Phone No. 23702400

Grams : `ADMNIST'
Fax : 011-23702440

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD
NEW DELHI-110002

Minutes of the 254th Meeting of the Executive Council held on 29th March, 2005 at 11.00 a.m. in the Conference Hall of the Institute

PRESENT

1. Shri T.N. Chaturvedi - Chairman
2. Shri B.C. Mathur
3. Dr.S.L. Goel
4. Dr. Agarala Easwara Reddi
5. Prof. Joseph K. Alexander
6. Dr. R. Balasubramanian
7. Prof. Pranab Banerji
8. Shri N.D. Barania (In lieu of Chairman, IIPA Madhya Pradesh Regional Branch)
9. Shri B.S. Bhandari (In lieu of Secretary, Planning Commission)
10. Shri E. Dasaradhan
11. Dr. R.R. Dhanapal
12. Shri M.C. Gupta
13. Prof. (Mrs.) Aasha Kapur Mehta
14. Shri B.V. Krishna Kumar
15. Dr. K. Malaisamy
16. Prof. K.N. Pathak
17. Shri Suryya Ray
18. Prof. (Mrs.) S. Saroja
19. Dr. N. Sethuraman
20. Dr. V. Shanmugasundaram
21. Prof. N.P. Singh
22. Dr. (Ms.) Sujata Singh
23. Dr. K.N. Srivastava
24. Dr. Har Swarup
25. Dr. H. Thansanga
26. Prof. S.P. Verma
27. Dr. P.L. Sanjeev Reddy - Director & Member-Secretary

Dr. Naresh Kumar, Registrar and Dr. C. Giri, Dy. Registrar (AS) were also present.

At the outset, Director warmly welcomed the Members. The Chairman also joined the Director in welcoming the Members and requested the Members to give their introduction as some of them were new Members. for the benefit of all

Thereafter, the Chairman briefed the Council about the meeting held by him with the newly elected members of the Executive Council at Bangalore on 20th March, 2005. (Dr. Yogendra Narain, Dr. K. Malaisamy, Prof. (Mrs.) S. Saroja and Dr. S. Subramanian could not attend the above meeting.) Although the continuing two Vice Presidents (viz. Shri G.C.L. Joneja, Shri B.C. Mathur), Director, the three co-opted faculty members to the Executive Council were invited but they did not participate in the said meeting. However subsequently they were briefed about the discussions held. Finally, Chairman held a meeting with the Four Vice Presidents and the Director. He informed that this meeting with the elected members was held so that they could explain their view point and to remove ~~their~~ misgivings. He informed that the meeting was ~~very~~ useful ~~and in the meantime~~ one EC member namely Shri S. Ramanathan, Chairman, IIPA Karnataka Regional Branch has sent his resignation from the Executive Council. A few suggestions were received by him. He also mentioned that all the decision were taken by ~~himself~~ alone and requested that the minutes may be confirmed subject to whatever few changes are made in the larger interests of IIPA.

Item No.254.1 Grant of leave of absence to Members.

The following Members who could not attend the meeting were granted leave of absence:

1. Prof. (Mrs.) Noorjahan Bava
2. Dr. S.S. Bloeria
3. Prof. R.V. Dhanapalan
4. Shri G.C.L. Joneja
5. Dr. Adarsh Kishore
6. Dr. R.A. Mashelkar
7. Shri M.L. Mehta
8. Shri S.B. Mishra
9. Dr. Yogendra Narain
10. Shri S. Ramanathan
11. Dr. S. Subramanian
12. Shri A.N. Tiwari

A point was raised by Shri Malaisamy whether the members to whom the leave of absence is granted had requested or informed about their inability to attend. Director informed that all of them have informed either in writing or telephonically.

It was also mentioned that we have presently no provision in our Rules or Byelaws to address the issue of members who absent themselves from the meetings of the Executive

Council consecutively for three times or more. On this, Chairman mentioned that we shall take note of the suggestion.

Item No.254.2 (a) Confirmation of the Minutes of the last meetings of the Executive Council:

(i) Minutes of 252nd meeting of the Executive Council held on 15th October 2004.

(ii) Minutes of 253rd meeting of the Executive Council held on 16th October 2004.

The minutes as circulated, were confirmed.

(b) (i) Action taken on the minutes referred to above.

Action taken on the minutes of the 252nd meeting of the Executive Council

On a point being raised about the Shri D.N. Padhi's report, the Director explained the position about Dr. P. Bapaiah's appointment, regularisation and his subsequent release from IIPA to join the Indian Institute of Mass Communication. He explained that the report has fully justified the action taken on the grounds of rules, regulations, precedents and administrative propriety. A member wanted Shri Padhi's report to be circulated among them to which Chairman consented, but later it was decided that the report being a confidential document may not be circulated, but if the member wanted to see it, he may do so in Director's office.

Regarding discussion on Draft Report by ACORD, Director informed that it has been discussed in a meeting of a Committee held on 25th March, 2005 and copies of the same have also been made available to all the members. Chairman mentioned that since it requires a detailed discussion, it may be discussed in a separate meeting on 30th March, 2005 at 10.00 a.m.

With these observations, the action taken were confirmed.

Action Taken on the minutes of 253rd meeting of the Executive Council

A point was raised about the tenure of two years of Shri G.C.L. Joneja, Vice President who has been nominated as Chairman, Standing Committee under Rule 10(A) of the Rules of the Institute as his present term as Vice President is only upto the next AGM. On this the provision under Rule 10(A) for filling up of casual vacancy in the office of the Chairman, Standing Committee by the Chairman by appointing any other member of the Standing

Committee to discharge the functions of the Chairman, Standing Committee for the residual period was explained. It was confirmed that the present 2 years tenure of Shri G.C.L. Joneja is uptill October 2005.

Chairman also mentioned that Chairman, Karnataka Regional Branch (who was co-opted to the Executive Council) has since sent his resignation and with some adjustments, nomination/co-option to various Committees will be finalised.

With regard to action taken on item No.254.9 (Any other business with the permission of the Chairman), relating to the expiry of the present term of Director, Chairman mentioned that this item will be discussed at the end of the meeting. (While this point was mentioned, Director and other staff left the meeting and joined thereafter).

With these observations, the action taken were confirmed.

(ii) Action taken with regard to backlog items of 250th and 251st meetings of Executive Council.

With regard to item relating to Gujarat Regional Branch, Director informed that the former Additional Chief Secretary, Gujarat has been requested to resolve the issue.

A few members mentioned that the norms for admission of new members should be transparent rational and objective. On this, Chairman mentioned that the new Screening Committee will be requested to look into for further rationalisation. Shri Malaisamy was requested to provide a list of rejected cases which required a reexamination by the Screening Committee.

On a further point being raised about the setting up of a Regional Branch at Uttaranchal, it was mentioned that all the necessary formalities may be got completed. And model constitution and byelaws be circulated to all the Regional/Local Branches.

Director also informed that as regards the settlement of project accounts vis-à-vis retirement benefits in respect of Shri Shekhar Singh, he will be discussing with Shri Shekhar Singh to arrive at an amicable solution.

With regard to recent election of office bearers of Delhi Regional Branch, Director informed about the composition of the newly elected office bearers of Delhi Regional Branch. The contribution made by Dr. K. Malaisamy was appreciated and the Council resolved to place it on record. The Council also took the note of the contribution made by

Dr. Yogendra Narain as Returning Officer and the two Observers, Shri U.C. Agarwal and Shri Joginder Singh.

A few members mentioned that in cases of election of other Regional/Local branches, arrangement may also be made to send Observers. On this, it was mentioned that it may be done by the Branches by inviting observers from the nearby places, at their cost. Chairman mentioned it could be considered to ensure fair elections according to rules.

With these observations, the action taken were confirmed.

Item No.254.3 **Subjects for (a) Annual Essay Prize Competition 2005, (b) Members' Annual Conference 2005 and (c) Special Issue of IJPA (July-September, 2005).**

The Executive Council approved the following subjects for the:

(a) Annual Essay Prize Competition 2005

1. Intellectual Property Rights – Issues and Suggestions.
2. Linking of Rivers – Challenges and Opportunities.
3. Effective Health Care Management – Problems and Prospects.

(b) Members' Annual Conference 2005

"Science, Technology and Society"

And for **Special Issue of IJPA (July-September, 2005),** the Chairman advised that it may be discussed with the faculty and others in next 2-3 days to choose a subject. A Seminar may also be held on the same subject and the proceedings be published.

(ii) Appointment of Judges for the Annual Essay Competition, 2005.

The Executive Council approved that the names of Judges may be finalised by the Director in consultation with the Hony. Treasurer and Chairman, Standing Committee.

Item No.254.4 **Dates for the Annual General Meeting of the General Body and Members' Annual Conference.**

The Executive Council approved that the Annual General Meeting of the General Body may be convened on October 14th or 15th or on October 18th or on 19th or October 21st or 22nd 2005, subject to the convenience of the President of the Institute. The Members' Annual Conference may be held on the subsequent date.

Item No.254.5 **Draft Agenda for the Annual General Meeting of the General Body.**

The Executive Council approved the Draft Agenda of the Annual General Meeting of the General Body in accordance with Rule 19 of Memorandum of Association & Rules of IIPA.

Item No.254.6 **Report of the Committee regarding finalisation of:**

(i) Guidelines for appointing Professor Emeritus and visiting Professor in IIPA.
(ii) Terms and conditions for contractual appointment of Faculty in the Institute.

The Executive Council deferred the item as it requires detailed discussion viz-a.viz. examination of legal aspects to avoid any complication.

However, it was mentioned that

(1) Under clause 2 (5), after the proposed honorarium payable to a visiting Professor in the range of Rs.15,000-20,000 (consolidated) the word "p.m." may be incorporated.
(2) Under clause 3 (5) para-2, in the composition of the committee for the evaluation, the expression `one outside expert' may also be incorporated.

Item No.254.7 **Guidelines/Criteria for Honouring of Members.**

The Executive Council deferred the item as it requires detailed discussion.

Item No.254.8 **Formation of IIPA Gurgaon Local Branch.**

The Executive Council approved the formation of the Local Branch at Gurgaon, but suggested deletion of the suggestion that the Gurgaon Local Branch may function subject to the overall supervision and control of the Punjab/Haryana/Chandigarh Regional Branch.

Item No.254.9 **A brief report on the important activities of the Institute during October 2004 – February 2005 relating to:**

(a) Training Programmes,
(b) Status of Research & Consultancy Projects,
(c) Conferences/Seminars,
(d) Visitors to the Institute.

The Director explained briefly to the Executive Council about the important activities of the Institute during October 2004 to February 2005. The Executive Council appreciated the range of activities.

Item No.254.10 **Items to Report:**

(i) Extending the deputation period of Dr. S. Majumdar, Dy. Librarian (Sr. Scale) for further one year.

Noted. Director also informed the Executive Council that recently Dr. S.Majumdar has been selected as Librarian by the Delhi University and he has been allowed to join there by keeping his lien for one year at IIPA, with the approval of the Chairman.

(ii) Approval of probation period of Dr. S. Majumdar, Dy. Librarian promoted in the next higher scale under Career Advancement Scheme.

Noted.

(iii) Expiring of Contractual appointment of Prof. M.H. Malick.

Noted.

(iv) Retirement of Faculty/Sr. Administrative Staff.

Noted.

(v) Reliving of Dr. P. Bapaiah, Dy. Registrar (F&A).

Noted.

(vi) Re-joining of Dr. V.N. Alok, Assistant Professor (Sr. scale) in Public Finance.

Noted.

(vii) Visits abroad of Faculty.

Noted.

(viii) Recommendations of the Screening Committee for Admission of New Members in its meeting held on 12th October, 2004 implemented with the approval of Chairman, Standing Committee.

Noted. On being pointed out by Dr. K.Malaisamy, about few cases which were not recommended for admission as new members the Chairman advised him that such cases may be brought to the notice of the Screening Committee.

Item No.254.11 Any other Business with permission of the Chairman.

(i) Reimbursement of medical claim in respect of IIPA employees incurred on self and their family members.

(ii) Fixing and laying down the percentage of filling up of posts through direct recruitment and by promotion at the level of Assistants and Superintendents in the Institute.

It was felt that these issues need detailed examination and may be deferred for consideration at its next E.C. meeting.

(iii) Action taken on item No.253.9 relating to 253rd meeting of the Executive Council held on 16th October, 2004 under the heading `Any other business with the permission of the Chairman' about the expiry of the present term of the Director. (At this point of time the Director, and the entire staff left the meeting).

The Chairman had requested the Director go ahead for U.N. Meeting and attend to work as usual. The Chairman further said that he would discharge his responsibility in the matter with due care and caution in consonance with the authorization to him by the E.C.

The meeting ended with a warm vote of thanks to the Chair.

T. N. Chaturvedi

(T.N.CHATURVEDI)
CHAIRMAN

31/3
(7 PM.)

P. L. Sanjeev Reddy

(P.L. SANJEEV REDDY)
DIRECTOR &
MEMBER-SECRETARY

30/3