

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI

Minutes of the 286th meeting of the Executive Council held on
August 31, 2012 at 4.00 p.m. in the Conference Hall of the Institute

PRESENT

- | | | | |
|-----|---|---|-----------------------------|
| 1. | Shri T.N. Chaturvedi | - | Chairman |
| 2. | Prof. N.P. Singh | | |
| 3. | Prof. (Mrs.) Aruna Sivakami | | |
| 4. | Prof. R.V. Dhanapalan | | |
| 5. | Prof. (Mrs.) N. Rajalakshmi | | |
| 6. | Prof. S.L. Goel | | |
| 7. | Shri B.V. Krishna Kumar | | |
| 8. | Dr. K. Malaisamy | | |
| 9. | Prof. S.N. Mishra | | |
| 10. | Shri N.S. Periyaswamy | | |
| 11. | Shri S. Ramanathan | | |
| 12. | Dr. A. Eswara Reddi | | |
| 13. | Shri P.R. Shampath | | |
| 14. | Prof. V. Shanmugasundaram | | |
| 15. | Dr. K.N. Srivastava | | |
| 16. | Dr. Har Swarup | | |
| 17. | Dr. A.K. Bhan (Chairman, Jammu & Kashmir Regional Branch) | | |
| 18. | Dr. V.V. Rama Subba Rao (Chairman, Gujarat Regional Branch) | | |
| 19. | Shri S.C. Hota (Chairman, Orissa Regional Branch) | | |
| 20. | Dr. Navanit Sinha (Hony. Secretary, Bihar Regional Branch) | | |
| 21. | Prof. P.K. Chaubey | ↓ | |
| 22. | Prof. Vinod K. Sharma | ↓ | Faculty Representatives |
| 23. | Dr. Charu Malhotra | ↓ | |
| 24. | Dr. Rakesh Hooja | - | Director & Member-Secretary |

Shri S.C. Panda, Addl. Secretary & FA (Home) on behalf of the Secretary, Expenditure and Shri P.K. Subnani, Jt. Director (Training) on behalf of the Secretary, Personnel also attended the meeting.

Dr. Naresh Kumar, Registrar I, Dr. C. Giri, Acting Registrar II, Dr. B.D. Singh, Dy. Registrar (Estt.) and Shri Amitabh Ranjan, Dy. Registrar (Finance) were also present to assist in the meeting.

At the outset, the Chairman welcomed the members and introduced Shri S.C. Panda, Addl. Secretary & FA (Home & DoPT) representative of Secretary, Expenditure who was attending a meeting of the Executive Council for the first time.

The agenda notes (and supplementary agenda notes) were perused along with minutes of Standing Committee meeting held on 30th August, 2012 which were circulated at the beginning of the meeting.

Item No.286.1 Grant of leave of absence to Members.

The following members could not attend the meeting and were granted leave of absence:

1. Dr. R. Balasubramanian
2. Prof. Brij Mohan Sharma
3. Prof. Sumita Singh
4. Prof. R.C. Sobti
5. Shri T.N. Dhar
6. Shri Jatin Hazarika
7. Prof. B.J. Deb
8. Shri Johnney Joseph
9. Ms. Sindhushree Khullar, Secretary, Planning Commission of India

Item No.286.2 (a) Confirmation of the Minutes of the 285th meeting of the Executive Council held on March 28, 2012.

The minutes as circulated, were confirmed with the following observations made by a few members:

That why the observations made by the members in the last E.C. meeting with regard to Shri S. Ramanathan's letter sent by him to senior functionaries of the Govt as well as to E.C. members have not been minuted. The Director reminded that it had been the view of the Council not to record the discussion in this regard.

However, the points raised by Shri S. Ramanathan in his letter was read out by Prof. R.V. Dhanapalan which contained the issues raised by him about matters since 2004 with regard to reputation, image of the Institute, expenditure on the travel of the E.C. members etc. He mentioned that this is not the factual position and the expenditure on TA/DA is quite nominal as compared to the total budget of the Institute. However, Shri Ramanathan's letter may be taken in a negative light, but as a wake up call for the E.C. for further development and improvement in the functioning of the Institute. He further appreciated the sincere efforts of the Chairman for organizing elections of the E.C. this time in a very fair & genuine manner. And that we should identify certain peoples to give their contribution in different areas and that we can work in committees and not without committees.

The Chairman informed the members that the nominee of Secretary, Expenditure Shri N.C. Panda, Addl. Secretary & FA (Home) has to leave due to official exigencies at 5.00 p.m. therefore items relating to Annual Report as well as Accounts & Academic Activities presentation may be taken first. Accordingly Item No.286.3, 286.4 & 286.11 were taken first

for discussions. (However recording of minutes is being done in order of the agenda items as per agenda notes.)

Thereafter further discussions on confirmation of minutes took place.

Dr. K. Malaisamy referred various items as follows:

- (i) What is the contribution/progress during the last five months in the area of criminal law and justice w.r.t. observations of Chairman that no substantial work is being done in IIPA in this area as per Item No.285.6 last line on page 8. Chairman explained the position.
 - (ii) Referring Item No.285.8 (vi) he enquired what action has been taken with regard to extension of Time Bound Personal Promotion Scheme by granting third upgradation on completion of 30 years of service by the employees. Position was explained.
 - (iii) Referring Item No.285.9 (ii) he mentioned that canvassing in elections is a universal practice. Chairman pointed out Institute is acting according to earlier decision by E.C. and it could be changed if it so wants.
 - (iv) Referring to Item No.285.9 (v) that no retired administrative staff of IIPA will continue to be re-employed after 31st March, 2012 and only in any cases of urgency a brief period may have to be allowed, he enquired as to how Dr. Naresh Kumar, Registrar was granted six months extension in the first instance on his retirement 31st July, 2012 and then a fresh order issued for his re-employment. He pointed out that although he is not against Dr. Naresh Kumar and objection is not to his re-employment but the manner in which has been done. And that some persons have met him questioning the eligibility of pension to Dr. Naresh Kumar.
- In this regard the Chairman informed that the Director after consulting with Chairman, Standing Committee forwarded the proposal for re-employment of Dr. Naresh Kumar which was approved, but due to some confusion and communication gap the expression of extension of service was mentioned instead of re-employment which was subsequently rectified. The Chairman informed that he also got two letters including one anonymous on the issue of pension and the complaints were looked into by a person independent to both sides and has also been examined by the Director, Hon'y. Treasurer & Chairman, Standing Committee and on their recommendations it is found that the period as Registrar has to be added for grant of pension. The Service Byelaws of IIPA and the scheme

of pension inteqnal by HPA refer to post of Registrar as pensionable. Dr. Naresh Kumar served for about 17 years in continuation as Deputy Registrar and as Registrar and is entitled to pension for the 17 years of service.

Prof. R.V. Dharmapalan referring the above item appreciated the work and capability of Dr. Naresh Kumar but he too objected to the manner in which the appointment was made without taking the Executive Council in confidence. The Chairman on this point mentioned that for each and every item the E.C. meeting can not be called and hence a decision was taken in the matter in anticipation of approval of the E.C. Such practice has been regularly followed earlier also between meetings of the E.C. as otherwise the offices of Chairman & Chairman, Standing Committee have no meaning.

With regard to the decision of the Executive Council dated 26th March, 2012 regarding the policy which was to be formulated in case there is extreme need to use any retired faculty staff members after retirement, the Chairman informed that a draft policy has already been prepared however he as Chairman had wanted further consideration on some aspects and thus has kept it pending. He further mentioned that whenever a faculty retires a vacuum is created in his area of discipline although advertisements are also issued and interviews held but some times suitable candidates are not found. Similarly when staff retires, for Group C and Group D employees we cannot make regular recruitment to fill the vacancies as that was a condition of government for its providing gap filling funds each year to HPA to pay salaries as per 6th Pay Commission, which condition had been accepted by HPA in 2008-09.

Dr. N. Rajalakshmi desired to know the number of staff in administration who are re-employed and also what is the faculty to staff ratio. The Chairman explained the situation in this regard and added she could be supplied information by Registrar if she so wanted.

Dr. K.N. Srivastava mentioned that the names of candidates called for interview for the post of Registrar may also be provided to the members of the E.C. However it was not agreed to.

Prof. Arani Sivakami also raised the issue of reconstitution of various committees. She also informed that by this re-constitution she was also affected. The Chairman mentioned that this was the issue which was being raised in earlier E.C. meetings and in more

than one E.C. meeting including that of March 28, 2012 he was authorized to reconstitute the committees with smaller size of committees and by dropping some of the committees to reduce the number of committee. The Chairman stated that it was not done in a hurry but due to his ill health the reconstitution of the committees had got delayed. It was done as per authorization of the E.C. and since number of committees were to be reduced, as was number of persons in each committee, he had to perform the unpleasant task of removing names of many members from some committees. Rationalisation naturally affects all.

Dr. Ashok Bhan mentioned that it appeared that the powers of the Director were being continuously eroded which should not be done. He called for strengthening the hands of the Director and permitting him to take all appropriate decisions to ensure that HPA functions efficiently and he should be enabled to issue appropriate directions to faculty and staff in the interest of smooth functioning. The E.C. should concentrate on policy matters and leave administration of HPA to Director. Some other members endorsed this view. Chairman said that he had repeatedly requested the members of E.C. in this regard.

Dr. Bhan mentioned that strengthening hands of Director and leaving Director free to take necessary decisions had also been discussed in last meeting. Director as Member Secretary of E.C. is a full fledged member of E.C.

Dr. Bhan also reminded members of discussion in last meeting also to reduce number of committees and to reduce number of members in each committee.

(b) Action taken on the minutes referred to above.

The action taken report was approved with the following observations:

Dr. K. Malaisamy referring action taken on Item No.285.1 of March 28, 2012 regarding information provided to him by the office in respect of members who have been absent in the meetings of the E.C. for the last three years, mentioned that he now wanted the information and disqualifying the members who have not attended consecutively three meetings of the E.C. It was informed that there is no such provision in the Rules of the Institute. And that normally when leave of absence is granted to the members by the E.C. then their absence automatically gets regularized.

With regard to Item No.285.2 regarding mentioning of the names of the members in the minutes, a detailed discussion took place whether or not to mention the names of the

members with discussion in the meetings. Some members were of the view that name should be mentioned so that contributions made by the members are recorded whereas Dr. V.V. Rama Subba Rao and some others were of the view that only the gist of content of the discussions/decision given need to be mentioned since these were minutes and not a verbatim record of the entire proceedings which is the case with legislature and Parliament. In providing gist of discussions it may not be necessary to mention every name of who said what. The Chairman mentioned that a uniform policy may be adopted either to mention names of all such members who makes suggestions or not to mention name of any member.

Item No.286.3 Draft Annual Report for 2011-2012.

The Director informed the Council that the Draft Annual Report has been seen and edited by a number of people within IIPA including Director and then by the editing committee constituted by Chairman IIPA. And that draft copy of Annual Report as approved by the Standing Committee with some changes, has been sent for printing subject to incorporation of changes, if any suggested by the Executive Council, which can be done at the proof stage. This is because printed report needs to be sent early to all members and various government agencies.

A number of members appreciated the contents of the draft report and congratulated Director and his team of IIPA officers, faculty and staff for preparing it as also for carrying out the activities mentioned in the Report.

Dr. V. Shanmugasundaram suggested that a brief note regarding the resolution passed by the General Body of the Institute a few years ago for making the Institute a Deemed University/Institute of National Importance/Institute of Excellence be included in Annual Report, but it was pointed out to him that the Annual Report is report of activities actually carried out during 2011-12, hence this would not be appropriate at this stage.

The Executive Council recommended adoption of the Annual Report 2011-2012 by the General Body, as recommended by the Standing Committee.

Item No.286.4 Balance-sheet and Audited Statement of Accounts for 2011-2012 together with the Report of the Chartered Accountants.

The Director briefed the position to the members and mentioned that the matter was discussed with the auditors and due to difficulties expressed by them due to time constraints,

- Item No.286.6** Report of the (T.N. Dhar) Committee of Development of Branches relating to the issues of strengthening and reviewing the functioning of the Regional and Local Branches and comments of office on the suggestions.

Dr. K. N. Sivasubaya mentioned that the copies of report and comments of the office on its suggestions may also be circulated and placed in the next meeting of 17th month with representative of Branches to be held in October, for information. Chairman added that for their suggestions, if any. It was agreed to.

- Item No.286.7** Draft office remarks on suggestions/observations made by members in the AGM held on October 21, 2011.

The Executive Council accepted the office remarks on the suggestions/observations made by the members in the AGM held on October 21, 2011, as recommended by the Standing Committee.

- Item No.286.8** Draft office remarks on the suggestions/observations made by the Office Bearers of the Regional & Local Branches in meeting held on October 21, 2011.

The Executive Council accepted the office remarks on the suggestions/observations made by the office bearers of the Regional & Local Branches in meeting chaired by Director held on October 21, 2011, as recommended by the Standing Committee.

- Item No.286.9** "Paul H. Appleby Award" for Distinguished Services to IIPA and to Public Administration.

Chairman, Standing Committee informed that ten persons had been selected for award and on the directives of the Chairman the Director informed the members the names of the following members of the Institute who have been selected for Paul H. Appleby Award - 2012 for distinguished services to IIPA and to the subject of Public Administration:

1. Shri U.C. Agarwal
2. Prof. Ajit M. Banerjee (U.S.A.)
3. Prof. S.L. Goel
4. Dr. B.P. Mathur
5. Prof. Arvind Kumar Sharma
6. Dr. Har Swarup
7. Dr. M.R. Kolhatkar
8. Dr. Bahadur Singh
9. Prof. V. Shanmugasundaram
10. Shri S.N. Swaroop

Prof. V.K. Mehta requested that the files of the above members may be provided to I.I. members. The Director informed that brief bio-data of the above members will be sent to the I.I. members and that the details were under preparation.

Item No.286.10 Draft Proposal (M.A.) with 1000 Page.

The Executive Council approved the recommendations of the Standing Committee authorizing Director to take up with I.I.C. P.O. under intimation to M.A. Cell and Foreign Liaison in India and to Faculty and copy the M.A.

Item No.286.11 A brief report on the important activities of the Institute during April-August, 2012 relating to:

- (a) Training Programmes,
- (b) Status of Research & Consultancy Projects,
- (c) Conferences/Seminars,
- (d) Visitors to the Institute.

Prof. V.K. Sharma, Coordinator, Training was asked to make a presentation regarding the training activities. In his presentation, he informed that besides training programmes for departments/organizations within the country like DoPT, CPWD, TRCL, CMAA, CPWD, CPCL, DR, Women & Child Development Dept., Statistics Ministry of Environment, Forest & Climate Change etc. we are organizing programmes sponsored by M.A. Cell, etc. for foreign countries like Nepal, Afghanistan, Vietnam, Myanmar etc. and some private programmes short term, mid term & long term are in pipeline for Iraq (Kurdistan). M.A. has also asked proposal for conducting programmes for Bangladesh and we are thankful to the M.A. for their continuous support. He further mentioned that this year we hope to generate revenue between Rs.4 to Rs.5 crore from training programmes. The Director further mentioned that these Departments of Cell namely Counter Affairs, Urban Development & DNT are giving lot of programmes of training as also research projects.

Thereafter Prof. K.K. Pandey, Coordinator, Research who was invited in the meeting made a power point presentation about the research activities during the year 2011-12 and informed that 13 research projects were completed during the year and 16 projects are ongoing. And several proposals are under negotiation and IIPA has been approached to Planning Commission for evaluation of various programmes and a number of such proposals have been received from various Ministries/Departments. He also mentioned that major contributions of IIPA have been construction of Development Index for Panchajanya

Ministry, Chronic Poverty Report for DFID, a number of research projects for Ministry of Consumer Affairs, project for FCI, SEZ policy, on book publication industry, disaster risk reduction, etc. and that from research studies the revenue of Rs.2.95 crore and Rs.81 lakh for workshops has become receivable.

Dr. Ashok Bhan asked can we request the Government for funding for a separate Hostel for foreign training participants. The Chairman mentioned we may examine the possibility.

The Chairman invited the attention of Shri S.C. Panda, Addl. Secretary & FA to the issue of grant of additional funds for the pension corpus for implementation of the 6th Pay Commission revised pension scheme for the employees of the Institute mentioning that partially we can fund something but major contribution say around Rs.40-45 crore is required from the Govt. of India to fund it. Alternatively Government could provide annual gap filling grants to IIPA to pay for enhanced 6th Pay Commission norm pensions like Government was already doing in the case of 6th Pay Commission salaries. He further mentioned these funds are required only for those appointed prior to 1.1.2004 since for those appointed after 2004 the new pension scheme has been adopted whereby IIPA would not have to contribute for their pensions.

Prof. Aruna Sivakami mentioned that we do not grant pay protection to new faculty w.r.t. their past services and that pension may also be given to them. The Director apprised that as per Service Byelaws of the Institute if the necessary prorata retirement/pensionary benefit funds from the previous organization is received by the Institute and other conditions met, then only such cases can be considered on a case to case basis as per rules.

She further mentioned that her Bio-Data which contain 351 words i.e. only one word was extra from the prescribed limit of 350 words has not been printed and circulated. The Director mentioned that it has not been done as per Election Byelaws.

The Chairman, Standing Committee also requested the Addl. Secretary & FA for government to provide necessary funds for implementation of the revised pension scheme and to support the proposal for second campus of the Institute. He felt that Government's grants to IIPA should not be to the tune of Rs.8-10 crores, but should be of magnitude of Rs.50 crores to Rs.100 crores keeping in view the needs of IIPA, which had been created by

Pandit Jawaharlal Nehru. Dr. V. Shannugasundaram mentioned that we want to make IIPA as Institute of National Importance and enquired what further action has been taken in the matter by the committee constituted for the purpose and how can government help in this matter.

Shri S.C. Panda in his remarks mentioned that he has noted the discussions and felt happy that the cumulative loss has been wiped out. This is a good development. He was happy to note that training and research activities have increased and that income from training programmes this year is likely to go up substantially and that number of government departments are giving independent evaluation studies and other research studies to IIPA. All these activities show that IIPA itself is like a National Institute of Importance. As regards requirements of IIPA, he would get the various matters looked into in DoPT. The Director requested Shri Panda to review the short training course fee norms fixed by DoPT several years ago. The Chairman mentioned that he has also spoken to Cabinet Secretary and the Secretary, Personnel when they had visited IIPA for providing funds for 6th Pay Commission norm based pensions and for enhancing IIPA's capabilities for conduct of training courses, research projects, and to bring out publications, develop the library etc.

Item No.286.12 Recommendations of the Screening Committee for admission of new members.

Dr. K.N. Srivastava and Shri P.R. Shampath mentioned that some persons who had applied for membership but their names have not been recommended by the Screening Committee. As Chairman Membership Committee had left the EC meeting by then, Director clarified that even though the last Membership Committee had lasted many hours, all cases could not be considered. More applications have also been received since. If Chairman permits then another meeting could be held in October before the AGM. On the complaint that some applications have been wrongly rejected, the Chairman advised that such details may be provided to the Director for reconsideration as well that for any change in guidelines for screening of applications specific proposal may be given for consideration of the Executive Council after IIPA office has processed them. As recommended by the Standing Committee, the Executive Council approved the admission of the new members recommended by the Membership Screening Committee.

Item No. 296.13 Items to Report.

- (ii) Resignation of Vice President of India Shri. Mohammad Hamid from the post of President of Institute.

Noted. Chairman clarified both the legal position and the circumstances. It might not seem so per IIPA Rules Vice President of India is ex-officio President of IIPA. In the next time to meet Shri. Mohammad Hamid Anwar, Vice President of India to request for consent to appoint to the ex-officio President of IIPA.

- (iii) Extension of date of retirement of Prof. R.K. Bask from 62 to 65 years.

Noted.

- (iv) Foreign visits of Director and Faculty members.

Noted.

- (v) Award of House Keeping Service Contract of Hostel.

Noted.

- (vi) Extension of term of appointment of Dr. (Mrs.) Manita Parthasar. Asst. Professor in Consumer Studies on contract basis in the Centre for Consumer Studies.

Noted.


- (vii) Re-employment of former Registrar Dr. Naresh Kumar for a period of six months.

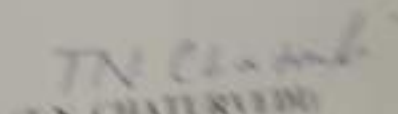
Noted.

- (viii) Re-employment of former Superintendent (Memberships) Shri S.A. Bishoi for a period of three months.

Noted.

The meeting ended with a vote of thanks to the Chair.


 (U.C. AGARWAL)
 ACTING HONY. DIRECTOR &
 MEMBER SECRETARY


 (T.N. CHATURVEDI)
 CHAIRMAN