INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI

Minutes of the 268th meeting of the Executive Council held on 28 March, 2008 at 5.00 p.m. in the Conference Hall of the Institute

PRESENT

1.	**Shri T.N. Chaturvedi**	-	**Chairman**
2.	Dr. Yogendra Narain		
3.	Prof. N.P. Singh		
4.	Shri B.V. Krishna Kumar		
5.	Prof. R.V. Dhanapalan		
6.	Dr. B.P. Mathur		
7.	Dr. R. Balasubramanian		
8.	Prof. (Mrs.) Noorjahan Bava		
9.	Shri E. Dasaradhan		
10.	Dr. R.R. Dhanapall		
11.	Dr. S.L. Goel		
12.	Shri M.C. Gupta		
13.	Dr. K. Malaisamy		
14.	Shri Suryya Ray		
15.	Dr. Agarala Eswara Reddi		
16.	Prof. (Mrs.) S. Saroja		
17.	Dr. V. Shanmugasundaram		
18.	Dr. K.N. Srivastava		
19.	Dr. Har Swarup		
20.	Prof. S.P. Verma		
21.	Shri B.C. Mathur		
22.	Shri S. Ramanathan		
23.	Dr. S.S. Bloeria		
24.	Dr. V.V. Rama Subba Rao		
25.	Shri S.C. Misra		
26.	Shri N.K. Das (Assam Regional Branch)		
27.	Dr. Navnit Sinha (Bihar Regional Branch)		
28.	Prof. S.S. Singh	}	Faculty Representatives
29.	Prof. Anil C. Ittyerah	}	
30.	Dr. V.N. Alok	}	
31.	Shri B.S. Baswan	-	Director & Member-Secretary

Dr. Naresh Kumar, Registrar, Dr. C. Giri, Dy. Registrar (AS), Dr. B.D. Singh, Dy. Registrar (Admn.) and Shri R.K. Yadav, Asstt. Registrar were also present.

The Council expressed its deep condolences on the sad demise of Dr. S. Subramanian, an esteemed Member of the Executive Council and former Vice President of the Institute on February 28, 2008 at Chennai. The Council passed a condolence resolution and observed one minute silence to mourn his passing away. The Chairman advised that the condolence resolution passed by the Council be sent to the bereaved family.

Item No.268.1 Grant of leave of absence to Members.

The following members could not attend the meeting and were granted leave of absence:

1. Dr. N. Sethuraman
2. Prof. B.J. Deb
3. Prof. R.C. Sobti
4. Shri Satyanand Mishra
5. Dr. Sanjiv Misra
6. Shri R.R. Shah

Item No.268.2 (a) Confirmation of the Minutes of the last meetings of the Executive Council:

(i) Minutes of the 266th meeting of the Executive Council held on October 26, 2007.
(ii) Minutes of the Special Meeting of the Executive Council held on October 26, 2007.
(iii) Minutes of the 267th meeting of the Executive Council held on October 27, 2007.

The minutes, as circulated, were confirmed.

(b) Action taken on the minutes referred to above.

The action taken reports on the minutes referred to above were confirmed with the following observations:

(i) With regard to the final report of the Committee constituted for "Deemed University Status for IIPA", the Chairperson of the Committee Prof. (Mrs.) Noorjahan Bava informed the Council that the Committee has since submitted its recommendations dated 27 March, 2008, which have been circulated to the members in the EC meeting.

(ii) Draft Strategic Plan

The Director apprised the Council about his meeting with Secretary, Personnel wherein it was desired that IIPA may submit a Detailed Project Report. For this purpose Prof. Pritam Singh of MDI who was approached who expressed his inability due to pre-occupation and advised that Prof. Nand Dhameja who will be re-joining IIPA on 1 April, 2008 as a Sr. Consultant, may be assigned this task, though he would help him. Accordingly Prof. Dhameja will be advised to finalise the DPR within April 2008 itself. The GOI initially has allocated Rs.5 crore in the year 2008-09 and another Rs.5 crore for the year 2009-10 under Plan Funds for undertaking the proposed activities as per the Strategic Plan. Further allocations can be considered only after the DPR is approved.

(iii) A member mentioned that earlier there was a proposal for establishing a second campus of the IIPA in the NCR i.e. either at Noida, Ghaziabad or Gurgaon. The Chairman advised the Director that this may be again examined and pursued. A member also mentioned that for upgradation of the existing infrastructure, the advice of experts would be required. It was mentioned that we may get a Master Plan prepared, for optimal usage of our land.

It was pointed out that since Govt. has slashed our grant, we should expedite the receipt of the necessary rent from NIDM.

Item No.268.3 (i) **Subjects for (a) Annual Essay Prize Competition 2008, (b) Members' Annual Conference 2008 and (c) Special Issue of IJPA (July-September, 2008).**

The Executive Council approved the recommendations of the Standing Committee with one exception and approved the following subjects for the:

(a) Annual Essay Prize Competition 2008

(i) Role of the Media in Good Governance
(ii) The Indo-US Strategic Relationship
(iii) Land Acquisition: The Changing Dimensions and Challenges

(b) Members' Annual Conference 2008

Global Warming: Its Impact on India

(c) Special Issue of IJPA (July-September, 2008)

A Policy Framework for Public Private Partnerships

The Chairman thanked the Chairman, Standing Committee for choosing the contemporary subjects for the events.

(ii) Appointment of Judges for the Annual Essay Competition, 2008.

The Executive Council decided that the names of Judges may be finalised by the Director in consultation with the Hony. Treasurer and the Chairman, Standing Committee.

Item No.258.4 **Dates for the Annual General Body Meeting and Members' Annual Conference.**

The Executive Council approved the recommendation of the Standing Committee that the Annual General Body Meeting may be convened ideally on October 24 or 25, 2008 (Friday & Saturday respectively) failing which on October 17 or 18, 2008 (Friday & Saturday respectively), subject to the convenience of the President and Chairman of the Institute. The Members' Annual Conference may be held on the subsequent date.

Item No.258.5 Draft Agenda for the Annual General Body Meeting.

The Executive Council approved the Draft Agenda of the Annual General Body Meeting in accordance with Rule 19 of the Memorandum of Association & Rules of IIPA.

Item No.268.6 Schedule for IIPA Executive Council elections 2008-2012.

The Executive Council approved the recommendation of the Standing Committee. The Chairman emphasized the need that we may also refresh the knowledge of members regarding rules and procedures for conduct of the elections, as per the Election Byelaws, through the Newsletter, and these should be adhered to. Beside this, the Returning Officer may also utilize the services of 3-4 handwriting experts at the time of scrutiny of the Ballot Papers as he deems proper and necessary, as it is his duty to ensure that elections are held in a fair and ethical manner as provided in our Rules.

ELECTION SCHEDULE 2008
(As per the Election Byelaws)

	DATE		PROPOSED EVENTS
I.	May, 2008 issue of IIPA monthly Newsletter	I.	Release of Election Notification
II.	1 July, 2008 (Tuesday)	II.	Starting Date for receipt of Nomination Papers
III.	21 July, 2008 (Monday	III.	Last date for receipt of Nomination Papers
IV.	21 July, 2008 (Monday, 5.30 p.m.)	IV.	Opening of the Nomination Papers and notifying nominations received
V.	25 July, 2008 (Friday)	V.	Last Date for withdrawal of Nomination Papers
VI.	26 July, 2008 (Saturday)	VI.	Scrutiny of Nomination Papers
VII.	8 to 12 August, 2008 (Friday to Tuesday)	VII.	Despatch of Ballot Papers
VIII.	15 September, 2008 (Monday, 5.30 p.m.)	VIII.	Last Date for receipt of Ballot Papers
IX.	19 September, 2008 (Friday, 10.00 a.m.)	IX.	Counting of Votes and declaration of results

Item No.268.7 **Recommendation of the Committee constituted by the Chairman, Executive Council to Honour the Members for their distinguished services rendered to the Institute.**

The Chairman announced the names of the members to be honoured as recommended by the Committee under the Chairmanship of Dr. Yogendra Narain, Chairman, Standing Committee:

1. Shri R.K. Trivedi
2. Late Dr. B.S. Khanna
3. Prof. Ishwar Dayal
4. Shri M. Subramanian
5. Dr. J.K.P. Sinha
6. Prof. A. Datta

He mentioned that although as per guidelines framed for the purpose by the EC, the honour is not normally to be bestowed posthumously but one exception has been made in the case of Dr. B.S. Khanna, who was alive at the time of the recommendation. The Executive Council while approving the above names also approved the name of **Late Dr. S. Subramanian** for honouring as an exception since he was still an EC member when he passed and had long association with IIPA. It was advised that in future no posthumous name be proposed.

It was also indicated that, in future, it may also be seen by the Committee with regard to the number of Academics, Administrators and Researchers proposed to be honoured though as per convention it is being done from the beginning.

Item No.268.8 **Shri T.N. Chaturvedi Award for the best articles published in the IIPA Journals.**

The Director apprised the Council about the embarrassment felt by the Chairman when this proposal was received, and he contacted Dr. O.P. Dwivedi who mentioned that he is seriously ill and insisted that the Award be named after our Chairman, Shri T.N. Chaturvedi.

The Executive Council approved the recommendation of the Standing Committee for institution of the award in the name of Shri T.N. Chaturvedi for the author or authors of the best article published in the IJPA during each calendar year. The details will be worked out by the Director in consultation with the Chairman, Executive Council and Chairman, Standing Committee.

Item No.268.9 **Publication of IIPA Journal in Hindi.**

The Executive Council after detailed discussion approved the recommendation of the Standing Committee that the Hindi edition of IJPA is to be brought out as a separate edition and not as a translation of the English edition of the IJPA. It further desired that this may also be brought to the notice of the members through the Newsletter and their respective Branches. To begin with the pilot issue may be brought out. The quality of the journal has to be kept in view all along so that this able to sustain itself.

Item No.268.10 **Memorandum of Understanding/Draft Agreement between IIPA and the International Center for Promotion of Enterprises (ICPE), Ljubjana (Slovenia).**

The Executive Council approved the recommendation of the Standing Committee for approval of the Draft MoU between the two institutes.

Item No.268.11 **Proposal for extension of Air/Ist AC Rail Journey on LTC to the eligible category of employees as per GOI Rules.**

The Executive Council approved the recommendation of the Standing Committee that the proposal of extension of facility of Air/Ist AC Rail Journey on LTC to the eligible category of employees as per GOI Rules prospectively w.e.f. 1.4.2008.

Item No.268.12 **A brief report on the important activities of the Institute during November, 2007 – March, 2008 relating to:**

(a) Training Programmes,
(b) Status of Research & Consultancy Projects,
(c) Conferences/Seminars,
(d) Visitors to the Institute.

While noting the above item, the Chairman advised that in future the activities proposed to be undertaken in the next three months may be informed in advance.

Item No.268.13 **Request of Shri B.T. Singh, Advocate (Legal Counsel), IIPA to increase existing retainership fee of Rs.7500/- p.a.**

The Executive Council approved enhancement in the retainership fee of the Legal Counsel Shri B.T. Singh, from Rs.7500/- per calendar year to Rs.10,000/- per calendar year.

Item No.268.14 Raising the limit of Remuneration of Consultants to be appointed through the Committee of the EC, from Rs.15,000 to Rs.30,000.

The Executive Council approved the recommendation of the Standing Committee to raise the limit of Rs.15000/- to Rs.30000/- p.m. or more, in respect of the cases of payment of remuneration to be paid to the Consultants in the projects/consultancies etc., required to be referred to the committee constituted by the Executive Council, subject to formulation of necessary guidelines for such appointments.

(Note: At this point of time the Registrar left the venue of the meeting)

Item No.268.15 Items to Report:

(i) Fresh appointment of Dr.(Ms) Sushma Yadav as Professor B.R. Ambedkar Chair.

Noted.

(ii) Promotion of Dr. R.K. Barik, Associate Professor as Professor under the Career Advancement Scheme.

Noted.

(iii) Appointment of Dr. Sachi Chowdhry as Assistant Professor on a regular basis.

Noted.

(iv) Extension of Dr. Girish Kumar, Sr. Fellow (on contract basis).

Noted.

(v) Extension of the tenure of Dr. Naresh Kumar, Registrar.

Noted.

(vi) Re-joining of Dr. C. Giri as Dy. Registrar (AS).

Noted.

(vii) Re-joining of Dr. P. Bapaiah as Dy. Registrar (Fin.).

Noted.

(viii) Extension of Mrs. Nimish Jha, Research Officer (on contract basis).

Noted.

(ix) Purchase of a new Indica Car.

Noted.

(x) Visits abroad of Faculty/Director.

Noted.

(xi) Co-option of the Chairman, Bihar Regional Branch.

Noted.

(xii) Minutes of the meeting of Editorial Board held on September 5, 2007 and recommendation of the Board therein.

The substantive matter should better be considered in the E.C.

(xiii) Minutes of the meeting of the Committee for appointment of Consultants.

Noted.

Item No.268.16 Any other business with the permission of the Chairman.

(i) Rationalization of TA/DA to the Executive Council Members attending the meeting of the Executive Council, Standing Committee and other Committees of the Executive Council.

The Executive Council approved the recommendation of the Standing Committee for continuation of the existing arrangement of reimbursement of expenses for members coming from outside Delhi/NCR i.e. journey by Air-Economy Class by cheapest fare, II AC Rail Fare or by own car/taxi and DA as per GOI norms, and for payment of conveyance charges to local EC members (residing in the NCR of Delhi, i.e. Delhi, Gurgaon, Noida etc.) and members of the Committees of the EC residing outside IIPA, with their own arrangements of stay, @ Rs.800/- per day for day(s) of such meeting(s) (irrespective of the number of the meetings in day).

(ii) Appointment of new Caterer and modernization of the Mess, Kitchen and the Canteen.

The Council took note of the Note circulated by the Director as recommended by the Standing Committee, regarding negotiations being held with M/s Indian Railway Catering & Tourism Corpn. Ltd. (IRCTC) for taking over the Mess & Canteen services of the IIPA for bringing better standards and greater transparency. It noted that the equipment and civil works as advised by the IRCTC costs about Rs.20 lakh and Rs.43 lakh respectively, as per tenders/estimates for which further discussions were held with them and the Architect. The IIPA need not take up the work of the Dining Hall & Lounge till we have the resources, and M/s IRCTC and that the Architect have been advised to minimize the requirement so that necessary works/equipment may be completed/installed by 31st May, 2008, within a range of Rs.20 lakh or so. This expenditure can be met either from the expected Plan Fund from the GOI or from internal resources. In the intervening period the IIPA would be requesting present caterer to continue, albeit with increased rates, as getting another provider for two months would not be a feasible proposition.

(iii) Non-handing over of the charge to the new office bearers of the West Bengal Regional Branch.

Shri Suryya Ray, Chairman of the West Bengal Regional Branch (EC Member) mentioned that they have yet not received the charge of the Branch from the outgoing office bearers and requested for an intervention. The Director will try to persuade the previous office bearers. The Chairman mentioned that he and the Chairman, Standing Committee, if needed will use their good offices to advise them for the needful.

(iv) Settlement of project accounts vis-à-vis retirement benefits in r/o of Shri Shekhar Singh, Associate Professor voluntarily retire on 16.9.2002.

The Executive Council approved for the write off of the excess expenditure of Rs.5,15,052/- under the project "Critical Evaluation of Existing Schemes and Procedures for Payment of Relief for Depredation by Elephants and other Wild Animals" earlier undertaken by Shri Shekhar Singh, Associate Professor who voluntarily retired w.e.f. 16.9.2002, keeping in view the position explained in the proposal submitted before it. It also approved the settlement of his pending dues of gratuity and leave encashment amounting to Rs.3,45,007/- and Rs.2,60,150/- respectively and adjustment of the outstanding advance of Rs.88,746/- thereof. In future Director should continue to monitor so that project directors do not exceed projected estimates without approval and valid reasons in time.

(v) Payment of Dearness Allowance to the staff of the Institute w.e.f. 1.1.2008.

The Executive Council approved for payment of the Dearness Allowance to the employees at the rate of 47% of pay w.e.f. 1.1.2008, as notified by the Ministry of Finance, Dept. of Expenditure.

(vi) Recommendations of the Selection Committee.

The Executive Council approved the recommendations of the Selection Committee for appointment of the candidates at Sr.No.1 in the panel against each post, as follows:

	Post	No. of Post(s)	Name of the Candidate
1	Professor in Information & Communication Technology for e-governance (on deputation/contract basis	1	Dr. V. Siva Rama Krishnaiah
2	Professor of Urban Management (on regular/ deputation basis) under CUS	1	Shri Kamla Kant Pandey
3	Professor (HUDCO Chair) on Urban Development Policy & Management in India (on deputation/contract basis)	1	Dr. Ashok Kumar
4	Associate Professor in Urban Finance (on regular/deputation basis) under CUS	1	Dr. V.N. Alok
5	Asstt. Professor (Consumer Protection & Consumer Welfare) (on deputation/ contract/lien basis)	1	Dr. Smriti V. Singh
6	Librarian (on regular basis)	1	Dr. Usha Mujoo Munshi

Chairman informed the E.C. that some candidates had been recommended by the Selection Committee for filling up some of the vacancies in the teaching faculty. He asked the Registrar to read out the names for the E.C. for information and approval. He mentioned that he had already asked the office to expedite further processing early, according to our rules. He profusely expressed his admiration and thanked the Chairman, Selection Committee, the Director and other members for taking concrete and positive initiative in this direction which had been delayed for so long. The steps were welcomed by E.C.

(vii) Minutes of the Rules Committee.

The report of the Rules Committee along with the observations of the Hony. Treasurer, Chairman, Standing Committee as approved by the Chairman was circulated to the members.

(viii) Minutes of the Resource & Economy Committee meeting held on 27.3.2008.

Noted.

(ix) Minutes of the Deemed University Status Committee meeting held on 27.3.2008.

The recommendations of the Committee were approved by the Executive Council, authorizing the Director in consultation with Chairman, EC to immediately constitute a team preferably of three members (which will report directly to the Director) comprising one faculty member and two officials which will implement the proposal for converting the IIPA into a Deemed University.

(x) Recommendations of the Screening Committee for admission of new members in its meeting held on 27.3.2008.

The Executive Council approved the recommendations of the Screening Committee for admission of new members.

(xi) Letter from Dr. Har Swarup, EC Member.

The letter dated 9.3.2008 from Dr. Har Swarup regarding village development administration, was circulated to the members of the Council. Dr. Swarup was informed that the Director IIPA has already responded to him in this regard.

The meeting ended with a vote of thanks to the Chair.

T. N. Chaturvedi
(T.N. CHATURVEDI)
CHAIRMAN

B.S. Baswan
(B.S. BASWAN)
DIRECTOR &
MEMBER-SECRETARY