

File No.M-13/142/2024/US (ARW)
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT
ADMINISTRATIVE TRAINING INSTITUTE OF PUDUCHERRY

Puducherry, dt. 12.08.2026

To

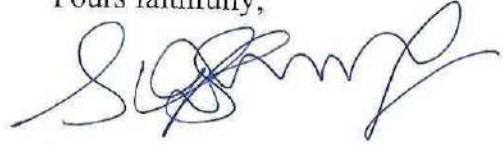
Dr. Surendrakumar Bagde, IAS
Director General
Indian Institute of Public Administration
IP Estate, Ring Road
New Delhi - 110002

Sir,

Sub.: ATIP- Forwarding of MoU-Regarding

I am directed to forward herewith the Memorandum of Understanding signed between Administrative Training Institute of Puducherry and Indian Institute of Public Administration, New Delhi for further necessary action at your end.

Yours faithfully,



(S. SIVAKUMAR)

UNDER SECRETARY TO GOVT. (AR)-
cum-MEMBER SECRETARY (ATIP)

DR(AS)

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18/8



GOVERNMENT OF PUDUCHERRY
புதுச்சேரி அரசு



**This Memorandum of Understanding is executed on the
9th of July 2026 at IIPA, New Delhi**

By and Between

**The President of India represented by Dr. Sharat Chauhan, Director General, Administrative
Training Institute of Puducherry having Office at the
Chief Secretariat, Puducherry.**

and

**Dr. Surendrakumar Badge, IAS, Director General, Indian Institute of Public Administration,
I.P. Estate, Ring Road, New Delhi-110002**

Administrative Training Institute of Puducherry had been established as a functional Autonomous Society vide Notification issued in G.O. Ms. No.50, dated 19.06.2025 of the Administrative Reforms Wing, Government of Puducherry.

The Administrative Training Institute of Puducherry (ATIP) shall be the Apex training institute for capacity building of all the civil servants to equip with the competencies to effectively perform the function.

The Officers and the staff of the Government of Puducherry need to be trained in areas of Public Administration Good Governance etc., through the Administrative Training Institute of Puducherry.

The main objective of the ATIP is to implement the Puducherry Union Territory Training Policy, 2012 and to perform the roles assigned under the aforesaid training policies and to recommend appropriate training policies to the Government. Further, to develop a professional, impartial and efficient Civil Service that is responsive to the needs of the Citizens by conducting the required training programmes to the employees working in the various Government Department of this Administration.

AND WHEREAS the Second Part Indian Institute of Public Administration (IIPA) is a Training and Research Institution of Department of Personnel & Training (DoPT), Government of India for training, research and information dissemination in streams related to the ethos of Public Administration and Governance. Centrally located at Indraprastha Estate, one of the most well-

connected areas of the city, its campus spreads over seven acres, which houses main-office building, hostel, staff quarters and auditorium. Besides conducting Training, Research, Consultancy, Seminars and Workshops, it disseminates knowledge and information on Public Administration and Management by publishing four periodicals, books and by providing library services to its members, monographs. The Hon'ble Vice President of India is the President of IIPA and the Hon'ble Union Minister of State in charge of DoPT, Govt. of India is the Chairman of Executive Council of IIPA;

Administrative Training Institute of Puducherry (hereinafter referred to as ATIP) of the First Part AND Indian Institute of Public Administration, New Delhi (hereinafter referred to as IIPA) of the Second Part, both of them hereinafter singularly referred to as 'The Party' and collectively referred to as 'The Parties'

WHEREAS, it is necessary to enhance the understanding and relationship by promoting exchange and co-operation in the area of academics and capacity building of Public servants undergoing training at ATIP and IIPA;

AND WHEREAS, it is further necessary to enhance the understanding and relationship by promoting exchange and co-operation between the Parties herein through sharing experiences, best practices and knowledge in the area of academics and capacity building of Public servants undergoing training at both institutions;

AND WHEREAS, it is also necessary to recognize the need to share the value of academic co-operation and having agreed to further continue their common interests in promoting the mutual cooperation in the area of academics and capacity building of Public servants;

AND WHEREAS, in pursuance of the aforesaid, the Parties hereto wish to record under this Memorandum of Understanding (MoU), the terms of their mutual understanding in order to implement an integrated and comprehensive training of ATIP.

NOW, THEREFORE, the Parties have reached the following Memorandum of Understanding.

ARTICLE 1 Objective

The objective of this Memorandum of Understanding (hereinafter referred to as the 'MoU') is to establish a healthy framework for co-operative institutional relation to encourage and promote co-operation in the area of the capacity building of the Public servants.

ARTICLE 2 Areas of co-operation

The Parties herein shall endeavour to carry out the following terms and conditions consisting of mutual exchanges and co-operative activities under this MoU which consist of:

Collaboration for all related activities which include:

- (i) Capacity building and training programme;
- (ii) Faculty exchange;
- (iii) Joint research projects;
- (iv) Joint programme apart from training and research;
- (v) Sharing of facilities of both institutions.

ARTICLE 3 SCOPE

The Parties hereby agree to implement within the framework of the regulations applicable in each of the institutions and subject to availability of funds and resources, the following programmes and activities, which may include, but not limited to:-

- (i) Jointly conduct training programmes for the Group B & C Officers/Officials on Administrative and Financial matters for ministerial and technical persons under the capacity building to cater the training needs of the employees in various Departments in collaboration with the newly set up of ATIP.
- (ii) To cater the training needs for the Government officers, employees, and other stakeholders to enhance the efficiency and professionalism of the civil services in the Government of Puducherry.
- (iii) To jointly organize training programmes, workshops, seminars, conference on the relevant subjects.
- (iv) To provide induction, capsule, mid-career and mandatory training programmes for directly recruited officials of various cadres under the Group 'B' and Group 'C' cadre in the Government of Puducherry.
- (v) To conduct residential and non-residential training programmes for the Officials of the Government of Puducherry.
- (vi) To engage faculties/resource persons of IIPA for handling training programmes in the ATIP.
- (vii) To devise training curriculum as per the training needs for various cadres of the Government of Puducherry.
- (viii) In order to have an institutional approach towards training, ATIP to enhance the efficiency and professionalism of the civil services and to provide training for Government Officers, employees, and other stakeholders in the Government of Puducherry.

ARTICLE 4 Implementation

- (i) The Parties shall hold periodical consultations amongst themselves as deemed necessary for implementing this MoU.
- (ii) For the implementation of this MoU, the Parties shall designate one nodal person each within one month of the commencement of this MoU to draw up the procedures, plan and strategy of recommended programmes of co-operation with a view of achieving the objective of the MoU.
- (iii) Specific details of procedures and programmes and financials for exchange and co-operative activities shall be decided in a manner to be separately agreed upon by the Parties in future.
- (iv) This MoU may be amended at any time by written mutual consent of both the parties subsequent to the 15 days notice.
- (v) This MoU may be terminated by either party by the provision of written notice of termination not less than six months prior to the termination date.
- (vi) The termination of this MoU shall not reflect the rights or obligations of either party regarding any binding offer or firm obligations approved and agreed to either party prior to the termination date.

ARTICLE 5 Settlement of Differences

If any provision of this Memorandum is held by any Court or other Competent Authority to be illegal, void or unenforceable or in part this MoU shall continue be valid as to the other provisions independent of the effected provisions.

- (i) Any differences arising out of the interpretation, application and implementation of this MoU shall be settled amicably through consultations and negotiations among the parties themselves. If the differences are not settled through consultations and negotiations among the Parties, then the differences shall be referred to the Chief Secretary to Government, Government of Puducherry for settlement.
- (ii) The Jurisdiction of the Court for settlement of disputes arising out of the implementation of the MoU shall be Puducherry.
- (iii) The Force Majeure clause containing the liability for the delay, disruptions or failure in service caused by events beyond its control, including but not limited to natural disasters, cyber-attacks, technical failures, regulatory changes and / or Government actions, etc., on next course of action shall be taken up through mutual discussion amongst the Parties.

ARTICLES 6 Entry into Force, Duration and Termination

- (i) This MoU shall come in to force on the date of its execution.
- (ii) This MoU shall remain into force for a period of 5(five) years and thereafter it shall be renewable with the mutual written consent of the Parties;
- (iii) Either party may terminate this MoU at any time by giving written notice at least six months prior to the intended date of termination.
- (iv) The Termination of this MoU shall not affect the validity and duration of any ongoing programmes or activities made prior to the termination of this MoU, until the completion of such programmes or activities

In witness whereof, the Parties hereto have signed and delivered this Memorandum of Understanding on the day as first herein above mentioned.

For and behalf of the President of India
represented by



Dr. Sharat Chauhan
Director General
Administrative Training Institute of
Puducherry
Puducherry - 605001

Witness:

1. 
ADDITIONAL DIRECTOR GENERAL
Administrative Training Institute of Puducherry
Puducherry

2. 
(S. MUTHUKUMARAN)
SUPERINTENDENT
AR Wing



Dr. Surendrakumar Bagde, IAS
Director General
Indian Institute of Public Administration
I.P. Estate, Ring Road, New Delhi - 110002
Dr. Surendrakumar Bagde, IAS
Director General
Indian Institute of Public Administration
I.P. Estate, Ring Road, New Delhi-110002

Witness:

1. 
(HITHUN BARUA)
DEPUTY REGISTRAR (AS)

2. 
(SAKITA VERMA)
SUPERINTENDENT (TRG.)