



भारतीय लोक प्रशासन संस्थान

इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110002

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI-110002 (INDIA)
Short Notice Inviting Quotation

15/06/2021

M/s _____

Subject: - Maintenance Contract of Split Air Conditioners, Window Air Conditioners, Cassette Air Conditioners and Water Coolers in IIPA Office, Hostel and Director General's Residence **on complaint basis for the summer season 2021.**

Sir,

Sealed quotations are invited from reputed firms on behalf of the Director General IIPA for the above subject work in IIPA. The quotations should reach the Executive Engineer by 23 June, 2021 and shall be opened by the Committee constituted for the purpose. The details of the work schedule are enclosed.

Terms and Conditions:-

1. The Acceptance of the quotations lies with the IIPA which do not bind itself to the lowest quotation.
2. The successful bidder will be required to deposit security deposit of Rs. 5000/- in shape of demand draft/cash.
3. The Institute has the right to reject any or all the quotations without assigning any reason.
4. You are requested to see the site and working condition before quoting your rates.
5. The firm should have experience of working with Institutes similar to IIPA/Govt. Departments/reputed private companies. The award letter and completion certificates should also be enclosed.
6. The Institute has reserved the right to terminate the contract at any time if the services are not found satisfactory and the work may be got done from the other service provider at approved rates.
7. If any clarifications about the work, Contractor may contact "Electrical Supervisor, 2nd floor of IIPA Office Building, tel. 23468399.

Yours sincerely,


(H.O. Goel)

Executive Engineer

Copy to:-

ICT for uploading on IIPA site.

SCHEDULE OF ITEMS

S.No.	Item Description	Qty.	Unit	Rate including GST
A	Servicing of 1.5 ton Window Air Conditioners of different make (including drain pipe) with jet/pressure pump.	1	Each	
B	Servicing of water Coolers of different make with jet/pressure pump.	1	Each	
C	Servicing of 1.5/2 ton Split Air Conditioners of different make (including drain pipe) with jet/pressure pump.	1	Each	
D	Servicing of Cassette ACs, 1.8/1.9/2 ton Diakin make with jet/pressure pump.	1	Each	

Other Parts required for maintenance of AC/Water Coolers, rates to be quoted including GST

1	Item Description	Qty	Unit	Rate including GST
2	Replacement of Compressor (new) 2 ton AC	1	Each	
3	Replacement of Compressor (new) 1.5 ton AC	1	Each	
4	Refilling of Gas 2 in ton AC	1	Each	
5	Refilling of Gas 1.5 in ton AC	1	Each	
6	Fan motor rewinding of 2 ton AC	1	Each	
7	Fan motor rewinding of 1.5 ton AC	1	Each	
8	Change of fan blade	1	Each	
9	Replacement of Capacitor (Compressor)	1	Each	
10	Replacement of Capacitor (Blower/fan motor)	1	Each	
11	Replacement of Relay	1	Each	
12	Replacement of Selector Switch	1	Each	
13	Replacement of Knob	1	Each	
14	Replacement of Thermostat	1	Each	
15	Replacement of Blower, Split AC 2 ton	1	Each	
16	Replacement of Blower, Split ton AC 1.5	1	Each	
17	Replacement of Blower Motor, Split AC 2 ton	1	Each	

④

02

18	Replacement of Blower Motor ,Split AC 1.5 ton	1	Each	
19	Replacement of Blower ,Window AC 1.5 ton	1	Each	
20	Repair of Stabilizer	1	Each	
21	Repairing of PCB remote kit, Split AC	1	Each	
22	Replacement of Air Filter	1	Each	
23	Replacement of Cooling Coil, Split AC 2 ton	1	Each	
24	Replacement of Cooling Coil, Split AC 1.5 ton	1	Each	
25	Replacement of Cooling Coil, Window AC 1.5 ton	1	Each	
26	Replacement of Condenser Coil, Split AC 2 ton	1	Each	
27	Replacement of Condenser Coil, Split AC 1.5 ton	1	Each	
28	Replacement of Condenser Coil, Window AC	1	Each	
29	Replacement of Contactor	1	Each	
30	Capillary-filter	1	Each	
31	Replacement of Outdoor Valve, 2 ton	1	Each	
32	Replacement of Outdoor Valve, 1.5 ton	1	Each	
33	Replacement of flair nut	1	Each	
34	Gas refilling, Cassette AC (1.8/1.9/2 ton)	1	Each	
35	Replacement of Blower motor Cassette AC indoor	1	Each	
36	Replacement of Cooling Coil, Cassette AC indoor	1	Each	
37	Replacement of pump, Cassette AC indoor	1	Each	
38	Repairing of PCB remote kit, Cassette AC	1	Each	

Handwritten signature or mark

Handwritten mark