Phone No. 23702400

Grams : 'ADMNIST'
Fax : 011-23702440

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD
NEW DELHI-110002

Minutes of the 247th Meeting of the Executive Council held on 10th September, 2003 at 4.00 p.m. in the Conference Hall of the Institute

PRESENT

1. Shri S.B. Chavan - Chairman
2. Shri T.N. Chaturvedi
3. Shri G.C.L. Joneja
4. Shri B.C. Mathur
5. Shri P.L. Avasatthi
6. Dr. K. Chockalingam
7. Shri S.S. Dawra
8. Dr. Jaytilak Guha Roy
9. Prof. K. Kamalanathan
10. Dr. (Mrs.) Bijoyini Mohanty (In place of Chairman, IIPA Orissa Regional Branch)
11. Prof. M.C. Pandey
12. Prof. V.T. Patil
13. Shri S. Ramanathan
14. Prof. S.P. Ranga Rao
15. Shri Suryya Ray
16. Dr. N. Sethuraman
17. Dr. (Mrs.) Y. Shanmugasundaram
18. Dr. Ram Avtar Sharma
19. Prof. Jaideep Singh
20. Prof. S.S. Singh
21. Dr. K.N. Srivastava (In place of Chairman, IIPA Kanpur Local Branch)
22. Dr. S. Subramanian
23. Dr. Har Swarup
24. Shri M.P. Tanksale
25. Dr. H. Thansanga
26. Dr. P.L. Sanjeev Reddy - Director & Member-Secretary

Dr. Naresh Kumar, Registrar, Dr. P. Bapaiah, Dy. Registrar (F&A), Shri T.K. Kaul, Dy. Registrar (AS) and Shri R. Sinha, Partner alongwith Shri K.K. Upadhyaya, Chartered Accountant representatives from M/s Thakur Vaidyanath Aiyar & Co. (IIPA Auditors) were also present.

Prof. (Mrs.) Noorjahan Bava, Shri S.N. Biswas, Shri D.C. Gupta, Shri Jatin Hazarika, Prof. J.C. Kapur, Shri Jalil Ahmad Khan, Shri M.L. Mehta, Shri Dev Singh Negi, Shri B.S. Ojha, Prof. K.N. Pathak, Dr. K. Raman Pillai, Shri V. Ranganathan, Shri P.A. Sangma, Shri Brij Mohan Shrivastav, Shri Nishi Kant Sinha, and Dr. V. Subramanian who could not attend the meeting were granted leave of absence.

Member-Secretary & Director IIPA while welcoming the Members, informed the Executive Council about the sad demise of Mrs. Surili Mathur, wife of Shri B.C. Mathur, Hony. Treasurer IIPA. The Council expressed its heartfelt condolences and observed a minute's silence.

Before taking up the agenda, a Member raised a point about the legitimacy of the presence of a Member in the Council who was co-opted from the category of Associate Professors & Assistant Professors of IIPA faculty while being Associate Professor and who has subsequently been appointed as Professor. After deliberations it was decided to refer the matter for legal opinion.

Item No.247.1 (i) Confirmation of the Minutes of the 246th meeting of the Executive Council held on 31st March, 2003.

While taking up this item Shri G.C.L. Joneja, Vice-President IIPA expressed his serious concern over the modifications made in the Minutes of Item No.246.11 (Recommendations of the Screening Committee for Admission of New Members), which was approved by him while Chairing the Executive Council during the deliberations of the above agenda item as Chairman, IIPA had left the meeting while this item came for discussion and Shri Joneja was requested to Chair the meeting for rest of the session. After detailed discussions, it was decided that the last para of the Minutes of Item No.246.11 may be modified as under:

"After detailed discussions, the Council approved the Admission of New Members as recommended by the Standing Committee including the Corporate Members".

Thereafter Director brought to the notice of the Council about the representation made by Prof. (Mrs.) Noorjahan Bava regarding omission from the Minutes of the following two points mentioned by her:

(a) To increase conveyance charges to local EC members for attending SC/EC meetings in view of increase in taxi fares; and

(b) Not to bestow any honour on any defaulting members of IIPA.

The Executive Council however, decided that with the modifications of Item No.246.11 as above, Minutes may be re-issued, as confirmed.

(ii) Action Taken on the Minutes referred to above.

The action taken on the minutes was approved.

Item No.247.2 Draft Annual Report for 2002-2003.

The Executive Council recommended for the adoption of the Draft Annual Report 2002-2003 by the General Body as recommended by the Standing Committee.

Item No.247.3 Balance-sheet and Audited Statement of Accounts for 2002-03 together with the Report of the Chartered Accountants.

Director made a presentation on power point regarding financial position and informed that the short fall in revenue due to tapering off of our grant by the DOPT and that Secretary, Personnel has been requested to restore the cut and that efforts are also being made to make good the short fall by generation of additional internal revenue. He also informed about taking over of the IAMR building & grant of exemption by CBDT under section 35(1)(iii) of Income Tax Act which permits 125% exemption of income to donors to IIPA for research activities. The Council applauded the Director for the same.

The Executive Council approved the Balance-sheet and Audited Statement of Accounts for 2002-03 together with the Report of the Chartered Accountants for adoption in the AGM, as recommended by the Standing Committee.

Item No.247.4 Draft remarks on suggestions/observations made by members in the AGM held on 25th October, 2002.

As recommended by the Standing Committee, the Executive Council approved the draft remarks on suggestions/observations made by members in the last AGM for circulation to members.

Item No.247.5 Removal of Members in arrear for more than two years (2001 & 2002) from the roll of membership of the Institute under Rule 35(1).

As recommended by the Standing Committee, the Executive Council approved to give one last and final chance to these defaulting members for renewal of their membership by paying their overdues.

Item No.247.6 **A brief report on the academic activities of Institute during April 2003 – July 2003.**

Noted and approved the recommendations of the Standing Committee.

Item No.247.7 **Resolution for Office of Chairman, Standing Committee.**

The Executive Council approved the recommendation of Standing Committee for adoption of the resolution by the Special General Body.

Item No.247.8 **Residential accommodation facility to officer/staff working in NCDM etc.**

The Executive Council approved the recommendations of the Standing Committee that when there is no eligible claimant from IIPA, it should be left to the discretion of the Director to allot such residential accommodation on purely temporary basis to the employees who have joined NCDM, CUS or IIPA on deputation/contract basis on regular scale of pay (on long term basis) subject to remittance/recovery of admissible HRA besides the standard licence fee. And recommended change in the rules/guidelines to permit this as suggested by the Standing Committee.

Item No.247.9 **Items to Report:**

(i)(a) Report of the Selection Committee regarding selection of Professors, Associate Professors, Assistant Professors/Sr. Research Officers and Registrar under direct recruitment and promotions of Faculty/Library Staff members under Career Advancement Scheme.

The Executive Council approved above appointments/promotions and the recommendation of the Standing Committee that in future such appointments may be made after obtaining the approval of the Executive Council.

(b) Joining of Dr. Naresh Kumar, as Registrar, Shri T.K. Kaul as Dy. Registrar (AS), Dr. (Ms.) Ajinder Walia, Dr. (Ms.) Sujata Satpathy, Shri Binod Doley as Sr. Research Officers (NCDM) and Ms. Nimish Jha as Research Officer (CUS).

Noted.

(ii) Visits abroad of faculty members.

Noted.

(iii) Grant of Dearness Allowance instalment to IIPA employees w.e.f. 1.1.2003.

Noted.

(iv) Superannuation of Dr. S.N. Suri, Registrar, Shri A.S. Satyanarayana, Supdt. (Hostel) and Prof. G.K. Misra.

Noted.

(v) Release of Prof. V.K. Sharma, Professor in Disaster Management on deputation basis.

Noted.

(vi) Resignation of Dr. T.K. Saha, Associate Professor of Administrative and Constitutional law.

Noted.

(vii) Admission of new Corporate Members with the approval of Chairman, Standing Committee.

Noted.

(viii) Taking over of IAMR building.

Noted.

(ix) Removal of anomalies in the designation/scale in the post of Sr. Research Officer/Research Officer.

While taking up this item, a few members suggested to change the designation of Dr. B.D. Singh, Research Associate. The Director informed that this being a case of isolated positions in IIPA, is being looked into alongwith others holding isolated positions. A Committee Report on this issue has already been received and final decision will be taken soon.

Item No.247.10 Any other Business with permission of the Chairman.

(i) Report of the Committee constituted by the Chairman, IIPA under the Chairmanship of Shri S.S. Dawra, Member, Executive Council and Secretary, Ministry of Personnel, Pensions and Administrative Reforms for examining all the aspects of future members, the costing, subscription/fees to be charged.

Before taking up this item, Shri S.S. Dawra, Secretary, Ministry of Personnel, Pensions and Administrative Reforms, Chairman of the above Committee explained briefly about the issues, committee deliberations and recommendations etc. He also emphasised the need for upward revision of membership fee/hostel rent particularly in view of tapering off grant of autonomous institutions including IIPA by the Govt. of India, so that IIPA is strengthened financially though partially and they have to take more measures to be self

supportive. However, Shri Dawra was requested to restore the cut applied by DOPT on IIPA's maintenance grant as IIPA is a training Institute of DOPT which can not be fully self supportive.

Thereafter the Director made a power point presentation about the profile of members, services offered by the IIPA, cost details of servicing the members and income through membership fee etc. Director emphasised that since the cost of servicing members is too high vis-à-vis revenue, thus there is a urgent need to fill the gap.

Members also shared the concern but were apprehensive of the feasibility of the implementation of the steep rise in the Membership fee/Hostel rent as proposed by the Committee headed by Shri S.S. Dawra.

After detailed discussions, the Executive Council recommended the increased in membership fee for approval by the Special General Body as follows:

Associate

1. Annual — From Rs.200/- to Rs.400/- per annum
2. Life — From Rs.2000/- to Rs.4,000/-
3. Associate/Student — From Rs.100/- to Rs.200/- per annum

4. The annual subscription payment by Corporate Members shall be as follows:

(i) Public Sector and Statutory Corporations, Government Companies and Business Establishments:	
(a) Whose subscribed capital is Rupees one crore and above	From Rs.10,000 to Rs.20,000
(b) Whose subscribed capital is below Rupees one crore	From Rs.5,000 to Rs.10,000
(ii) State Government/Union Territories	From Rs.5,000 to A minimum of Rs.10,000 per annum
(iii) Others (Research Institutions, Govt. Deptts., University Deptts./Colleges, etc.	From Rs.1,000 to Rs.2,000

A Corporate Member may, at any time, compound its liability to pay annual subscription for twenty years by making a lumpsum payment equal to ten times the amount of annual subscription.

The Executive Council also further approved the following:

(a) Hostel rent to the Members be increased by 50%.

(b) No Journals be supplied free of cost/concessional rates.

(c) No free boarding and lodging be provided to any of the Members during Annual General Body Meeting.

(ii) Minutes of the Meeting of the Committee constituted for suggesting guidelines, for Appointing Professor Emeritus and Visiting Professor in IIPA.

Not placed before the Council as the Standing Committee deferred the deliberations on this item to the next meeting.

(iii) Proposal for Revival of IIPA closed Local Branch of Dharwad.

The Executive Council approved the recommendations of Standing Committee for revival of Dharwad Local Branch in principle, subject to the condition of following all the prescribed procedures as per Byelaws.

(iv) Counting of past service in respect of Shri H.C. Yadav, Assistant Librarian.

The Executive Council approved the recommendation of the Standing Committee for counting of past service in respect of Shri H.C. Yadav, Assistant Librarian.

(v) Report of the Committee constituted by the Director to review the norms for sharing of remuneration in respect of consultancy projects undertaken by the faculty.

The Executive Council approved the recommendation of the Standing Committee.

(vi) Proposed guidelines for contractual appointments of faculty in the Institute.

Not placed before the Council as the Standing Committee deferred the deliberations on this item to the next meeting.

The meeting ended with a warm thanks to the Chair.

(S.B. CHAVAN)
CHIARMAN

(P.L. SANJEEV REDDY)
DIRECTOR &
MEMBER-SECRETARY