45th
ADVANCED PROFESSIONAL PROGRAMME IN PUBLIC ADMINISTRATION (APPPA)
(2019-2020)

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NEW DELHI-110002
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B.I: EXPERIENTIAL PRESENTATION

B.II: RURAL FIELD VISIT: To Study Rural Development and Administration

B.3: urban field visit: TO Study Urban Development and Administration
A.I.1: DYNAMICS OF PUBLIC ADMINISTRATION

Prof. C. Sheela Reddy and Dr. Mamta Pathania

I. Objectives:
   i. To explore the theoretical underpinnings and the practice of public administration.
   ii. To understand and analyze the movement from Government to Governance.
   iii. To comprehend the changing role of Public Services in the globalized era.
   iv. To examine the current initiatives and emerging challenges in public administration.

II. Syllabus
   i. Paradigms of Public Administration
      • Public Administration: A Theoretical Perspective
      • Globalization and Public Administration
      • New Public Governance
   ii. Governance Issues: Challenges and Strategies
      • Administrative Reforms in India
      • Civil Service Reforms
      • Local Governance
   iii. Public Service Management
      • Service delivery reforms
      • Performance Management, Measurement and Accountability
      • Public Service Motivation
   iv. Contemporary Issues in Public Administration

III(A). Suggested Readings

III(B). Further Readings
   i. Kapur, Devesh, Pratap Bhanu Mehta, Milan Vaishnav (2017), Rethinking Public Institutions in India, New Delhi: Oxford


III(C). Reports for Reference


IV. Mode of Evaluation: Written Examination
A.I.2: CONTEMPORARY GOVERNANCE ISSUES

Dr Nupur Tiwary

I. Objectives
   i. To develop an understanding of political concepts, theories and practice in contemporary times.
   ii. To undertake a critical analysis of contemporary political debates on governance and public policy, using theoretical insights and empirical evidence in comparative perspective, with special focus on India.

II. Syllabus
   i. Mainstreaming alternative viewpoints in democracy;
   ii. Role of government and market in a competitive economy;
   iii. Privacy of data in a networked society and issues concerning the right to privacy of individuals in that context;
   iv. Universal Basic Income;
   v. Facilitating role of the state in mergers and acquisitions;
   vi. Educational reforms and New Education Policy;
   vii. Media and governance;
   viii. Changing dynamics in elections;

III. Readings (Books/Articles)


IV. Mode of Evaluation: Group Report & Presentation
I. **Objective**

On completion of the stream participants will be able to:

i. explain the principles, standards and doctrines developed by the judiciary as custodian and guardian of the rule of law;
ii. apply the fundamental constitutional and legal requirements in their rule-making and decision-making functions;
iii. state the principles of proper and rational exercise of administrative discretionary power; and
iv. communicate recent developments in the area of judicial review of administrative action, law relating to liability of administration and departmental inquiry.

II. **Syllabus**

i. Public Law and Public Administration
ii. Administrative Law-making
iii. Administrative Adjudication (Principles of Natural Justice)
iv. Administrative Discretion
v. Administrative Law Dimensions of Constitutional Status of Civil Services
vi. Judicial Review of Administrative Action through Writs
viii. Disciplinary Proceedings and Conduct of Enquiry
ix. CBI and Vigilance Administration
x. Working of Central Administrative Tribunal
xi. Ombudsman: Lokpal and Lokayuktas

III(A). **Essential Readings**


III(B). **Suggested Readings**


IV. **Mode of Evaluation:** Case Comments
I. Objectives

i. To familiarize the course participants with basic concepts of micro and macro-economics and their linkages with individual economic units (consumers, workers, investors, land owners, business/firms (both domestic and Multinational) engaged in trade and investment (including foreign direct and portfolio investment);

ii. To provide an overview of economic policies impacting Indian economy in the overall context of national economic development and globalization; and

iii. To examine the role of Economics in the governance and administration in India with specific reference to selected Programmes/Schemes in a welfare state.

iv. Micro-economic theory and principles

- Price determination: demand and supply analysis and market structures.

ii. Macro-economic concepts and scenario

- National income accounting, Economics of sustainable development and Fiscal and monetary policy.

iii. Trade and Globalization

- This section would comprise of lectures on Global Economic Trends and issues related to WTO, Regional Trading Agreements and India, Make in India and India’s manufacturing sector, Evaluating India’s trade with its major trading partners, globalization and the changing political regime such as election of Trump and Brexit, FDI policy, Trade policy of India, Trade facilitation issues, Trade Wars and Energy balance in International Trade.

iv. Linkages between economics and governance/public administration

- Regulatory Bodies, Public Sector Undertakings (State Owned Enterprises), Poverty alleviation, income disparity in South Asia and corrective measures, Informal sector, Economic inequality Food security/ Energy security, Equity, Regional balance, Public Distribution System/ subsidies etc. Measures of human development, Index number etc. Public Goods/Private Good, Externalities, Concessions, Incentives, Disinvestment and Regulations, Viability Gap Funding etc.

v. Economic sector Programmes and scheme

- PM Jan Dhan Yojana (Financial Inclusion), Livelihood/ employment in urban and rural areas, Skill India, startup India, Export Promotion, Medium and Small Micro Enterprises, Banking sector and investment promotion policies, Ease of doing business etc, GST and Demonetisation etc.
III(A). **Suggested Readings** (more information, session wise breakup, list of institutions to be visited and handouts to be provided later)


III(B). **Further readings**

i. Blanchard, O. and S. Fischer (1990), Lectures in Macroeconomics, MIT Press.


xiii. World Investment report, 2018, UNCTAD, UN publication ( soft copy available on the net)

xiv. www.wto.org (for all issues related to the WTO).

IV. **Mode of Evaluation:** Written Examination
I. Objectives
   i. To provide an overview of agriculture sector in India
   ii. Disparities between farm and non-farm Incomes
   iii. Deepening the understanding of farmers' travails
   iv. Ways to augment farmers' welfare
   v. Pricing policy of agriculture commodities

II. Syllabus
   i. Production and productivity
   ii. Determinants of Minimum Support Prices (MSPs) and returns to farmers
   iii. Crop Insurance and risk management
   iv. Sustainability in agriculture
   v. Reforms in agriculture

III. Suggested Readings


xi. Report of the Committee on Doubling Farmers’ Income (Volume-I to XIII, draft), 2017


IV. **Mode of Evaluation:** Assignment
Overview

Research Methodology for Social Science explains different research methodologies available and can be used for conducting research in various areas of public administrations. A comprehensive knowledge about research methods are covered in the course that are available for conducting research is essential.

Course Description

The course provides a clear understanding on how to undertake research as well as highlighting the realities of undertaking research. The course guides to the research process and with the necessary knowledge and skills to undertake a piece of research from thinking of a research topic to writing your dissertation. The course introduces to a range of approaches, strategies and methods with enables you to make an informed choice about the most suitable to your own research project and be able to justify this choice.

Objectives

After the successful completion of the course, the participants would be able to:

i. Understand the research approaches/strategies
ii. Identify and Formulate the research problem
iii. Critically review the literature
iv. Understand the research process
v. Establish the research objectives
vi. Select the appropriate sampling plan for the research
vii. Determine the optimum sample size
viii. Identify and use the qualitative/quantitative tool(s) required for the research
ix. Designing of the research instrument (Questionnaire)
x. Identifying appropriate statistical techniques in policy decision making and problem solving.
xii. Scholarly Writing of the Dissertation

Broad Outline of the course

i. Identifying the problem statement
ii. Formulation of the research problem
iii. Conduct the literature review
iv. Introduction to quantitative and qualitative research
v. Identifying the Research Design
vi. Formulation of the Research Questions
vii. Ethics in research
viii. Data measurement and levels
ix. Sampling Techniques
x. Qualitative Methods
xi. Measures of Central Tendencies and Dispersion along with the data visualization techniques
xii. Chi Square Testing
xiii. Formulating and Testing of Hypothesis for Estimation
xiv. Correlation and Regression
xv. Format of Citations and References (APA format)
xvi. Dissertation writing and presentation
**Essential Readings**


**Further Readings**


**Mode of Evaluation**

<table>
<thead>
<tr>
<th>Component</th>
<th>Weightage (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Proposal for dissertation (Individual)</td>
<td>100</td>
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Objectives

- To provide insight into various psychological/ behavioural processes which influence effective handling of employees.
- To strengthen Self Management Competencies of the participants
- To empower participants to be in greater control of themselves for personal growth
- To develop skills in balancing emotions in interpersonal transactions
- To enable participants to develop Interpersonal Competence for improved organizational Performance and for better quality of work life.
- To develop the ability to relate and apply behavioural skills to personal and organizational situations.

Syllabus

1. Understanding Self
2. Emotional Intelligence
3. Interpersonal relations and styles
4. Transaction Analysis
5. Leadership
6. Conflict handling modes
7. Managing Stress at work

Suggested Readings

- Robbins, S.P; Judge, T.A. & Vohra.N, Organizational Behaviour, 18th Edition, PHI, New Delhi, 2018
- Moshal, B.S, Organizational Behaviour, Ane books, New Delhi, 2015
- Parikh, Margie & Gupta, Rajen, Organisational Behavior, TMH, New Delhi, 2012

Mode of Evaluation

- Group Assignment
I. Objectives
   i. To provide a bird’s eye view on the developments in the area of public finance in India, particularly in the context of current economic reforms.
   ii. To deal with intergovernmental fiscal relations under cooperative federalism

II. Syllabus
   i. Role of the State in Development
   ii. Public Finance in India
   iii. Economic Development Strategy and Infrastructure - select sector
   iv. Fiscal Responsibility & Budget Management Act
   v. Fiscal Federalism: Inter-governmental fiscal relations between union & states, states and local governments, 14th Finance Commissions award, devolution and grants
   vi. Tax Structure and Reforms in India at union and state level, with special reference to comprehensive Value Added Tax and its extension to Goods and Service Tax
   vii. Ease of Doing Business
   viii. Expenditure Management, Public Debt, Subsidies etc.

III. Essential Readings
   v. Reports of the Finance Commissions of various States
   vi. Union Budget Documents
   vii. Handouts to be circulated

IV. Mode of Evaluation: Assignment
Objectives:
i. To understand the concept and rationale behind public enterprises and how it fits into the models of economic growth;
ii. To appreciate the magnitude and growth as well as the causes of sickness of the Central and State PSEs
iii. To understand and critically examine the concept of privatization and disinvestment
iv. To evaluate the public sector reforms in other countries in order to draw a roadmap for public sector reforms in India

Contents
i. Concept and Philosophy of the Public Sector Vis-à-vis Economic Systems and Models
ii. Nature and Scope of the Public Sector in India and the World
iii. Growth and Decline of the Central Public Sector in India
iv. The State Public Sector Undertakings : Problems and Challenges
v. Impact of Globalization, Liberalisation and Privatisation on the Public Sector
vi. Sickness, Turnaround Strategies and Reform of PSEs
vii. Global Scenario and Efficient Public Sector Management Models
viii. Roadmap for the Public Sector in India

Methodology
Mix of lecture, discussion and case analysis wherever possible.

Essential Readings
i. Empowering Public Sector Enterprises in India, by Dept. of Public Enterprises and Ministry of Heavy Industries and Public Enterprises, 2008
ii. Recent Trends Towards Disinvestment in India, Tarun Mandal, 2013
iii. Public Sector Enterprises in India: Reforms & Restructures, Tarun Mandal, 2012
vii. Public Enterprises Survey, Department of Public Enterprises, Govt. of India, 2017-18
viii. Economy Survey, Government of India, Govt. of India, 2018-19
ix. Annual Report, 2017-18, Ministry of Heavy Industries and Public Enterprises, Government of India
x. Theory and Practice of Public Sector Reform, Steven Van de Walle (Editor), Sandra Groeneveld (Editor) July 2016 Routledge (Research gate)

XII. Public Enterprises Survey 2017-18, Department of Public Enterprises, Ministry of Heavy Industries And Public Enterprises, Govt. of India.

XIII. State Owned Enterprises in Emerging Europe: Good, bad and the Ugly, Uwe Böwer, IMF Study Paper, October 2017

XIV. Privatization in Developing Countries: What Are the Lessons of Recent Experience? Saul Estrin, Adeline Pelletier, The World Bank Research Observer, Volume 33, issue 1, February 2018.


Suggested Readings

i. Public Sector, Legal & Regulatory Framework & Interfaces – Sampat, R. (March 2002). World Bank paper, CPAR Study Phase-II CPSUS.


Websites


Mode of Evaluation: Group Presentation of Case Study
I. Objectives

i. To analyze the context of public policy process in a democratic set up.
ii. To acquire analytical skills to understand public problems and develop policy responses.
iii. To comprehend the linkages between public polices and policy making institutions.
iv. To examine some sectoral policies in terms of objectives, processes and outcomes.

II. Syllabus

i. Public policy process in a democratic set-up
ii. Public policy analysis: theories and models
iii. Policy making institutions
iv. Actors in policy process- local as well as global
v. Select public policies of India and some other countries

III(A). Suggested Readings


III(B). Further Reading

v. Government Policies on Health, Education and Water

IV. Mode of Evaluation: Assignment
A.II.5: ETHICS IN GOVERNANCE

Prof. K.K. Pandey and Prof. Suresh Misra

I. Objectives

i. Examine the need and importance of Ethics and Values in promoting Good Governance.
ii. Describe the Fundamentals of Administrative Ethics;
iii. Create an environment and structure in governance system to promote Ethical Conduct;
iv. Understand the concept of individual empowerment and its role in enhancing organizational and administrative performance.

II. Syllabus

i. Ethics and Good Governance.
ii. Administrative Ethics.
iii. Leadership Values and Ethics.
iv. Code of Ethics for Civil Servants – International Experience & their relevance to India.
v. Ethics and Administrative Discretion.
vi. Preventive/Curative Vigilance and Ethics
vii. Values & Development.

III (A). Essential Readings

ii. Charutvedi, TN, Ethics in Public Administration, IIPA, New Delhi
iii. 2nd Administrative Reforms Commission [Fourth Report], Ethics in Governance: Jan 2007, Govt. of India.
v. Radhakrishnan, S., “The Public Intellectual in India”

III (B). Suggested Readings

iii. Parthasarthy, Human Values & Management: 20 Key Principles for Modern Management.
v. United Kingdom – Civil Service Values.
vi. United Kingdom ;Nolan Committee: The Seven Principles of Public Life.

IV. Mode of Evaluation: Case Study
I. Objectives

The course seeks to provide knowledge to the participants about the concepts of gender and bestows a critical overview about the way that the category gender is placed in development at the levels of policy making. The Course has the following objectives:

i. To Map and analyze perspectives, issues, and discourses on development from gender perspective,

ii. To Understand feminism both in global and local contexts and the feminist standpoint in the present development discourse,

iii. Participants have to write a dissertation by following a methodology and have to present the same.

II. Syllabus

Section A: Gender and Development: The Conceptual Understanding of its Interaction

Unit 1: An Introduction to Gender and Development
- Understanding the culture and society in gender construction- case studies
- Do culture and society promote gender equality- various discourses about gender and its characteristics and nature
- How social and cultural institutions confirms the logics of gender stereotypes

Unit 2: Theories of Gender and Development - Judith Butler, Candace West, Don H. Zimmerman, Luce Irigaray
- Judith Butler- Gender Performativity
- Candace West and Don H. Zimmerman- Doing Gender and Gender Display
- Luce Irigaray- On Gender Project: The Historical Injustice of Women in Western Culture

Unit 3: Feminism: Preconditions of Origin, Arguments, Methodology, and Movement in the modern period.
- Origin of feminism: social, economic, and political backdrops
- The methodology of feminism: Are the Feminists a new class category?
- The feminist movement around the globe

Section B: Gender and Development: Problems, Challenges, and Prospects

Unit 4: Gender Issues in Development
- Effects of modern development model on gender, social, economic, political -Can the modern development alter the present gender status quo
- Gender exploitation in modern development- exploitation of women in development sector, gender disparity in remuneration, labor-market imbalances
- Gender-based Violence (GBV)- case studies from developing countries- both public and domestic- marriage, religion, working sector
• Gender representation- map representation of women in policy-making, administration, social activism- condition of women working in institutions and agencies- government and private sector

**Unit 5: Forms of Gender Violence and Injustice**
• Sexual Violence against women
• Enforcing Moral Codes (Case of Honour Killings and other Rituals, Systems, Practices)
• Women in armed struggles: Forced gender exploitation
  Cultural Practices: Gender in Caste and Religion
  The Science and Body Question in Development: Sexuality and Reproduction

**Unit 6: Creating Gender Awareness in Development**
• Gender awareness mechanisms- legal, institutional process and procedures from the government
• Gender Budgeting : Policy and Practice
• Gender Audit: Policy and Practice

**Unit 7: The Role of Feminist Theories and Movements for Gender Justice**
• Evaluating the arguments and demands of feminist theories
• Reviewing its success
• Gender movements for respect, recognition, and rights
• Contributions of feminist theories and their academic activism
• Analyzing the usefulness and relevance of feminist theories and movements

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**III(A). Essential Readings**

i. Addlakha Renu (2007) *Gender, Subjectivity, and Sexual Identity*: How Young People with Disabilities conceptualize the body, sex, and marriage in urban India, New Delhi, CWDS.


iv. Butler Judith, Sex and Gender in Simone de Beauvoir’s Second Sex, Yale French Studies, 1986.


ix. Irigaray Luce, Between East and West: From Singularity to Community. (Eng. trans.), 1999.

x. Irigaray Luce, This Sex Which Is Not One, Cornel University Press, 1985.


III (B). Optional Readings

Anzaldúa, G (ed.) Making Face, Making Soul, Haciendo Caras: Creative and Critical
Moon M. and Pawar U., We also Made History, New Delhi, Zubaan, 2008.

Mode of Evaluation: Assignment
A.II.7: e-GOVERNANCE

Dr. Charru Malhotra

I. Objective

After the completion of the stream, the participants shall be able to:-

i. To comprehend the basic tenets of e-Governance.
ii. To understand the technical, legal and institutional framework supporting e-governance implementation in India with special reference to Digital India.
iii. Respond professionally to the security incidents and potential threats that confront professional as well as individual lives.
iv. To appreciate the lessons offered by various national and international cases.

II. Suggested Contents

ii. Technology Trends: Emerging ICT trends such as SMAC, Utility computing, Pervasive Computing, Big-data, Green IT, e-Waste Management, Satellite Pollution; other related concepts - e-Commerce, Cashless India, Mobile Wallet, Telemedicine, Digital library.
iii. E-Governance Project Management: e-Governance Life Cycle, Request for Proposal-RFP, Detailed Project Report for e-Governance projects (DPR), and PPP models (BOO/ BOOT).
iv. Evolution of e-Governance in India: Past, NeGP, NeGP ver 2.0 till Digital India, Smart Cities, Smart Villages, JAM and Implementation structures in India (CERT, NIC, STQC, NIELIT etc.)
vii. Exposure to Best Practices & Failed Instances: Learning and Opportunities.

III. Essential Readings

The participants are expected to primarily rely on the knowledge and skills generated in classroom discussions, experts’ presentations and the related research papers/handbook material circulated to them topic wise. Apart from that, the participants could refer to the select public-domain references cited to them (topic wise) by the stream incharge to have better academic insight into theoretical foundations and assumptions related to the subject. For instance, For e-Governance: http://www.digitalopportunity.org/articles, http://informatics.nic.in/, www.iitd.ac.in/iceg/, newark.rutgers.edu/~egovinst/Website/, http://www.iceg.net/, http://govdirectory.nic.in, districts.nic.in, http://meity.gov.in, http://mygov.in, http://egov.eletsonline.com/, web.worldbank.org/ and so on.

IV. Mode of Evaluation: Assignment
I. Overview: The module of Environment and Climate Change is an inclusive package working on different dimensions of environment. It deals with the basic concepts of Environment, Climate Change and Sustainable development and their linkages which helps in building insights for the subject as a whole.

II. Objectives: At the successful completion of the course, the participants would be able to:

- Understand the basic concepts of Environment, Climate Change
- Be able to critically discuss current global and national Environmental issues
- Be more informed on the recent policies on Environment and Climate Change
- Frame Decisions in the light of International agreements-Sustainable development Goals (SDGs); Paris agreement
- Understand the basic concepts of air pollution
- Comprehend the solid waste and management strategies
- Demonstrate the ability to work constructively in a team and communicate effectively with people from other disciplines

III. Course Description: In the current scenario, environment is not merely an issue it is a dimension in itself. The various dimensions of Environment and related issues are linked with each other and there is no water tight compartmentalization in the same. The course aims to improve the understanding of cause and effect relationships to offer options to help reduce risks and vulnerabilities and increase resilience. It explores the threats entailing Climate Change, environmental degradation, Solid waste Management, Air Pollution natural and manmade hazards pose to human and the like. The module supports policy and decision makers with authoritative research and information. As administrators in the present century have access to large amount of information, a major issue is how to approach the subject in a synchronized manner so as to make the best use of the available information to make better and informed decisions, this course would facilitate the informed decision making abilities of the policy makers.

IV. Broad Outline of the course

1. Fundamentals of Ecology and Environment; global and national environmental issues
2. Natural Resource management
3. Resource Efficiency
4. Climate Change -National Plan for Climate Change; IPCC and recent Developments
5. International Climate Agreements
6. Sustainable development with emphasis on inclusive development
7. Global and local Environmental issues
9. Solid waste and its Management
10. Air Pollution
11. Indoor Air Pollution
12. Ecosystems and Biodiversity
13. Slow onset of Climate Disasters
V. Suggested Books

(A) Essential Reading
- Climate change and India: a 4x4 assessment - a sectoral and regional analysis for 2030s, Report by Ministry of Environment and Forests & Climate Change
- The Urban Environmental Crisis in India; New Initiatives in Safe water and waste management (2016) Editor(s) Shyaml Singh, Radha Goyal, Ashish Jain, Cambridge Scholars Publishing, UK
- Our Common Future by World Commission on Environment and Development (1987)
- Handbook of Climate Change and India-Development, Politics and Governance Edited by Navroz K. Dubash Oxford University Press, 2012
- Global warming the science of Climate Change by Frances Drake published by Oxfordshire, England; New York: Routledge, 2014

(B) Further Readings
- How Did We Get into This Mess?: Politics, Equality, Nature by George Monbiot, 2016
- Political Theory & Global Climate Change: by Steve Vanderheiden, John Barry, 2008

VI. Web links:
• www.un.org/sustainabledevelopment/sustainable-development-goals/
• https://www.unisdr.org/who-we-are/what-is-drr
• The Inter-Agency Library on Disaster Reduction for the ISDR
• Global Network of NGOs for Disaster Risk Reduction (ISDR)
• Stern Review Report on the Economics of Climate Change - http://www.hm-treasury.gov.uk/independent_reviews/stern_review_economics_climate_change/stern_review_report.cfm

VII. Mode of Evaluation

➢ Term Paper

*Note: Field visits will be incorporated along with the class room teaching*
I. **Overview:** The module of Disaster and Sustainable Development is an inclusive package working on different dimensions of Disaster and its management and further weaving it with sustainable development. It deals with the basic concepts of Disaster, disaster management and disaster risk reduction. Climate Change and Sustainable development and their linkages which helps in building insights for the subject as a whole.

II. **Objectives:** At the successful completion of the course, the participants would be able to:

- Understand the basic concepts of disaster, its management and disaster risk reduction and Sustainable Development
- Be able to critically discuss current global and national Disaster issues
- Be more informed on the recent policies on Disaster Risk reduction and Disaster management
- Frame Decisions in the light of International agreements-Sustainable development Goals (SDGs)
- Demonstrate the ability to work constructively in a team and communicate effectively with people from other disciplines

III. **Course Description:** Disasters are hitting the globe like never before. The anthropogenic contributions is making the matter further worse. The various dimensions of Disasters and related issues are linked with each other. The course aims to improve the understanding of cause and effect relationships to offer options to help reduce risks and vulnerabilities and increase resilience. It explores the intimidations involving, natural and manmade hazards pose to human and the like. The module supports policy and decision makers with authoritative research and information.

IV. **Broad Outline of the course**

1. Disaster Management Cycle; paradigm shift from response to Disaster Risk Reduction (DRR); Recent Development in DRR in India. DM Act 2005; National Policy for Disaster Management 2009, National Disaster Management Plan 2016.
2. Natural Disasters: Floods, Droughts, Earthquake, Landslide, Forest Fires: Case Studies
4. Climate Change and Natural Disasters
5. New Initiatives and Disaster management System in India: Case Studies and disaster mitigation planning
6. Complex Disasters in the face of Climate Change
7. National Disaster Management Authority/SDMA/DDMA- Role of Army, Police, Para- Military Forces and community in DRR.
8. DRR and Sustainable Development

V. Suggested Books

(A) Essential Reading

- Vinod K. Sharma, IDNDR and Beyond, New Delhi: IIPA, 2001
- Sendai Framework for Disaster Risk Reduction 2015-2030
- Our Common Future by World Commission on Environment and Development (1987)
- Global warming the science of Climate Change by Frances Drake published by Oxfordshire, England; New York: Routledge, 2014
- Disaster Management in India- Document by Ministry of Home Affairs, Government of India, 2012

(B) Further Readings


VI. Web links:

- https://www.unisdr.org/who-we-are/what-is-drr
- The Inter-Agency Library on Disaster Reduction for the ISDR
- Global Network of NGOs for Disaster Risk Reduction (ISDR)
- Stern Review Report on the Economics of Climate Change - http://www.hm-treasury.gov.uk/independent_reviews/stern_review_economics_climate_change/stern_review_report.cfm

VII. Mode of Evaluation: Term Paper

Note: Field visits will be incorporated along with the class room teaching
A.III.3.1: INDIAN SOCIAL SYSTEM

Dr. Saket Bihari

I. Objective

- To sensitize the participants about the salient features of Indian Social System for good governance.

II. Syllabus

i. Social Structure and Social Processes
ii. Development: Social and Environmental
iii. Social change: Cultural and Educational
iv. Multiple issues: Migration and Multiculturalism

III(A). Suggested Readings


III(B) Further Readings


IV. Mode of Evaluation: Assignment
A.III.3.2: THE UNDERPRIVILEGED AND GOVERNANCE

Dr. Saket Bihari and Dr. Kusum Lata

I. Objectives

i. To comprehend Underprivileged in the light of governance deficit,
ii. To analyse the select flagship schemes and bottlenecks thereof, and
iii. To appreciate the inclusive participation of Underprivileged in the trajectory of
development.

II. Syllabus

i. Underprivileged, Unprivileged and privileged,
ii. Homogeneity and heterogeneity: Issues of contestation,
iii. Case Study on Programme Implementation and unreached,
iv. Gender, Disabilities, Shelter-less, Urban Poor, Street Vendors, Orphans, and
Structural Disparity,

III. References

i. Green, Duncan (2012), “From Poverty to Power: How active citizens and effective
states can change the world”, 2nd ed. Rugby, UK: Practical Action Publishing and
ii. Motsch KH and Susan Sygall (2003), ‘Building an Inclusive Development
Community A manual on including People with Disabilities in International
Development Programs’ Mobility International USA (MIUSA)
iii. Twelfth Five Year Plan (2012-17) “Social Sectors” Volume III
Living in Cities”
vi. Ursula Naue and Thilo Kroll (2010) “Bridging policies and practice: challenges and
opportunities for the governance of disability and ageing” International Journal of
integrated Care, 2010 Apr-June; 10:e041 PMCID: PMC2860104

IV. Mode of Evaluation: Assignment
A.III.4: SOCIAL JUSTICE: EQUITY AND HARMONY

Prof. C. Sheela Reddy

Objectives

- To understand the nature and dynamics of discrimination and exclusion
- To examine current strategies for ensuring social justice and inclusion with reference to LPG, SDGs and HDI in the Indian context.
- To explore ways and means for building a fair, just and harmonious society.

Syllabus

- Social Justice & Inclusion: Concept and Philosophy
- Exclusion and Denial: A Critical Inquiry
- Ambedkar’s Quest for A Just Society: The Indian Constitutional Ethics
- Policy for Inclusive Development: Growth with Equity and Harmony

Suggested Readings


Further Readings


Mode of Evaluation: Assignment
I. **Objectives**
   i. To explore Social Exclusion and Inclusion of Tribals in India
   ii. To examine the Development and Deprivation of Adivasis in India and the challenges
   iii. To understand PESA and People-centric Governance and examine the challenges and strategies of self governance
   iv. To explore ways and means for increased Inclusion of Tribal population and for curbing the LWE in the specified area
   v. To update the knowledge about good public policy development for the social and economic Inclusion of the Tribals

II. **Syllabus**
   i. Studies on Adivasis, Tribals, and Indigenous Peoples in India
   ii. Racial, Cultural and Economic Classification of Tribes in India
   iii. Development and Deprivation of Adivasis in India and the challenges
   iv. Constitutional Safeguards and Tribal Welfare Programmes in India
   v. Gram Sabha, PESA and the State: Harmonization of the Traditional and Formal
   vi. Understanding Indian insurgency and Counterinsurgency Operations
   vii. Development in Tribal Areas: Peace to Secure Development or the Other Way Round

III(A). **Essential Readings**
vii. Report of The Sub Committee appointed by The Ministry of Panchayati Raj to draft Model Guide-Lines to vest Gram Sabhas with powers as envisaged in PESA


ix. Sharachchandra Lele and Ajit Menon (eds), Democratizing Forest Governance in India. New Delhi: Oxford University Press. 2014

III(B). Suggested Readings

i. Chacko, Pariyaram M., Tribal communities and social change, SAGE Publications India, 2005

ii. Dasgupta, Biplab (1973), “Naxalite Armed Struggle and the Annihilation Campaign in Rural Areas”; Economic and Political Weekly, Vol. 8, No. 4/6 (Feb 1973)


IV. Mode of Evaluation: Assignment
A.III.6: OPERATIONS MANAGEMENT

Dr. Pawan K. Taneja

I. Objectives
i. To familiarize with Management Science Approaches for Effective Decision Making
ii. To discuss the possible uses of Operations Research Technique in Decision Making
iii. To have an understanding of Project Management Techniques

II. Syllabus

<table>
<thead>
<tr>
<th>Topic</th>
<th>Session</th>
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<tbody>
<tr>
<td>i. Systems Approach to Management</td>
<td>Session 1</td>
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<td>• Decision Making Approaches</td>
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<td>ii. Quantitative Techniques/Applications in Management: O.R. Approach to Problem Solving</td>
<td>Session 2</td>
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<td>• Linear Programming Applications</td>
<td>Session 3&amp;4</td>
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<td>• Transportation Model</td>
<td>Session 5</td>
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<td>• Assignment Models</td>
<td>Session 6</td>
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<td>iii. Project Management</td>
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<tr>
<td>• PERT/CPM</td>
<td>Session 7 &amp; 8</td>
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<tr>
<td>• Time Cost Trade Off</td>
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</tr>
</tbody>
</table>

III. (A). Essential Readings
• Quantitative Analysis for Management – Render, Stair and Hanna (PHI)

III(B). Suggested Readings
• Operations Research – An Introduction: Taha (PHI)
• Introduction to Operations Research : Hillier, Lieberman (TMH)
• Operations Research : P.K.Gupta, D.S.Hira, (S.Chand)
• An Introduction to Operational Research: C.R.Kothari (Vikas Publications)
• Operations Research – Methods and Practice : C. K. Mustafi (New Age)

IV. Mode of Evaluation: Multiple Choice Question / Written Examination
A.III.7: CONSUMER PROTECTION: LAWS AND POLICIES

Prof. Suresh Misra, Dr. Sapna Chadah

I. Objectives

On completion of the stream participants will be able to:

i. understand the importance of consumer welfare in the era of globalization and liberalization;
ii. elaborate and integrate various provisions of Consumer Protection Act, 1986 and related laws having bearing on Consumer Protection;
iii. describe Consumer Rights in different service sectors such as medical, housing, banking, insurance; and
iv. Illustrate the importance of Consumer Protection law and policies from the point of view of promoting the culture of good governance.

II. Syllabus

i. Introduction to Consumer Protection
ii. An overview of Consumer Protection Act/ Rules and other related laws
iii. Service Sector and the consumer viz. Medical, Housing, Insurance, Banking
iv. Food Safety and Consumer
v. Consumer Education and Awareness
vi. Role of National Consumer Helpline in Grievance Redressal

III (A). Essential Readings


III (B). Suggested Readings


x. Suresh Misra “Market and Rural Consumer” Yojana, February, 2009, pp. 43-44


xii. Suresh Misra and Mamta Pathania “Empowering Rural Consumers: Opportunity, Challenges and Strategies”, Centre for Consumer Studies, IIPA, New Delhi, 2018

**Websites**

- [www.consumereducation.in](http://www.consumereducation.in)
- [www.ncdrc.nic.in](http://www.ncdrc.nic.in)
- [www.consumeraffairs.nic.in](http://www.consumeraffairs.nic.in)
- [www.fssai.gov.in](http://www.fssai.gov.in)
- [www.bis.gov.in](http://www.bis.gov.in)

**IV. Mode of Evaluation:** Group Report and Presentation
A.III.8: CYBER SECURITY AND CHALLENGES FOR NATIONAL SECURITY

Dr. Surabhi Pandey

INTRODUCTION:
Cyber security is the collection of tools, policies, security concepts, security safeguards, guidelines, risk management approaches, actions, best practices, assurance and technologies that can be used to protect the cyber environment, an organization and user’s assets. Organization and user’s assets include connected computing devices, personnel, infrastructure, applications, services, telecommunications systems, and the totality of transmitted and/or stored information in the cyber environment.

Objectives
Cyber security strives to ensure the attainment and maintenance of the security properties of the organization and user’s assets against relevant security risks in the cyber environment. The general security objectives comprise the following:

- Availability
- Integrity, which may include authenticity and non-repudiation
- Confidentiality

Course overview:
- Introduction to cyber security and awareness.
- System security
- Data backup and recovery
- Data forensic tools & techniques
- Secure data with encryption techniques
- Internet and Network security
- Email Security
- Online translation security
- Social Engineering
- Security while surfing Social Networking sites
- Mobile Security
- National Security issues and challenges
- Cyber war

Suggested Contents
i. Information Security - Background and Current Scenario, Security goals, Information ethics and issues, Basics of threats and vulnerability: Malwares, Phishing, Spoofing, Dumpster diving, DoS, DoSS attacks, SIM cloning, Elevation of privilege, Repudiation, IP spoofing, Salami attack, Data and Identity theft/leakage, Password Cracking, Insecure Network connections, crypto currency, block chain Information warfare and Surveillance, Tools & Techniques to preserve cyber hygiene
eDiscovery, Digital Evidence Collection, Pornography, IP Tracking, E-Mail Recovery and Recovering deleted evidences.

iii. Desktop, Email, Mobile Security & Browser Security: Ways to secure Desktop, Antivirus, Characteristics of SIM attacks on mobiles, SIM Swapping, Guidelines for securing mobile devices Privacy issues related to mobile apps, Guidelines for safe downloads, Risks involved in IM (WhatsApp, Google chat etc.) and Voice over Internet Protocol (VoIP)


Essential Readings

- HACKING: BE A HACKER WITH ETHICS by Harsh Bothra
- Fundamentals of Cyber Security, by Mayank Bhushan
- Cyber Security Hand Book : Cyber Domain is Unforgiving Be Prepared, by Khadsare, S
- Intrusion Alert : An Ethical Hacking Guide to Intrusion Detection by Ankit Fadia
- Mobile & Computer Ke 100 Smart Tips (Hindi) Paperback – Aug 2014 by Ankit Fadia
- Understanding Laws– Cyber Laws And Cyber Crimes Paperback – Jun 2014 by Garima Tiwari
- CYBER SECURITY LAW THOUGHTS ON IoT, AI & BLOCKCHAIN by PAVAN DUGGAL

Mode of Evaluation: Assignment
A.IV.1: DEVELOPMENT AND MANAGEMENT OF INFRASTRUCTURE PROJECTS

Dr. Kusum Lata and Dr. Anupam Sarkar

I. Objectives

i. To provide an overview of the importance of infrastructure development in the context of current economic scenario in India and world

ii. To discuss policy perspectives relating to infrastructure development. To familiarize with the contemporary issues related to planning and implementation of infrastructure projects

II. Syllabus

i. Economic Reforms, growth and Infrastructure Development

ii. Role of Infrastructure in economic growth, income distribution and poverty

iii. Sectoral Infrastructure Development in Road Transport, Railways, Ports, Aviation, Power, Water Supply, Sanitation and others

iv. Formulation and Approval of Infrastructure Projects

v. Infrastructure Financing, Projects Management and Government Schemes

vi. Public Private Partnership and Participation of Private Sector in Infrastructure Development

vii. Planning for rural and urban infrastructure - basic principles, major components and economics of infrastructure provision.

Note: Methodology will be a combination of lecture, discussion and case analysis. A sample of cases covering different infrastructure sectors, in public and private spheres will be discussed as illustrations of the challenges infrastructure projects faces at various stages and achievements in terms of time and cost efficiency, quality, impact and learning from best practices.

III(A). Suggested Readings

i. ASSOCHAM India (2016), “Analysis of Infrastructure Investment in India”, ASSOCHAM website, Freely Downloadable.

ii. Chatterjee, Vinayak (2017), Infrastructure in Rakesh Mohan (ed.) India Transformed: 25 Years of Economic Reforms, Penguin India


v. Planning Commission, Report of the Core Group- Financing of the National Highway Development Programme, the Secretariat of the Committee on Infrastructure, Planning Commission, Government of India, New Delhi


III(B). Further Readings

IV. Mode of Evaluation: Group Presentation
I. Objectives

The objective of the course is to provide the participant with a basic understanding of public health system in the broader context of social and economic development of the country. At the end of the course the participant would be able to:

i. Understand the basic structure and organizations in health care system in India
ii. Understand role and responsibilities of various health organization and functionaries at different levels
iii. Understand the real causes of death and disability in India
iv. Get familiar with national health policy and Ayushman Bharat (Modicare) Programme
v. Understand issues and challenges in delivery of healthcare services in tertiary care
vi. Gain an understanding of issues and challenges in healthcare financing for attaining universal health coverage
vii. Understand the role of public health research for improving health outcome

II. Syllabus

| Introduction to Health System in India |
| Role of Primary Healthcare & Changing Burden of Diseases |
| National Health Policy & National Health Mission |
| Health care Financing for Universal Health coverage |
| Ayushman Bharat (Modicare): National Health Protection Scheme and Health and Wellness Centre |
| Issues and Challenges in Tertiary care and Medical Education |
| Use of ICT for Service Delivery and Quality Improvement |
| Climate Change and Health Impact |

III. Suggestive Readings

ii. Annual Report of Ministry and Health and Family Welfare
iv. Census 2001 & 2011 - Key Indicators


xx. The Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) http://pmssy-mohfw.nic.in/


IV. Assessment: Group Presentation
A.IV.3: DYNAMICS OF INDIAN DIASPORA: MIGRATION, ADAPTATION AND OVERSEAS INDIAN COMMUNITIES

Dr. Gadadhara Mohapatra

Objectives

- The course will help us to understand and analyse the Socio-political and economic condition of strong 30 million Indian Diaspora living in different countries of the world.
- It will allow us to analyse social-economic linkages with the Indian Diaspora and mother Country.
- It will help us to understand the issue of brain drain and brain gain in this age of globalisation.
- It will help us in charting out expectations of home nation from Diaspora and vice versa.

Syllabus

- Perspectives on Indian Diaspora: History, Concepts, Diasporic Linkages and Theoretical Approaches
- Social Institutions: Caste, Family, Marriage and Kinship, Religion, Political Processes
- Identity and Conflict, Culture and Ethnicity: Gender, Rituals, Stratification, Inter-Generational Conflict.
- Creativity and Symbolic Capital: Literature, Films, Television, Diasporic imaginary(Nostalgia)
- Political Economy and globalization: Trade, Investments, Skills, and Technology Transfer, Nationalism, Citizenship, Homeland and Host land, Transnationalism, Multiculturalism, Remittances (Economic & Social), Importance of Indian economy, India’s Diaspora Policy, Articulation through Public Networks

Essential Readings


**Suggested Readings**


**Mode of Evaluation:** Assignment
With great powers come great responsibility, the sole superhero contends to his dying Uncle Ben. India’s role in the global firmament is being augmented by the fast changing conditionalities of the larger international system. India through its argument being the Vishwaguru is expanding its power foot prints all across the international firmament. India needs to amalgam its geo politics with the changing realities of geo economics and the metamorphosing context of International Trade.

We do not vouchsafe for an America centric world but still the Uncle Sam oriented contours of International geo-politics and geo-economics cannot be denied. US holds the seat of being the third largest partner with New Delhi and Prez. Trump despite his whims and idiosyncrasies has trajectories the larger Indo-US relationship towards a full-fledged allyhood. Senior Bureaucrats and Defense personnel as participants need to be made aware of the fundamentals and practical case studies ranging from Maldives to Syria if they are to perform as negotiators and interlocutors from the side of the Indian fence.

Methodology:

Case studies and Narrative and explanatory rendering of the Lecture content. And em read. Mat. Will be distributed via mail with references in the Class.

Content:

i. Introduction to IR (Is there any International Relations Theory), (Instances of case studies premised upon the Theorizations of Realism, Neo Realism, Liberalism, Neo Liberalism and World Trade and its contemporary trends: Lecture One
iii. India’s Foreign Policy vis-a-vis Great powers and South Asian neighbors in a wholesome perspective. Lecture No: 3
iv. India-Pak. India China relationship (Wholesome Perspective) Lecture No: 4
v. India-US Relations: The partnership of the century (Defense, Culture, Nuclear and Economic facets of the Allyhood) Lecture No: 5
vi. India’s Trade Policy: Issues and Perspectives. Lecture No: 6
vii. India’s Nuclear Doctrine and Disarmament, Lecture No. 7
viii. Case Studies of International Conflict: Syria, Iraq, Myanmar, Sri Lanka and Iran’s nuclear conundrum
ix. Recap of the Entire content: Epilogue

References: Books...

i. Manan Dwivedi, “Serendipity and the American Dream: The Narrative of US Foreign Policy”, Pentagon Press, New Delhi, 2018
iii. Manan Dwivedi, “Sino India Relations: Interrogating gaps in the Narratives,” Kautilya Press, New Delhi, 2018
viii. Harsh Pant, “Indian Foreign Policy in the Modi Era,” Har Anand, New Delhi, 2019
ix. Hash Pant, “India’s Nuclear Doctrine,” Rutledge, 2018

**Mode of Evaluation:** Assignment
A.IV.5: GEOPOLITICS, NATIONAL SECURITY AND DEFENCE STRATEGY

Prof. Govinda Bhattacharjee

1. India’s strategic and security concerns
India’s strategic and security concerns in the context of current and future trends in geopolitics of the region

2. National Security Architecture
National Security Structure in India (NSA, NSC, CCS, Defence Planning Committee, etc.)

3. Defence Planning and Self Reliance
Defence planning and budgeting; Self-reliance in Defence – Structural, procedural and financial issues, outcome paralysis in defence procurement due to inflexibility of rules.

4. Current issues in Defence
Hiking defence budget at 3 per cent of the GDP; creation of a non-lapsable pool of funds (rolling over of unspent balances); integration of the services with the MoD; Role of finance (Integrated Financial Advice system); procedural inadequacies; Issues in Civil-Military Relations (CMR).

5. Defence Industry in India
Industrial Licensing, Foreign Direct Investment, Formation of Joint Ventures, Import/Export policies

6. Defence Procurement System and Issues
Defence Procurement Manual, Inter-Governmental Agreements, Foreign Military Sales (FMS) Programme of the USA (especially payment related issues), Offsets, Strategic Partnership Model, etc.
Case Study – 1: CAG Report on the Procurement of Apache/ Chinook Helicopters and MMRCA

7. Contract Management
Contract Management in Defence.
Case Study 2: CAG Report on Construction of Indo-China Border Roads

8. Arms Export Control
Wassenaar Arrangement, Arms Trade Treaty and related issues.

Mode of Evaluation: Group Presentation
Overview

Data analysis is the process of extracting information from data. It involves multiple stages including establishing a data set, preparing the data for processing, applying models, identifying key findings and creating reports. The goal of data analysis is to find actionable insights that can inform decision making.

Course Description

Administrators in the present working environment have access to large quantum of information. A major issue is how to use the available information to make better and effective decisions, and this course has been designed from the perspective of effective and optimal decision making. The course is intended as a comprehensive introduction to the research softwares, viz. SPSS and ATLAS.ti for analysis of the qualitative and quantitative data. How to interpret the software generated output to answer the research questions will be covered in the elective course. The prime objective of the course is to facilitate the scientific decision making in Public policy.

Objectives

After the successful completion of the course, the participants would be able to:

i. Analyze the qualitative data and interpret the output for decision making process.

ii. Analyze the quantitative data and interpret the software generated output for decision making process.

Broad Outline of the course

iii. Hands on Experience on SPSS (Lab session would include converting the questionnaire into data form, data input in terms of Data View and Variable View in SPSS, Handling missing observations, demonstration of

   SPSS output through Descriptive Statistics (Frequencies, descriptive), Cross tabulation, Graphical Analyses (Visual exploration), Correlate (Bivariate), Regression (bivariate), Non-parametric test etc.)

iv. Hands on demonstration on ATLAS.ti for Working with text data, Basic coding techniques, content analysis, Word Cloud etc.

Essential Readings


Mode of Evaluation

<table>
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<th>Component</th>
<th>Weightage (%)</th>
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<tr>
<td>A research question of individual choice and summarize the insights by using real data to address an important issue in society, and report your findings in a professional-quality report.</td>
<td>100</td>
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</tbody>
</table>
I. Guidelines

The objective of Experiential Presentation by the participants is to learn from each others’ experiences in handling particular situations that they may have faced during the course of their careers. This could be situations involving law and order, introduction of innovations or monitoring. Likewise, some of you may have confronted situations involving colleagues, subordinates, workers, citizens or politicians that may have left lasting impressions on you. Sharing those experiences, the lessons drawn and the follow-up discussions would be mutually beneficial to all the APPPA participants and the Programme Directors.

Please record such instances or situations in the form of a presentation. It should enable you to spell out the highlights of the particular experience you want to share along with the options available and the remedies adopted to salvage/overcome the particular situation. The rationale for choosing that option should be explained.

Duration: One session of 70 minutes is scheduled for each presentation. The presentation may be of 20–25 minutes followed by a discussion.

Presentation: Power-Point Presentation is to be made to facilitate its understanding and better communication.

Case Preparation: After incorporating the comments, a write-up on the same about 1500-2000 words is to be submitted within 15 days.

Guidelines for Experiential Presentation

These guidelines are indicative only. Please feel free to modify them to suit the way you would like to make your presentation.

1. (a) How did you identify the problem, or the situation requiring intervention? (State the circumstances in which the problem surfaced).
   (b) What steps did you take to formulate a precise statement of the problem? (stages in problem formulation along with their strong and weak points).

2. (a) What alternative solutions did you explore to solve the problem? (State alternatives considered).
   (b) Which alternative option did you eventually select? (State the action-plan you evolved or the decision you opted for).
   (c) Why did you select that alternative? (Record reasons for choice of a specific solution you opted for).
   (d) Outcomes of the action.
   (e) Give your assessment of the solution you opted for. (Do you regard it as a success, or a failure?).

3. (a) What difficulties did you face in implementing the action-plan/project you had prepared/the decision you had taken? (Identify the difficulties encountered).
   (b) Did difficulties in implementation of decision/project were due to:
      • Lack of authority;
      • Lack of support from superiors;
      • Lack of intra-departmental/inter-departmental coordination;
      • Lack of power to discipline employees;
      • Faulty problem-formulation/project formulation;
      • Faulty solution/action-plan/decision;
• Lack of adequate monitoring mechanism;
• Political interference; or
• Other factors (please record).

4. What steps did you take to overcome the problems/difficulties that arose in implementing the decision taken/project formulated? (Please state).

5. Identify the lessons learnt from the experience.

**Mode of Evaluation:** Individual Presentation and Case Submission
B.II: RURAL FIELD VISIT: TO STUDY RURAL DEVELOPMENT AND
ADMINISTRATION

Dr. Nupur Tiwary, Dr. Saket Bihari and Dr. Anupam Sarkar

I. Objectives
   i. To sensitize participants to rural development challenges and State response
   ii. To provide an opportunity to systematically study these issues through visits to villages.

II. Syllabus
   i. The subject areas listed below will be covered along with the major policies and programmes therein:
      - Rural Development in India
      - Rural Institutions and Governance Structure
      - Rural Poverty
      - Enabling strategies
      - Rural Development Programmes and Schemes with special emphasis on
        - Employment and Livelihoods (e.g., MGNREGS, PMEGP) Deen Dayal Upadhyaya Antoyodaya Yojana-NRLM, Deen Dayal Upadhyaya Grameen Kaushalya Yojana, PM Awas Yojana, PM Gram Sadak Yojana)
        - Health, Survival, Nutrition and Education (e.g., Health Mission, ICDS, RTE, Beti Bachao, Beti Padhao etc)
        - Water and Sanitation (Swachh Bharat, NRDWP)
        - Financial and Social Security (Jan Dhan Yojana, PM Mudra Yojana, National Social Assistance Programme).
   ii. Preparation for the village study and village visit.

III(A). Essential Readings
   iii. Coffey, Diane; Gupta, Aashish; Hathi, Payel; Spears, Dean; Srivastav, Nikhil; Vyas, Sangita (2017). Understanding Open Defecation in Rural India. *Economic and Political Weekly*. Vol. 52. Issue No. 1. pages 59- 66
   x. NITI Aayog (forthcoming) chapter on the Rural Economy in the Vision, Strategy and Action Plan document


III(B). Suggested Readings

i. India Governance Report (2012). New Delhi: IIPA.


v. Recent CAG Reports on Programmes and Schemes.


IV. Mode of Evaluation: Group Report and Presentation
B.3: URBAN FIELD VISIT: TO STUDY URBAN DEVELOPMENT AND ADMINISTRATION

Prof. K.K. Pandey, Dr. Kusum Lata, Dr. Sachin Chowdhry and Dr. Amit Kumar Singh

I. Objective

i. To analyse an overview of Urbanization in India.
ii. To assess urban sector policies and institutions, laws, rules and regulations.
iii. To examine urban sector initiatives currently being applied among the cities and towns.
iv. To analyse the typology of urban governance & its application.
v. To identify a generic agenda for inclusive and sustainable development of urban areas.

II. Syllabus

i. Urbanisation and Urban Policies
   - Theories of Urbanisation and Urban Development Perspective
   - Trends and Pattern of Urbanisation
   - Emerging Focus on Urban Development
   - Urban Sector Policies and Programmes
   - Smart Cities Mission
   - Clean India Mission (Swachh Bharat)
   - AMRUT(Atal Mission for Rejuvenation and Urban Transformation)
   - HRIDAY(Heritage City Development and Augmentation Yojana)

ii. Urban Planning
   - Concepts (Master/ Zonal/ Local/ City Development Plan)
   - Regional Spatial Planning (NCR Plan)
   - Tools and Techniques (Base Map/ GIS/ Norms and Regulations)

iii. Urban Housing & Poverty Alleviation
   - Successive Housing Policies,
   - Financing Mechanisms, and Pradhan Mantri Awas Yojana
   - Overview of Urban Poverty
   - National Urban Livelihood Mission

iv. Urban Management & Finance
   - Status of Municipal Finance
   - Institutional framework
   - Decentralized Governance
   - Inter-agency Coordination
   - Legal and Regulatory Mechanism
   - Inter-governmental fiscal transfers
   - Impact assessment and urban indicators
   - Public Private Partnerships in the Urban Services

v. Urban Environment, Climate Change and Quality of Life
   - Waste Disposal,
• Urban Mobility,
• Road and Related Infrastructure,
• Urban Energy Use,
• Disaster Management,
• Sustainable Habitat.

vi. Preparation for the Urban Study Visit

III(A). Essential Readings

i. 74th CA Act, 1992;
ii. Guidelines on National Mission on Smart Cities, AMRUT, Hriday and SBM (U) MoUD, Gol.
iv. National Urban Livelihood Mission


III(B). Suggested Readings

i. Benchmarking/ Sanitation Indicators of Government of India.


IV. Mode of Evaluation: Group Report & Presentation