

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI

Minutes of the 290th meeting of the Executive Council held on
August 20, 2013 at 4.00 p.m. in the Conference Hall of the Institute

PRESENT

1. Shri T.N. Chaturvedi
2. Prof. R.V. Dhanapalan - Chairman
3. Shri B.V. Krishna Kumar
4. Prof. (Mrs.) N. Rajalakshmi
5. Prof. Brij Mohan Sharma
6. Prof. S.N. Mishra
7. Dr. Parvinder Kaushal
8. Shri M. Krishnan
9. Shri Subodh Kumar
10. Dr. K. Malaisamy
11. Dr. (Capt) D.V.P. Raja
12. Dr. A.V. Narsimha Reddy
13. Dr. Sunita Roy
14. Shri P.R. Shampath
15. Prof. V. Shanmugasundaram
16. Prof. N.P. Singh
17. Dr. Navanit Sinha
18. Dr. K.N. Srivastava
19. Shri V. Veerabadran
20. Dr. V.N. Vishwanathan
21. Shri Shekhar Dutt
22. Shri A.K. Bawalia, AFA (P) M.H.A. - Representing Secretary, Expenditure
23. Shri E. Dasarathan, Adviser - Representing Secretary, Planning Commission
24. Shri M.C. Gupta (Chairman, Haryana Regional Branch)
25. Dr. A.K. Bhan (Chairman, Jammu & Kashmir Regional Branch)
26. Shri K.K. Sethi (Chairman, Madhya Pradesh Regional Branch)
27. Shri Suryya Ray (Chairman, West Bengal Regional Branch)
28. Prof. J. Guha Roy (Chairman, Delhi Regional Branch)
29. Prof. Rakesh Gupta }
30. Prof. Sushma Yadav } Faculty Representatives
31. Dr. V.N. Alok }
32. Dr. T. Chatterjee - Director & Member-Secretary

Dr. C. Giri, Registrar, Dr. B.D. Singh, Dy. Registrar (AS), Shri Amitabh Ranjan, Dy. Registrar (Finance) and Shri Bhim Singh, Consultant were also present.

The agenda notes and supplementary agenda were perused along with the minutes of the Standing Committee meeting held on 19 August, 2013 which were circulated at the beginning of the meeting.

Item No.290.1**Grant of leave of absence to Members.**

The following members could not attend the meeting and were granted leave of absence:

1. Prof. S.L. Goel
2. Justice E. Padmanabhan
3. Dr. S.K. Sarkar
4. Prof. Arun Kumar Grover
5. Shri S. Ramanathan (Chairman, Karnataka Regional Branch)
6. Prof. C. Lalkima (Chairman, Mizoram Regional Branch)

Item No.290.2 (a) Confirmation of the Minutes of the 289th meeting of the Executive Council held on April 3, 2013.

While discussing this item, some of the members made a reference to the minutes of the 288th meeting of E.C. held on 12 October, 2012 and stated that the minutes were not correctly recorded. It was also mentioned that the minutes of the 289th meeting of the E.C. were also not correctly recorded in as much as some of the members led by Shri P.R. Shampath had walked out dissenting on the recorded minutes and that they had rejoined the meeting on the assurance that necessary corrections will be made. The Chairman clarified that although some members had walked out of the meeting room, they returned after some time of their own volition. He further clarified that the minutes were recorded correctly, but as the minutes contained a personal reference of one member, it was agreed to be deleted as he always wanted harmonious working in E.C.

After some deliberations, it was agreed to add that on the issue of recording of the Minutes of the 288th meeting, some members walked out and later re joined at their own volition. This was agreed to by all the members. Chairman also proposed that if the Executive Council deems it necessary, henceforth, the proceedings can be recorded electronically. Members however, did not favour this.

It was also mentioned by the Chairman that since some of the members have moved the High Court of Delhi on the proceedings of the 288th E.C. meeting held on 12 October 2012, the subject matter of disagreement is sub judice as such no further discussion should continue on this matter.

On being asked by a member as to who will bear the cost of the defence lawyer it was informed that the aggrieved party goes to the Court in its own capacity and the cost is borne by the petitioner. However, defence is always institutional. On earlier occasions also, when some of the employees went to the Court, the IIPA had borne the expenses. One of the petitioners of

the present Writ Petition mentioned that when expenses are to be borne by the IIPA for defence then E.C. members are also entitled to claim the expense. In this regard, the Chairman clarified that this occasion will arise only after the Court takes a decision.

Further, making reference to the two adhoc committees viz, Diamond Jubilee Advisory Committee and the Committee for finalisation of self appraisal format for Faculty, a member desired to be clarified whether in the pendency of the Writ Petition in the High Court, it is appropriate for the Chairman to constitute these adhoc committees such as Diamond Jubilee Advisory Committee and the Committee for finalisation of self appraisal format for Faculty. To this the Executive Council clarified that since, these committees are formed for a specific purpose for guiding the institute to undertake a time bound task and they are not statutory committees and that the Chairman has rightly, exercised his power to constitute these committees as done in the past also.

Further while constituting the Diamond Jubilee Advisory Committee, the Chairman had in consultation with Chairman, Standing Committee ensured a fair representation of all E.C. members and regional groups. With these observations the minutes were confirmed.

(b) Action taken on the minutes referred to above.

The action taken report was approved.

In the meantime, one Shri M.S. Chhabra identifying himself as the member of the General Body entered the Executive Council meeting room without permission and occupied a seat and tried to interfere in the proceedings. The Registrar persuaded him to withdraw, but he insisted to remain present in the meeting which was reported to the Chairman. On this, the Chairman informed the Executive Council the presence of a person who is not a member of the Executive Council and he has refused to go out. Under the circumstances, the Chairman asked for the advice of the Executive Council whether to continue the meeting with his presence or to adjourn the meeting. The Executive Council was unanimous that the meeting cannot continue in the presence of an unauthorized person who is really an intruder. Then the person concerned was removed from the venue of the meeting.

The Council took serious note of this and decided that his membership status be checked from the office records and explanation be called from him for his undesirable behavior. At this point, a member mentioned that in an earlier meeting Dr. P. Lakshminarayanan had also entered the meeting room, hence similar action should be taken against him also. It was clarified that

the intent of these two persons were different while Mr. Chhabra came with ulterior motive as intruder with intention to disturb the meeting, Dr. Lakshminarayanan came to hand over a complaint with permission. Further while Mr. Chhabra insisted to stay on in the meeting claiming that it is his right, Dr. Lakshminarayanan handed over the complaint and went out without creating any disturbance. Hence Dr. Lakshminarayanan's entry into the meeting room cannot be compared with that of Mr. Chhabra. Chairman, said, really no unauthorized person should be permitted in E.C. meetings. The Council thereafter resumed the meeting. Some of the members strongly felt that the action be initiated for expulsion from the membership under rule 34 of the MOA, but after some deliberations, it was decided to call for explanation from him after verification of his membership status. The Chairman added that the matter could be ignored. Registrar should ensure that in future arrangement is so made that no unauthorized person can enter without permission.

Item No.290.3 Draft Annual Report for 2012-2013.

The Executive Council expressed happiness that the agenda papers and annual report were sent quite in advance. However, one member mentioned that he had requested for some training material to be sent to him, but it has not yet been sent. The Chairman desired the Director to look into it. However he also advised all the EC members that henceforth they should address all communications in writing to the Director with a copy to the Chairman Standing Committee, if felt necessary.

The Executive Council recommended adoption of the Annual Report 2012-2013 by the General Body, as recommended by the Standing Committee.

Item No.290.4 Balance-sheet and Audited Statement of Accounts for 2012-2013 together with the Report of the Chartered Accountants.

The Director explained that as per the assurance given by the Institute to the General Body to shift from current cash based accounting system to accrual based accounting system from the year 2012-13, the institute has successfully prepared the accounts for the year 2012-13 on accrual basis. This being the first year of change, these are accumulated figures for consideration. Accordingly, the Institute has a current deficit of Rs.1.08 crore. The Balance Sheet shows the total accumulated liability of Rs.54.25 crores which includes pension, gratuity and leave encashment liability also.

The Executive Council also took a view that even if the liability of pension is huge, it has to be included in the Balance Sheet otherwise it will not give a true picture of IIPA's financial status.

The representative of the Deptt. of Expenditure, M/o Finance informed that the Secretary, Department of Expenditure has made the following observations on the annual accounts:

1. Expenditure on pay and allowances has increased by 30%,
2. Expenditure on training activities also has increased by about 65%,
3. During the year, there is excess expenditure of Rs.2.12 crore over income,
4. Expenditure on TA/DA has nearly doubled, and
5. The budget estimates for Diamond Jubilee celebrations is on the higher side.

Director clarified that with the growth of the activities, both income and expenditure are likely to increase. As seen in the Income and Expenditure Statement, there is commensurate increase in the revenue from training activities also. The net current deficit was noted to be Rs.1.08 crore. The members desired to know what are the measures that the IIPA will take to deal with this situation of huge deficit and also to build up the corpus for the pension. The Director mentioned that IIPA will be generating the resources through research, training activities. He also informed that the DIT has recently approved the NeGP project worth Rs.7.2 crore for IIPA and there are some other high value projects in the pipeline. Regarding the corpus, the initiative has already been taken to remit 10% of the gross savings from training and research to the Pension Fund. Additionally, the Government has agreed to provide Rs.2 crore each year for meeting the pension liability for the period from 2013-14 to 2016-17.

Some members were of the opinion that reduction in the number of the Committees on the one hand and downsizing the number of members in each committee may also be considered for improving the position. The Chairman while explaining the difficulty in doing so owing to the pressure from the members of the Executive Council and General Body members, agreed to look into this matter while constituting committees next year.

With these observations, the Executive Council approved the Balance Sheet and Annual Accounts subject to certification by the auditors. The audited accounts have to be sent to E.C. members for their information and records.

Item No.290.5 **Removal of members in arrears for more than two years (2011 & 2012) from the roll of membership of the Institute under Rule 35(1).**

The Executive Council approved the recommendation of the Standing Committee that the name of annual members in arrears for more than 2 years may be removed as per rules.

Item No.290.6 **Draft office remarks on suggestions/observations made by members in the AGM held on October 12, 2012.**

The Executive Council accepted the office remarks on the suggestions/observations made by the members in the AGM held on October 12, 2012, as recommended by the Standing Committee.

Item No.290.7 **Draft office remarks on the suggestions/observations made by the Office Bearers of the Regional and Local Branches in its meeting held on October 12, 2012.**

The Executive Council accepted the office remarks on the suggestions/observations made by the office bearers of the Regional and Local Branches in a meeting chaired by the Director held on October 12, 2012, as recommended by the Standing Committee.

Item No.290.8 **"Paul H. Appleby Award" for Distinguished Services to IIPA and to Public Administration.**

The Chairman announced the names of the following members of the Institute who have been selected by Justice E. Padmanabhan Committee for Paul H. Appleby Award – 2013 for distinguished services rendered to IIPA and to the subject of Public Administration:

1. Prof. Asok Kumar Mukhopadhyay
2. Prof. C.V. Raghavulu
3. Prof. R.D. Sharma
4. Shri K.K. Sethi
5. Prof. R.K. Tiwari
6. Shri P.K. Umashankar
7. Late Dr. P.L. Sanjeev Reddy (Posthumous)
8. Late Shri Veeranna Aivalli (Posthumous)

The Executive Council in recognition of the eminence of Dr. Karan Singh unanimously recommended to confer the award on him, subject to his consent. The Council authorized the Chairman to contact him in this regard.

Item No.290.9 **A brief report on the important activities of the Institute during April-July, 2013 relating to:**

- (a) Training Programmes,
- (b) Status of Research & Consultancy Projects,
- (c) Conferences/Seminars,
- (d) Visitors to the Institute.

Noted. Prof. V.K. Sharma and Prof. K.K. Pandey made the presentation on research side as desired by the Executive Council in its last meeting. The Council also noted that there is good potential of receiving more funds for research and training activities, which should be explored with vigor.

Item No.290.10 **Amendment of Service Byelaw No.13 relating to Probation.**

The Executive Council approved the recommendations made by the Standing Committee that probation period may be uniformly for two years for fresh entry and there should not be any probation for promotion cases. The Council also decided that for Group D employees there shall be no probation but conduct be watched. Accordingly, in the proposed amendment the item 1 (ii) (iii) (a) and (b) may be deleted. The proposed amendment of Byelaw 13(1) of the service byelaws of the Institute with the above changes.

Item No.290.11 **Recommendations of the Screening Committee for admission of new members.**

The Chairman of the Screening Committee informed that the applications pending for long time have been duly scrutinized by him taking into account various aspects namely present membership strength of the branch, qualifications of the applicants etc. and also the number of applicants proposed by the proposers. Accordingly the list of applicants who are recommended for the membership as circulated along with the minutes was approved. Dr. K.N. Srivastava brought to the notice of the Council that he had submitted a representation for admission of the members. Director was requested to look into his representation and dispose off appropriately. It is likely that the recent action by the committee would have taken care of these cases.

Item No.290.12 **Proposal regarding formation of a IIPA Local Branch in Cuttack (Orissa).**

The Executive Council approved the recommendation of the Standing Committee.

Item No.290.13 Items to Report:**(i) Commemoration of Diamond Jubilee of IIPA.**

Noted. The minutes of the advisory committee were also circulated on the table although it was earlier e-mailed to the members. The Executive Council approved the proposal sent to the Ministry for funding the expenses of Diamond Jubilee of IIPA. At this stage the Director informed that the Chairman, Standing Committee and Director had a meeting with the Hon'ble Minister Shri V. Narayanasamy and he has assured additional support as requested for the commemoration of the Diamond Jubilee of the Institute.

Members also discussed about acquiring Deemed University status for IIPA, while some members advocated for the status of Deemed University since it might come through earlier, others felt that the matter of acquiring the status of Deemed University was already discussed several times in the Executive Council earlier and the committees have also gone into this issue and the Institute had earlier taken a decision to move the Ministry for Institute of National Importance for which a draft bill was also proposed which could be followed up further. Chairman Standing Committee was of the view that whether it is Deemed University or Institute of National Importance, IIPA should be an empowered Institution so that it could award its own degrees. To begin with, the Deemed University status is easier to obtain and the UGC is willing to fund the institution if approached with the proposal. The Council was of the view that the matter may be suitably examined.

(ii) Appointment of Consultants on ad-hoc basis: (a) In the Centre of Learning in ICT & e-Governance (b) In Administration.

Noted. However the Chairman on the appointment of consultant for ICT, remarked that he had made observations on file in the past that such appointment or extension should be for limited period and as a matter the core principle competence of our own faculty should be developed so as to take over the responsibility in course of time.

(iii) Foreign visits of Faculty/Sr. Administrative staff.

Noted.

(iv) Approval of probation period of faculty/staff.

Noted.

(v) Appointment of Dr. U.C. Agarwal as Director in an honorary capacity during leave period of Dr. T. Chatterjee, Director IIPA.

Noted.

(vi) **Filling up of the positions of Faculty & Dy. Registrar.**

Noted.

(vii) **Recommendation of the Rules and Redressal of Grievances Committee held on 23.05.2013.**

Noted.

(viii) **Permission to IAMR for parking vehicle.**

Noted.

(ix) **Implementation regarding 10% consultancy fee to transfer to Pension Fund.**

Noted.

Item No.290.14 Any other business with the permission of the Chairman.

(i) **Counting of past service of Prof. Sushma Yadav.**

The Executive Council approved the recommendation of Standing Committee for counting the past services of Prof. Sushma Yadav rendered by her in previous organizations as all the formalities in this regard have been completed.

(ii) **Minutes of the meeting of the Rules and Redressal of Grievances Committee held on 16 August, 2013.**

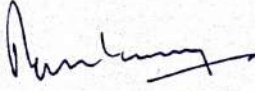
The Executive Council approved the recommendation of the Redressal of Grievances Committee along with the observations of the Standing Committee.

(iii) **Minutes of the meeting of the Committee to consider and finalise the Self Appraisal Form for IIPA Faculty held on 16 August, 2013.**

The Executive Council approved the self appraisal form for IIPA faculty as recommended by the Standing Committee.

At the end a member read out a note suggesting research on federal structure of IIPA, utilization of services of specialist professors from institute of Management and others, and using the expertise of senior professors of IIPA to conduct research.

The meeting ended with a vote of thanks to the Chair.


(T. CHATTERJEE)
DIRECTOR &
MEMBER-SECRETARY

(T.N. CHATURVEDI)
CHAIRMAN