

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

**Minutes of the 317th meeting of the Executive Council
held on 21st October, 2020 at 1.00 p.m.**

PRESENT

1. Dr. Jitendra Singh, Hon'ble Union Minister - Chairman
2. Shri Shekhar Dutt, Vice President IIPA
3. Shri Amitabh Kant, C.E.O., NITI Aayog
4. Ms. Rashmi Chowdhary, Addl. Secretary – Representing Secretary, DoPT
5. Shri V. Padmanabhan, Dy. Secretary, Dept. of Exp. – Representing Secretary (Exp.)
6. Prof. Raj Kumar, Vice Chancellor, Panjab University
7. Shri S.C. Misra, Chairman, Odisha Regional Branch
8. Dr. Vijay Satbir Singh – Hony. Secretary, Maharashtra Regional Branch
9. Prof. G.P. Prasain, Hony. Secretary, Manipur Regional Branch
10. Dr. G. Radhakrishna Kurup – Hony. Secretary, Kerala Regional Branch
11. Prof. K.K. Pandey - Faculty Representative
12. Shri Surendra Nath Tripathi - Director & Member-Secretary

Shri Amitabh Ranjan, Registrar, Shri Mithun Barua, Dy. Registrar (AS), Shri O.P Chawla, Deputy Registrar (F&A) and Ms Meghna Chukanth, Assistant Publication Officer were also present.

Item No.317.1 Grant of leave of absence to Members.

All members were present.

Item No.317.2 (a) Confirmation of the Minutes of the 316th meeting of the Executive Council held on 16th September, 2020.

The minutes as circulated, were confirmed.

(b) Action taken on the minutes referred to above.

The action taken report was approved by the Executive Council.

Item No.317.3 Report of the Committee of Judges for the Award of Prizes in the Annual Essay Prize Competition, 2020.

The Executive Council approved the report of the Committee of Judges for award of prizes for the Annual Essay Competition, 2020 comprising Prof. Suresh Misra, Prof. C. Sheela Reddy and Prof. Ashok K. Vishandass which evaluated 16 Essays (11 in English and 5 in Hindi) and has recommended award of prizes to the following entries:

For English Essays

First Prize of Rs.10,000/- :	Dr. Vivek Dixit, New Delhi for his essay on "Covid and Public Health System"
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Second Prize of Rs.7,000/- :	None
Third Prize of Rs.5,000/- :	Shri Harish Kumar, Delhi for his essay on "Migration and Job Creation"

For Hindi Essays

First Prize of Rs.10,000/- :	None
Second Prize of Rs.7,000/- :	श्री संदीप भट्ट, खंडवा (म.प्र.) विषय: "एक राष्ट्र, एक राशन कार्ड - सार्वजनिक वितरण प्रणाली में सुधार"
Third Prize of Rs.5,000/- :	None

Item No.317.4 Report of the Experts on Case Studies for Award of Prizes in the Annual Case Study Award Competition, 2020.

The Executive Council approved the report of Panel of Experts comprising Dr. Sachin Chowdhry, Dr. Saket Bihari and Dr. Sapna Chadah which evaluated 4 Case Studies received and recommended award of prizes to the following entries:

First Prize of Rs.10,000/- :	None
Second Prize of Rs.6,000/- :	Ms. Kanchan Gupta and Ms. Smita Nimsarkar, Navi Mumbai for their entry "Naina Town Planning Schemes - Land Owner's Meet in Pre Covid and Post Covid Times"
Third Prize of Rs.4,000/- :	None

Item No.317.5 Audit Fee for 2020-21 to be paid to the Auditors to be appointed at the Annual General Body Meeting to be held on 31st October, 2020.

The Executive Council approved that the proposal for continuance of the existing Auditor M/s GSA & Associates for 2020-21 on payment of audit fee of Rs.1,20,000/- (for all accounts of the Institute) plus taxes as applicable be placed for the approval of the General Body in its ensuing meeting to be held on 31st October 2020.

Item No.317.6 Resolutions received from members for consideration at the Annual General Body Meeting.

The Director informed that so far no resolutions have been received from members for consideration at the AGM.

Item No.317.7 Shri T.N. Chaturvedi Memorial Certificate of Appreciation for the most number of Research Studies completed by an IIPA Faculty for the year 2019-20 and onward.

The Executive Council approved to confer a Certificate of appreciation in the memory of Late Shri T.N. Chaturvedi, former Chairman IIPA for completing the most number of research studies during the year starting from 2019-20. The Certificate would be presented to the concerned Faculty during the AGM.

Prof. G.P. Prasain, Hony. Secretary, Manipur Regional Branch suggested cash prize of Rs.10000 along with the certificate which was approved by the EC.

It was also discussed before to rename the Award for Excellence in Public Services as Shri T. N. Chaturvedi Award for excellence in Public Services in view of his monumental contributions to the Institute. The Executive Council approved it.

Item No.317.8 Dr. U.C. Agarwal Memorial Certificate of Appreciation for the most number of Articles written by an IIPA employee for the year 2019-20 and onward.

The Executive Council approved to confer a Certificate of appreciation in the memory of Late Dr. U.C. Agarwal for most number of articles written by an IIPA employee during the year starting from 2019-20. The Certificate would be presented to the concerned employee during the AGM.

Director informed that Rs.5000 cash prize will be awarded which will be debited from Late Dr U.C Agarwal Memorial Fund. The E.C. approved the proposal.

Item No.317.9 Award to IIPA Regional and Local Branches for best performance.

The Executive Council approved to confer an award for the best performance to a Regional or Local Branch of IIPA on the basis of the academic activities undertaken, i.e. seminars/conferences, webinars, training programmes, research study and publications etc. during the year. The Award for excellence to a Branch which has performed the best among the Branches in terms of its activities. The Award may carry a cash prize of Rs.10,000/- and a plaque.

Director informed that this award was the suggestion of Maharashtra Regional Branch and cash prize of Rs.10000 and a plaque will be given. Questionnaires and data sheets asking for the details of the activities and achievements of the branches has already been circulated.

Prof. Raj Kumar, Vice Chancellor, Panjab University suggested to add certificate. The E.C. approved the proposal to confer the cash prize of Rs.10,000/- and a Certificate to the best performing branch starting with 2019-20.

Item No.317.10 (i) Enhancement of Financial Assistance to IIPA Regional and Local Branches.

The Executive Council approved to enhance the financial assistance to the Regional Branches from existing Rs.30,000/- to Rs.35,000/- per annum and to the Local Branches from existing Rs.15,000/- to Rs.20,000/- per annum. The rates of enhanced financial assistance would be applicable from the financial year 2021-22.

Prof. Raj Kumar, VC, Panjab University suggested that it might not be prudent to enhance the allocation due to economy measures and Covid-19 pandemic when the budget was being reduced everywhere. The Director replied that the branches are also facing this economic crisis and they look towards IIPA for any help. However, IIPA would try to reduce expenditure elsewhere like, the commitment of IIPA towards Award for Excellence in Public Services may be reduced to Rs.25,000/- from the existing Rs.50,000/- from 2021-22.

(ii) Relaxation to grant financial assistance to the Regional and Local Branches.

The Executive Council approved to grant relaxation to release financial assistance and share of interest to the Branches as one time measure during the F.Y. 2020-21 due to Covid-19 pandemic as many of the Regional and Local Branches could not submit their annual report and audited accounts for the F.Y. 2019-20. However, those Branches who could not submit their annual report and audited accounts will be required to submit a self declaration certificate before release of the grant that the Branches will submit these documents before 31st March, 2021.

Item No.317.11 Any other business with permission of the Chairman.

(a) Draft Amendments proposed to the Rules of the Memorandum of Association and Rules of the Institute.

The Executive Council considered the following draft amendments proposed to the Rules of the Memorandum of Association and Rules of the Institute to make the Executive Council efficient, lean and cost-effective in the changing world of 21st Century. The Director elaborated the proposed amendments one by one:



Existing Rules	Proposed Rules
<p>8. President of the Institute:</p> <p>The Vice President of India shall be the Ex-officio President of the Institute, if he/she gives his/her consent to it. If however, the Vice President of India does not agree or give his/her consent the President of the Institute shall be elected by the General Body in its Annual Meeting from amongst its members and shall hold office until the next Annual General Meeting of the General Body and shall be eligible for re-election. No member shall however, contest for more than two consecutive terms. The President shall notwithstanding the expiration of his/her term, continue to hold office until (his/her) successor enters upon his/her office. The President shall preside over the General Body Meeting as provided in Rule 22 and also the Executive Council whenever he/she is present at the Meeting of the Executive Council.</p>	<p>8. President of the Institute:</p> <p>The Vice President of India shall be the Member of the Institute and Ex-officio President of the Institute. The President shall preside over the General Body Meeting as provided in Rule 22 and also the Executive Council whenever he/she is present at the Meeting of the Executive Council.</p>
<p>9. Chairman of the Institute:</p> <p>(a) The Chairman of the Institute shall be elected by the Executive Council in its first meeting convened after the Annual Meeting of the General Body from among the Members of the General Body.</p> <p>(b) The Chairman shall hold office for a term of two years from the date of his election but shall be eligible for re-election. Provided that the Chairman shall notwithstanding the expiration of his term continue to hold office until successor enters upon his office.</p> <p>(c) Where a casual vacancy occurs in the office of the Chairman, the Executive Council shall elect a Chairman as soon as possible. He shall hold office for the unexpired portion of the term of office of previous incumbent but shall be eligible for re-election.</p>	<p>9. Chairman of the Institute:</p> <p>The incumbent Union Minister of State incharge of the Ministry of Personnel, Public Grievances and Pensions, Government of India shall be the Member of the Institute and Ex-officio Chairman of the Executive Council.</p>
<p>19(a) - Election of the President of the Institute every alternate year;</p>	<p>19(a) stands deleted in accordance with Rule 8</p>
<p>10. Vice-Presidents -- Four Vice-Presidents of the Institute shall be elected by the Executive Council from among the members of the General Body, two elected every year, and shall hold</p>	<p>Rule 10 stands deleted.</p>

<p>office until the Second Annual General Meeting of the General Body after their election but shall be eligible for re-election.</p>	
<p>10.A Chairman Standing Committee:</p> <p>The Chairman, Standing Committee shall be elected by the Executive Council from amongst the Vice-Presidents and shall hold office for a term of two years until the second Annual General Meeting of the General Body, but shall be eligible for re-election. When a casual vacancy occurs in the office of the Chairman, Standing Committee, the Chairman of the Institute may appoint any other member of the Standing Committee to discharge the functions of the Chairman. Standing Committee for the residual period. i.e., till the second Annual General Meeting of General Body.</p>	<p>Rule 10A stands deleted.</p>
<p>11. Honorary Treasurer -- The Honorary Treasurer of the Institute shall be elected by the Executive Council from amongst the members of the General Body and shall hold office for a term of two years from the date of his election but shall be eligible for re-election.</p> <p>Provided that an Honorary Treasurer shall notwithstanding the expiration of his term, continue to hold office until successor enters upon his office.</p>	<p>Rule 11 stands deleted.</p>
<p>13. Composition of the Executive Council:</p> <p>(1) The Executive Council of the Institute shall be composed of:</p> <p>(i) President of the Institute (ex-officio);</p> <p>(ii) Chairman of the Institute (ex-officio);</p> <p>(iii) Four Vice-Presidents of the Institute (ex-officio);</p> <p>(iv) Honorary Treasurer of the Institute (ex-officio);</p> <p>(v) Chairmen of seven Regional Branches to be co-opted by rotation by the Executive Council from among those Regional Branches which do not find representation on the Executive Council through direct election. In case the Chairman of a Regional Branch so co-opted is not in a</p>	<p>13. Composition of the Executive Council:</p> <p>(1) The Executive Council of the Institute shall be composed of:</p> <p>(i) The Hon'ble Vice President of India as the President of the Institute (ex-officio)</p> <p>(ii) Hon'ble Union Minister of State in charge of Ministry of Personnel, Public Grievances and Pensions, Govt. of India as the Chairman of the Executive Council (ex-officio);</p> <p>(iii) Chief Executive Officer (CEO), Niti Aayog, Govt. of India (ex-officio);</p> <p>(iv) Secretary (Personnel), Department of Personnel and Training, Govt. of India</p>

<p>position to attend the Meeting of the Executive Council, he may nominate the Secretary of the Branch to attend the Meeting.</p> <p>(vi) Twenty eight members elected or co-opted as provided in Rule 14 (1); and</p> <p>(vii) Director of the Institute (ex-officio).</p> <p>(2) The President of the Institute whenever he is present shall preside over the meetings of the Executive Council. In his absence, the Chairman and in the absence of the Chairman, one of the Vice-Presidents shall preside over the meetings of the Executive Council. If none of the Vice-Presidents is present, the Executive Council shall elect the Chairman for the meeting from amongst its members present.</p> <p>(3) The quorum for the meeting of the Executive Council shall be ten members.</p>	<p>(ex-officio);</p> <p>(v) Secretary (Expenditure), Ministry of Finance, Govt. of India (ex-officio);</p> <p>(vi) Director, Lal Bahadur Shastri National Academy of Administration, Mussorrie (ex-officio);</p> <p>(vii) Chairmen of five Regional Branches to be co-opted in rotation by the Executive Council for a two year term, one each from North, South, East, West and North-East zones of India, as may be prescribed (ex-officio);</p> <p>(viii) Vice-Chancellor, Panjab University (ex-officio);</p> <p>(ix) Two eminent persons to be co-opted by the Executive Council for a two year term ;</p> <p>(x) One IIPA faculty to be co-opted by the Executive Council for a two year term;</p> <p>(xi) Director of the Institute (ex-officio);</p> <p>(2) The President of the Institute whenever he is present shall preside over the meetings of the Executive Council or in his absence, the Chairman shall preside over the meetings of the Executive Council. In the absence of the Chairman, the Executive Council shall elect the Chairman for the meeting from amongst its members present.</p> <p>(3) The quorum for the meeting of the Executive Council shall be Five members.</p>
<p>14. Election and Co-option of Members referred to in Rule 13 (1) (vi)</p> <p>(1) Members of the Institute shall elect from amongst themselves twenty members of the Executive Council once in a period of four years, who shall co-opt the remaining eight members of the Executive Council provided that no member who has contested election and lost shall be co-opted to the Executive Council for that term. The co-option and constitution of Committees of the Executive Council shall take place at the Meeting referred to in Rule 9 (a) or at a subsequent meeting of the Executive Council to be convened as soon, thereafter as possible.</p>	<p>Rule 14 and its sub-clauses stand deleted.</p>

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Provided that, no election will be held in the year 2002 and henceforth, from the year 2004, elections to the Executive Council shall be held once in four years to elect all the twenty members. As a transitory measure, co-option against the resultant ten vacancies arising in the year 2002 shall be made by the Chairman, IIPA for a period of two years from among the Chairmen of such Regional Branches as are not adequately represented in the present Executive Council. Some representation may also be given to Local Branches.

(2) Of the twenty-eight members of the Executive Council referred to in Rule 13(1) (vi), and elected or co-opted as provided in clause 1 of this Rule, three shall be from among the members of the Academic Staff of the Institute (two from among Professors and one from Readers/ Lecturers) to be elected from among themselves. The academic staff so co-opted shall have put in at least five years of service in the Institute. Of the remaining five co-opted members of the Executive Council, three shall be Secretaries to the Government of India.

(3) No member shall be eligible for election as a member of the Executive Council unless he is nominated by at least two Members and unless such nominations are received by the Director on or before the prescribed date and in the prescribed manner.

(i) While the Institute employees as members of IIPA Society shall have other rights, they shall not be entitled to contest elections to the Executive Council or act as election agent for any candidate, or canvass for any candidate in any manner. However, they may cast their vote in the elections to the Executive Council.

(4) The election shall be by postal ballot. No vote shall be accepted when delivered otherwise.

(5) Elected members of the Executive Council shall hold office until the Fourth Annual General Meeting of the General Body and the co-opted members shall hold office until the Second Annual General Meeting of the General Body.



<p>(6) Every candidate seeking election to the Executive Council shall make a refundable deposit of Rs.500 which will be refunded to him if he polls one-tenth of the total votes Cast.</p>	
<p>15. Casual Vacancies – Any Casual vacancy amongst the members of the Executive Council, arising from death, resignation, removal or otherwise, may be filled by co-option by the Executive Council and the member so co-opted shall hold office for the unexpired portion of the term of office of the member causing the vacancy.</p>	<p>Rule 15 stands deleted.</p>
<p>17. Power and Function of the Executive Council:</p> <p>(2)(viii) to make, adopt and vary from time to time bye-laws for the regulation of and for any purposes connected with the management and administration of the affairs of this Institute and for furtherance of its objects, in particular to make, adopt and vary from time to time bye-laws for conducting the business of the Executive Council, the Regional Branches, the Local Branches and the Committees to be appointed by it including the Standing Committee, for regulating the right and privileges of Associate Members, for delegation of its powers, for fixing the quorum and for co-option.</p>	<p>17. Power and Function of the Executive Council:</p> <p>(2)(viii) to make, adopt and vary from time to time bye-laws for the regulation of and for any purposes connected with the management and administration of the affairs of this Institute and for furtherance of its objects, in particular to make, adopt and vary from time to time bye-laws for conducting the business of the Executive Council, the Regional Branches, the Local Branches and the Committees to be appointed by it, for regulating the right and privileges of Members, for delegation of its powers, for fixing the quorum and for co-option.</p>
<p>18(a). The Standing Committee -- The Executive Council shall appoint a Standing Committee from amongst its member of not more than 11 members including the Chairman elected under Rule 10A and the Director to attend to and dispose of: (i) the current business of the Institute on its behalf, and (ii) such other business as may be delegated to it by the Executive Council. A member of the Standing Committee shall hold office until the Second Annual General Meeting of the General Body or until he ceases to be a member of the Executive Council, whichever is earlier but shall be eligible for re-appointment.</p> <p>18(b). The Academic Committee --- The Executive Council shall appoint an Academic</p>	<p>Rules 18 (a) and 18(b) stands deleted.</p>



<p>Committee of not more than 15 members including the Director as Chairman. The function of the Academic Committee shall be to assist the Executive Council in matters of academic character such as those pertaining to education, training, research and consultancy. A member of the Academic Committee shall hold office until the Second Annual General Meeting of the General Body and shall be eligible for re-appointment.</p>	
<p>21. The President of the Institute may of his own accord and shall if required to do by requisition in writing signed by not less than thirty members of the Institute, call after notice of at least fourteen days, a Special Meeting of the General Body.</p>	<p>21. The President of the Institute may of his own accord call after notice of at least fourteen days, a Special Meeting of the General Body.</p>
<p>22. The President, or in his absence, the Chairman of the Institute, or in the absence of both, one of the Vice-Presidents to be elected by those present, shall preside at the meeting of the General Body.</p>	<p>22. The President, or in his absence, the Chairman of the Institute, or in the absence of both, Director of the Institute shall preside at the meeting of the General Body.</p>
<p>30(2). No member shall be allowed to be a candidate or vote at an election for electing members of the Executive Council unless he has been a member without break continuously for two consecutive calendar years prior to that year in which the elections are held and has paid his subscription in full up to that year by 31st March of that year.</p>	<p>Rule 30 (2) stands deleted.</p>
<p>36(1). The Rules of the Institute shall not be altered except by a resolution passed by a two-thirds majority of the members present at a meeting of the General Body convened for the purpose.</p>	<p>36(1). The Rules of the Institute shall not be altered except by a resolution passed by a two-thirds majority of the members present at a meeting of the General Body convened for the purpose. However, the composition and membership of the Executive Council shall not be alterable.</p>

Note: Consequent upon deletion of some Rules of MoA, the rule numbers will change subsequently.

At the end, the Director suggested to change the designation of the post of Director, IIPA to Chief Executive Officer (CEO) which would be more appropriate in today's world. The EC approved all the proposed amendments along with change of designation of Director to Chief Executive Officer.



After the discussion on the general items of the meeting, Director, IIPA requested members to give their suggestions and express their opinion.

Shri Shekhar Dutt suggested that IIPA is successfully imparting training to officers but measurement of the actual performance of the officers after the capacity building is the main responsibility of IIPA and IIPA should work towards that direction.

Dr. Vijay Satbir Singh – Hony. Secretary, Maharashtra Regional Branch said that the issue of court cases related to membership may be resolved so, that new members may be inducted by the branches. IIPA should look for collaboration with different universities and institutions and should introduce new courses and programmes. There are good opportunity for courses and training in the real estate sector. RERA Maharashtra can also collaborate with IIPA and can launch new capacity building programmes.

Prof. Raj Kumar, Vice Chancellor, Panjab University also suggested for more collaboration with other universities and institutions including international institutions for the new courses and research projects. He said that there is need to open new horizons by IIPA and Panjab University and IIPA can collaborate on research projects.

Shri S.C. Misra, Chairman, Odisha Regional Branch expressed concern on the moratorium on the induction of new Life Members. The existing members due to old age, death etc are becoming inactive and there is need for the induction of new life members. The young officers of the state especially the IAS, IRS officers are not joining as members and he requested Chairman that if DoPT requests state Chief Ministers in this regard, it will enrich the membership base of IIPA along with regional and local branches.

Shri V. Padmanabhan, Dy. Secretary, Dept. of Exp. – Representing Secretary (Exp.) appreciated the efforts of IIPA in generating revenue and managing the expenditure. Shri Padmanabhan suggested that IIPA should look for collaboration with industries, industrial bodies, apex industrial organizations, which may help IIPA in further improving its financial condition.

Dr. Yogesh Suri, representing CEO Niti Aayog suggested that only Vice Chancellor of Panjab University may not be invited to in the EC, but other Vice Chancellors of Central Universities may also be included in the EC as members on rotation basis. Director, IIPA



clarified that IIPA has academic collaboration with Panjab University and participants of APPPA programme of IIPA receive M.Phil degree from Panjab University. So, Vice Chancellor of Panjab University has been included as a member of the EC.

Prof. G.P. Prasain, Hony. Secretary, Manipur Regional Branch has suggested to start online courses on public administration especially focussing on the officers of North East region and resolution of the issue of moratorium on the induction of life members.

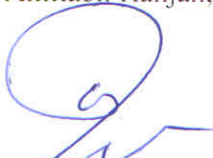
Director IIPA requested Hon'ble Union Minister Dr Jitendra Singh to express his opinion and provide his valuable suggestions.

The Chairman greeted all the EC members and expressed his thanks towards them. Chairman expressed his happiness to be associated with IIPA which is prestigious institute of India. Chairman conveyed that till 1972, Prime Minister of India use to be the President of IIPA and after that Vice President of India is the President of IIPA. Earlier, Home Minister used to be the Chairman of IIPA and its ex-Chairman was eminent Shri T.N Chaturvedi, who gave new dimensions to IIPA. It is a matter of great honour for him to become the ex-Officio Chairman of IIPA. The Chairman appreciated the efforts of CEO (Director IIPA), Faculty and Officers of IIPA for the hard work and performance during the COVID 19 pandemic and lockdown period in transforming to the digital environment and making efforts to get more research projects. Chairman informed the EC that IIPA successfully conducted 14 online training programmes, 62 research projects in the last few months. Chairman said that the focus of the Union Government is on encouraging online training and capacity building programmes. With Mission Karmayogi, National Recruitment Agency, Common Admission Test, there is an effort to re-invent the public services and public servants more focussed on service delivery and performance. In all this developments, IIPA has a significant role to play. Office of the Lokpal has been established and it has started functioning. IIPA with its expertise can help these new institutions to function more efficiently and effectively. He was of the opinion that IIPA may be a good support and think-tank to DoPT for all these new initiatives. He also praised the hard work of the DoPT officers during lockdown and conveyed that DoPT is now fully e-Office compliant and working round the clock through e-Office. Similarly, he also praised the efforts of IIPA towards being fully automated and working through e-Office. The Chairman informed that the concern over moratorium on life membership will end now as election of EC has been deleted from the rules of IIPA. So there will be no scope for dispute now and Life membership can be opened from 01 January 2021.




New Members may be inducted wef 1st January 2021 following due procedure. The Chairman conveyed that there was no prohibition in civil service rules and civil servants can become member of IIPA. Shri S N Tripathi himself is the example here. He was member of Indian Administrative Service (IAS) and he became member of IIPA way back in 1994 itself. The Chairman also informed that IIPA will be working towards more collaboration with different institutions. The Chairman expressed hope that the next EC meeting at IIPA would be convened physically so that all members of EC may be able to attend the meeting and greet each other, not virtually, but physically.

Shri Amitabh Ranjan, Registrar IIPA proposed the Vote of Thanks.


(SURENDRA NATH TRIPATHI)
DIRECTOR IIPA
&
MEMBER-SECRETARY


(JITENDRA SINGH)
CHAIRMAN


28/1/21