
<b>C) Fixed Assets- FCRA</b>					
FCRA - Furnture, Fixture & Office Equip.	<b>842449</b>	-	-	-	<b>842449</b>
<b>Sub Total</b>	<b>842449</b>	-	-	-	842449
<b>Grand Total</b>	<b>122680702</b>	<b>12520443</b>	<b>366071</b>	<b>351904</b>	<b>134483170</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule 6**

<b>Investments</b>	<b>Balance as at 01.04.2017</b>	<b>Additions during the year</b>	<b>Encashed during the year</b>	<b>Balance as at 31.03.2018</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>	<b>(Rs.)</b>
Annual School Prize Fund	83596	67773	62678	88691
Bhoopendra Hooja Memorial Fund	30000	-	-	30000
Consultancy Support Fund	1261653	1259112	1169998	1350767
Corporate Membership Capital Fund	3563051	-	-	3563051
Infrastructure Development Fund	40662928	28227493	26234817	42655604
Life Membership Fund	14519004	6227305	6088425	14657884
Nayudumma Memorial Science Foundation	791643	131223	118644	804222
Prof. S.Saroja Memorial Funds	500000	-	-	500000
Research Endowment Fund	4179605	2944092	2855000	4268697
Smt. Kusum Tai Chavan Memorial Fund	141046	-	-	141046
Staff Benevolent Fund	343590	137367	125006	355951
T.N. Chaturvedi Award	91261	-	-	91261
<b>Total</b>	<b>66167377</b>	<b>38994365</b>	<b>36654568</b>	<b>68507174</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule 7**

**Current Assets, Loans and Advances**

	<b>As at 31.03.2018 (Rs.)</b>	<b>As at 31.03.2017 (Rs.)</b>
<b>Sundry Debtors</b>		
Amount Receivable from TP conducted	<b>50204935</b>	<b>43751766</b>
GST Receivable for training programmes	<b>2772373</b>	
<b>Sub Total</b>	<b>52977308</b>	<b>43751766</b>
<b>Other Assets</b>		
TDS Receivable	5057683	2521258
Loans & Advances to Employees	8123895	4917551
Deposits (with Desu, DDA etc.) & other receivable	591210	591210
Rent Receivable from NIDM (20%)	21737800	21737800
Rent Receivable	2000	3096082
Prepaid Insurance	20353	5792
Interest Accrued but not due on investment	1810890	958273
Interest Accrued on HBA	686319	776471
EMD For Research/Training	1978000	1511000
Amount Receivable from M/s. Grand Bus Tourist Service	60	-
Amount recoverable from Prof. Lokendra Malik	-	12064
Amount Recoverable from Sulabh International	-	6
Water/Electricity/Generator Charges Receivable	800	17684
Amount recoverable from M/S Food Pakiza	167	167
Service Tax receiveable on training fee	30	4408733
Guruswamy/Paravati	5005	-
GST Cummulative Input	4675140	
Interest receivable on STDR	-	-
<b>Sub Total</b>	<b>44689351</b>	<b>40554091</b>
<b>Cash &amp; Bank Balances (as certified by Management)</b>		
Cash in Hand	-	-
Imprest Revenue Stamp	200	200
<b>Sub Total</b>	<b>200</b>	<b>200</b>
<b>Balance with Scheduled Banks</b>		
In current accounts with UCO Bank	915292	625414
UCO Bank Saving Account	101128683	11814819
State Bank of India	262547	262547
UCO Bank - FCRA - Saving A/c.	780756	1345599
UCO Bank PFMS Account	232000	-
UCO Bank Project Account	2746840	-
<b>Sub Total</b>	<b>106066117</b>	<b>14048378</b>
<b>Total</b>	<b>106066317</b>	<b>14048578</b>
<b>Grand Total</b>	<b>203732976</b>	<b>98354435</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
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	<b>For the Year 2017-18</b>	<b>For the Year 2016-17</b>
	<u>—</u> <b>(Rs.)</b>	<u>—</u> <b>(Rs.)</b>
<b>Schedule 8</b>		
<b>Membership Subscription / Interest on Membership Funds</b>		
SUBS. - Associate	29858	43620
SUBS. - Corporate	69900	362000
SUBS. - Student Membership	3167	2458
SUBS. - Ordinary	37685	104070
Interest transferred from		
Corporate membership Capital Fund	233098	261146
Life Membership Capital Fund	727448	987299
<b>Total</b>	<u><u><b>1101156</b></u></u>	<u><u><b>1760593</b></u></u>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

	<b>For the Year 2017-18</b>	<b>For the Year 2016-17</b>
	<u>—</u> <b>(Rs.)</b>	<u>—</u> <b>(Rs.)</b>
<b>Schedule: 9</b>		
<b>Miscellaneous Receipts</b>		
Interest on :		
- Short Term Deposits	590098	5530997
Other Receipts	1268117	1151863
Service Charges	2855823	2769974
Sale of Membership Forms	1400	2340
CGHS Recoveries	307250	316625
<b>Total</b>	<u><u><b>5022689</b></u></u>	<u><u><b>9771799</b></u></u>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

	<b>For the Year 2017-2018</b>	<b>For the Year 2016-2017</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>
<b>Schedule 10</b>		
<b>A) Pay and Allowances - Core</b>		
Accounts & Pension Cell	5906478	5512429
Administration	11741269	10418723
Faculty and Attached Staff	15998247	14316068
Hostel	701168	694939
Library	15290213	13292674
Maintenance	8596628	7896424
Membership	3170914	3152438
Office of Academic Activities	8199715	8564821
Publications	4831600	5511001
R&C unit	1396583	1050959
Overtime	86593	131100
	<b>75919408</b>	<b>70541576</b>
<b>B) Retirement Benefits</b>	(5565221)	98636165
<b>Total (A+B)</b>	<b>70354187</b>	<b>169177741</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
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**Schedule 11**

**Campus Maintenance**

	<b>For the Year 2017-18</b>	<b>For the Year 2016-17</b>
	<u>(Rs.)</u>	<u>(Rs.)</u>
Repair & Maintenance	2724224	2749778
Hostel General Maintenance	2869004	1605307
Rents, Rates & Taxes	958392	957792
Water & Electricity Charges	9266265	12213952
Security Arrangements	2782144	2135694
<b><u>House Keeping Charges</u></b>		
Hostel	2862306	2512280
Main Building	3530638	2845354
<b>Total</b>	<b><u>24992973</u></b>	<b><u>25020157</u></b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule 12**

**Administrative & Miscellaneous Expenses**

	<b>For the Year 2017-2018</b>	<b>For the Year 2016-2017</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>
Travelling Expenses		
1. For Faculty/Institute and Staff	15330	13109
2. For E.C. and its Committees Meeting	167815	318772
3. For Branches office bearers and others	160488	169659
Advertisement Expenses	-	47674
Amentias to Staff	263750	283360
Annual Report	341160	536623
Bank charges	76159	12685
Essay / Case study prize	82310	67800
Expenses for AGM	519996	418338
Fee to Auditors	100000	70000
Honorarium to Experts	356250	296700
IGL Gas for Mess Canteen	223689	248694
Indian International Centre Membership	-	97855
Legal Charges	403454	501570
Liveries	124327	150238
Local Travel Expenses	283225	288838
Meeting Expenses	181875	136873
Misc Expenses	457171	450205
Motor Car Expenses	382299	394120
Postage Expenses	521904	709310
Printing & Stationery	956067	1131875
Repair, Maintenance, Photocopy Machine / AMC	53541	158492
Telephone Expenses	1360240	1580362
<b>Total</b>	<b>7031050</b>	<b>8083151</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule A**

**Receipts and Payments Account of Maintenance Grant from Govt. of India and Internal Receipts**

	<b>For the Year 2017-18</b>	<b>For the Year 2016-17</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>
<b><u>Receipts:</u></b>		
Non-Scheme Grant from DOPT recurring	64200000	60000000
Members Subscription	1101156	1760593
Fee for Training Programmes	162433478	85696279
Net Income from Research Assignments including overhead	15647276	13495670
User Charges	21987397	23840425
Sale of Publications	183185	409356
Service Charges	2855823	2769974
Recovery for use of Risograph & other equipments	212638	452209
Miscellaneous Receipts	1954228	6549616
Transferred from Research Endowment Fund	233000	269178
Recovery of Loans & Advances from Staff	341290	315450
<b>Total</b>	<b>271149471</b>	<b>195558750</b>
<b><u>Payments:</u></b>		
Pay & Allowances	80724932	85213758
Training Programmes	150666183	61816009
Publications	717307	644230
Library Books, Periodicals, Binding & Equipment Charges	1103711	1611042
Branches Promotion Activities	507552	342303
Campus Maintenance	24858910	30808102
Administrative and Miscellaneous Charges	6842136	8255278
Assets Purchased from own Fund	824146	1027117
Payments of Loans & Advances to Staff	315000	337500
Amt. paid to CGHS	2264353	1905760
GST/Service Tax Expenses	881530	3126366
<b>Total</b>	<b>269705761</b>	<b>195087465</b>
Excess of Receipts over Payments during the year	1443710	471285
Excess of Receipts over Payments previous year	(6522567)	(6993852)
<b>Total Excess of Receipts over Payments</b>	<b>(5078857)</b>	<b>(6522567)</b>

## **UTILISATION CERTIFICATE**

Certified that the Grant-in-Aid amounting to Rs.6,42,00,000/- was received during 2017-18 from the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi has been utilized (including loans and advances to staff) during the year.

Besides, this institute has generated internal revenue of Rs. 20,69,49,471/- during the Year 2017-18 and the excess of Payments over Receipts of Rs. 65,22,567/- was carried over from the previous year, i.e. 2016-17.

As indicated in Schedule No. A of the Receipt and Payment Accounts, balance of Excess of Payments over Receipts as on 31-3-2018 amounting to Rs. 50,78,857/- has been carried over for adjustment during the next Financial year 2018-19.

It is also certified that against the total receipts of Scheme Grant of Rs. 5,93,00,000/-- and an amount of Rs. 5,92,99,482/- has been utilized during the year 2017-18.

**For GSA & Associates  
Chartered Accountant  
FRA-000257N**

**Sunil Aggarwal  
Partner  
M.No.083899**

**T.N.Chaturvedi  
Chairman**

**K.K. Pandey  
Member Executive  
Council**

**T.Chatterjee  
Director**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule B**

**Receipts and Payments Account of Funds, Deposits and Advances**

	<b>For the Year 2017-18</b>	<b>For the Year 2016-17</b>
<b>Receipts:</b>		
Life Membership Capital Fund (Sub)	139534	144984
Infrastructure Development Fund	2220370	1568767
Staff Benevolent Fund	40130	31134
Research Endowment Fund	39	-
Corporate Membership Capital Fund	-	222827
Consultancy Support Fund	92503	51210
Annual School Prize Fund	6817	3713
Nyadumma Memorial Fund	60276	41023
Bhupendra Hooja Memorial Fund	-	1110
Prof.S. Saroja Memorial fund	-	39573
Smt. Kusumtai Memorial fund	10892	12696
T.N. Chaturvedi Prize Fund	5116	7113
Current Asests Others	16884	78033
Other Liabilities	24015368	-
Sundry Debtors	39352064	-
Mess Charges	-	3374
Grant receivable for pension from DopT	-	20,000,000
Other Deposits	676034	-
Interest Accured on HBA	90152	89667
Service tax/ GST Output Cummulative	9185496	1155841
Amount recoverable from M/s Balmer & Lawrie/Sulabh	6	100
Interest Accured on Investment but not due	-	2158623
Interest receiveable on funds	119,755	73434
Amount recoverable from Lokendra Malik	12064	-
Amt. payable to Staff	49036	-
<b>Grand Total</b>	<b>76092536</b>	<b>25683222</b>
<b>Payments:</b>		
Other Liabilities (Sudary creditors)	264320	5463970
Other payments/deposits	-	971817
Provision for pension	-	20000000
TDS Receivable	2536425	700584
Expenses payable during the Year	11078762	7720865
Fixed Deposit with Bank	2339797	4808514
Amt. payable to Faculty / Staff	-	424706
Amount recoverable from Parties(Sulabh)	60	6
Advance recoverable from staff/faculty	3206343	497165
Prepaid Insurance	14561	5792
Research Endowment Fund	-	5213
Sundry Debtors	-	991000
Deposit with DESU	-	54000
Mess Charges	648934	-
S.Saroja Memorial Fund	3285	-
GST Input Cummulative	4675140	-
<b>Grand Total</b>	<b>24767627</b>	<b>41643632</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION**  
**NEW DELHI**

**Receipts & Payments Account of Research Projects**  
**(Excluding FCRA Grants)**

	<b>For the Year 2017-18</b>	<b>For the Year 2016-17</b>
<b>Receipts:</b>		
Grant from Ministry of Urban Affairs and Employment for Centre for Urban Studies (including sale of Publication)	24697098	25213726
APPPA Foreign & Field Visits	15095474	18251000
Other Programmes	14937091	20124105
Centre for Consumer Affairs	23422500	15930010
Other Research Project / Studies	42915967	15408945
Research-I Assignments	3079816	2660444
XII Plan Grant from DOP&T	463837	21500000
Scheme Grant from DoP&T	59300000	-
ICSSR F/Ship receipt	396559	539886
APPPA I	22619968	27260000
National Consumer Helpline	27109478	16319875
<b>Total</b>	<b>234037788</b>	<b>163207991</b>
<b>Payments:</b>		
Centre for Urban Studies	22001844	18682187
APPPA Foreign & Field Visits	9912864	16664974
Other Programmes	6813310	14145791
Centre for Consumer Affairs	29817484	23778404
Research Project / Studies	29305815	19503868
Research-I Assignments	9980313	3742480
Plan Grant from DOP&T	50304	21449908
Scheme Grant from DoP&T	59299482	-
ICSSR F/Ship	404000	614069
APPPA I	7735702	28009613
National Consumer Helpline	23631884	19359954
Centre for ICT & Activities		33075
<b>Excess of Receipts over Payments</b>	35,084,785	(2776332)
<b>Total</b>	<b>198953003</b>	<b>163207991</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
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**Annexure - 2  
(Refer. Sch. 3)**

**Receipts and Payment Account of Grant from  
Ministry of Urban Affairs for CUS**

	<b>For the Year 2017-18 (Rs.)</b>	<b>For the Year 2016-17 (Rs.)</b>
<b>Receipts:</b>		
Grant received during the year	24683000	25200000
Sale of CUS Publications	14098	13726
<b>Total</b>	<b>24697098</b>	<b>25213726</b>
<b>Payments:</b>		
Pay & Allowances	18065421	15188525
Infrastructure	22400	8770
Travel Expenses	317375	3094
Library Books & Periodicals	374013	360865
Training Courses	200000	200000
Miscellaneous & Contingencies Expenses	133178	147837
Printing & Stationery	108027	29811
Campus Maintenance	459614	183836
Printing of Publication	73933	40538
Water & Electricity	469077	950708
Overhead charges	1778806	1568202
	<b>22001844</b>	<b>18682186</b>
Excess of Receipts over Payments during the year	2695254	6531539.5
Excess of Receipts over Payments for previous year	(18466403)	(24997942)
<b>Total</b>	<b>(15771149)</b>	<b>(18466403)</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Annexure - 3  
(Refer. Sch. 3)**

**Receipts and Payment Account of Grant from  
Ministry of Consumer Affairs for Centre for Consumer Studies**

	<b>For the Year 2017-18 (Rs.)</b>	<b>For the Year 2016-17 (Rs.)</b>
<b>Receipts:</b>		
Grant received during the year	23422500	15534500
Publication Grant	-	395510
<b>Total</b>	<b>23422500</b>	<b>15930010</b>
<b>Payments:</b>		
Communication	55247	125286
Infrastructure	957544	81513
Library Books	102893	96687
Misc. Expenses	382845	392239
Pay & Allowances	10018022	6781994
Publications	932279	330621
Expenses out of Publication Grant	96010	189000
Research Study	449453	753033
Seminar/Workshop	2389509	1423309
Training Programme	7823350	5895278.5
Travel Expenses	662018	469613
Overhead Charges	5948314	3745300
	<b>29817484</b>	<b>20283874</b>
Excess of Receipts over Payments during the year	(6394984)	(4353864)
Excess of Receipts over Payments previous year	(6236993)	(1883129)
<b>Total</b>	<b>(12631977)</b>	<b>(6236993)</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Schedule 13**

**Significant Accounting Policies and Notes forming part of the Accounts.**

**1. Background**

Indian Institute of Public Administration, established as an autonomous body under the Registration of Societies Act, was inaugurated on March 29, 1954 by Pandit Jawaharlal Nehru who was the first President of the Society. The basic purpose of establishing this Institute was to undertake such academic activities as would enhance the leadership qualities and managerial capabilities of the executives in the government and other public service organizations.

**2. Method of Accounting**

Financial Statement of the Institute has been prepared on “Accrual Basis” which is in accordance with the generally accepted Accounting Principles. Financial Statements are prepared in respect of transaction at Delhi office. The financial statements are prepared on the basis of historical cost convention unless otherwise stated.

**a) Fixed Assets**

- Till 31<sup>st</sup> March 2012, assets acquired out of own sources were charged to Profit and Loss Account with a corresponding entry in Assets Fund Account in Balance Sheet. However, at the time of conversion of the accounting system from Cash to Accrual in 2012-13, assets acquired from own source has been treated as Capital item and capitalised under the Fixed Assets. Cut-off date for capitalisation has been taken as 5 year i.e. assets acquired from own source from 1<sup>st</sup> April 2008 has been capitalised. Value of Land and Building and Books has been captured from the financial records as at 31st March 2013.
- Assets created out of grant received, funds of the Sponsored Projects and programme where the ownership of such assets vests in the Institute, are treated as a Fixed Assets of the Institute with a corresponding credit to Asset Fund. However, no depreciation is claimed on such assets which are acquired out of funds.

**b) Grants-in-Aid**

- Maintenance Grant received for recurring expenditure is treated as income as and when received.
- Grants-in-aid for Capital Expenditure e.g. Fixed Assets are transferred to Capital Fund.
- Grant in aid for Specified assignment is utilised for the purpose for which such grants received and unutilised grants are carried forward and exhibited as a Liability in the Balance Sheet. In case, expenditure is more than the grant received, then the same is exhibited as Grant Receivable.

- Surplus/ deficit on the research projects / assignments is accounted for in Income and Expenditure account on the completion of the research projects/ assignments.
- c) In respect of ongoing Sponsored Projects, Research Projects and Programme, expenditure of such project are debited to such specified project. Overhead charges recovered from the projects are treated as income of the Institute.
- d) Life /Corporate Membership Fee received is not treated as income and instead transferred to specific funds i.e. Life /Corporate Membership Capital Fund.
- e) Interest received on investments made against Life /Corporate Membership Capital Fund is transferred to the respective funds and are not treated as income whereas 50% of the interest received on general funds is transferred to income and balance 50% is shown as payable to branches.
- f) Income on Interest bearing advances to staff for House Building and other advances are accounted for on accrual basis, though the actual recovery of interest starts after the full repayment of the Principal.
- g) Income and expenditure relating to capital fund are credited / debited to respective capital fund.
- h) Assets created out of grants received, funds of the Sponsored Projects and programme where the ownership of such assets vests in the Institute, are treated as a Fixed Assets of the Institute with a credit to Capital Fund. However, no depreciation is claimed on such assets which are acquired out of funds.
- i) No provision for Income Tax has been considered in view of the tax exemption certificate received from Director General of Income Tax dated 20<sup>th</sup> Dec 2010
- j) The foreign Currency transactions are translated at the rate prevailing on the date of transactions. However, year-end monetary transactions are stated at the year-end rate.
- k) Income and expenditure from various activities has been accounted for on accrual basis, except for
  - Membership Fee receipt, which is accounted for as and when received.
  - Receipt from Room Hostel is accounted for on Cash Basis.
  - Expenditure on Leave Travel Concession has been accounted for on Cash Basis.
  - Financial Assistance given to branches is treated as expenditure in the year of payment.
  - Sale of Admission form is accounted for on Cash Basis.
  - Royalty received on sale of Publications.

### 3. Fixed Assets

- Fixed Assets are stated at cost of acquisition (inclusive of inward freight, duties, taxes, and incidental and direct expenses related to acquisition) less accumulated depreciation.
- Assets created out of Grants received, funds of the Sponsored Projects and programme where the ownership of such assets vests in the Institute are treated as a Fixed Assets of the Institute with a credit to Capital Fund. However, no depreciation is claimed on such assets which are acquired out of funds.

### 4. Depreciation on Fixed Assets

- Depreciation on other than assets acquired out of the grants received/sponsored fund, has been charged under written down method at the rates specified in Income Tax Act i.e.
  - Vehicle 15%
  - Office Equipment 15%
  - Computer 60%
  - Furniture 10%
- Depreciation is charged @ 50% of the applicable rate in case of assets acquired after 30th September

### B) Notes to Accounts

- Physical verification of the Fixed Assets has been conducted by the committee constituted by the Institute. However, finding of the committee is under review. Effect of the discrepancies i.e. Shortages in the Gross Value of Fixed Assets to the tune of Rs 114 Lakh, as pointed out by the Committee, shall be accounted for at the time of final review. For the purpose of the Financial Statement, book balance of the fixed assets has been considered under Fixed Assets. Updation of the fixed assets register is also in progress.
- No provision has been created for the service tax liability and further no consultancy for the same has been taken.
- Advances for expenses given to staff are subject to confirmation. For the purpose of financial statement, amount recoverable as per financial books has been treated as receivable. Obtaining of the balance confirmation from the staff members / faculty members is in the process.
- TDS has been deducted at the time of payment.
- Previous year's figures have been re-grouped, re-cast and re-arranged wherever necessary.

T.N. Chaturvedi  
Chairman

T. Chatterjee  
Director

K.K.Pandey  
Member Executive Council

Date :

Place: New Delhi

## **Auditor's Report**

### **To the Members**

#### **Pension Fund – IIPA**

We have audited the attached Balance Sheet of Indian Institute of Public Administration – **Pension Fund** as at 31<sup>st</sup> March, 2018 and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Fund's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further, we report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books;
- (iii) The Balance Sheet and Income & Expenditure Account dealt with by these report, are in agreement with the books of account;
- (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts read together with the Notes to Accounts (Schedule - 3), give a true and fair view in conformity with the accounting principles generally accepted in India:-
  - a. In the case of the Balance Sheet, of the state of affairs of the Fund as at 31<sup>st</sup> March, 2018; and
  - b. In the case of the Income and Expenditure Account, of the Surplus for the year ended on that date.

For GSA & Associates  
Chartered Accountants  
FRN 000257 N

(Sunil Aggarwal)  
Partner  
M.NO 83899

Place: New Delhi  
Date:

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI  
Pension Fund**

**Balance Sheet as at 31st March, 2018**

	Schedule	As at 31.3.2018 Rs.	As at 31.03.2017 Rs.
<b><u>Liabilities</u></b>			
Corpus Amt.	1	66,167,962	78,847,566
Long term liability		766,732,036	778,752,249
Total		<b>832,899,998</b>	<b>857,599,815</b>
<b><u>Assets</u></b>			
Investments	2	40,418,224	40,418,224
TDS Receivable		9,989	9,989
Balance with SBI		25,739,749	29,446,353
Amount receivable form IIPA		766,732,036	778,752,249
Total		<b>832,899,998</b>	<b>848,626,815</b>

Accounting Policies & Notes to Accounts 3

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date  
for GSA & Associates  
Chartered Accountants  
FRA - 000257N

(Sunil Aggarwal)

Partner  
M No. 083899

Member Secretary  
(Registrar-IIPA)

Member  
(IIPA Staff  
Association)

Member  
Executive Council-IIPA

Chairman  
(Director-IIPA)

Place : New Delhi

Dated :

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI  
Pension Fund  
Income & Expenditure for the year ended 31.3.2018**

	<b>Year ended 31.3.2018</b>	<b>Year ended 31.3.2017</b>
	<b>Rs.</b>	<b>Rs.</b>
<b><u>Income</u></b>		
Amt. received from DoPT	29,000,000	20,000,000
amt recd from iipa	6,833,710	30,122,628
<b><u>Interest Income</u></b>		
Interest Received during the year	4,512,636	4,256,767
<b>Total - A</b>	<b>40,346,346</b>	<b>54,379,395</b>
<b><u>Expenditure</u></b>		
<i>(As certified by the Management)</i>		
Commutated Value of Pension	5,356,506	8,812,557
Payments	48,812,326	41,076,354
Bank Charges	997	3,836
<b>Total - B</b>	<b>54,169,829</b>	<b>49,892,747</b>
Deficit for the year	<b>(A - B)</b> (13,823,483)	4,486,648
Surplus from previous year	(5,957,372)	(10,444,020)
Carried to Balance Sheet	<b>(19,780,855)</b>	<b>(5,957,372)</b>

Accounting Policies & Notes to Accounts - 3

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date  
for GSA & Associates  
Chartered Accountants  
FRA - 000257N

(Sunil Aggarwal)  
Partner  
M No. 083899

Member Secretary  
(Registrar, IIPA)

Member  
(IIPA Staff Association)

Member  
Executive Council, IIPA

Chairman  
(Director, IIPA)

Place : New Delhi  
Dated :

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Pension Fund**

**Schedule - 1**

**Corpus**

		<b>Year ended 31.03.2018</b>	<b>Year ended 31.03.2017</b>
		<b>(Rs.)</b>	<b>(Rs.)</b>
<b>Govt. Grant</b>		55,071,000	55,071,000
<b>Grant received for Arrears</b>		7,327,000	7,327,000
Transfer of Employer's Share from CPF -- B/F	17,270,529		
Add : Pension Contribution in respect of Staff on Deputation	6,280,288	23,550,817	22,406,938
Add: Transferred from Income & Expenditure A/c		(19,780,855)	(5,957,372)
	<b>Total:</b>	<b>66,167,962</b>	<b>78,847,566</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION**  
**NEW DELHI**  
**Pension Fund**

**Schedule - 2**  
**Investments**

	<u>As at</u> <u>31.03.2018</u> (Rs.)	<u>As at</u> <u>31.03.2017</u> (Rs.)
(A) <b><u>Special Deposit Scheme SBI IP Estate</u></b>	68,774	68,774
(B) Central Govt. Securities		
10.25% GOI 2021	3,400,000	3,400,000
7.49% GOI 2017		6,700,000
7.49% GOI 2017		423,000
7.99% GOI 2017		605,000
8.24% GOI 2018	600,000	600,000
8.15% GOI FCI Special BOND 2022	545,000	545,000
8.20% GOI Oil Special Bond 2024	515,000	515,000
8.20% GOI Oil Special Bond 2024	2,000,000	2,000,000
8.20% GOI Oil Special Bond 2024	1,025,000	1,025,000
8.26% GOI 2027	4,000,000	4,000,000
7.83% GOI 2018	1,300,000	1,300,000
8.19% GOI 2020	6,000,000	6,000,000
<b>Total (a)</b>	<b>19,453,774</b>	<b>27,181,774</b>
(C) <b><u>State Govt. Bonds (15% Category)</u></b>		
8.43% State Devl. Loan Gujrat 2018		165,000
8.31% State Devl. Loan WB 2019	290,000	290,000
8.38% State Devl. Loan Maharashtra 2020	1,050,000	1,050,000
8.11% State Devl. Loan Rajasthan 2020	600,000	600,000
8.88% State Devl. Loan Gujrat 2021	750,000	750,000
<b>Total (b)</b>	<b>2,690,000</b>	<b>2,855,000</b>

(D) **Public Financial Institution etc. Bonds**

**(40% Category)**

0% National Bank for Agricultural Bank & Rural Development Bardna Bhavishya Nirman Bond 2018(Deep Discount Bond)	633,750	633,750
10.15% PSEB UTI 2019	1,000,000	1,000,000
0% National Housing Bank Deep Discount Bond 2018	1,256,640	1,256,640
8.92% UCO Bank 2020	4,000,000	4,000,000
HUDCO Multilper User	-	1,080,000
0% NABARAD 2019 Deep Discount Bond	1,321,260	1,321,260
9.45% SBI Lower Tier II 2026	2,890,000	2,890,000
0% Rular Electrification Corpn Ltd. 2021	3,172,800	3,172,800
9.75% Rular Electrification Corpn Ltd. 2021	4,000,000	4,000,000
<b>Total (c)</b>	<b><u>18,274,450</u></b>	<b><u>19,354,450</u></b>
<b>Total</b>	<b><u><u>40,418,224</u></u></b>	<b><u><u>49,391,224</u></u></b>

**Indian Institute of Public Administration,  
New Delhi  
Pension Fund**

Schedule – 3

Accounting Policies and Notes to the Accounts.

**A. Accounting Policies**

1. Accounts of the Fund have been prepared on cash basis.
2. Investments are stated at face value.
3. Interest on Investment is accounted for on Receipt Basis.
4. Premium paid /Discount earned on investment are routed through profit & loss account in the  
year of acquisition.

**B. Notes to the Accounts**

Previous year figures have been rearranged / regrouped wherever considered necessary.

**Member Secretary**

(Registrar, IIPA)

**Chairman**

(Director, IIPA)

## **Auditor's Report**

### **To the Members**

#### **Contributory Provident Fund – IIPA**

We have audited the attached Balance Sheet of Indian Institute of Public Administration – **Contributory Provident Fund** as at 31<sup>st</sup> March, 2018 and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Fund's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further, we report that:

- i. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii. In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books;
- iii. The Balance Sheet and Income & Expenditure Account dealt with by these report, are in agreement with the books of account;
- iv. In our opinion and to the best of our information and according to the explanations given to us, the said accounts read together with the Notes to Accounts (Schedule - 3), give a true and fair view in conformity with the accounting principles generally accepted in India:-
  - c. In the case of the Balance Sheet, of the state of affairs of the Fund as at 31<sup>st</sup> March, 2018; and
  - d. In the case of the Income and Expenditure Account, of the deficit for the year ended on that date.

For GSA & Associates  
Chartered Accountants  
FRN 000257N

(Sunil Aggarwal)  
Partner  
M.NO 83899

Place: New Delhi  
Date:

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI  
Contributory Provident Fund  
Balance Sheet as at 31st March, 2018**

	Schedule	As at 31.3.2018 Rs.	As at 31.3.2017 Rs,
<b><u>Liabilities</u></b>			
Accumulated Balance	1	16,652,509	14,134,849
Undistributed Interest		(4,024,557)	(3,473,007)
Payable to GP Fund		-	119,384
<b>Total</b>		<b>12,627,952</b>	<b>10,781,226</b>
<b><u>Assets</u></b>			
Investments	2	6,810,000	7,780,000
Balance with SBI		5,817,952	2,923,985
TDS Receivable		-	77,241
Amount Receivable from GPF			
<b>Total</b>		<b>12,627,952</b>	<b>10,781,226</b>
Accounting Policies & Notes to Accounts	3		

Schedules 1 to 3 form an integral part of the Accounts  
As per our report of even date  
for GSA & Associates  
Chartered Accountants  
FRA - 000257N

Sunil Aggarwal  
Partner  
M No. 083899

Member Secretary  
(Registrar, IIPA)

Member  
(IIPA Staff Association)

Member  
Executive Council

Chairman  
(Director, IIPA)

Place : New Delhi  
Dated :

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**Contributory Provident Fund  
Income & Expenditure for the year ended 31.3.2018**

	Year ended 31.3.2018	Year ended 31.3.2017
	Rs.	Rs.
<b><u>Income</u></b>		
Interest	572736	807709
	<b>572,736</b>	<b>807,709</b>
<b><u>Expenditure</u></b>		
(a) Interest Credited to:		
- Members Contribution	819027	1075558
- Employer's Contribution	303672	380408
	1587	3190
(b) Bank & Postal Charges		
	<b>1124286</b>	<b>1459156</b>
Surplus/(Deficit) for the year	(551,550)	(651,447)
Undistributed Interest from previous year	(3,473,007)	(2,821,560)
Undistributed interest carried forward to the Balance Sheet	<b>(4,024,557)</b>	<b>(3,473,007)</b>

Accounting Policies & Notes to Accounts **3**  
Schedules 1 to 4 form an integral part of the Account

As per our report of even date  
for GSA & Associates  
Chartered Accountants  
FRA - 000257N

Sunil Aggarwal  
Partner  
M No. 083899

Member Secretary  
(Registrar, IIPA)

Member  
(IIPA Staff Association)

Member  
Executive Council, IIPA

Chairman  
(Director, IIPA)

Place : New Delhi  
Dated :

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION,  
NEW DELHI**

**Contributory Provident Fund**

**Schedule - 1**

	<u>Members Contribution</u> (Rs.)	<u>Employers Contribution</u> (Rs.)	<u>Total as on 31.3.2018</u> (Rs.)	<u>Total as on 31.03.2017</u> (Rs.)
<b>Accumulated Entitlement</b>				
Opening Balance	10,169,093	3,965,756	14,134,849	19,906,263
Contribution during the year	1,028,925	366,036	1,394,961	1,569,597
Interest credited	819,027	303,672	1,122,699	1,455,966
<b>Total:</b>	<u><b>12,017,045</b></u>	<u><b>4,635,464</b></u>	<u><b>16,652,509</b></u>	<u><b>22,931,826</b></u>
Less : Final Payment	-	-	-	8,796,977
	<u><b>12,017,045</b></u>	<u><b>4,635,464</b></u>	<u><b>16,652,509</b></u>	<u><b>14,134,849</b></u>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION**  
**NEW DELHI**  
**Contributory Provident Fund**

**Schedule - 2**  
**Investments**

	As at 31.03.2018 (Rs.)	As at 31.03.2017 (Rs.)
<b>(A) <u>Other Investments</u></b>		
10.25% GOI 2021	300,000	300,000
7.49% GOI 2017		480,000
7.99% GOI 2017		385,000
8.24% GOI 2018	240,000	240,000
8.15% GOI FCI Special BOND 2022	200,000	200,000
8.20% GOI Oil Special Bond 2024	625,000	625,000
8.20% GOI Oil Special Bond 2024	250,000	250,000
8.20% GOI Oil Special Bond 2024	375,000	375,000
8.26% GOI 2027	1,000,000	1,000,000
7.83% GOI 2018	900,000	900,000
8.19% GOI 2020	730,000	730,000
<b>Total (a)</b>	<b>4,620,000</b>	<b>5,485,000</b>
<b>(b) <u>State Govt. Bonds (15% Category)</u></b>		
8.43% SDL (GUJARAT)2018		105,000
8.31% WB SDL 2019	360,000	360,000
8.38% SDL MAHARASTRA 2020	150,000	150,000
8.11% SDL RAJASTHAN 2020	200,000	200,000
8.88% SDL GUJARAT 2021	520,000	520,000
<b>Total (b)</b>	<b>1,230,000</b>	<b>1,335,000</b>
<b>(c) <u>Public Financial Institution etc.</u></b>		
<b><u>Bonds</u></b>		
<b>(40% Category)</b>		
0% NABRAD Deep Discount Bond 2019		
9.45% Sbi Lower II 2016	960,000	960,000
8.92% UCO Bank 2020		
<b>Total (c)</b>	<b>960,000</b>	<b>960,000</b>
<b>Total</b>	<b>6,810,000</b>	<b>7,780,000</b>

**Indian Institute of Public Administration,**

**New Delhi**

**Contributory Provident Fund**

Schedule - 3

Accounting Policies and Notes to the Accounts

**A. Accounting Policies**

1. Accounts of the Fund have been prepared on Cash Basis.
2. Investments are stated at face value
3. Interest on Investment is accounted for on Receipt Basis.
4. Premium paid /Discount earned on investment are routed through profit & loss
5. Account in the year of acquisition.

**B. Notes to Accounts**

1. Institute is contributing towards Employers' Contribution @ 10% of the Pay plus Grade Pay.
2. Members are contributing minimum @ 10% of the Pay plus Grade pay (Basic Pay).
3. Interest is being paid as per M/o. Finance, Government of India orders.
4. Balances of advances to members are subject to confirmation.
5. Previous year figures have been rearranged / regrouped wherever considered necessary.

Member Secretary  
(Registrar, IIPA)

Chairman  
(Director, IIPA)

## **Auditor's Report**

To the Members  
General Provident Fund – IIPA

We have audited the attached Balance Sheet of Indian Institute of Public Administration – **General Provident Fund** as at 31<sup>st</sup> March, 2018 and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Fund's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further, we report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books;
- (iii) The Balance Sheet and Income & Expenditure Account dealt with by these report, are in agreement with the books of account;
- (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts read together with the Notes to Accounts (Schedule - 3), give a true and fair view in conformity with the accounting principles generally accepted in India:-
  - a. In the case of the Balance Sheet, of the state of affairs of the Fund as at 31<sup>st</sup> March, 2018; and
  - b. In the case of the Income and Expenditure Account, of the deficit for the year ended on that date.

For GSA & Associates  
Chartered Accountants  
FRN 000257 N

(Sunil Aggarwal)  
Partner  
M.NO 83899

Place: New Delhi  
Date:

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

General Provident Fund

Balance Sheet as at 31st March, 2018

Schedule	As at	As at	
	31.3.2018	31.3.2017	
	Rs.	Rs.	
<b>Liabilities</b>			
Accumulated Entitlement	1	89,820,077	92,160,574
Undistributed Interest		(8,452,601)	(10,762,775)
(As per Income & Expenditure A/c)			
Amount payable to CP Fund			
<b>Total</b>		<b>81,367,476</b>	<b>81,397,799</b>

<b>Assets</b>			
Investments	2	54181066	79,394,065
Balance with SBI		26095980	58,762
Advances to Members		899162	1,634,320
TDS receivable		191268	191,268
Amount receivable from CPF			119,384
<b>Total</b>		<b>81,367,476</b>	<b>81,397,799</b>

Accounting Policies & Notes to Accounts 3  
Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date

for GSA & Associates

Chartered Accountants

FRA - 000257N

(Sunil Aggarwal)

Partner

M No. 083899

Member Secretary

(Registrar, IIPA)

Member

(IIPA Staff Association)

Member

Executive Council

Chairman

(Director, IIPA)

Place : New Delhi

Dated :

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

General Provident Fund

Income & Expenditure for the year ended 31.3.2018

	Year ended 31.3.2018	Year ended 31.3.2017
	Rs.	Rs.
<b><u>Income</u></b>		
Interest	9,298,102	4,304,875
Less: Premium	-	(1,138,500)
<b>Total:</b>	<b><u>9,298,102</u></b>	<b><u>3,166,375</u></b>
<b><u>Expenditure</u></b>		
(i) Interest Credited to Members Contribution	6,987,040	6,993,426
(ii) Bank Charges	888	3,635
(iii) Pre-acquisition Interest	-	471,945
<b>Total:</b>	<b><u>6,987,928</u></b>	<b><u>7,469,006</u></b>
Surplus / Deficit for the year	<b><u>2,310,174</u></b>	<b><u>(4,302,631)</u></b>
Undistributed Interest balance from previous year	<b><u>(10,762,775)</u></b>	<b><u>(6,460,144)</u></b>
Total Undistributed interest carried forward to the Balance Sheet	<b><u>(8,452,601)</u></b>	<b><u>(10,762,775)</u></b>

Accounting Policies & Notes to Accounts - 3

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date

for GSA & Associates

Chartered Accountants

FRA - 000257N

(Sunil Aggarwal)  
Partner  
Association)  
M. No. 083899

Member Secretary  
(Registrar, IIPA)

Member  
(IIPA Staff)

Member  
Executive Council, IIPA

Place:  
Dated:

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
NEW DELHI**

**General Provident Fund**

**Schedule - 1**

**Accumulated Members' Entitlement**

	<b>Year ended 31.03.2018</b>	<b>Year ended 31.03.2017</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>
Opening Balance	92160574	100132642
Subscription during the year	11349300	18455544
Interest credited	6987040	6993426
	<b>110496914</b>	<b>125581612</b>
Less :		
Settlement of Members' Accounts	14406837	29447188
Final Withdrawal	6270000	3973850
Total	<b>89820077</b>	<b>92160574</b>

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION**  
**NEW DELHI**  
**GP Fund**

**Schedule - 2**

**Investments**

	<b>As at 31.03.2018</b>	<b>As at 31.03.2017</b>
	<b>(Rs.)</b>	<b>(Rs.)</b>
(a) <b><u>Special Deposit Scheme SBI IP Estate</u></b>	8724356	8724356
(b) <b><u>Other Investments</u></b>		
10.25% GOI 2021	300000	300000
7.49% GOI 2017		3200000
7.49% GOI 2017		623000
7.99% GOI 2017		2475000
8.24% GOI 2018	2900000	2900000
8.15% GOI FCI Special BOND 2022	1255000	1255000
8.20% GOI Oil Special Bond 2024	970000	970000
8.20% GOI Oil Special Bond 2024	2000000	2000000
8.20% GOI Oil Special Bond 2024	3000000	3000000
7.83% GOI 2018	1820000	1820000
8.19% GOI 2020	2000000	2000000
11.6% Bank of Maharashtra Bond		15000000
(ii) <b><u>State Govt. Bonds (15% Category)</u></b>		
8.43% SDL (GUJARAT)2018		675000
8.31% WB SDL 2019	570000	570000
8.38% SDL MAHARASTRA 2020	1050000	1050000
8.11% SDL RAJASTHAN 2020	1800000	1800000
8.88% SDL GUJARAT 2021	1050000	1050000
(iii)		
0% National Bank for Aircultural Bank & Rural Development Bardna Bhavishya Nirman Bond 2019 (Deep Discount Bond)	2047500	2047500
1015% PSEB UTII2019	1000000	1000000
11.30% IDBI 2018	1000000	1000000
0% National Housing Bank Deep Discount Bond 2018	2404480	2404480

8.95% IRFC 2025	4000000	4000000
HUDCO (Multiplier Plus)	0	3240000
0% NABARD 2019 Deep Discount Bond	3975370	3975370
9.35% PGC 2023	4000000	4000000
9.75% REC 2021	2000000	2000000
0% NABRAD Bhavishya Nirman Bond 2019	682500	682500
0% NBABRD Bardna Bhavishya Nirman Bond 2019 (Deep Discount Bond)	1506880	1506880
0% NABRAD Deep Discount Bond 2019	904020	904020
0% REC 2021	2220960	2220960
8.925 UCO Bank 2020	1000000	1000000
<b>Total</b>	<b>54181066</b>	<b>79394066</b>

# **Indian Institute of Public Administration, New Delhi**

## **General Provident Fund**

Schedule – 3

### **Accounting Policies and Notes to the Accounts.**

#### **A. Accounting Policies**

1. Accounts of the Fund have been prepared on cash basis.
2. Investments are stated at face value
3. Interest on Investment is accounted for on Receipt Basis.
4. Premium paid /Discount earned on investment are routed through profit & loss Account in the year of acquisition.

#### **B. Notes to the Accounts**

1. Balances of advances to members are subject to confirmation.
2. Members of the Fund are subscribing minimum @ 6% of the Pay plus Grade Pay.
3. Interest on members' subscription is paid as per Govt. of India orders.
4. Previous year figures have been rearranged / regrouped wherever considered necessary.

**Member Secretary**  
(Registrar, IIPA)

**Chairman**  
(Director, IIPA)

**Item No.309.8      “Paul H. Appleby Award” for Distinguished Services to IIPA and to Public Administration.**

Will be placed on the table.

**Item No.309.9 A brief report on the important activities of the Institute during April-August, 2018 relating to (a) Training Programmes and (b) Status of Research Projects.**

**(a) Training Programmes**

Sl. No	Name of Programme	Date(s)	Name of Faculty
1.	Training on "Public Policy, Governance and Administration" commencing" for probationers of the Indian Civil Accounts Service (Sponsored by IGAF, Department of Expenditure, Ministry of Finance)	April 2-6, 2018	Prof. Sushma Yadav Dr. G. Mohapatra
2.	National Seminar on Consumer Protection in India: Challenges and the Way Forward in collaboration with Punjabi University held at Patiala, Punjab	April 5-6, 2018	Prof. Suresh Misra Dr. Mamta Pathania
3.	Training Programme for Officials of Directorate of Prosecution, Govt. of Uttar Pradesh (Sponsored by Directorate of Prosecution, Lucknow, UP)	April 9-13, 2018	Prof. C. Sheela Reddy Dr. Mamta Pathania Dr. Amit Kumar Singh
4.	13 <sup>th</sup> Training of Trainers for Heads and Members of VCOs/NGOs in Consumer Protection and Welfare (Sponsored by CCS)	April 9-13, 2018	Prof. Suresh Misra Dr. Mamta Pathania
5.	Two Days National Seminar on Poverty and Social Exclusions: A life course perspectives (Sponsored by Ambedkar Foundation)	April 12-13, 2018	Prof. C. Sheela Reddy
6.	Workshop on Women Civil Servants of CTA from the rank of Section Officer to Deputy Secretary (Sponsored by Central Tibetan Administration)	April 16-20, 2018	Dr. Surabhi Pandey Dr. Anjali Dhengle
7.	Entry Workshop for Evaluation of PMSSY (Sponsored by Ministry of Health and Family Welfare, GoI)	April 24-25, 2018	Dr. Girish Kumar Dr. Pawan Taneja
8.	Training Programme for Officials of Directorate of Prosecution, Govt. of Uttar Pradesh (Sponsored by Directorate of Prosecution, Lucknow, UP)	May 7-11, 2018	Prof. C. Sheela Reddy Dr. Mamta Pathania Dr. Amit Kumar Singh
9.	Regional Workshop on Preparedness of Complex Disasters in face of Climate Change : Glacial Lake Outburst Flood (GLOF) and Forest Fire in Sikkim Himalayas , Gangtok, Sikkim sponsored by National Mission on Himalayan Studies - Ministry of Environment, Forest, and Climate Change, (NMHS-MoEF&CC, GoI) Government of India	May 8-9, 2018	Prof. Vinod K. Sharma Dr. Shyamili Singh
10.	Two Weeks Mandatory Training Course on "Higher Administration and Legal Matters" for EEs (Civil and Electrical) sponsored by	May 7-18, 2018,	Dr. Nupur Tiwari Dr. Surabhi Pandey

	CPWD		
11.	Seminar on “Digital Banking and Consumer” (Sponsored by CCS)	May 11, 2018	Dr. Sapna Chadah Ms. Deepika Sur
12.	A 2-day Integrated Sensitization Programme for Elected Representatives of ULBs of Arunachal Pradesh under AMRUT, at Naharlagun Sponsored by MoHUA, GoI	May 11-12, 2018	Dr. Kusum Lata
13.	Training Programme for IFS Officers on Role of Environmental Economics for sustainable development (Sponsored by MoEF&CC) 20 nos.	May 14-18, 2018	Dr. Saket Bihari Dr. Anupam Sarkar
14.	22 <sup>nd</sup> Training of Trainers Programme for the Faculty Members of training Institutions on Consumer Protection and Consumer Welfare	May 14-18, 2018	Prof. Suresh Misra Dr. Mamta Pathania
15.	Orientation Training Programme for the State Level Officers from Govt. of Bihar and Municipal Corporations	May 16-18, 2018	Prof. K.K. Pandey Dr. Amit Kumar Singh
16.	Two Days Workshop on Consumer Protection and Consumer Welfare in collaboration with Administrative Training Institute, Aizawal	May 22-23, 2018	Prof. Suresh Misra Dr. Sapna Chadah
17.	One-Day Workshop on Smart Village Conclave (Sponsored by India Trade Promotion Organization, Ministry of Commerce & Exhibitions India Group).	May 25, 2018	Dr. Charru Malhotra
18.	Two Day Workshop on “Consumer Protection and Welfare” in collaboration with Mahatma Gandhi State Institute of Public Administration, Sector 26, Chandigarh	May 28-29, 2018	Shri S.K. Virmani
19.	Two Days Workshop on Consumer Protection and Consumer Welfare in collaboration with Administrative Training Institute, Mysore, Karnataka	May 29-30, 2018	Prof. Suresh Misra Dr. Mamta Pathania
20.	Orientation Training Programme for the Officers of ULBs held at Patna, Bihar	May 30 – June 1, 2018	Prof. K.K. Pandey Dr. Saket Bihari Dr. Amit Kumar Singh
21.	2 <sup>nd</sup> Training Programme for Coordinators and Advisors of Zonal Consumer Helplines on Consumer Protection and Consumer Welfare at IIPA, New Delhi	June 6-8, 2018	Dr. Mamta Pathania Ms. Deepika Sur
22.	Workshop for on Consumer Protection for Members of Panchayati Raj Members, Rural Development Officials and Service Providers in Collaboration with RRDI (SIRD, Govt. of U.P), Uttar Pradesh (held in Amroha Uttar Pradesh)	June 11-12, 2018	Prof. Suresh Misra Dr. Sapna Chadah
23.	Training Programme on Cyber Surakshit Bharat Deep Dive (Sponsored by NeGD, Ministry of Electronics & Information Technology, GoI)	June 12-15, 2018	Dr. Charru Malhotra
24.	ATI - Two Days Workshop on Consumer Protection and Consumer Welfare in collaboration with Administrative Training	June 18-19, 2018	Shri S.K. Virmani

	Institute, Punjab (held in Punjab)		
25.	Women Leadership Development Training for women working in NGO sectors (Sponsored by Central Tibetan Administration)	June 18-22, 2018	Dr. Surabhi Pandey Dr. Anjali Dhengle
26.	Orientation Training Programme for the Officers of Urban Sector Institutions and ULBs of Govt. of Bihar	June 20-22, 2018	Prof. K.K. Pandey Dr. Amit Kumar Singh
27.	4 Days Training Programme on Governance and Public Policy for Officers of Tata Motors Limited	June 20-23, 2018	Prof. C. Sheela Reddy Dr. G. Mohapatra
28.	National Consultation on 'Making Agriculture Sustainable and Augmenting Farmers' Income' Programme held at Pune	June 21-22, 2018	Prof. Ashok Vishandass
29.	101 <sup>th</sup> OTP for the Presidents and Members of the Districts Consumer Forums (Rajasthan & Haryana) at IIPA, New Delhi	June 25-29, 2018	Prof. Suresh Misra Dr. Sapna Chadah
30.	Training Programme on Water Quality Monitoring Instrumentation, Analysis and Interpretation (Sponsored by CPCB)	June 25-27, 2018	Prof. Vinod K. Sharma Dr. Shyamli Singh
31.	Two week Faculty Development Programme on "Climate Smart Governance" (Sponsored by DST, GoI)	June 25 – July 6, 2018	Prof. Vinod K. Sharma Dr. Shyamli Singh
32.	44 <sup>th</sup> Advanced Professional Programme in Public Administration (APPPA) (Sponsored by DoPT, GoI)	July 2 2018 – April 30, 2019	Prof. Ashok Vishandass Dr. Kusum Lata
33.	7 <sup>th</sup> Advanced Leadership Programme (ALP) "Leadership for Business Excellence in the Global Economy" (Fee Based) (Sponsored by PSU)	July 2-31, 2018	Dr. Neetu Jain Dr. Sachin Chowdhry
34.	Three day Workshop on 'Brainstorming and Way forward for Digital India Training of Trainers (ToTs)' under the project Awareness and Skill Development Program for District level SC/ST Officials through State ATIs (Sponsored by Ministry of Electronics and Information Technology MeitY, GoI)	July 5-7, 2018	Dr. Charru Malhotra
35.	Training Programme on Quality Assurance and Quality Control in Laboratory Analysis (Under National Hydrology Project (NHP) Sponsored by CPCB)	July 16-18, 2018	Prof. Vinod K. Sharma Dr. Shyamli Singh
36.	Orientation Training Programme for the Officers of ULBs (To be held at Patna, Bihar)	July, 2018	Prof. K.K. Pandey
37.	"Deep Dive Cyber Security Training for Chief Information Security officers-CISOs" (Sponsored by NeGD, Ministry of Electronics & Information Technology – MeitY, GoI)	August 1-4, 2018	Dr. Charru Malhotra

38.	Two Day National Seminar on Pragmatic Approaches to Consumer Protection & Awareness in Collaboration with Shri Prince Venkateshwara Arts and Science College, Chennai	August 3-4, 2018	Prof. Suresh Misra Dr. Mamta Pathania
39.	102 <sup>nd</sup> Orientation Training Programme for President and Members of District Forum (Sponsored by CCS)	August 6-10, 2018	Prof. Suresh Misra Dr. Sapna Chadah
40.	Mid Career Training (MCT) of Indian Revenue Service (Customs and Central Excise), Phase-III, Batch-I (Sponsored by National Academy of Customs, Indirect Taxes & Narcotics, Centre of Excellence, GoI)	August 6-31, 2018	Prof. Geethanjali Nataraj Dr. Gadadhar Mohapatra Dr. Surabhi Pandey
41.	Three Weeks International Training Programme on "Project Management for Public Works" Sponsored by ITEC, MEA, GoI	August 20 - September 7, 2018	Dr. Roma M. Debnath Dr. Pawan K. Taneja
42.	One day Workshop on Digital India and E-governance (Sponsored by NIDEM)	August 20, 2018	Prof. K.K. Pandey Dr. Surabhi Pandey
43.	International Attachment of 71st Batch of Probationers of Indian Revenue Service (Income Tax)	27 August to 05 September 2018	Dr. Nupur Tiwari
44.	Training Programme on Water Quality Monitoring, Analysis and Interpretation (Under National Hydrology Project (NHP) Sponsored by CPCB)	August 27-29, 2018	Prof. Vinod K. Sharma Dr. Shyamli Singh
45.	Two Workshop on Consumer Protection and Consumer Welfare in collaboration with Management Development Academy, Jaipur	August 30-31, 2018	Prof. Suresh Misra Dr. Mamta Pathania

## (b) STATUS OF RESEARCH PROJECTS

### (i) Completed Research Projects

During this period the following 21 research projects (both Category A&B) has been completed.

S.No.	Project	Project Coordinator(s)	Agency
1.	Study on ATI involvement in SBM	Prof. K.K. Pandey Shri Amitabh Ranjan Dr. Amit Singh	CUS
2.	Models of Decentralised Solid Waste Management in Bengaluru and Ahmedabad	Prof. K. K. Pandey	CUS
3.	Evaluation Study of Rajiv Gandhi National Institute of Youth Development	Prof. K.K. Pandey Dr. Sachin Chowdhry	Ministry of Youth Affairs
4.	PESA and Left Wing Extremism (LWE): A Study of Extremist Affected Areas of Jharkhand, Chhatisgarh and Orissa	Dr. Nupur Tiwari	ICSSR
5.	Independent Evaluation of “The extent of customers satisfaction with the quality of the Kendriya Bhandar”	Dr. Nupur Tiwari	DoPT
6.	The Impact of Pesticides use in Crops on SC/ ST Communities in Kerala”	Prof. C. Sheela Reddy	Dr. B. R. Ambedkar Foundation
7.	Perception of Users, Quality and Durability of Assets created under MGNREGA: A Study of Four Distracts in Bihar	Dr. Saket Bihari	National Institute of Rural Development & Panchayti Raj, Hyderabad, GoI
8.	Third Party Evaluation of the Scheme- Khelo India (National Programme for Development of Sports)	Dr. Anupam Sarkar Dr. Kusum Lata Dr. Saket Bihari Dr. Anjali Dhengle	Department of Sports
9.	Evaluation Study of Schemes of Encouragement and Awards to Sportsperson, Department of Sports	Dr. Saket Bihari Dr. Anupam Sarkar Dr. Surbhi Pandey	Ministry of Youth Affairs Sports, GoI
10.	Impact assessment of My Gov. An online citizen Engagement Portal	Dr. Charru Malhotra	Ministry of Electronics and Information Technology
11.	Impact Assessment of Online Planning, Digging and Monitoring System (PDMS)	Dr. Charru Malhotra	GNCTD, Delhi State, New Delhi

<b>S.No.</b>	<b>Project</b>	<b>Project Coordinator(s)</b>	<b>Agency</b>
12.	Rapid Assessment of IEC Strategy of Ministry of Health and family welfare	Dr. Pawan Taneja	Ministry of Health & family welfare, GoI
13.	Consultancy for reviewing Management and Structure of National Scheduled Castes Finance (Development Corporation (NSFDC)	Prof. Suresh Misra Prof. Nand Dhameja Dr. Mamta Pathania Dr. Gadadhar Mahapatra	National Scheduled Castes Finance Development Corporation (NSFDC)
14.	A Study to Evaluate the Functionality of Customer care Numbers of FMCG Companies, DCA, GoI	Prof. Suresh Misra Dr. Sapna Chadah Dr. Mamta Pathania	Department of Consumer Affairs
15.	A Study on Awareness of Fake Products in Rural Markets: A framework for Consumer Protection	Prof. Suresh Misra Dr. Mamta Pathania	Department of Consumer Affairs
16.	Study on “Consumer Satisfaction and Grievance Redressal in e-Commerce”	Prof. Suresh Misra Dr. Sapna Chadah	Department of Consumer Affairs
17.	Study of Smart Consumer App	Prof. Suresh Misra Dr. Sapna Chadah	Department of Consumer Affairs
18.	Evaluation Study on the functioning of the BIS Hallmarking Scheme and Assaying & Hallmarking Centres	Prof. Suresh Misra	Bureau of Indian Standards
19.	Informal weekly markets in Delhi: A Study of Consumer Buying Behaviour	Prof. Suresh Misra Dr. Sapna Chadah	Department of Consumer Affairs
20.	A Study on Spending Pattern of College/ University Students	Prof. Suresh Misra Dr. Sapna Chadah	Department of Consumer Affairs
21.	Ganga Gyan Dhara	Dr. Usha Mujoo Munshi	National Mission for Clean Ganga (NMCG)

## **(ii) On Going Research Projects**

During this period the following 24 Research Projects (both Category A&B) are ongoing.

1. Consumer Satisfaction Level in Service Sector- A Study of Insurance Sector
2. Centre for Consumer Studies
3. State Consumer Helpline Knowledge Resource Management Portal (SCHKRMP)  
(Third Year)
4. National Consumer Helpline
5. A Study on the Methodology to spread Consumer awareness to the entire country e-media (Jago Grahak Jago)
6. Intended and Unintended Implications of CSR Regulation in India: Regulator and Regulated Perspectives
7. Policy Paper and Book on “Assuring SOEs Joint Ventures Success: Select Case Studies from India”
8. Evaluation of Quality Council of India (QCI) with respect to the accreditation of Government and Private ITIs
9. Third Party Audit of 8 Autonomous Society Hospitals of Government of NCT
10. Digital India Project: Awareness and skill Development Program for District level SC/St officials through State ATIs.
11. Climate Smart Governance, Human Capacity Building Programmes under the Climate Change Programme of DST
12. Capacity Building Strategies for Managing Complex Disasters in the face of Climate Change
13. Report Submitted on Impact Assessment of Multi Sectoral Development Programme
14. Impact of Integrated Rubber Development Projects on Tribal Livelihoods in Tripura: A Sociological Study
15. Study on “Energy efficiency in Eco Cities” (A Case Study of Residential Sector in Dehradun City, Uttaranchal)
16. Study on Manpower Requirements in Various Departments of NDMC
17. Third party evaluation of Reforms Implemented under AMRUT
18. The Impact of Inter-Caste Marriage Scheme of Dr. Ambedkar Foundation on the lives of prospective beneficiaries
19. Evaluation of Pradhan Mantri Swasthya Suraksha Yojana (PMSSY)

20. “The State of Governance in Jammu and Kashmir: A Study of Institutions, Processes and People’s Participation”
21. Impact Assessment Study on the revised policy for Verification of Character and Antecedents.
22. Extend Evaluation of Autonomous Bodies
23. Impact of MGNREGA in narrowing gender gap in the Informal Workforce, A comparative Study of women participation in Uttar Pradesh (Shahjhanpur and Bareilly)
24. Restructuring of Ministry of Home Affairs

**Item No.309.10      Items to Report:**

**(i) Retirement of Faculty/Staff.**

1. Mrs. Bimla Sharma, Supdt. (Membership), retired from the services of IIPA on attaining the age of superannuation on 31.03.2018.
2. Prof Dolly Arora, Professor of Political Science retired from the services of IIPA on attaining the age of superannuation on 31.08.2018.

**(ii) Faculty relieved from the services of the Institute.**

1. Dr. Pradeep Kumar Parida, Assistant Professor was relieved from services on lien for a period of one year w.e.f. 11.12.2017 to join as Associate professor, RGIPT, Rae Bareilly, Uttar Pradesh.
2. Prof Sushma Yadav was relieved from the services of the Institute on lien on 06.06.2018 till 30.11.2018 to join as Vice Chancellor, Bhagat Phool Singh Mahila Vishwa Vidhyalaya, Sonapat, Haryana.

**(iii) Foreign visits of Faculty.**

1. Prof. V K Sharma visited Beijing, China on 17<sup>th</sup> & 18<sup>th</sup> April 2018 to participate in the “Second Asian Science and Technology Conference for Disaster Reduction 17-18”. The expenses were met by UN-ISDR.
2. Prof. Geethanjali Natraj visited Yunnan, China from 15<sup>th</sup> May to 1<sup>st</sup> June, 2018 as visiting Professor in the Research Institute of Indian Ocean Economics (RIIO), Yunnan University of Finance and Economics, China. The expenses were borne by Yunnan University of Finance and Economics.
3. Dr. Shyamli Singh visited Taipei, Taiwan from 04 to 08 June, 2018 to participate in the “2018 AI-SOCD – Heat stress sensors, early warning and Information Technology”. The expenses were borne by IRDR International Centre of Excellence, Taipei, Taiwan.
4. Prof Suresh Misra visited USA from 30<sup>th</sup> April to 2<sup>nd</sup> May 2018 to attend “Global Consumer Summit”. The expenses were borne by Google Inc. USA.