

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
I.P. ESTATE, RING ROAD,
NEW DELHI-110002

Date: 24.08.2026

Vacancy Circular

(Walk-in Interview)

Indian Institute of Public Administration desires to engage suitable person for the position of Copy Editor (Hindi) on short term, temporary basis, for its Journal "Lok Prashasan" as per details stated below:

S. No.	Post	Qualifications and Experience
1.	Copy Editor (Hindi) (01 Post)	Qualifications: Graduate from a recognized university/institute preferably in Hindi Desirable: Person with prior experience of copyediting Hindi journal Essential Skills: 1. Hindi copy editing skill with precision (including awareness of Hindi editing symbols, proofreading, style sheets) 2. Hindi writing skills with precision 3. Well-versed with MS Doc, PDF 4. Hindi typing 5. Basic translation from Hindi to English and vice versa 6. Minimum One year experience of copyediting Hindi text. Mode of Engagement: Short term, Contractual basis Consolidated remuneration: Rs 40,000 /- p.m. (all inclusive) Duration: 06 months extendable on need basis and subject to satisfactory performance. Age Limit: Upto 40 years.
Interested candidates may attend walk- in interview on 31.8.2026 at 2 p.m. in the Indian Institute of Public Administration, I.P. Estate, Ring Road, New Delhi alongwith original certificates and the necessary documents.		