INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI

Minutes of the 270th meeting of the Executive Council held on September 25, 2008 at 4.00 p.m. in the Conference Hall of the Institute

PRESENT

1. **Shri T.N. Chaturvedi** - **Chairman**
2. Dr. Yogendra Narain
3. Prof. N.P. Singh
4. Shri B.V. Krishna Kumar
5. Prof. R.V. Dhanapalan
6. Dr. B.P. Mathur
7. Prof. (Mrs.) Noorjahan Bava
8. Shri E. Dasaradhan
9. Dr. R.R. Dhanapall
10. Dr. S.L. Goel
11. Shri M.C. Gupta
12. Dr. K. Malaisamy
13. Dr. Agarala Eswara Reddi
14. Prof. (Mrs.) S. Saroja
15. Dr. V. Shanmugasundaram
16. Dr. K.N. Srivastava
17. Dr. Har Swarup
18. Prof. S.P. Verma
19. Shri B.C. Mathur
20. Shri S. Ramanathan
21. Shri N.K. Das (Assam Regional Branch)
22. Dr. Navnit Sinha (Bihar Regional Branch)
23. Shri Jugal Misra (Orissa Regional Branch)
24. Dr. V.N. Alok - Faculty Representative
25. Shri B.S. Baswan - Director & Member-Secretary

Dr.(Ms.) Prafulla Kerketta, Director (Pers.) nominee of Secretary, Dept. of Expenditure (M/o Finance) attended the meeting.

Dr. Naresh Kumar, Registrar, Dr. C. Giri, Dy. Registrar (AS), Dr. B.D. Singh, Dy. Registrar (Admn.), Shri Suresh Chandra, Dy. Registrar (Fin) and Shri R.K. Yadav, Asstt. Registrar were also present.

At the outset the Chairman extended a warm welcome to the members, pointing out that this is the last meeting of the present E.C.; some members will leave and others continue. He thanked all the members who have contributed their valuable time in the last four years; for those who would not continue, he hoped that their interest in the IIPA and its activities, including the concerned Branches, will be maintained.

Item No.270.1 Grant of leave of absence to Members.

The following members could not attend the meeting and were granted leave of absence:

1. Dr. R. Balasubramanian
2. Shri Suryya Ray
3. Dr. N. Sethuraman
4. Prof. Anil C. Ittyerah
5. Dr. S.S. Bloeria
6. Dr. V.V. Rama Subba Rao
7. Prof. B.J. Deb
8. Prof. R.C. Sobti
9. Shri Satyanand Mishra
10. Dr. Subas Pani

Item No.270.2 (i) Confirmation of the Minutes of the 269th meeting of the Executive Council held on 21 August, 2008.

The minutes, as circulated, were confirmed.

(ii) Action taken on the minutes referred to above.

The action taken reports on the minutes referred to above were confirmed with the following observations:

Item No.268.16(ii) Appointment of a new Caterer and modernization of the Mess, Kitchen and the Canteen.

The Chairman hoped that things would improve once the IRCTC takes over the full charge. The Director apprised the Council that the IRCTC had suggested some changes in the civil works which are being carried out; they are likely to take over full charge within a fortnight. In the meantime, they have deputed their supervisor and some staff to look after the arrangements. The Chairman reiterated that the contract with IRCTC will be for one year only in the first instance as an experimental measure, in conformity with the wishes of members.

Item No.268.16(iii) Non-handing over charge to the new office bearers of the West Bengal Regional Branch.

The Director explained the position regarding his letter to the former Chairman of the Regional Branch, as advised by the Executive Council. The Chairman, Standing Committee apprised the Council about the Committee's recommendations that the apex body should take up the matter with the West Bengal Chief Minister, explain the case in detail and requesting him to ensure the handing over the charge formally to the elected office bearers. In the meantime, the Chairman of the West Bengal Regional Branch may make a formal request to the IIPA, indicating the activities planned, and seek financial assistance which is its due, after opening a new bank account in the name of the Branch. The IIPA can then release the funds to the newly elected body as per the rules.

While approving these recommendations, the Chairman mentioned that, after the E.C. meeting of 21 August, 2008, he had received a copy of a letter which was in the form of a complaint from the Chief Secretary, West Bengal Government addressed to the Secretary, Personnel, GoI. The Director was advised to reiterate that we will go by our rules & regulations. As regards the complaint from the Chief Secretary about the defaulters, he himself being the then Chairman of the Branch, he should have taken appropriate action earlier.

Item No.286.16(ix) Minutes of the Deemed University Status Committee meeting held on 27.3.2008.

The Director mentioned that the meeting of the above committee was postponed and that the Standing Committee and the Academic Committee have recommended that, in the first instance, the Government of India should be approached for declaring IIPA as an Institute of National Importance. It was agreed that this should be the first step.

Item No.269.3 Draft Annual Report for 2007-08.

The Chairman mentioned that he had received a letter from a faculty member that the faculty contributions has not been incorporated in the Annual Report for the first time and advised that the shorter version must at least summarize the academic activities. It was agreed that this should be done in future.

Item No.269.4 Balance-sheet and Audited Statement of Accounts for 2007-08 together with the Report of the Chartered Accountant.

A few members mentioned that, in future, the balance sheet and the audited statement of accounts should be sent to the members 15 days in advance. It was indicated to the Council that this was due to the delay in receipt of the audited accounts from the Chartered Accountant. The Chairman directed that the Chartered Accountants should be advised to finalise their audited accounts well in advance.

The Director added that while we showed a surplus of Rs.58 lakh in the year 2007-08, an amount of Rs.62 lakhs was drawn from the Infrastructure Development Fund; all this has been recouped.

Item No.269.10 Implementation of the interim recommendations made by the NIFM with regard to (i) issue of expenditure sanction and (ii) delegation of financial powers for signing of cheques.

The Hony. Treasurer apprised the Council about the recommendations made by the Consultants from NIFM which include rationalization of:

(i) Civil and electrical works and providing of an imprest to the concerned supervisors for meeting day to day requirements

(ii) Delegation of power and purchases/award of contracts etc. by various authorities/committees

(iii) Signing of cheques with certain limits by two officers (instead of the earlier practice of one)

(iv) Collection and deposit of cash from the hostel etc.

(v) Improving the budgetary system

This was in addition to the introduction of an accounting system on accrual basis.

A few members mentioned that, earlier, there was an Executive Engineer to look after plan works and he had done a good job. Presently the engineering wing does not have a degree holder and a full time Executive Engineer should be appointed. The Chairman mentioned that this will be looked into.

Item No.269.12 (i) Resolution of Shri Jai Ram Tiwari, Life Member for consideration in the AGM.

A detailed discussion took place and the Chairman mentioned that the inclusion of the above resolution in the agenda item of the AGM 2008 was only with the approval of the Executive Council on 21 August, 2008 and was based on the legal opinion obtained from the IIPA's counsel. He further clarified that since any amendment to the rules can only be made in a Special General Body meeting convened for the purpose as per Rule 21 read with Rule 36(1) which requires a requisition in writing signed by not less than 30 members of the Institute and a notice of at least 14 days; this position can be explained to the member when this item comes for discussion in the AGM.

A member had raised the matter of recounting of votes, apprehending some human error in recording of votes through computers. The Chairman mentioned that the decision of the Returning Officer in this matter is final within the Institute; the letter has already conveyed his decision through a self-contained order, to the concerned member. From the view point of administrative improvement we can look into the matter for future in due course.

Some members spoke about some irregularities/malpractices during the current Executive Council elections as well as non-receipt of ballot papers by large number of members and urged the constitution of a committee to reexamine the Election Byelaws as well as the Rules of the Institute. The Chairman mentioned that it will be looked into.

Item No.270.3 Revised Budget Estimates for 2008-09 and Budget Estimates for 2009-10.

The Executive Council approved the Revised Budget Estimates for 2008-09 and Budget Estimates for 2009-10 as recommended by the Standing Committee.

Item No.270.4 Honorarium for 2008-09 to be paid to the Auditors to be appointed at the Annual General Body Meeting to be held on September 26, 2008.

The Hony. Treasurer apprised the Council that the present Auditors M/s Thakur Vaidyanath Aiyar & Co. who have been with us since the inception of IIPA, have done good work. However, as per the prescribed norms, the auditors are required to be changed every five years, which was its why the proposal for appointing the new auditors arose. With the approval of the Executive Counci, the CAG was requested to send a panel, from which the name of M/s GSA & Associates is being recommended as they were found, after due enquiry, to be a reputed and appropriate firm.

The Executive Council concurred with the recommendation of the Standing Committee for appointment of M/s GSA & Associates as the new Auditors on an honorarium of Rs.60,000/- per year for all accounts of the Institute to the Auditors for the year 2008-09. E.C. suggested that a change as a matter of improving was called for as they had been with the Institute for very long. Chairman thanked the Auditors for their services all these years. Their appointment will be proposed at the Annual General Body Meeting to be held on 26 September, 2008.

Item No.270.5 **Resolutions received from members for consideration at the Annual General Body Meeting.**

The Executive Council concurred with the recommendations of the Standing Committee as follows:

Resolutions under Rule 36(2)

1. Shri S. Chakrabarty, Life Member (reportedly also sent by some other members) vide letter dated 1.9.2008

The proposal cannot be agreed to as it does not fulfill the conditions as laid down under Rule 36(2).

2. Dr. P. Lakshminarayanan, Life Member vide letter dated 15.9.2008

The proposal cannot be agreed to as it does not fulfill the conditions as laid down under Rule 36(2).

Resolutions under Rule 24

1. Shri M.S. Ramachandra Boopadhy, Life Member vide letter dated 10.9.2008

As suggested by the member, we will try in future to incorporate the necessary amendments to the Rules of the Memorandum of Association & Rules. As regards extending the outreach of training and providing additional funds to the Branches, the IIPA is not in a position to act on this at present because of limited resources.

2. Shri P.L. Banga, Life Member vide letter dated 8.9.2008

The Executive Council members are not on the roll of the IIPA and they attend the meetings from far off places 3 or 4 times in a year. The reimbursement of economy class air fare and providing the hostel facility for that period was considered the minimum courtesy that can be extended to them.

Item No.270.6 **Report of the Committee of Judges for the Award of Prizes in the Annual Essay Prize Competition, 2008.**

The Executive Council approved the recommendation made by the Standing Committee for award of following Annual Essay Prizes for the year 2008:

For English Essays

First Prize of Rs.5,000/- to: Shri Karthikeya Ramesh, New Delhi for his essay "The Indo-US Strategic Relationship"

Second Prize of Rs.3,000/- to: Ms. Jyotsna, New Delhi for her essay "Role of the Media in Good Governance"

Third Prize of Rs.2,000/- to: Ms. V.M. Janani, New Delhi for her essay "The Indo-US Strategic Relationship"

For Hindi Essays

First Prize of Rs.5,000/- to:	Ms. Purnima Shukla, Ujjain for her essay "स्वच्छ शासन में मीडिया की भूमिका"
Second Prize of Rs.3,000/- to:	Ms. Pallavi Garg, New Delhi for her essay "स्वच्छ शासन में मीडिया की भूमिका"
Third Prize of Rs.2,000/- to:	Shri Sudheer Kumar Garg, Udaipur for his essay "स्वच्छ शासन में मीडिया की भूमिका"

Item No.270.7 **Report of the Experts on Case Studies for Award of Prizes in the Annual Case Study Award Competition, 2008.**

The Executive Council, on the recommendation of the Standing Committee adopted the report of the Experts who evaluated the entries received for Case Study Award Competition 2008 and observed that that no entry was found suitable for the award.

Item No.270.8 **A brief report on the important activities of the Institute during September, 2008 relating to:**

(a) Training Programmes
(b) Status of Research & Consultancy Projects
(c) Seminars/Conferences/Lectures
(d) Visitors to the Institute

Noted.

Item No.270.9 **Item to Report:**

(i) Joining of new faculty.

Noted.

Item No.270.10 **Any other business with permission of the Chairman.**

(i) Implementation of the Sixth Pay Commission's Report.

The Executive Council approved the recommendations of the Standing Committee that the Sixth Pay Commission Report as notified by the GoI be implemented for the staff of the IIPA *mutatis mutandis* as and when the necessary funds are received from the GoI. A formal proposal may be sent to the Government after calculating the actual revised pay/arrears payable to the employees and obtaining the clearance of the Executive Council. As regards the faculty and senior officers who are covered under UGC pay scales, the implications may be worked out on receipt of the UGC recommendations, based on the report of the Chadha Committee.

The Director (Finance/Pers.), present in the meeting as the nominee of the Secretary, Deptt. of Expenditure and the FA, was requested to consider additional allocation of funds for the purpose. She mentioned that their department's view is that the IIPA should, as far as possible, find the ways and means to meet this liability. The Chairman, Hony. Treasurer and some other members mentioned that, during the last 4-5 years IIPA, is trying to become self reliant and its internal revenue generation has increased considerably and is now more than two-thirds of the revenue generation whereas the grant is less than one-third. Five year's ago the maintenance grant to IIPA from DoPT was Rs.315 lakh which has come down to Rs.150 lakh only. There is a limitation in generating considerable revenue through research, consultancy and training as the *Government itself* is not sponsoring major research projects/training programmes with higher fees, as are being allocated to other institutions. The Director (Pers) mentioned that she will convey the views of the Council to her Ministry.

(ii) Recommendations of the Screening Committee for admission of new members in its meeting held on 24 September, 2008.

The Executive Council approved the recommendations of the Screening Committee for admission of new members.

(iii) Minutes of the Academic Committee meeting held on 23 September, 2008.

Noted.

(iv) Minutes of the Editorial Board meeting held on 25 September, 2008.

The Executive Council approved the recommendations for a one time concessional subscription of IJPA for five years for Rs.1000/- only to the Life members of the IIPA. And as regards the recommendations for payment of honorarium to the contributors of IJPA and reviewer of articles/books, the Editor was requested the reexamine the proposal.

The Chairman once again thanked the outgoing members of the present Executive Council for their valuable contribution.

The meeting ended with a vote of thanks to the Chair.

T. N. Chaturvedi
(T.N. CHATURVEDI)
CHAIRMAN

B.S. Baswan
(B.S. BASWAN)
DIRECTOR &
MEMBER-SECRETARY