

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI
Minutes of the 302nd meeting of the Executive Council held on
August 5, 2016 at 4.00 p.m. in the Conference Hall of the Institute

PRESENT	
1. Shri T.N. Chaturvedi	Chairman
2. Shri ShekharDutt	-
3. Shri N. Raja, Director (Trg.) - Representing Secretary, Personnel, DoPT	
4. Shri N. Radhakrishnan, Director, Dept. of Exp. - Representing Secretary (Exp.)	
5. Ms. Mary B. Barla, Director - Representing C.E.O., NITI Aayog	
6. Prof. B.S. Ghuman - Representing Vice Chancellor, Panjab University	
7. Prof. N. Lokendra Singh - Chairman, Manipur Regional Branch	
8. Dr. P.S. Nair - Vice Chairman, Kerala Regional Branch	
9. Shri DamodarPradhani - Hony. Secretary, Odisha Regional Branch	
10. Prof. Dolly Arora	}
11. Prof. K.K. Pandey	} Faculty Representatives
12. Dr. Girish Kumar	}
13. Dr. T. Chatterjee	} - Director & Member-Secretary

Shri Amitabh Ranjan, Registrar and Shri Mithun Barua, Dy. Registrar (AS) were also present.

Shri M.K. Gaur, former Jt. Editor and Executive Council member expired on 5th June, 2016. The E.C members remembered his services to the Institute and observed a one-minute silence in the memory of Late Shri Gaur and prayed for the departed soul.

Item No.302.1 Grant of leave of absence to Members.

Shri S.S. Kshatriya, Chairman, Maharashtra Regional Branch could not attend the meeting and was granted leave of absence.

Item No.302.2 (a) Confirmation of the Minutes of the 301st meeting of the Executive Council held on April 11, 2016.

The minutes as circulated, were confirmed.

(b) Action taken on the minutes referred to above.

On Item No.301.3 Elections of the twenty members of the Executive Council:

As per the decision of the Executive Council in its 301st meeting on 11th April 2016, letters were sent to all 11296 IIPA members on record by Registered Post/Speed Post requesting for their opinion as well as contact details for updating IIPA Membership records. The Director explained that as of now we have received 2418 responses from the members. Out of these, 1749 have opted for option 1 i.e. conduct of election through online/electronic

voting using modern communication technologies while 498 have opted in favour of option 2 i.e. elections by the members present in the AGM. 171 responses have been found invalid. There have been 3105 letters returned undelivered on account of various reasons like addressee left/not found/expired etc. As such there have been no response or returned letters sent from 5773 members. The E.C. also discussed the letters sent by 04 members on this issue. The E.C. took note of the fact that over 2400 members have expressed their opinions and in contrast, only 04 members including one local branch of Madurai have opposed this exercise including suggesting the use of ballot papers which goes against the General Body resolution of January 16, 2015. As such, the EC was of the opinion that a preponderant majority of responding members have reposed faith in this exercise. This itself has highlighted the democratic nature of the process and the responding members' faith in such a process. By this method, IIPA has been able to get over 2400 confirmed members' contact details also like their mobile numbers, addresses and email IDs, thereby consolidating the membership records. The Council noted that unlike in earlier times, these responding 2400 members are actually contactable and verifiable on e-mail and phone. As such, there is no need to stop this process and IIPA should try to get responses from the remaining 5773 members who have not given their opinion as well as get their latest contact details. The Chairman suggested that we should put the notice along with the annexures on our website with appropriate references in the Newsletter as well as send this to Regional/Local Branches for getting the responses from rest of the members. They should be given one month more for submitting their responses. The names of the members who have not responded, may also be attached on the website to have total transparency regarding respondees and non-respondees.

On Item No.301.4 (i) (b) Members' Annual Conference 2016

The Director informed the E.C. that the theme paper on "Strengthening of Ethical and Moral Values in Governance" is ready and submitted to Chairman for approval. After approval, it will be circulated to Regional/Local Branches. The Branches will conduct the prelude conference on this theme before the Members' Annual Conference to be held in October, 2016.

The Council requested the Chairman to finalize the date of the AGM and Members' Annual Conference.

With this the action taken report was approved.

Item No.302.3 Draft Annual Report for 2015-2016.

The Chairman observed that some faculty and staff have submitted 5-10 pages elaborating their individual contributions. Inclusion of normal duty and routine activities cannot be construed as contributions. This leads to wastage of paper and resources as the Annual report merely becomes bulky with routine information on faculty lectures and details of normal duties. This contribution should not be of more than 02 pages each maximum. There is need to format the faculty contributions corresponding to their performance appraisal form. Shri Shekhar Dutt noted that the annual report should highlight the special innovative and reform oriented work going on at IIPA whether as stand-alone information or as part of the brief description of faculty training and research contributions.

Prof. B.S. Ghuman mentioned that contributions of regional and local branches should go beyond budgeted seminars and workshops and include supporting IIPA with resource persons as part of its external faculty network. Prof. Dolly Arora said there is need to screen out duplications in the faculty contributions listed in the draft report.

The Director agreed that the document has not yet been edited and screened. That unnecessary duplications and routine material can be removed and the length of the document reduced for a higher quality output.

The Executive Council approved the draft Annual Report 2015-2016 for adoption by the General Body after its proper editing and removal of redundant information.

Item No.302.4 Balance-sheet and Audited Statement of Accounts for 2015-2016 together with the Report of the Chartered Accountants.

The Director apprised the E.C. that at the start of the financial year 2015-2016, the Institute's annual deficit was Rs.1.79 crore while at the end of the financial year in March, 2016 it has come down to Rs.70 lakhs only. As such we have covered the deficit of Rs.1.09 crore through increased efforts in our training and research programmes. The condition of our pension fund was very poor in 2013 but we are now building up the pension fund with almost Rs.1.5 crore per year contribution. Shri Shekhar Dutt desired to know whether there was any plan to create endowments. The Director informed that we are trying to get Section 80G exemption certificate from the Income Tax Department. Once we get 80G, we can approach big corporate, industrial houses, trusts and the like for donations thereby increasing

our financial resources while providing donors with income tax deduction opportunities. But for this we will have to remove the word "The" from the name of IIPA as per the observation of Income Tax Department. The details are mentioned in Agenda Item No.302.9.

With this, the Executive Council approved the Balance Sheet and Audited Statement of Accounts for 2015-2016 together with the Report of the Chartered Accountants for adoption by the General Body.

Item No.302.5 Removal of members in arrears for more than two years (2014 & 2015) from the roll of membership of the Institute under Rule 35(1).

It was observed that there are certain reputed institutions like Tata Institute of Social Sciences, Govt. of Arunachal Pradesh who are on our defaulter list. It was felt that there may have been a communication gap with them. We could contact them and check whether they are willing to continue their membership with IIPA and if so they can deposit the Corporate member's fee and after that, their reinstatement or removal process as the case may be, can follow. There was discussion on whether the Corporate membership fee of Rs.50,000/- per annum revised w.e.f. 1.1.2015 was too high. It was agreed that we may keep Rs.50,000/- as one time entry fee for first year for new Corporate members and charge Rs.10,000/- as annual fee from those afterwards, applicable only for academic institutions or State Governments. The subscription charge from the PSUs may be kept as mentioned in the MoA, category wise at Rs.20,000 or Rs.10,000 annually.

With this, the Executive Council approved that the defaulting Annual Members in arrears for more than two years be removed as per rules and the defaulting corporate members may be re-considered once as suggested.

Item No.302.6 Draft office remarks on suggestions/observations made by members in the AGM held on October 16, 2015.

The Chairman suggested that a small committee may look into the replies once more before communicating to members.

Item No.302.7 Draft office remarks on the suggestions/observations made by the Office Bearers of the Regional and Local Branches in its meeting held on October 16, 2015.

The Chairman suggested that a small committee may look into the replies and the replies may be sent thereafter.

Item No.302.8**"Paul H. Appleby Award" for Distinguished Services to IIPA and to Public Administration.**

The Chairman informed that a committee headed by Dr. U.C. Agarwal was constituted for recommending the names for Paul H. Appleby Award 2016. The committee has recommended the following six names for this year's award:

1. Shri Shekhar Dutt
2. Shri R.D. Pradhan
3. Dr. Kiran Bedi
4. Prof. C. Lalkima
5. Shri M. Gopalakrishna Naidu
6. Dr. Ashok Bhan

The Executive Council approved the names of above members for the award.

Shri Shekhar Dutt conveyed his thanks and gratitude to all the committee members for his nomination.

Item No.302.9**Deletion of the word "The" before the name of 'The Indian Institute of Public Administration' and modification in the MoA.**

The Executive Council approved the proposal of deletion of the word "The" from the name of IIPA in order to process the 80G exemption certificate from Income Tax Department. The Chairman supporting this move informed that the Ministry of Human Resource Development and Ministry of Culture are utilizing endowment funds by creating academic Chairs which is helping to promote research and ideas of great thinkers such as Dr. Shyama Prasad Mukherjee and Pt. Deendayal Upadhyay. IIPA with the help of endowments can undertake and promote similar activities.

Item No.302.10 A brief report on the important activities of the Institute during April-July, 2016 relating to:

- (a) Training Programmes,
- (b) Status of Research Projects,
- (c) Conferences/Seminars,
- (d) Visitors to the Institute.

The Chairman suggested that the ongoing research projects may be assessed properly and if there is any issue of delay or non-completion within the specified time period, the matter may be enquired into and redressed. IIPA Research Coordinator Prof. Dolly Arora conveyed that in most of the cases, it is not the IIPA's fault and the delay if any is on part of Ministries and Ministries normally extend the completion dates also. Prof. K.K. Pandey also supported this position.

Item No.302.11 Items to Report:**(i) Appointment of Sr. Administrative Staff.**

The Executive Council noted and ratified the appointment of Shri Amitabh Ranjan as Registrar IIPA w.e.f. 19.05.2016.

(ii) Retirement of Faculty/Staff.

Noted.

(iii) Re-employment of Faculty.

Noted.

(iv) Approval of probation period.

Noted.

(v) Appointment of Director.

Noted.

(vi) Counting of past services of Dr. Nupur Tiwari.

Noted.

(vii) Adoption of recruitment rules for Stenographers.

Noted.

(viii) Foreign visit of Faculty.

Noted.

(ix) Placement of Faculty/Officers in next higher AGP/GP.

Noted.

The meeting ended with a vote of thanks to the Chair.


(T. CHATTERJEE)
DIRECTOR &
MEMBER-SECRETARY


(T.N. CHATURVEDI)
CHAIRMAN