

**AGENDA FOR THE THREE HUNDRED
AND SIXTH MEETING
OF THE EXECUTIVE COUNCIL**



**OCTOBER 10, 2017
(4.00 P.M.)**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

The Three Hundred and Sixth Meeting of the Executive Council of the Indian Institute of Public Administration will be held on **October 10, 2017 at 4.00 p.m.** in the Conference Hall of the Institute. The Agenda for the Meeting will be as follows:

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**T. CHATTERJEE
DIRECTOR &
MEMBER-SECRETARY**

MEMBERS, EXECUTIVE COUNCIL

Item No.306.1 Grant of leave of absence to Members.

Item No.306.2 (a) Confirmation of the Minutes of the 305th meeting of the Executive Council held on August 30, 2017.

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

**Minutes of the 305th meeting of the Executive Council
held on August 30, 2017 at 4.00 p.m.**

PRESENT

- | | | | |
|-----|---|---|--|
| 1. | Shri T.N. Chaturvedi | - | Chairman |
| 2. | Shri Shekhar Dutt | - | Vice President |
| 3. | Shri N. Raja, Director (Trg.) | - | Representing Secretary, Personnel, DoPT |
| 4. | Shri Neeraj Singhal, Director | - | Representing C.E.O., NITI Aayog |
| 5. | Shri Dalip Kapur, Consultant, Dept. of Exp. | - | Representing Secretary (Exp.) |
| 6. | Dr. P. Sukumaran Nair | - | Vice Chairman, Kerala Regional Branch |
| 7. | Prof. Digambar Shatapathy | - | Vice Chairman, Odisha Regional Branch |
| 8. | Prof. G.P. Prasain | - | Hony. Secretary, Manipur Regional Branch |
| 9. | Prof. Dolly Arora |] | |
| 10. | Prof. K.K. Pandey |] | Faculty Representatives |
| 11. | Dr. Girish Kumar |] | |
| 12. | Dr. T. Chatterjee | - | Director & Member-Secretary |

Shri Amitabh Ranjan, Registrar and Shri O.P. Chawla, Dy. Registrar (F&A) were also present.

At the beginning, the Chairman welcomed all the members. He informed the members that the new incumbent Hon'ble Vice President of India had accepted the Presidentship of IIPA. On behalf of the Executive Council as well as the whole IIPA society, he extended his sincere thanks and gratitude to the Hon'ble Vice President of India.

The Chairman thanked Shri Mohd. Hamid Ansari, former Vice President of India and President, IIPA for his sustained guidance and help to IIPA.

Item No.305.1 Grant of leave of absence to Members.

Prof. A.K. Grover, Vice Chancellor, Panjab University and Shri S.S. Kshatriya, Chairman, Maharashtra Regional Branch could not attend the meeting and were granted leave of absence.

Item No.305.2 (a) Confirmation of the Minutes of the 304th meeting of the Executive Council held on March 27, 2017.

The minutes as circulated, were confirmed.

(b) Action taken on the minutes referred to above.

Regarding Item No.304.3, appointment of Director, the E.C. in its last meeting, had authorized the Chairman to take appropriate action. The Chairman informed that as per authorization of E.C., he would take appropriate action well in time.

Regarding Item No.304.5 about the date of AGM, the Chairman informed the Hon'ble Vice President of India has been requested to communicate the date suitable to him for the AGM and IIPA will inform the dates for AGM and Annual Conference 2017 as soon as it is received from the Hon'ble Vice President.

As regards the Tentative Electoral Roll/Voters List, the Chairman informed that we have to be ready for elections any time as soon as the decision of the Hon'ble High Court of Delhi comes regarding the election issue. Keeping in view, the Tentative Electoral Roll/Voters List of 2655 members has been circulated on the IIPA website as well as to the Regional/Local Branches electronically and by post. Chairman opined that in the past also many chances have been given to the members to update their contact details. Many members who reside nearby also have not cared to respond to the communications of IIPA. Many members are not interested genuinely but interested only in elections as well as for using Hostel and other facilities of IIPA. We do take care of members but many members are misusing the facilities. Many members have given cheques for Hostel rent which have bounced. Recently one member ran away with the IIPA Hostel register.

All the E.C. members voiced their opinion that such rowdy behaviour of any member cannot be accepted and they should be debarred from IIPA membership forthrightly.

Shri Shekhar Dutt desired that a meeting of Chairmen and Hony. Secretaries of the Regional and Local Branches may be called to verify the Tentative Electoral Roll/Voters List so that any objection can be scrutinised and incorporated.

The Director informed that the meeting of Regional and Local Branches happens before the AGM which is not too far. As such this subject can be discussed in that meeting itself. The Chairman desired that the Director may write a personal letter to all the Chairmen/Secretaries of Regional and Local Branches requesting them to come prepared to ascertain and verify the list when they visit IIPA to attend the Regional/Local Branches meeting.

With this, the action taken report was approved.

Item No.305.3 Draft office remarks on suggestions/observations made by members in the AGM held on October 21, 2016.

The Executive Council considered and approved the office remarks on the suggestions/observations made by the members in the AGM held on October 21, 2016.

Item No.305.4 Draft office remarks on the suggestions/observations made by the Office Bearers of the Regional & Local Branches in its meeting held on October 21, 2016.

The Executive Council considered and approved the office remarks on the suggestions/observations made by the office bearers of the Regional and Local Branches in its meeting held on October 21, 2016.

Item No.305.5 Removal of members in arrears for more than two years (2015 & 2016) from the roll of membership of the Institute under Rule 35(1).

The Executive Council approved that the defaulting 118 Annual Members, 12 Corporate (Annual) Members and 95 Corporate Members (20 years) be removed as per agenda item.

Item No.305.6 Draft Annual Report for 2016-2017.

The Director mentioned that the draft Annual Report is ready but needs some additions/modifications.

The Chairman and the Director both informed the members that any suggestion/comments to improve the Annual Report is welcome and may be communicated to the Director.

The Executive Council approved the draft Annual Report 2016-2017 for adoption by the General Body after its proper editing and removal of redundant information by the Director himself.

Item No.305.7 Balance-sheet and Audited Statement of Accounts for 2016-2017 together with the Report of the Chartered Accountants.

The Director mentioned that we have improved further on the finance front. IIPA has been able to wipe out another Rs.4.71 lakhs deficit from the year 2016-17 and the deficit is now down to only around Rs.65 lakhs. We have earned handsomely from the training programmes and the revenue from training programmes alone is Rs.8.57 crores. We are facing some problems on receivables mainly because many a times we do not know about the payments after the advent of online payment. Many a times the Ministries/Departments do not inform IIPA about the payment of projects resulting in problem with bank reconciliation. The Chairman opined that it is the duty of the bank to provide the updated statement and

information about the payers. As such the UCO Bank may be requested to find a solution to this problem.

With this, the Executive Council approved the Balance Sheet and Audited Statement of Accounts for 2016-2017 together with the Report of the Chartered Accountants for adoption by the General Body.

Item No.305.8 “Paul H. Appleby Award” for Distinguished Services to IIPA and to Public Administration.

The Executive Council approved the following eight names of the members for the award:

1. Dr. Sudhir S. Bloeria
2. Shri Balmiki Prasad Singh
3. Late Shri B.G. Deshmukh
4. Dr. S.S. Meenakshisundaram
5. Dr. Yogendra Narain
6. Shri M.C. Gupta
7. Shri Ashok Pradhan
8. Prof. V.K. Sharma

Item No.305.9 A brief report on the important activities of the Institute during April-August, 2017 relating to:

- (a) Training Programmes,**
- (b) Status of Research Projects,**
- (c) Conferences/Seminars,**
- (d) Visitors to the Institute.**

Noted. The Director informed the members that these are only four months work and a result of the hard work of IIPA faculty.

Vice President Shri Shekhar Dutt appreciated the hard academic work done by IIPA faculty the last four months which was unanimously approved by the Executive Council.

Item No.305.10 Items to Report:

(i) MoU between DoPT and IIPA.

Noted and ratified.

(ii) Opening of separate Savings Bank Account for Research Projects.

Noted and ratified.

(iii) Nomination of new Chairman of Odisha Regional Branch.

The Chairman welcomed the new Chairman of Odisha Regional Branch Dr. Ajit Kumar Tripathy, former Chief Secretary of Odisha and on behalf of whole IIPA, extended best wishes to him for this assignment.

(iv) Status report on updation of the membership records and preparation of the “Tentative Electoral Roll/Voters List”.

Noted.

(v) Appointment of Director.

Dr. T. Chatterjee was sanctioned leave from 11th May, 2017 to 2nd June, 2017 and during this period Dr. U.C. Agarwal, IAS (Retd.) functioned as the Director in an honorary capacity.

(vi) Approval of probation period.

1. Probation of Shri Amitabh Ranjan appointed as Registrar on regular basis, was approved w.e.f. 18.05.2017.
2. Probation of Dr. Saket Bihari appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.
3. Probation of Dr. Roma Debnath appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.
4. Probation of Dr. Nupur Tiwari, appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.

(vii) Appointment of Faculty/Staff.

1. Prof. Geethanjali Natraj is appointed as Professor of Economics/Applied Economics for two years on contract basis w.e.f. 17.04.2017.
2. Dr. Amit Kumar Singh is appointed as Assistant Professor of Urban Development for two years on contract basis w.e.f. 13.04.2017.
3. Dr. Anjali Dhengle is appointed as Assistant Professor of Sociology for two years on contract basis w.e.f. 28.04.2017.
4. Dr. Anupam Sarkar is appointed as Assistant Professor of Economics/Applied Economics for two years on contract basis w.e.f. 01.05.2017.
5. Dr. Surabi Pandey is appointed as Assistant Professor of IT and e-governance for two years on contract basis w.e.f. 05.06.2017.

(viii) Re-employment of Sr. Library Staff.

Mrs. Sunita Gulati, Dy. Librarian is re-employed for one year as Dy. Librarian on contract basis.

(ix) Redesignation of Shri O.P. Chawla, Finance Officer as Dy. Registrar (Finance & Administration).

Noted.

(x) Foreign visits of Faculty.

Noted.

(xi) GPF contribution in respect of Shri R.D. Kardam.

Noted.

Item No.305.11 Any other business with permission of the Chairman.

(i) Dr. Digambar Shatapathy, Vice Chairman of Odisha Regional Branch requested that there should be some organic linkage with IIPA and Regional/Local Branches. In furtherance of this cause, some short term training programme may be done in collaboration with Branches at their places. The Director replied that IIPA faculty is very busy and the sponsoring agencies, most of the time, want to have the programme at Delhi itself. However, if the Branches suggest some programmes and provide all the logistics support at their base, IIPA may think of conducting some short term programme there if the sponsoring agencies agree to this. But for this Branches have to take initiative.

(ii) Dr. Girish Kumar requested for a sympathetic consideration regarding extension of CGHS facility, or atleast OPD facility to the retired employees of IIPA in view of their long service in IIPA. The Chairman requested the DoPT representative Shri N. Raja to consider the same on sympathetic grounds as a social welfare measure.

The meeting ended with a vote of thanks to the Chair.

**T. CHATTERJEE
DIRECTOR &
MEMBER-SECRETARY**

**T.N. CHATURVEDI
CHAIRMAN**

Item No.306.2 (b) Action taken on the minutes of the 305th meeting of the Executive Council held on August 30, 2017.

Minutes of the 305 th Meeting of the Executive Council	Action Taken
<p>Item No.305.2 (a) Confirmation of the Minutes of the 304th meeting of the Executive Council held on March 27, 2017.</p> <p>The minutes as circulated, were confirmed.</p> <p>(b) Action taken on the minutes referred to above.</p> <p>Regarding Item No.304.3, appointment of Director, the E.C. in its last meeting, had authorized the Chairman to take appropriate action. The Chairman informed that as per authorization of E.C., he would take appropriate action well in time.</p> <p>Regarding Item No.304.5 about the date of AGM, the Chairman informed the Hon'ble Vice President of India has been requested to communicate the date suitable to him for the AGM and IIPA will inform the dates for AGM and Annual Conference 2017 as soon as it is received from the Hon'ble Vice President.</p> <p>As regards the Tentative Electoral Roll/Voters List, the Chairman informed that we have to be ready for elections any time as soon as the decision of the Hon'ble High Court of Delhi comes regarding the election issue. Keeping in view, the Tentative Electoral Roll/Voters List of 2655 members has been circulated on the IIPA website as well as to the Regional/Local Branches electronically and by post. Chairman opined that in the past also many chances have been given to the members to update their contact details. Many members who reside nearby also have not cared to respond to the communications of IIPA. Many members are not interested genuinely but interested only in elections as well as for using Hostel and other facilities of IIPA. We do take care of members but many members are misusing</p>	<p>The Office of the Hon'ble Vice President of India confirmed to convene the AGM on 11th October, 2017. The Notice for the AGM and Annual Report has been sent to the members.</p>

<p>the facilities. Many members have given cheques for Hostel rent which have bounced. Recently one member ran away with the IIPA Hostel register.</p> <p>All the E.C. members voiced their opinion that such rowdy behaviour of any member cannot be accepted and they should be debarred from IIPA membership forthrightly.</p> <p>Shri Shekhar Dutt desired that a meeting of Chairmen and Hony. Secretaries of the Regional and Local Branches may be called to verify the Tentative Electoral Roll/Voters List so that any objection can be scrutinised and incorporated.</p> <p>The Director informed that the meeting of Regional and Local Branches happens before the AGM which is not too far. As such this subject can be discussed in that meeting itself. The Chairman desired that the Director may write a personal letter to all the Chairmen/Secretaries of Regional and Local Branches requesting them to come prepared to ascertain and verify the list when they visit IIPA to attend the Regional/Local Branches meeting.</p> <p>With this, the action taken report was approved.</p>	<p>A D.O. letter dated 13.09.2017 from the Director have been sent to all the Chairmen and Hony. Secretaries of the Regional and Local Branches in the matter.</p>
<p>Item No.305.3 Draft office remarks on suggestions/observations made by members in the AGM held on October 21, 2016.</p> <p>The Executive Council considered and approved the office remarks on the suggestions/observations made by the members in the AGM held on October 21, 2016.</p>	<p>The approved office replies has since been sent to the members.</p>
<p>Item No.305.4 Draft office remarks on the suggestions/observations made by the Office Bearers of the Regional & Local Branches in its meeting held on October 21, 2016.</p>	

<p>The Executive Council considered and approved the office remarks on the suggestions/observations made by the office bearers of the Regional and Local Branches in its meeting held on October 21, 2016.</p>	<p>The approved office replies has since been sent to the Branches.</p>
<p>Item No.305.5 Removal of members in arrears for more than two years (2015 & 2016) from the roll of membership of the Institute under Rule 35(1).</p> <p>The Executive Council approved that the defaulting 118 Annual Members, 12 Corporate (Annual) Members and 95 Corporate Members (20 years) be removed as per agenda item.</p>	<p>The names of the Annual and Corporate Members have been removed from the membership roll.</p>
<p>Item No.305.6 Draft Annual Report for 2016-2017.</p> <p>The Director mentioned that the draft Annual Report is ready but needs some additions/modifications.</p> <p>The Chairman and the Director both informed the members that any suggestion/comments to improve the Annual Report is welcome and may be communicated to the Director.</p> <p>The Executive Council approved the draft Annual Report 2016-2017 for adoption by the General Body after its proper editing and removal of redundant information by the Director himself.</p>	<p>The Annual Report 2016-2017 has since been sent to members of IIPA.</p>
<p>Item No.305.7 Balance-sheet and Audited Statement of Accounts for 2016-2017 together with the Report of the Chartered Accountants.</p> <p>The Director mentioned that we have improved further on the finance front. IIPA has been able to wipe out another Rs.4.71 lakhs deficit from the year 2016-17 and the deficit is now down to only around Rs.65 lakhs. We have earned handsomely from the training programmes and the revenue from training programmes alone is Rs.8.57 crores. We are facing some problems on receivables</p>	

<p>mainly because many a times we do not know about the payments after the advent of online payment. Many a times the Ministries/Departments do not inform IIPA about the payment of projects resulting in problem with bank reconciliation. The Chairman opined that it is the duty of the bank to provide the updated statement and information about the payers. As such the UCO Bank may be requested to find a solution to this problem.</p> <p>With this, the Executive Council approved the Balance Sheet and Audited Statement of Accounts for 2016-2017 together with the Report of the Chartered Accountants for adoption by the General Body.</p>	<p>The Balance-sheet and Audited Statement of Accounts form part of the Annual Report which have been sent to the Members.</p>
<p>Item No.305.8 “Paul H. Appleby Award” for Distinguished Services to IIPA and to Public Administration.</p> <p>The Executive Council approved the following eight names of the members for the award:</p> <ol style="list-style-type: none"> 1. Dr. Sudhir S. Bloeria 2. Shri Balmiki Prasad Singh 3. Late Shri B.G. Deshmukh 4. Dr. S.S. Meenakshisundaram 5. Dr. Yogendra Narain 6. Shri M.C. Gupta 7. Shri Ashok Pradhan 8. Prof. V.K. Sharma 	<p>The Awardees have been informed and requested to attend the AGM and receive the award.</p>
<p>Item No.305.9 A brief report on the important activities of the Institute during April-August, 2017 relating to:</p> <ol style="list-style-type: none"> (a) Training Programmes, (b) Status of Research Projects, (c) Conferences/Seminars, (d) Visitors to the Institute. <p>Noted. The Director informed the members that these are only four months work and a result of the hard work of IIPA faculty.</p>	

<p>Vice President Shri Shekhar Dutt appreciated the hard academic work done by IIPA faculty the last four months which was unanimously approved by the Executive Council.</p>	
<p>Item No.305.10 Items to Report:</p> <p>(i) MoU between DoPT and IIPA.</p> <p>Noted and ratified.</p> <p>(ii) Opening of separate Savings Bank Account for Research Projects.</p> <p>Noted and ratified.</p> <p>(iii) Nomination of new Chairman of Odisha Regional Branch.</p> <p>The Chairman welcomed the new Chairman of Odisha Regional Branch Dr. Ajit Kumar Tripathy, former Chief Secretary of Odisha and on behalf of whole IIPA, extended best wishes to him for this assignment.</p> <p>(iv) Status report on updation of the membership records and preparation of the “Tentative Electoral Roll/Voters List”.</p> <p>Noted.</p> <p>(v) Appointment of Director.</p> <p>Dr. T. Chatterjee was sanctioned leave from 11th May, 2017 to 2nd June, 2017 and during this period Dr. U.C. Agarwal, IAS (Retd.) functioned as the Director in an honorary capacity.</p> <p>(vi) Approval of probation period.</p> <ol style="list-style-type: none"> 1. Probation of Shri Amitabh Ranjan appointed as Registrar on regular basis, was approved w.e.f. 18.05.2017. 2. Probation of Dr. Saket Bihari appointed as Associate Professor on regular basis, 3. was approved w.e.f. 02.08.2017. 4. Probation of Dr. Roma Debnath 	<p>DoPT/IFD has raised some queries which are being addressed.</p>

appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.

5. Probation of Dr. Nupur Tiwari, appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.

(vii) Appointment of Faculty/Staff.

1. Prof. Geethanjali Natraj is appointed as Professor of Economics/Applied Economics for two years on contract basis w.e.f. 17.04.2017.
2. Dr. Amit Kumar Singh is appointed as Assistant Professor of Urban Development for two years on contract basis w.e.f. 13.04.2017.
3. Dr. Anjali Dhengle is appointed as Assistant Professor of Sociology for two years on contract basis w.e.f. 28.04.2017.
4. Dr. Anupam Sarkar is appointed as Assistant Professor of Economics/Applied Economics for two years on contract basis w.e.f. 01.05.2017.
5. Dr. Surabi Pandey is appointed as Assistant Professor of IT and e-governance for two years on contract basis w.e.f. 05.06.2017.

(viii) Re-employment of Sr. Library Staff.

Mrs. Sunita Gulati, Dy. Librarian is re-employed for one year as Dy. Librarian on contract basis.

(ix) Redesignation of Shri O.P. Chawla, Finance Officer as Dy. Registrar (Finance & Administration).

Noted.

(x) Foreign visits of Faculty.

Noted.

(xi) GPF contribution in respect of Shri R.D. Kardam.

Noted.

Item No.305.11 Any other business with permission of the Chairman.

(i) Dr. Digambar Shatapathy, Vice Chairman of Odisha Regional Branch requested that there should be some organic linkage with IIPA and Regional/Local Branches. In furtherance of this cause, some short term training programme may be done in collaboration with Branches at their places. The Director replied that IIPA faculty is very busy and the sponsoring agencies, most of the time, want to have the programme at Delhi itself. However, if the Branches suggest some programmes and provide all the logistics support at their base, IIPA may think of conducting some short term programme there if the sponsoring agencies agree to this. But for this Branches have to take initiative.

(ii) Dr. Girish Kumar requested for a sympathetic consideration regarding extension of CGHS facility, or atleast OPD facility to the retired employees of IIPA in view of their long service in IIPA. The Chairman requested the DoPT representative Shri N. Raja to consider the same on sympathetic grounds as a social welfare measure.

Item No.306.3

Revised Budget Estimates for 2017-2018 and Budget Estimates for 2018-2019.

Item No.306.4 Audit Fee for 2017-2018 to be paid to the Auditors to be appointed at the Annual General Body Meeting to be held on October 11, 2017.

Under Rule 19(d) of the MoA of the Institute, the appointment of Auditors as well as fixing their Fee is decided by the General Body.

The Institute's Auditors M/s GSA Associates were paid a fee of Rs.70,000/- plus service tax for all the accounts (i.e. Main Account, C.P. Fund, G.P. Fund, Pension Fund and FCRA) for the year 2016-2017. The fee was last raised for the year 2010-2011.

We have received a request from M/s GSA & Associates for increasing the audit fee from Rs.70,000/- (plus taxes) to Rs.1,00,000/- (plus taxes) as there was no increase after 2010-11 and in view of the inflation and cost of living has increased quite considerably in the last 5 years. The request of the auditor was submitted to the Chairman, IIPA who has agreed to the increase in the audit fee.

As such, it is proposed that we may increase of audit fee from existing Rs.70,000/- to Rs.1,00,000/- (plus taxes) for the year 2017-2018 to the Auditors to be appointed by the General Body at the AGM to be held on October 11, 2017.

Item No.306.5 Resolutions received from members for consideration at the Annual General Body Meeting.

As per Rule 24 of the Memorandum of Association & Rules of the Institute, **"No business other than the business included in the notice convening the meeting or business of which notice has been given to the Director at least seven days before the date of the meeting, shall be discussed in the meeting except with the permission of the presiding officer"**.

The resolution, if any, received from the members will be placed on the table.

Item No.306.6 Report of the Committee of Judges for the Award of Prizes in the Annual Essay Prize Competition, 2017.

The Committee of Judges for award of prizes for the Annual Essay Competition, 2017 comprising Prof. Vinod K. Sharma, Prof. K.K. Pandey, Prof. Geethanjali Natraj and Dr. Sachin Chowdhry evaluated 100 Essays (83 in English and 17 in Hindi) and has recommended award of prizes to the following entries:

For English Essays

First Prize of Rs.10,000/- to:	Mr. Neon Dhairya Sharma, Delhi for the essay on “Role and Responsibilities of Civil Committees in the Current Environment”
Second Prize of Rs.7,000/- to:	Mr. Dhawlendu, Delhi for the essay on “Economic and Strategic Significance of Coastal India”
Third Prize of Rs.5,000/- to:	Mr. Mononito Goswami, Noida for the essay on “Goods and Service Tax”

For Hindi Essays

First Prize of Rs.10,000/- to:	Ms. Devki Diwan, Dist. Dhamtari, Chhatisgarh for the essay on जीसटी औरइसके प्रभाव
Second Prize of Rs.7,000/- to:	Ms. Shabana Khatun, Dist. Anand, Gujarat for the essay on तटीय भारत के आर्थिक और सामरिक महत्व
Third Prize of Rs.5,000/- to:	Mr. Prashant Pandey, Meerut (U.P.) for the essay on जीसटी औरइसके प्रभाव

Item No.306.7 Report of the Experts on Case Studies for Award of Prizes in the Annual Case Study Award Competition, 2017.

A Panel of Experts comprising Prof. M.P. Singh, Prof. O.P. Minocha and Prof. Nand Dhameja evaluated 7 Case Studies received and recommended award of prizes to the following entries:

First Prize of Rs.10,000/-:	None
Second Prize of Rs.6,000/- to:	Ms. Athena Desouza, Chicalim Goa for her entry on “Creating a Safe Work Environment – Zatlars Struggle against Sexual Harassment”
Third Prize of Rs.4,000/- to:	Mr. Unmesh Chaphekar & Ms. Rashmi Wanjare, Navi Mumbai for their entry on “Automation of Zone Confirmation Statement (ZCS)”

**Item No.306.8 A brief report on the important activities of the Institute during
September-October, 2017 relating to:**

(a) Training Programmes

1.	Batch 2 of Mid Career Training Programme of Phase I for IRS Officers 2017-18 (Sponsored by Income Tax, HRD)	September 4 - 29, 2017	Prof. Sushma Yadav Prof. Geethanjali Natraj Dr. Surabhi Pandey
2.	Ten Days Training Program on Java Standard Edition (SE 8) Programming with Global Certification on OCSJP (Sponsored by Department of Information Technology (IT) Govt. of NCT Delhi Government)	September 4-13, 2017	Dr. Charru Malhotra Dr. Surabhi Pandey
3.	Training Programme on “Incorporating Gender Concerns in Public Policy” (Sponsored by Department of Personnel and Training, GoI)	September 11-13, 2017	Prof. Dolly Arora Prof. Aasha Kapur Mehta
4.	National Seminar on Global Changes and Consumer Empowerment in collaboration with Department of Commerce, Manonmaniam Sundaranar University, Tirunelveli	Sept. 14-15, 2017	Prof. Suresh Misra Dr. Mamta Pathania
5.	Real Time Data Acquisition, Transmission & Data Interpretation of Online Monitoring Systems (Ambient Emissions & Effluents) (Sponsored by CPCB (ITD), GoI)	September 20-22, 2017	Prof. Vinod K. Sharma Dr. Shyamli Singh
6.	National Seminar on Consumer Protection and Consumer Welfare in collaboration with IIPA Regional Branch, Imphal and Department of Commerce, Manipur University	Sept. 25-26, 2017	Prof. Suresh Misra Dr. Sapna Chadah
7.	Calibration QA / QC Interlab Comparison and Proficiency Testing in Air (Sponsored by CPCB (AQ-II), GoI)	September 27-29, 2017	Prof. Vinod K. Sharma Dr. Shyamli Singh

(b) Status of Research Projects

(i) Completed Research Projects

The following 20 research projects have been completed:

1. Evaluation of Write-ups under “Anubhav” scheme by Lipa.
2. Project on Problem of Adulteration and Contamination of Food.
3. Report on Awareness of Fake Products in Rural Markets: A framework for Consumer Protection.
4. Consultancy for reviewing Management and Structure of National Scheduled Castes Finance (Development Corporation (NSFDC).
5. Report submitted to MoWCD on Independent Evolution of SHGs under ICDS, Delhi.
6. Study on ‘Roll-in/roll-off (RO-RO) services in India’ for the Ministry of Shipping, Government of India.
7. Independent Evaluation of “The extent of customers satisfaction with the quality of the Kendriya Bhandar.
8. Research Project under the schemes for promotion involvement of research institutions/Universities/Colleges etc. in Consumer Protection & Consumer Welfare (4th Year).
9. Report Submitted on Collection and Computerization of legacy data at Ganga Knowledge Centre.
10. Assessment of the Current Status of Research and Development and Benchmarking the Higher Education Institutes in North India.
11. A Study of Consumer Satisfaction and Effectiveness of Redressal mechanism in Telecom Service.
12. Involvement of Research Institutes/ Universities and Colleges in Consumer Protection and Welfare.
13. Report Submitted on Independent Evaluation of “The extent of customers satisfaction with the quality of the Kendriya Bhandar”.
14. Report Submitted on Impact Assessment of Multi Sectoral Development Programme.
15. Report Submitted on Study of Recommendations of various State Finance Commissions and their Implementation Status across the Country.

16. First Draft Submitted and Final Report will be submitted in Dec.2017 on Comparative Study entailing Intensive - District Level Fieldwork on 'Impact of Integrated Rubber Development Projects on Tribal Livelihoods in Tripura: A Sociological Study'.
17. Study on Redrafting & Fine Tuning of the First Draft of Public Contracts (Resolution of Disputes) Bill, 2015.
18. Compilation and Publication of the Important Articles, Speeches and Writings on Dr. Ambedkar's Interventions in the constituent Assembly in framing of the Constitution; Pandit Jawaharlal Nehru's Interventions in the Constituent Assembly on framing of the Indian Constitution and Smt. Indira Gandhi's speeches, initiatives on empowerment of the Scheduled Castes and Scheduled Tribes.
19. Gender Budgeting Handbook.
20. RTI Implementation in Andhra Pradesh: Improving Access.

(ii) On Going Research Projects

The following 22 research projects are ongoing:

1. Chronic Poverty Research Centre, India. Phase III, Final Segment
2. Exploring the possibility of estimating the Monetary Value of Women's contribution to GDP
3. Impact of Integrated Rubber Development Projects on Tribal Livelihoods in Tripura: A Sociological Study
4. State Consumer Helpline Knowledge Resource Management Portal
5. National Consumer Helpline
6. Impact of MGNREGA in narrowing gender gap in the Informal Workforce, A comparative Study of women participation in Uttar Pradesh (Shahjhanpur and Bareilly)
7. Impact Assessment Study on the revised policy of Verification of Character and Antecedents
8. Report Submitted to PESA and Left Wing Extremism (LWE): A Study of Extremist Affected Areas of Jharkhand, Chhatisgarh and Orissa
9. Report Submitted to Independent Evaluation of SHGs formed by Non Profit Organizations for Supply of Hot Cooked Supplementary Nutritious Food under ICDS Project of Delhi Govt.

10. State Consumer Helpline Knowledge Resource Management Portal (SCHKRMP)
(Third Year)
11. National Consumer Helpline
12. Policy Paper and Book on “Assuring SOEs Joint Ventures Success: Select Case Studies from India”
13. Evaluation of Quality Council of India (QCI) with respect to the accreditation of Government and Private ITIs
14. External Review of the Autonomous Bodies
15. Evaluation Study of DOPT on Staff Welfare
16. Audit of Suo Moto disclosure of information by Department of Biotechnology
17. Audit of Suo Moto disclosure of Information by Vice President Office
18. A Study of Consumer Satisfaction and Effectiveness of Redressal mechanism in Telecom Service
19. Evaluation of M.8.7 Shillong 1897 Earthquake
20. Climate Smart Governance
21. Capacity Building Strategies for Managing Complex Disasters in the face of Climate Change
22. Strengthening and Restructuring of Centre Pollution Control Board

Item No.306.9 Proposal to enhance the financial assistance to the Regional and Local Branches of IIPA.

The Office Bearers of the Regional and Local Branches have been requesting to enhance the financial assistance for quite some time. In the last year Branches meeting as well as AGM, they have requested for the same. Taking into consideration inflation and other things, some increase in grant is justified. As such, it is proposed that the annual grant to Regional Branches may be enhanced to Rs.30,000/- per annum and for Local Branches to Rs.15,000/- per annum. At present we are providing financial assistance of Rs.20,000/- to Regional Branches and Rs.10,000/- to Local Branches.

The proposal is submitted for consideration and approval of the Executive Council.

Item No.306.10 Items to Report:

(i) Promotion/retirement of Staff members.

1. Shri R.D. Kardam, Asstt. Registrar (Fin.) and Mrs. Durupati Bhagchandani, Supdt. on superannuation retired from the services of the Institute w.e.f. 30.09.2017.
2. Mrs. Mythili was promoted to the post of Asstt. Registrar in PB-2 with G.P. of Rs.5400/- from the post of Superintendent in PB-2 with G.P. of Rs.4600/- w.e.f. 05.10.2017 on probation of one year.

(ii) Shri T.N. Chaturvedi Award for the best article in the IJPA for 2016.

A committee comprising Dr. T. Chatterjee, Prof. M.P. Singh and Prof. C. Sheela Reddy selected Shri T.N. Chaturvedi Award for the best Article in the IJPA for the year 2016 to Kham Khan Suan Hausing for his article on **“Multiculturalism and Intercultural Dialogue in North-East India”**.

(iii) Award of prizes to the winners of Hindi Essay Competition 2017 under Raj Bhasha.

Award of prizes to the winners of Hindi Essay Competition 2017 on the topic “बदलता राजनैतिक स्वरूप एवं प्रजातान्त्रिक मूल्य ” to the following:

izFke iqjLdkj #-5000	-	--
f}rh; iqjLdkj #-3000	-	श्री नवनीत रतनू , नई दिल्ली
r`rh; iqjLdkj #-2000	-	सुश्री रंजना ,

दिल्ली

Item No.306.5 Resolutions received from members for consideration at the Annual General Body Meeting.

We have received resolutions from three Life members under Rule 24 as under:

1. Dr. O.P. Mishra

“Resolved that the Governing Structure and composition of the Executive Council as recommended by the Padamvir Singh Committee (DoPT Committee) Report for Indian Institute of Public Administration situated at I.P. Estate, Ring Road, New Delhi-110002, be implemented by this General Body in its 63rd Annual Meeting on this 11th October, 2017 with immediate effect and the concerned Rules of the Memorandum of Association and Rules of IIPA be considered amended to this effect”.

2. Dr. C. Giri

“Resolved that the Annual Report be circulated to the members online/e-mail instead of printing of hard copies”.

3. Shri P.L. Banga

“Resolved that election of EC be held immediately since there was no stay of any court etc. The Director is hereby to take all necessary steps for the purpose.

Or

Resolved that the DoPT may be requested to appoint Administrator and dissolved the present Council which is without elected member and is in contravention of existing MoA”.

“Resolved that tariff of Hostel for members be rolled back to Nov. 2014 which is highly arbitrary and unjust and without any justification.”

Rule 24 of the MoA provide as under:

“No business other than the business included in the notice convening the meeting or business of which notice has been given to the Director at least seven days before the date of the meeting, shall be discussed in the meeting except with the permission of the presiding officer.”

In addition to the above, we have received Resolution from Dr. O.P. Mishra regarding Item No.13 of the AGM – ‘Appointment of Auditors’ as under:

“Resolved that M/s GSA Associates, New Delhi be appointed Auditors of IIPA for 2017-2018 in this 63rd Annual Meeting of the General Body on this 11th October, 2017 and their remuneration be fixed appropriately”.

Item No.306.11 Any other business with permission of the Chairman.

(i) Renaming of “Telangana Regional Branch” as “Telangana and Andhra Pradesh Regional Branch” at Hyderabad.

The Executive Council in its meeting held on 24th March, 2015 approved to rename the Andhra Pradesh Regional Branch as Telangana Regional Branch at Hyderabad. The members from Andhra Pradesh are often complaining that they are without any Regional Branch now due to renaming of the Regional Branch as Telangana Regional Branch. Since the Executive Council has taken the decision for taking a view on establishment of a Regional Branch after the firming of new capital of Andhra Pradesh, the Telangana Regional Branch may be renamed as “Telangana and Andhra Pradesh Regional Branch” at Hyderabad on the line of Madhya Pradesh and Chhattisgarh Regional Branch. This Telangana and Andhra Pradesh Regional Branch may cater to the needs of undivided Andhra Pradesh till the new capital of Andhra Pradesh is established and start functioning.

The matter is submitted for consideration and approval.

Item No.13 Appointment of Auditors for 2017-2018 and fixing their remuneration.

We have received Resolution from Dr. O.P. Mishra, Life Member as under :

“Resolved that M/s GSA Associates, New Delhi be appointed Auditors of IIPA for 2017-2018 in this 63rd Annual Meeting of the General Body on this 11th October, 2017 and their remuneration be fixed appropriately”.

Item No.14 Such other business as may be brought forward with the permission of the Presiding Officer as provided in Rule 21 of the Rules of the Institute.

Rule 24 of the MoA provide as under:

“No business other than the business included in the notice convening the meeting or business of which notice has been given to the Director at least seven days before the date of the meeting, shall be discussed in the meeting except with the permission of the presiding officer.”

We have received resolutions from three Life members under Rule 24 as under:

1. Dr. O.P. Mishra

“Resolved that the Governing Structure and composition of the Executive Council as recommended by the Padamvir Singh Committee (DoPT Committee) Report for Indian Institute of Public Administration situated at I.P. Estate, Ring Road, New Delhi-110002, be implemented by this General Body in its 63rd Annual Meeting on this 11th October, 2017 with immediate effect and the concerned Rules of the Memorandum of Association and Rules of IIPA be considered amended to this effect”.

2. Dr. C. Giri

“Resolved that the Annual Report be circulated to the members online/e-mail instead of printing of hard copies”.

3. Shri P.L. Banga

“Resolved that election of EC be held immediately since there was no stay of any court etc. The Director is hereby to take all necessary steps for the purpose.

Or

Resolved that the DoPT may be requested to appoint Administrator and dissolved the present Council which is without elected member and is in contravention of existing MoA”.

“Resolved that tariff of Hostel for members be rolled back to Nov. 2014 which is highly arbitrary and unjust and without any justification.