

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

**Minutes of the 305<sup>th</sup> meeting of the Executive Council  
held on August 30, 2017 at 4.00 p.m.**

**PRESENT**

1. **Shri T.N. Chaturvedi** - **Chairman**
2. **Shri Shekhar Dutt** - **Vice President**
3. **Shri N. Raja, Director (Trg.)** - **Representing Secretary, Personnel, DoPT**
4. **Shri Neeraj Singhal, Director** - **Representing C.E.O., NITI Aayog**
5. **Shri Dalip Kapur, Consultant, Dept. of Exp.** - **Representing Secretary (Exp.)**
6. **Dr. P. Sukumaran Nair** - **Vice Chairman, Kerala Regional Branch**
7. **Prof. Digambar Shatapathy** - **Vice Chairman, Odisha Regional Branch**
8. **Prof. G.P. Prasain** - **Hony. Secretary, Manipur Regional Branch**
9. **Prof. Dolly Arora** ]
10. **Prof. K.K. Pandey** ] **Faculty Representatives**
11. **Dr. Girish Kumar** ]
12. **Dr. T. Chatterjee** - **Director & Member-Secretary**

Shri Amitabh Ranjan, Registrar and Shri O.P. Chawla, Dy. Registrar (F&A) were also present.

At the beginning, the Chairman welcomed all the members. He informed the members that the new incumbent Hon'ble Vice President of India had accepted the Presidentship of IIPA. On behalf of the Executive Council as well as the whole IIPA society, he extended his sincere thanks and gratitude to the Hon'ble Vice President of India.

The Chairman thanked Shri Mohd. Hamid Ansari, former Vice President of India and President, IIPA for his sustained guidance and help to IIPA.

**Item No.305.1 Grant of leave of absence to Members.**

Prof. A.K. Grover, Vice Chancellor, Panjab University and Shri S.S. Kshatriya, Chairman, Maharashtra Regional Branch could not attend the meeting and were granted leave of absence.

**Item No.305.2 (a) Confirmation of the Minutes of the 304<sup>th</sup> meeting of the Executive Council held on March 27, 2017.**

The minutes as circulated, were confirmed.

**(b) Action taken on the minutes referred to above.**

Regarding Item No.304.3, appointment of Director, the E.C. in its last meeting, had authorized the Chairman to take appropriate action. The Chairman informed that as per authorization of E.C., he would take appropriate action well in time.

Regarding Item No.304.5 about the date of AGM, the Chairman informed the Hon'ble Vice President of India has been requested to communicate the date suitable to him for the AGM and IIPA will inform the dates for AGM and Annual Conference 2017 as soon as it is received from the Hon'ble Vice President.

As regards the Tentative Electoral Roll/Voters List, the Chairman informed that we have to be ready for elections any time as soon as the decision of the Hon'ble High Court of Delhi comes regarding the election issue. Keeping in view, the Tentative Electoral Roll/Voters List of 2655 members has been circulated on the IIPA website as well as to the Regional/Local Branches electronically and by post. Chairman opined that in the past also many chances have been given to the members to update their contact details. Many members who reside nearby also have not cared to respond to the communications of IIPA. Many members are not interested genuinely but interested only in elections as well as for using Hostel and other facilities of IIPA. We do take care of members but many members are misusing the facilities. Many members have given cheques for Hostel rent which have bounced. Recently one member ran away with the IIPA Hostel register.

All the E.C. members voiced their opinion that such rowdy behaviour of any member cannot be accepted and they should be debarred from IIPA membership forthrightly.

Shri Shekhar Dutt desired that a meeting of Chairmen and Hony. Secretaries of the Regional and Local Branches may be called to verify the Tentative Electoral Roll/Voters List so that any objection can be scrutinised and incorporated.

The Director informed that the meeting of Regional and Local Branches happens before the AGM which is not too far. As such this subject can be discussed in that meeting itself. The Chairman desired that the Director may write a personal letter to all the Chairmen/Secretaries of Regional and Local Branches requesting them to come prepared to ascertain and verify the list when they visit IIPA to attend the Regional/Local Branches meeting.

With this, the action taken report was approved.

### **Item No.305.3**

**Draft office remarks on suggestions/observations made by members in the AGM held on October 21, 2016.**

The Executive Council considered and approved the office remarks on the suggestions/observations made by the members in the AGM held on October 21, 2016.

**Item No.305.4**

**Draft office remarks on the suggestions/observations made by the Office Bearers of the Regional & Local Branches in its meeting held on October 21, 2016.**

The Executive Council considered and approved the office remarks on the suggestions/observations made by the office bearers of the Regional and Local Branches in its meeting held on October 21, 2016.

**Item No.305.5**

**Removal of members in arrears for more than two years (2015 & 2016) from the roll of membership of the Institute under Rule 35(1).**

The Executive Council approved that the defaulting 118 Annual Members, 12 Corporate (Annual) Members and 95 Corporate Members (20 years) be removed as per agenda item.

**Item No.305.6**

**Draft Annual Report for 2016-2017.**

The Director mentioned that the draft Annual Report is ready but needs some additions/modifications.

The Chairman and the Director both informed the members that any suggestion/comments to improve the Annual Report is welcome and may be communicated to the Director.

The Executive Council approved the draft Annual Report 2016-2017 for adoption by the General Body after its proper editing and removal of redundant information by the Director himself.

**Item No.305.7**

**Balance-sheet and Audited Statement of Accounts for 2016-2017 together with the Report of the Chartered Accountants.**

The Director mentioned that we have improved further on the finance front. IIPA has been able to wipe out another Rs.4.71 lakhs deficit from the year 2016-17 and the deficit is now down to only around Rs.65 lakhs. We have earned handsomely from the training programmes and the revenue from training programmes alone is Rs.8.57 crores. We are facing some problems on receivables mainly because many a times we do not know about the payments after the advent of online payment. Many a times the Ministries/Departments do not inform IIPA about the payment of projects resulting in problem with bank reconciliation. The Chairman opined that it is the duty of the bank to provide the updated statement and

information about the payers. As such the UCO Bank may be requested to find a solution to this problem.

With this, the Executive Council approved the Balance Sheet and Audited Statement of Accounts for 2016-2017 together with the Report of the Chartered Accountants for adoption by the General Body.

**Item No.305.8**                      **“Paul H. Appleby Award” for Distinguished Services to IIPA and to Public Administration.**

The Executive Council approved the following eight names of the members for the award:

1. Dr. Sudhir S. Bloeria
2. Shri Balmiki Prasad Singh
3. Late Shri B.G. Deshmukh
4. Dr. S.S. Meenakshisundaram
5. Dr. Yogendra Narain
6. Shri M.C. Gupta
7. Shri Ashok Pradhan
8. Prof. V.K. Sharma

**Item No.305.9**                      **A brief report on the important activities of the Institute during April-August, 2017 relating to:**

- (a) Training Programmes,
- (b) Status of Research Projects,
- (c) Conferences/Seminars,
- (d) Visitors to the Institute.

Noted. The Director informed the members that these are only four months work and a result of the hard work of IIPA faculty.

Vice President Shri Shekhar Dutt appreciated the hard academic work done by IIPA faculty the last four months which was unanimously approved by the Executive Council.

**Item No.305.10**                      **Items to Report:**

- (i) **MoU between DoPT and IIPA.**

Noted and ratified.

- (ii) **Opening of separate Savings Bank Account for Research Projects.**

Noted and ratified.

**(iii) Nomination of new Chairman of Odisha Regional Branch.**

The Chairman welcomed the new Chairman of Odisha Regional Branch Dr. Ajit Kumar Tripathy, former Chief Secretary of Odisha and on behalf of whole IIPA, extended best wishes to him for this assignment.

**(iv) Status report on updation of the membership records and preparation of the "Tentative Electoral Roll/Voters List".**

Noted.

**(v) Appointment of Director.**

Dr. T. Chatterjee was sanctioned leave from 11<sup>th</sup> May, 2017 to 2<sup>nd</sup> June, 2017 and during this period Dr. U.C. Agarwal, IAS (Retd.) functioned as the Director in an honorary capacity.

**(vi) Approval of probation period.**

1. Probation of Shri Amitabh Ranjan appointed as Registrar on regular basis, was approved w.e.f. 18.05.2017.
2. Probation of Dr. Saket Bihari appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.
3. Probation of Dr. Roma Debnath appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.
4. Probation of Dr. Nupur Tiwari, appointed as Associate Professor on regular basis, was approved w.e.f. 02.08.2017.

**(vii) Appointment of Faculty/Staff.**

1. Prof. Geethanjali Natraj is appointed as Professor of Economics/Applied Economics for two years on contract basis w.e.f. 17.04.2017.
2. Dr. Amit Kumar Singh is appointed as Assistant Professor of Urban Development for two years on contract basis w.e.f. 13.04.2017.
3. Dr. Anjali Dhengle is appointed as Assistant Professor of Sociology for two years on contract basis w.e.f. 28.04.2017.
4. Dr. Anupam Sarkar is appointed as Assistant Professor of Economics/Applied Economics for two years on contract basis w.e.f. 01.05.2017.
5. Dr. Surabi Pandey is appointed as Assistant Professor of IT and e-governance for two years on contract basis w.e.f. 05.06.2017.

**(viii) Re-employment of Sr. Library Staff.**

Mrs. Sunita Gulati, Dy. Librarian is re-employed for one year as Dy. Librarian on contract basis.

**(ix) Redesignation of Shri O.P. Chawla, Finance Officer as Dy. Registrar (Finance & Administration).**

Noted.

**(x) Foreign visits of Faculty.**

Noted.

**(xi) GPF contribution in respect of Shri R.D. Kardam.**

Noted.

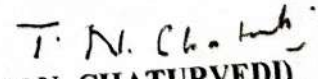
**Item No.305.11 Any other business with permission of the Chairman.**

(i) Dr. Digambar Shatapathy, Vice Chairman of Odisha Regional Branch requested that there should be some organic linkage with IIPA and Regional/Local Branches. In furtherance of this cause, some short term training programme may be done in collaboration with Branches at their places. The Director replied that IIPA faculty is very busy and the sponsoring agencies, most of the time, want to have the programme at Delhi itself. However, if the Branches suggest some programmes and provide all the logistics support at their base, IIPA may think of conducting some short term programme there if the sponsoring agencies agree to this. But for this Branches have to take initiative.

(ii) Dr. Girish Kumar requested for a sympathetic consideration regarding extension of CGHS facility, or atleast OPD facility to the retired employees of IIPA in view of their long service in IIPA. The Chairman requested the DoPT representative Shri N. Raja to consider the same on sympathetic grounds as a social welfare measure.

The meeting ended with a vote of thanks to the Chair.

  
(T. CHATTERJEE)  
DIRECTOR &  
MEMBER-SECRETARY

  
(T.N. CHATURVEDI)  
CHAIRMAN