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INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD
NEW DELHI-110002

Minutes of the 246th Meeting of the Executive Council held on 31st March, 2003 at 4.00 p.m. in the Conference Hall of the Institute

PRESENT

1. Shri S.B. Chavan - Chairman
2. Shri Prahladrai L. Avasatthi
3. Prof. (Mrs.) Noorjahan Bava
4. Dr. K. Chockalingam
5. Dr. Jaytilak Guha Roy
6. Shri Jatin Hazarika
7. Shri G.C.L. Joneja
8. Prof. K. Kamalanathan
9. Dr. (Ms.) Chitra Kanungo
10. Prof. J.C. Kapur
11. Shri B.C. Mathur
12. Shri M.L. Mehta
13. Shri B.S. Ojha
14. Prof. M.C. Pandey
15. Dr. V.T. Patil
16. Prof. S.P. Ranga Rao
17. Shri Suryya Ray
18. Shri Kewal K. Sethi
19. Dr. (Mrs.) Y. Shanmugasundaram
20. Dr. N. Sethuraman
21. Dr. Ram Avtar Sharma
22. Prof. S.S. Singh
23. Dr. K.N. Srivastava
24. Dr. S. Subramanian
25. Dr. Har Swarup
26. Shri M.P. Tanksale
27. Dr. H. Thansanga
28. Dr. P.L. Sanjeev Reddy - Director & Member-Secretary

Dr. S.N. Suri, Registrar, was also present.

Shri S.N. Biswas, Shri T.N. Chaturvedi, Shri S.S. Dawra, Shri D.C. Gupta, Shri Jalil Ahmad Khan, Shri Dev Singh Negi, Prof. K.N. Pathak, Dr. K. Raman Pillai, Shri S. Ramanathan, Shri V. Ranganathan, Shri P.A. Sangma, Prof. Jaideep Singh, Shri Nishi Kant Sinha, and Dr. V. Subramanian could not attend the meeting and were granted leave of absence.

Before taking up the agenda, the Director informed the Council of the sad demise of Smt. Kusum Tai Chavan, wife of Shri S.B. Chavan, Chairman IIPA and read out a Condolence message. The Council thereafter observed a minute's silence.

Director informed the members of the re-designing of IIPA website (*www.iipaindia.org*) which has all the necessary information about our activities on it, and requested the Chairman to kindly inaugurate the same. The Council members commended the efforts of Director and staff of IIPA for this initiative. Acknowledging the same, Director thanked Shri Harsh Kalra (Computer Programmer) and Mrs. Savita Mehta (PRO) for their contribution and also M/s Repex India for developing the Website.

Director also informed the Council about the institution of a Medal by Shri S.B. Chavan in memory of his late wife Smt. Kusumtai Chavan to be awarded annually to the "Best Woman APPPA Participant", from this year. The Executive Council gratefully accepted the institution of this award and requested that a letter of thanks be sent to the Chairman on its behalf.

The proceedings commenced thereafter with introduction of members.

Item No.246.1 (i) Confirmation of the Minutes of the 244th & 245th Meetings of the Executive Council held on 24th & 25th October 2002, respectively.

The minutes, as circulated, were confirmed.

(ii) Action Taken on the Minutes referred to above.

While on this a member wanted some discussion on Item No.244.1(ii) and 244.9(ii). The Chairman observed that it will not be appropriate to reopen the decisions taken by the Council earlier.

Thereafter the action taken on the minutes was approved.

Item No.246.2 (i) Subjects for (a) The Annual Essay Prize Competition 2002, (b) Members' Annual Conference 2002 & (c) Special Number of IJPA (July-Sept.2002).

The Executive Council approved the following subjects after taking into consideration the recommendations in this regard of the Academic Committee and the Standing committee:

(a) Annual Essay Prize Competition 2003

1. Role of Citizens in Participatory Democracy
2. Liberalisation and Labour Laws
3. Efficient Administration through e-governance

(b) Members' Annual Conference 2003

- Electoral Reforms in the context of recent Supreme Court judgement (Council desired that while notifying it, the relevant judgement/date of judgement should be indicated.)

(c) Special Issue of IJPA (July-September, 2003)

Water Resources Management: Issues and Strategies

The Executive Council further desired that the focus of the subjects selected may be clarified, elaborated and circulated through the IIPA Newsletter.

(ii) Appointment of Judges for the Annual Essay Prize Competition, 2003.

The Executive Council agreed with the recommendations of the Standing Committee that the names of Judges may be finalised by the Director in consultation with the Chairman, Standing Committee.

Item No.246.3 Dates for the Annual General Meeting of the General Body and Members' Annual Conference.

The Executive Council endorsed the recommendations of the Standing Committee that the Annual General Meeting of the General Body may be convened during 2nd & 3rd week of October, 2003 subject to the convenience of the President and the Chairman of the Institute, and the Members' Annual Conference may be held on the subsequent date.

Item No.246.4 Draft Agenda for the Annual General Meeting of the General Body.

The Executive Council approved the Draft Agenda of the Annual General Meeting of the General Body as recommended by the Standing Committee in accordance with Rule 19.

Item No.246.5 Golden Jubilee celebration of IIPA – Note from Prof. (Mrs.) Noorjahan Bava, Executive Council Member.

The Council suggested that the celebration be held throughout the year. In this regard a suggestion was made that IIPA should request the Government for one time special grant of Rs.1-2 crore for this purpose. The members also suggested that Regional and Local Branches may also initiate Golden Jubilee celebration at their end. IIPA may also write to the Regional/Local Branches inviting their suggestions and views regarding the celebration.

The Director informed the Council that two volumes of publications in Public Administration have been received and one more is under preparation. He also mentioned that the tomorrow's Founders' Day Function is the beginning in this direction.

The Council endorsed the views of the Standing Committee that the Chairman may constitute a High Powered Committee (including Prof. Noorjahan Bava) which may work out the modalities for the Golden Jubilee celebrations.

Item No.246.6 Office of Chairman, Standing Committee: amendment of Rules therefor.

The Council considered the views of Standing Committee on the agenda item, and after deliberating the issues involved, the Chairman ruled that we may get the necessary amendment of the Rules to remove any element of doubt about the existence of the Office of the Chairman, Standing Committee. As regards the election of Vice-Presidents from the members of Executive Council, the Chairman ruled that we have to go with the legal advice and if any honorable member has a view, this can be considered.

As regards the position of Chairman of the Selection Committee, the Chairman ruled that the Selection Committee has been constituted by him on the authorisation from this august Council, hence no further deliberations is necessary on this issue.

(At this point of time, Chairman, Shri S.B. Chavan left the meeting and the Council requested Shri G.C.L. Joneja, Vice-President to take the Chair.)

Item No.246.7 Adoption of updated Service Byelaws of IIPA.

The members appreciated the efforts of the Committee headed by the Chairman, Standing Committee in bringing out exhaustive and updated compilation of Service Byelaws of the Institute as on October 2002. Thereafter the updated Service Byelaws, as recommended by the Standing Committee, were approved and adopted.

Item No.246.8 Inspection Report of Director General of Audit, Central Revenue on the accounts of Institute from 1.4.1998 to 31.3.2001 and draft office replies.

The Council approved the office replies made on the audit observations as recommended by the Standing Committee. The Council also approved the guidelines for operation and utilisation of the Infrastructure Development Fund as recommended by the Standing Committee.

A mention was made by a member that IIPA may try to get the electricity rates revised as applicable to educational institutions. Director agreed with the suggestion.

Item No.246.9 **Report of the Committee for Evaluation of the Quality of Research Work of IIPA Faculty and to look into the Role, Functioning and Organisation of Academic Centres of the Institute.**

The Council endorsed the views of the Standing Committee in this regard.

Item No.246.10 **Proposal from Prof. G.R. Kamath, Hony. Secretary, IIPA Goa (West Coast) Regional Branch regarding membership enrolment policy.**

The Council considered the proposal of Prof. G.R. Kamath and endorsed the recommendation of the Standing Committee that the suggestion is not feasible at present.

Item No.246.11 **Recommendation of the Screening Committee for Admission of New Members.**

The Director explained on power point the various services offered by the Institute to its members and the cost involved, and made a case for upward revision of membership fee. The Council while agreeing with the views of the Director, however suggested that the Chairman, IIPA may constitute a small Committee (including Dr. Har Swarup) to look into all these aspects including the costing and recommend about the new admissions and subscription to be charged.

Director while emphasizing the need and importance of increasing the Corporate membership, informed that during this year, 10 organisations have been enrolled as Corporate Members on payment of Rs.1 lakh each and 5 organisations on payment of Rs.10,000/- each. He further informed that MMTC which recently enrolled as Corporate Member has agreed to sponsor some Training Programmes to IIPA for its executives.

After detailed discussion, the Council approved the admission of new Corporate Members ~~only as recommended by the Standing Committee including the Corporate members~~.

Item No.246.12 **Coverage of IIPA Branches under Income Tax Exemption available to the Institute.**

Shri B.C. Mathur, Hony. Treasurer explained in detail about the action taken and the operational difficulties in merging the accounts of Branches for their coverage under income tax exemption available to IIPA. Thereafter the Council approved the recommendation of the

Standing Committee that the Branches may explore applying for such income tax exemption on their own.

Item No.246.13 **Library books outstanding against IIPA members - writing off and amendment of Library Rules.**

The Council with the following observations approved the recommendations of the Standing Committee to write off Rs.22,174/- being the cost of 71 books:

- Old rare books should not be issued. These can be referred to in the Library only.
- Library membership may be cancelled of such members who do not return books after reminders.

Item No.246.14 **A brief report on the important activities of Institute during October 2002 – March 2003.**

Noted. Members appreciated the achievements made by the Institute in the areas of training, research and staff welfare, as per note circulated and congratulated the Director for achieving the same.

Item No.246.15 **Items to Report:**

(i) Retirement of Prof. K.N. Kabra and Prof. A.K. Sharma.

Noted.

(ii) Permission to Dr. C. Giri, Dy. Registrar (AS) to join National Institute of Open Schooling, New Delhi as Director on lien for a period of one year.

Noted.

(iii) Permission to Dr. V.N. Alok, Assistant Professor to join Twelfth Finance Commission, Dept. of Economic Affairs, Ministry of Finance, New Delhi as Dy. Director on deputation basis.

Noted.

(iv) Visits abroad of Faculty/Sr. Administrative Staff.

(a) Visit of Dr. S.N. Suri, Registrar to Kingston (Jamaica).

Noted.

(b) Visit of Prof. (Mrs.) Aasha Kapur Mehta to Kathmandu (Nepal) and United Kingdom.

Noted.

(c) Visit of Shri Anil Sinha, Head NCDM to Turkey, Switzerland and U.K.

Noted.

(d) Visit of Mrs. Chandrani Bandyopadhyay, Research Officer, NCDM to Germany.

Noted.

(e) Visit of Director IIPA to South Korea.

Noted.

Director informed that a MoU has been signed with Korean Institute of Public Administration (KIPA), which was appreciated by the members. A copy of his report was placed on the table.

(v) Auction of obsolete and unserviceable items.

Noted.

(vi) Extension of contract appointment of Prof. M.H. Malick, Professor of Project Management.

Noted and endorsed the view of the Standing Committee that a policy may be framed for such contractual appointments.

Item No.212.16 Any other Business with permission of the Chairman.

(i) Restoration of LTC to IIPA employees.

The Executive Council approved the recommendation of the Standing Committee for implementation of the Govt. of India orders Dated 13.3.2003 regarding restoration of LTC, to the employees of the Institute w.e.f. 1.4.2003 with the restriction for travel by Air/AC I Class.

(ii) Writing off excess expenditure incurred by Prof. S. Saroja on Project titled "Factors Affecting the Viability of Cooperative Financial Institutions".

The Council approved the recommendation of the Standing Committee to write off excess expenditure incurred on the Rs.40,148/-, and endorsed its comments on the response of Prof. S. Saroja.

(iii) Other Item

The Director apprised the Council of the developments at IIPA in the areas of academic, training and research, staff welfare activities and financial position. He mentioned of new collaborative ventures and MoU's entered with Korean Institute of Public Administration, Indira Gandhi Institute of Developmental Studies, National Institute of Rural Development; review of earlier MoU with ENA (France); and the possible MoU with IIM Lucknow. He also referred to the new training programmes especially the one sponsored by the Department of Development of North-east Region initially with a fee of Rs.58.34 lakhs and likely continuance of similar programmes over next 3-4 years. He also informed that Tata Consultancy Services have offered to colloborate with IIPA for which he wanted approval of the Executive Council for signing the MoU. However, the Council suggested that a note may be put up by the Director to Chairman, IIPA through Hony. Treasurer for necessary approval and the Executive Council may be informed later on.

The Council commended the Director for his excellent in leading the Institute to greater heights and recommended all encouragement and support to him for further endeavors.

The meeting ended with warm thanks to the Chair.

(S.B. CHAVAN)
CHIARMAN

(G.C.L. JONEJA)
VICE-PRESIDENT

(P.L. SANJEEV REDDY)
DIRECTOR &
MEMBER-SECRETARY