

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI**

**Minutes of the 301<sup>st</sup> meeting of the Executive Council held on  
April 11, 2016 at 4.00 p.m. in the Conference Hall of the Institute**

**PRESENT**

- |     |                                                |   |                                                 |
|-----|------------------------------------------------|---|-------------------------------------------------|
| 1.  | Shri T.N. Chaturvedi                           | - | Chairman                                        |
| 2.  | Shri Shekhar Dutt                              |   |                                                 |
| 3.  | Shri N. Raja, Director (Trg.)                  | - | Representing Secretary, Personnel, DoPT         |
| 4.  | Shri N. Radhakrishnan, Director, Dept. of Exp. | - | Representing Secretary (Exp.)                   |
| 5.  | Mrs. Mary B. Barla, Director                   | - | Representing C.E.O., NITI Aayog                 |
| 6.  | Prof. B.S. Ghuman                              | - | Representing Vice Chancellor, Panjab University |
| 7.  | Prof. N. Lokendra Singh                        | - | Chairman, Manipur Regional Branch               |
| 8.  | Shri Damodar Pradhani                          | - | Hony. Secretary, Odisha Regional Branch         |
| 9.  | Dr. G. Radhakrishna Kurup                      | - | Hony. Secretary, Kerala Regional Branch         |
| 10. | Prof. Dolly Arora                              | ] | Faculty Representatives                         |
| 11. | Prof. K.K. Pandey                              | ] |                                                 |
| 12. | Dr. Girish Kumar                               | ] |                                                 |
| 13. | Dr. T. Chatterjee                              | - | Director & Member-Secretary                     |

Shri Amitabh Ranjan, Registrar (I/C) and Shri Mithun Barua, Dy. Registrar (AS) were also present.

**Item No.301.1 Grant of leave of absence to Members.**

Shri S.S. Kshatriya, Chairman, Maharashtra Regional Branch could not attend the meeting and was granted leave of absence.

**Item No.301.2(a) Confirmation of the Minutes of last meetings of the Executive Council:**

- (i) Minutes of the 299<sup>th</sup> meeting of the Executive Council held on October 15, 2015.
- (ii) Minutes of Special Meeting of the E.C. held on October 15, 2015 after 299<sup>th</sup> E.C. meeting.
- (iii) Minutes of the 300<sup>th</sup> meeting of the Executive Council held on October 16, 2015.

The minutes as circulated, were confirmed.

- (b) **Action taken on the minutes referred to above.**

The action taken report was approved.

**Item No.301.3 Election of the twenty members of the Executive Council.**

The Director explained that the election of the 20 members of the Executive Council would be due before October, 2016 and as such we were getting ready for conducting the election. But it was realized that the General Body in its Special Meeting held on 16<sup>th</sup> January, 2015 accepted two conflicting resolutions. The first resolution accepted was the

recommendations of the report of the three member high power committee in totality based on which the elections held in September, 2012 were annulled. One of the recommendations of the committee report was to dispense with the system of postal ballots and to introduce online/electronic voting using modern communication technologies. The second resolution accepted was to hold the elections by the members present in the AGM instead of using ballot papers.

It is clear that the two resolutions are in conflict with each other as far as the method of holding the election of 20 members of the Executive Council is concerned. A legal opinion was also taken from the Addl. Solicitor General of India Shri Tushar Mehta and the legal opinion has emphasized that this inherent contradiction in the resolutions passed by the General Body can only be removed by the General Body and none else. The legal opinion further states that:

*" ... the issue as to whether the voting should be restricted only to those who are present in the AGM or whether IIPA should resort to the system of online voting, should be placed before the General Body Meeting so that the said issue can be discussed threadbare and a decision in the larger interest of the society be taken. One thing is, however, clear that the General Body has resolved to dispensing with the system of postal ballots.*

*Since the issue pertains to manner and mode of elections for twenty members of Executive Council, out of 43 it touches upon the very democratic principles on which the functioning of the society is based. It is, therefore, necessary that wider deliberations on the issue be held amongst the Members of General Body which may prove to be meaningful.*

*I am informed that the active membership of the society is above 7000, however the attendance of the members in the General Body Meetings normally does not exceed 200-250. It would therefore be advisable that before the convening of the General Body Meeting, opinions of all the members are ascertained, preferably in writing, and the same may also be placed before the General Body for an appropriate decision on the issue. Depending upon the decision of General Body necessary consequential amendments to Rule 14 be made.*

*Till such time the said amendments are not made, the election of 20 members of the Executive Council be deferred. Since out of the total composition of the Executive Council being 43, there are already 15 members functioning who are either ex-officio or nominated. The quorum for the Executive Council is 10 and, therefore, the quorum is not adversely affected if the elections of 20 members are deferred till Rule 14(4) and / or any other ancillary provisions regarding elections is / are suitably amended after the decision of the society in a General Body meeting and after soliciting views of all members in writing, as stated above."*

In view of this peculiar situation and as advised by Addl. Solicitor General of India Shri Tushar Mehta, the members' opinion should be taken in writing so as to ascertain their

views regarding the conduct of future elections and also this will be sustainable evidence of a member's views on the issue. The Hon'ble High Court has even earlier sounded our counsel why the quorum for the General Body meeting is so less i.e. only 50 when the membership of IIPA is so large. The Hon'ble Judge desired to know whether the quorum could be raised to which our counsel replied that this matter was for the General Body to decide and this point would have to be placed before the EC and the AGM. The Director explained that he just wanted to emphasize that such important matter like the conduct of elections should be decided by wider consultations seeing the conflicting resolutions passed by the General Body. As such, a letter conveying the EC's decision may be sent to all the members along with a pre-paid card seeking the following information:

- (i) The Member's opinion on the election method to be followed in future. This will be obtained through objective alternatives.
- (ii) The Member's postal address, e-mail ID and mobile number.

The pre-paid card would spare the members of the burden of paying the postage charges. A notice may also be published in the newsletter electronically as well as sent to Regional/Local Branches and published on IIPA website for wider publicity. Regional branches which publish newsletter of their own shall also be requested to give it wide publicity. We have to ascertain the views of members by different means as we have seen in the past that large numbers of newsletters are returned undelivered. We have been addressing Regional/Local Branches and individual members directly to ascertain their contact details and update our membership list since 2013. However, over the last three years, we have been able to confirm only a few addresses/e-mail IDs.

Prof. N. Lokendra Singh opined that advertisements in the local media may also be resorted to inform the members about sending their opinions. The Chairman replied that this exercise may be done by the Regional/Local Branches for wider publicity in their respective areas. However, we should resort to all working/functional means like writing to members individually, via newsletter, through Regional/Local Branches and through IIPA website for getting the members' opinions.

Prof. B.S. Ghuman opined that 50 is too little a number as the quorum for the General Body. As such, we have to ascertain the views of a sizable numbers of members in order to

resolve the conflict over the future method for conduct of elections to the Executive Council. We can also write to the members informing them that they may not be eligible to vote in this election, if their response is not received.

Dr. Girish Kumar also commented that manual voting is subject to manipulations. He apprised the Executive Council that he was associated with the three member high power committee during its enquiry. This issue of manual voting/postal voting figured very prominently during the proceedings of the enquiry. The committee rightly recommended to switch over to the system of online voting using modern communication technologies instead of manual/postal voting.

The Director explained that we were ready for conduct of elections by electronic voting but for the conflicting resolutions accepted by the General Body wherein the General Body also resolved to hold the elections by members present in the AGM.

The Chairman commented that we should be prepared for all contingencies. However, he felt that we should leave the future setup to evolve on the directions of what the Government says as the Government is the major grant provider as well as infrastructure provider of IIPA. The DoPT committee report has come and we should wait for the Government directives. Everyone is of the opinion that the size of the Executive Council should be reduced. He further added that we did write to Registrar of the Societies also regarding the issue, but no response was received from there.

Shri Shekhar Dutt was also of the opinion that members should be approached individually regarding their views on the method to hold the election. If someone does not respond, he/she will unavoidably find that his or her name is not on the electoral roll and thus will be deprived of participation in the electoral process.

With that the Executive Council approved the deferring of elections for the 20 members of the Executive Council till opinions are received from the members in writing. In the same communication, members would also be requested to update their contact details along with their E-mail IDs and mobile numbers.

**Item No.301.4 (i) Subjects for (a) Annual Essay Prize Competition 2016, (b) Members' Annual Conference 2016, (c) Special Issue of IJPA (July-September, 2016) and (d) Special Issue of Lok Prashashan (July-December, 2016).**

The Executive Council considered the suggestions received from the Branches, the members of the Executive Council and also the faculty members and after deliberations decided on the following topics as under:

**(a) Annual Essay Prize Competition 2016**

- (i) Decentralization and Public Service Delivery
- (ii) The Sustainable Development Goals (SDGs) adopted by UN General Assembly in September 2015
- (iii) The Agrarian Crises

**(b) Members' Annual Conference 2016**

Strengthening of Ethical and Moral Values in Governance

**(c) Special Issue of IJPA (July-September, 2016)**

Issues in Governance and Politics in North East India

**(d) Special Issue of Lok Prashashan (July-December, 2016)**

सूचना के अधिकार की सार्थकता

**(ii) Appointment of Judges for the Annual Essay Competition, 2016.**

The Executive Council decided that as was done in previous years the names of Judges may be finalised by the Director in consultation with the Chairman, IIPA.

**Item No.301.5 Dates for the Annual General Body Meeting and Members' Annual Conference.**

The Executive Council approved that the Annual General Body Meeting may be convened on the 14<sup>th</sup> or 21<sup>st</sup> October, 2016 to avoid the festival season in the month and subject to the convenience of the Hon'ble Vice President of India (President of IIPA) and Chairman of the Institute. The Members' Annual Conference may be held on the day following the AGM.

**Item No.301.6 Draft Agenda for the Annual General Body Meeting.**

The Executive Council approved the Draft Agenda of the Annual General Body Meeting as per the agenda notes in accordance with Rule 19 of the Memorandum of Association & Rules of IIPA.

**Item No.301.7 Proposal to have moratorium on granting of Life/Annual membership of IIPA.**

The Executive Council approved the application of Dr. Panjabrao Deshmukh Vidarbha Administrative & Development Training Academy under the Govt. of Maharashtra, Amravati for Corporate membership of IIPA as it is a similar training institution as the IIPA. Also the Executive Council approved the application of Shri Sanjay S. Bahekar, Director, Dr. Panjabrao Deshmukh Vidarbha Administrative & Development Training Academy, Amravati for Life membership of IIPA.

The Director explained that we have many issues regarding the details of membership like we don't even know the exact number of IIPA members. The membership records are not updated as a very few members have responded to our communications regarding updating of their details. In view of the election for the Executive Council, it is all the more essential to update and consolidate the membership records for preparation of appropriate electoral roll. As such it has become necessary to seek a moratorium on granting Annual/Life membership till a review is taken for consolidation of the existing life membership records.

Prof. B.S. Ghuman desired to know about the status of the applications which had been received at IIPA. The Director replied that the moratorium would be temporary and not permanent. As such those applications which are with IIPA will be considered once the moratorium is lifted. Till such time the sale and receipt of new application forms for membership would also be stopped. The Executive Council approved the proposal.

**Item No.301.8 Consideration of proposal submitted by members for roll back in the Hostel tariff for members and other issues raised by them in the petition to the President of IIPA.**

The Executive Council considered the matter of roll back in the increase in Hostel tariff for members effective from 1.11.2014. The Director informed the Council that there has been a requisition submitted by 61 members for conduct of Special Meeting of the

General Body over this issue. Since it is an executive matter, it is only proper that the Executive Council should take a decision over this.

The Executive Council deliberated the matter in detail. During the discussions the fact also came up that the rates were revised after a very long time w.e.f. 1.11.2014 on the recommendations of a duly constituted committee of E.C. members. The committee took into account all the facts like the rising cost of maintenance of the Hostel, reasonably good amount of facilities provided in the Hostel and members convenience etc. After that the committee recommended only a modest increase in the rates. The Director expressed his opinion that there is a gap between the Hostel earnings and the expenditure on maintenance of the Hostel. The members also expressed their opinions that IIPA Hostel provides good facilities like intercom, air conditioning, LCD TVs, wi-fi/internet, spacious rooms etc. and the rates of Rs.500/- per day is very low considering the central location of IIPA as well as the facilities available. The Chairman also emphasized that the original consideration for providing Hostel facility to IIPA members was based on the fact that the members would be visiting Delhi for the work related with IIPA and so they should be provided accommodation facility on reasonable rates. However, it has come to notice that this is not the trend now and members visit Delhi practically for their personal reasons but still want the accommodation at the rates which is nothing compared to the market rates.

The Executive Council felt that the present rates are very reasonable considering the facilities offered, location, rising cost of maintenance etc. and decided that there is no case for lowering the Hostel rates for the members.

However, after elaborate discussions and keeping in mind the sentiments of the members, the Executive Council decided that the benefits may be given to the members only as under:

- (a) The members over the age of 70 years may be allowed one attendant to accompany him/her at the rates as applicable for accompanying spouse provided that:
- (i) the member is not accompanied by the spouse;
  - (ii) the attendant is of the same gender as that of the member subject to the condition that this gender restriction would not be applicable if the member is accompanied by own son or daughter as attendant; and
  - (iii) the member is willing to adjust the attendant in his/her own room.

- (iv) This facility will be only for the first five days of the stay.
- (b) In case separate room is demanded for the attendant, the member has to pay the applicable rent for the attendant meaning thereby that if the attendant is a member, rate applicable will be as for member and if the attendant is non member, the member shall pay non member rate.

As far as the Annual Report of IIPA is concerned, the Director emphasized that he had not seen any other Annual Report so elaborate and descriptive as that of the IIPA. It contains all the detailed information about training and research, details of faculty academic work, the balance sheet and annual accounts etc. This Annual Report has been laid on the table of the Parliament since inception and no suggestion/objection has been received from the Government to modify the Annual Report so far. As such there is no case for any radical change in the preparation of Annual Report. However, every effort is being made and will also continue to be made in future to improve the Annual Report and specific suggestions for improvement from members in writing will be welcome.

**Item No.301.9      Resignation of the Chairman, IIPA Bihar Regional Branch.**

The Executive Council discussed the matter and felt that as per the byelaws the Chairman and other Office Bearers of the Regional/Local Branches are elected by the members of the Branch in its General Body meeting. However, in the instant case, the Chairman of the Bihar Regional Branch Shri Anand Vardhan Sinha resigned and the Executive Committee of the Bihar Regional Branch elected Vice Chairman Shri Jugal Kishore Singh as the Chairman of the Branch in contravention of the byelaws of the Regional/Local Branches. The Director informed that IIPA requested Shri Anand Vardhan Sinha to continue as the Chairman of Bihar Regional Branch till the Executive Council of IIPA takes a decision in the matter. Prof. Ghuman commented that in case of resignation of the Chairman of a Regional Branch, the Vice Chairman may act as the officiating Chairman, at best, till a new Chairman is elected in the General Body meeting but the Executive Committee of a Branch does not have power to elevate the Vice Chairman to the position of Chairman without duly conducted elections in the General Body meeting.

As such the Executive Council decided that the Institute may inform the Branch to convene a General Body meeting of the members of the Branch to elect the new Chairman of the Branch as per prescribed procedure and byelaws. Till the time, a new Chairman is elected,

Shri Anand Vardhan Sinha may be requested to continue as the Chairman of Bihar Regional Branch.

**Item No.301.10**      **A brief report on the important activities of the Institute during October, 2015 – March, 2016 relating to:**

- (a) Training Programmes,**
- (b) Status of Research Projects,**
- (c) Conferences/Seminars,**
- (d) Visitors to the Institute.**

Noted.

The Director apprised the E.C. members about the rising number and quality of training and research being undertaken by IIPA. He also explained that IIPA has introduced a system of online tracking of bids wherein the Dy. Registrar (AS) circulates all the new bid information to the faculty by e-mails and the bids are being picked up and applied by the concerned faculty in time. This system is working well in IIPA now.

Shri Shekhar Dutt emphasized the need for enhancing the quality of training programmes in IIPA so that the institution as well as people should approach IIPA to get trained instead of IIPA approaching them. The Director replied that the quality of training is going up and there are many instances where a training programme once conducted for an organization is leading to a series of training programmes from the same organization.

Prof. Dolly Arora, while appreciating the good work done by the academic section and Dy. Registrar (AS) in this area, raised her concern that number of Professors is going down which is creating lots of problem while bidding. She raised the issue that the retirement age for the faculty should be 65 years and they should be given extension upto 65 years after the prescribed retirement age of 62 years.

The Chairman expressed the opinion that IIPA Service Byelaws provides the retirement age of faculty as 62 years and that the matter is also being deliberated in the Hon'ble High Court of Delhi in related cases. Deserving candidates are being re-employed after the retirement age of 62 years after review by the screening committee. The Director also commented that Dr. Girish Kumar, who is an E.C. member also, has joined IIPA on re-employment for a period of two years after his retirement at the age of 62 years after his performance review by the screening committee and the system seems to be working well.

**Item No.301.11 Items to Report:**

- (i) **Nomination of new Chairman of Maharashtra Regional Branch.**

Noted.

- (ii) **Extension of term of Dr. T. Chatterjee, Director, IIPA.**

Noted.

- (iii) **Faculty/Staff re-employed.**

Noted.

- (iv) **Retirement of Faculty/Staff.**

Noted.

- (v) **Promotion of Staff.**

Noted.

- (vi) **Foreign visits of Faculty.**

Noted.

- (vii) **Adoption of recruitment rules for Stenographers as per O.M. of DoPT.**

Since IIPA is not strictly a Government establishment, the blanket adoption of recruitment rules for Stenographers as per O.M. of DoPT needs to be re-examined in the situation of the IIPA before a decision is taken for its adoption in IIPA.

- (viii) **Change in designation of Library Attendant to Library Clerk without any financial implications.**

Noted.

- (ix) **Restoration of the post of Assistant Registrar.**

The Chairman explained that when the post of Asstt. Registrar was upgraded to the position of Dy. Registrar, it was done after a very elaborate discussion. So it is not proper to go for the restoration of the post of Asstt. Registrar at present.

- (x) **Revision regarding Leave Travel Concession (LTC), Encashment of Half Pay Leave (HPL) and admissibility of Child Care Leave (CCL) as per 6<sup>th</sup> CPC.**

Noted.

**Item No.301.12 Any other business with permission of the Chairman.**

- (i) **Registrar (In-charge).**

Consequent upon the retirement of Dr. C. Giri on 31<sup>st</sup> March, 2016, the charge of Registrar has been handed over to Shri Amitabh Ranjan, Dy. Registrar (F&A) with immediate effect in the capacity of Registrar (In-charge). He will handle all the duties and functions of the Registrar.

Noted.

- (ii) **Loss of Sony digital camera.**

The Executive Council approved the writing off the amount of Rs.6648/- (after accounting for depreciation) for the sony digital camera reported lost by Prof. Anil C. Ittyerah.

- (iii) **Consideration of two applications received for Life and Corporate Membership.**

As already approved under Item No.301.7.

The Executive Council placed on record its appreciation for the valuable contributions made by Dr. C. Giri during his tenure as Registrar w.e.f. 28.9.2012 upto his retirement on 31.3.2016.

The meeting ended with a vote of thanks to the Chair.

  
(T. CHATTERJEE)  
DIRECTOR &  
MEMBER-SECRETARY

  
(T.N. CHATURVEDI)  
CHAIRMAN