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INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD
NEW DELHI-110002

Minutes of the 248th Meeting of the Executive Council held on 15th October, 2003 at 4.00 p.m. in the Conference Hall of the Institute

PRESENT

1. Shri S.B. Chavan - Chairman
2. Shri T.N. Chaturvedi
3. Shri G.C.L. Joneja
4. Shri B.C. Mathur
5. Shri P.L. Avasatthi
6. Prof. (Mrs.) Noorjahan Bava
7. Shri N.K. Das (In lieu of Chairman, IIPA Assam Regional Branch)
8. Dr. K. Chockalingam
9. Prof. K. Kamalanathan
10. Prof. J.C. Kapur
11. Dr. (Mrs.) Bijoyini Mohanty (In lieu of Chairman, IIPA Orissa Regional Branch)
12. Shri B.S. Ojha
13. Prof. K.N. Pathak
14. Prof. V.T. Patil
15. Dr. K. Raman Pillai
16. Shri S. Ramanathan
17. Shri V. Ranganathan
18. Prof. S.P. Ranga Rao
19. Shri Suryya Ray
20. Dr. N. Sethuraman
21. Dr. (Mrs.) Y. Shanmugasundaram
22. Dr. Ram Avtar Sharma
23. Prof. Jaideep Singh
24. Prof. S.S. Singh
25. Dr. K.N. Srivastava (In lieu of Chairman, IIPA Kanpur Local Branch)
26. Dr. S. Subramanian
27. Dr. Har Swarup
28. Shri M.P. Tanksale
29. Dr. H. Thansanga
30. Dr. P.L. Sanjeev Reddy - Director & Member-Secretary

Dr. Naresh Kumar, Registrar, Dr. P. Bapaiah, Dy. Registrar (F&A) and Shri T.K. Kaul, Dy. Registrar (AS) were also present.

Shri S.N. Biswas, Shri S.S. Dawra, Shri D.C. Gupta, Shri Jalil Ahmad Khan, Shri M.L. Mehta, Shri Dev Singh Negi, Prof. M.C. Pandey, Shri P.A. Sangma, Shri Brij Mohan Shrivastav and Shri Nishi Kant Sinha who could not attend the meeting were granted leave of absence.

Member-Secretary & Director IIPA while welcoming the members, informed the Executive Council about the sad demise of Dr. V. Subramanian, Vice-President of IIPA. The Council mourned the sad demise of Dr. V. Subramanian and observed two minutes silence. The Council adopted the following resolution remitted by the Standing Committee to be forwarded to the bereaved family:

"This meeting of the Executive Council deeply mourn the sad and sudden demise of Dr. V. Subramanian on 29th September, 2003 and places on record its profound sense of sorrow and grief on his passing away.

Dr. V. Subramanian was born on 26th January, 1919. He was Life member of the Institute since 1965 and elected to the Executive Council of the Institute for three terms from 1970-74, 1974-78 and 1978-82 and later co-opted to the Executive Council till the year 1990. Dr. Subramanian was elected as Vice-President of IIPA by the Executive Council of the Institute on 27th October, 1990 and continued to hold the post till his demise. Earlier he was Revenue Secretary to Govt. of Maharashtra and also Hony. Secretary of IIPA Maharashtra Regional Branch during 1978-79. Dr. V. Subramanian was also a Former Minister of Finance, Housing, Prohibition & Excise in the State of Maharashtra.

He always evinced keen interest in the activities of the Institute and made valuable contribution in the deliberations of the meetings of the Executive Council. Besides, he also served on various Committees constituted by the Executive Council. In his passing away, the Institute will be deprived of his wisdom and leadership.

This meeting offers its sincere condolences to the members of the bereaved family. May the Almighty give them courage to bear the loss and may his noble soul rest in eternal peace".

Item No.248.1 (i) Confirmation of the Minutes of the 247th Meeting of the Executive Council held on 10th September, 2003.

The minutes as circulated were confirmed.

(ii) Action Taken on the Minutes referred to above.

The action taken on the minutes was noted. Director & Member Secretary informed that Prof. J. Guha Roy has tendered resignation from the membership of Executive Council on October 14, 2003. The Chairman accepted the resignation and the Executive Council declared the vacancy caused by the resignation of Prof. J. Guha Roy. For filling up this vacancy from the category of Associate/Assistant Professors a question was raised whether the entire faculty or only Associate/Assistant Professors will form electorate. After discussion it was decided that position may be checked and legal opinion may be obtained and thereafter action for filling up the vacancy for the unexpired portion of the present term may be initiated.

Item No.248.2 **Revised Budget Estimates for 2003-2004 and Budget Estimates for 2004-2005.**

The Executive Council noted the observations of the Standing Committee and after detailed discussion accorded its approval to the Revised Estimates for 2003-2004 and Budget Estimates for 2004-2005. The Director informed the Council that as recommended by the Standing Committee matter will be taken up with the Home Ministry for increasing the overhead charges for NCDM to 15% from 10%. He also informed about the decision of DOP&T about tapering of the grant by DOP&T. As recommended by the Standing Committee, the Council constituted a Committee consisting of:

Shri B.C. Mathur
Prof. (Mrs.) Noorjahan Bava
Prof. K.N. Pathak
Prof. J.C. Kapur
Director, IIPA

to look into the financial aspects of the Institute and suggest measures for augumenting resources as well as to economise the expenditure.

It was also suggested that Chairman may also write to all the Chief Ministers for donations during this Golden Jubilee Year.

Item No.248.3 **Honorarium for 2003-2004 to be paid to the Auditors to be appointed at the Annual General Meeting of the General Body to be held in October, 2003.**

The Executive Council concurred the recommendations of the Standing Committee for payment of honorarium of Rs.39,000/- for all accounts of the Institute to the Auditors for the year 2003-2004 to be appointed at the Annual General Meeting of the General Body to be held on 16th October, 2003.

Item No.248.4 **Resolution(s) if any, received from members for consideration at the Annual General Meeting and Special Meeting of the General Body.**

The Executive Council endorsed the recommendations of the Standing Committee which are as follows:

(a) Resolution/Proposal for Annual General Body Meeting

(i) The points raised by Prof. Dilip Kumar De, Shri V. Veerabadran and Shri P. L. Banga (received on 8-10-2003) are in the form of suggestions/queries and are not proper

resolutions. However points raised by them may be replied alongwith other observations/suggestions be received in the AGM.

(ii) Another resolutions received from Shri P. L. Banga (under Rule 24) and Dr. R. K. Balasubramanian (under Rule 36(2)) received on 11-10-2003 may not be allowed as these are time barred as these require notice of atleast 7 days and 28 days respectively.

(b) Resolutions for Special General Body Meeting

The Executive Council considered the resolutions for the Special General Body Meeting received in time from Shri R.S. Mardolkar and Shri V. Veerabadran be allow to moved in the Special General Body Meeting to be held on 16th October, 2003.

Item No.248.5 Report of the Committee of Judges for the Award of Prizes in the Annual Essay Prize Competition, 2003.

The Executive Council accepted the report of the Judges and the recommendations made by Standing Committee for award of following Annual Essay Prizes for the year 2003:

For English Essays

First Prize of Rs.5,000/-

Ms. Nidhi Mathur, Jodhpur (Rajasthan) for her entry on "Efficient Administration through e-governance".

Second Prize of Rs.3,000/-

Dr. Padmashree Patnaik, Ajmer (Rajasthan) for his entry on "Role of Citizens in Participatory Democracy".

Third Prize of Rs.2,000/-

Shri P. Ragupathi, Pondicherry for his entry on "Efficient Administration through e-governance".

For Hindi Essays

No entry was found suitable for award of prize.

Item No.248.6 Report of the Experts on Case Studies for Award of Prizes in the Annual Case Study Award Competition, 2003.

The Executive Council, on the recommendations of the Standing Committee adopted the report of the Experts who evaluated the entries received for Case Study Award Competition 2003 as under:

First Prize of Rs.5,000/-

None

Second Prize of Rs.3,000/- :

Prof. D.V.R. Seshadri & Shri Srinivas Bandla, Bangalore for his case study entitled "Striving to bring in a Rational System for Ensuring Social Justice: The Case of Disbursement of Funds for Poorest of Poor among SC/St target Constituencies".

Third Prize of Rs.2,000/- :

Prof. D.V.R. Seshadri, Bangalore for his case study entitled "The Dillemmas of an Administrator in the High Stakes Game of Admission Tests for Professional Courses: The Case of Mr. Bhindra of Kanishka".

An Honorarium of Rs.1000/- each for Studies worth publications to the following:

(i) Dr. Niranjan Mishra, Jaipur for his case study entitled "Sheh Aur Maat" (In Hindi).

(ii) Prof. D.V.R. Seshadri, Bangalore for his case study entitled "Face to Face with widespread Vat in Xanadu: Cases (A), (B) and (C)".

The Executive Council also approved the recommendations of the Standing Committee for modifying the guidelines for next year onwards that not more than one entry be entertained from an individual for award of prizes.

Item No.248.7 Minutes of the Meeting of the Committee constituted for suggesting guidelines, for Appointing Professor Emeritus and Visiting Professor in IIPA.

The Executive Council accepted the recommendations of the Standing Committee and approved the formation of Committee suggested by it for examination and necessary recommendations comprising:

Shri B. C. Mathur - Chairman
Shri S. Ramanathan
Prof. K. N. Pathak
Prof. V. T. Patil
Prof. S. S. Singh
Prof. (Mrs.) Noorjahan Bava

Item No.248.8 Proposed guidelines for contractual appointments of faculty in the Institute.

The Executive Council accepted the recommendations of the Standing Committee that the Committee as constituted for Item No.248.7 above, may also look into this aspect for necessary examination and recommendations.

Item No.248.9 **Suspension of the candidature and voting rights for the ensuing election of the Executive Council to be held in the year 2004 of such IIPA Members who have not furnished their membership particulars in a prescribed format.**

The Executive Council noted the recommendations of the Standing Committee. The matter was discussed and it was decided that the defaulting members be given time upto January 31, 2004 instead of December 31, 2003 for submitting the necessary performa and the last and final notice be given in the Newsletter of November, 2003 and an announcement may be made in the ensuing Annual General Body Meeting to be held on October 16, 2003. After January 31, 2004 membership and the voting rights of defaulting members be kept in abeyance.

Item No.248.10 **Representation of few faculty members intimating that a casual vacancy has occurred for one representation of Associate/Assistant Professors in the Executive Council of IIPA due to Dr. J. Guha Roy being appointed as Professor.**

As already reported under Item No.248.1 (ii), the Council took note of the resignation submitted by Dr. J. Guha Roy from the membership of the Executive Council and the legal opinion to be obtained regarding the electorate for filling up the vacancy.

Item No.248.11 **Removal of Members in arrear for more than two years (2001 & 2002) from the roll of membership of the Institute under Rule 35(1).**

The Executive Council accepted the recommendations of the Standing Committee for removal of the names of such members from the roll of members of the Institute under Rule 35(1) of the Rules of the Institute.

Item No.248.12 **Items to Report:**

(i) **Grant of Dearness Allowance instalment to IIPA employees.**

Noted.

(ii) **Placement of two officials in higher pay scale under Time Bound Personal Promotion Scheme.**

Noted.

(iii) Joining of Faculty Members.

While noting this item some members enquired about the grounds for appointment of Prof. G.K. Misra as Sr. Consultant. Director informed the members that Prof. Misra has been appointed for 6 months to complete some on going works/projects under CUS and for brining out a monograph in connection with Golden Jubilee of IIPA. It was also mentioned that appointments of Consultants in future will be made project based only and when funding is available.

(iv) Superannuation of Shri J.C. Wadhwa, Supdt. (CUS & APPPA).

Noted.

Item No.248.13 Any other business with permission of the Chairman.

(i) Allowing designation commensurate with the pay scales to IIPA employees atleast six months before their superannuation.

The Executive Council accepted the recommendations of the Standing Committee to accord designations commensurative to the pay scales drawn by the employees drawn by them at least for 5 years before the 6 months of their retirement and re-designating Shri A.S. Satyanaryana, Supdt. (Retd.) and Shri J.K. Suri, Supdt. as Assistant Registrars (personal to them) w.e.f. from 1-04-2003 and 1-11-2003 respectively.

(ii) Suggestion of Shri S. Ramanathan, Chairman IIPA Karnataka Regional Branch to constitute a Committee to look into the affairs of the Branches.

The Executive Council after discussing the matter decided that the Regional Branches may look into the affairs of the Branches themselves instead of forming a Committee for this purpose.

(iii) Case of Mrs. Charru Malhotra, Assistant Professor (Systems Analysis and Programming).

A member referred the decision of the Standing Committee to place her case before the Selection Committee for promotion under Career Advancement Scheme due to her, prior to the conversion of her post to a faculty position on 4.9.2002. Shri B.C. Mathur mentioned that her case had come before the Selection Committee for placement in senior scale under Career Advancement Scheme for the post of Systems Analyst when she had worked for 8 years, but he got it postponed as he wanted to make sure that this would not affect her

seniority vis-à-vis Assistant Professors already working as Lecturers/Professors on or before 4.9.2002, because the next grade admissible to the Systems Analyst was that grade of Lecturer (Sr. scale). In any case under rules for Career Advancement, Mrs. Charru was certainly eligible for this grade. He said that he had seen the file and would suggest that her case should be placed before the Selection Committee. It is to be made clear that the advantages available to her as Lecturer/Asstt. Professor is to be given only from 4.9.2002 and this would not affect adversely any of the three Lecturers/Asst. Professors already working. After detailed discussion it was desired that this matter be referred to ~~X~~ Selection Committee.

(iv) A few members raised the issue of final seniority list of faculty members not having been issued so far. The Executive Council took note of the recommendations of Shri B.C. Mathur Committee's Report in this regard and after discussing the matter constituted a Committee consisting of Prof. K.N. Pathak and Dr. Ram Avtar Sharma to look into the matter and submit report within three months.

(v) A member raised the issue of non applicability of Income tax exemption to Branches as admissible to IIPA Headquarter. And desired that it may be made applicable to Branches by merging their accounts with main IIPA's accounts. The Hony. Treasurer & Director informed about the advice earlier obtained from the Income Tax department and difficulties in doing so. It was advised that Branches may obtain exemption separately from them. However, on issue being pressed further by the member, it was decided that the opinion be obtained further from Income Tax Department.

The meeting ended with a vote thanks to the Chair.

(S.B. CHAVAN)
CHIARMAN

(P.L. SANJEEV REDDY)
DIRECTOR &
MEMBER-SECRETARY