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INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD
NEW DELHI-110002

Minutes of the 243rd Meeting of the Executive Council held on 4th September, 2002 at 5.30 p.m. in the Conference Hall of the Institute

PRESENT

1.	Shri S.B.Chavan	-	Chairman
2.	Prof. (Mrs.) Noorjahan Bava		
3.	Prof. P. Chandrasekharan		
4.	Shri T.N. Chaturvedi		
5.	Shri M.K. Gaur		
6.	Shri G.C.L. Joneja		
7.	Prof. K. Kamalanathan		
8.	Shri Udesh Kohli		
9.	Shri B.C.Mathur		
10.	Shri M. Gopalakrishna Naidu		
11.	Prof. K.N. Pathak		
12.	Dr. V.T. Patil		
13.	Shri Suryya Ray		
14.	Prof. Vinod Kumar Sharma		
15.	Dr. N. Sethuraman		
16.	Dr. Ram Avtar Sharma		
17.	Prof. Jaideep Singh		
18.	Prof. S.S. Singh		
19.	Dr. S. Subramanian		
20.	Dr. V. Subramanian		
21.	Dr. Har Swarup		
22.	Shri T.K. Thanickachalam		
23.	Shri M. Thyagarajan		
24.	Shri P.K. Umashankar		
25.	Prof. S.P. Verma		
26.	Dr. P.L. Sanjeev Reddy	-	Director & Member Secretary

Dr. S.N. Suri, Registrar, was also present.

Dr. K. Chockalingam, Dr. K. Malaisamy, Prof. (Mrs.) S. Saroja, Dr. (Mrs.) Y. Shanmugasundaram, Shri P.A. Sangma, Shri A.K. Agarwal, Shri M. Shankar, Shri S.K. Tripathi, Shri Jalil Ahmad Khan, Shri M.L. Mehta, and Shri Sourin Roy could not attend the meeting. They were granted leave of absence.

Director referred to the sad and untimely passing away of Shri Krishan Kantji, Hon'ble Vice-President of India and President of the Institute on 27th July, 2002 and that of Shri V. Aivalli, former Member Executive Council of IIPA on 9th August, 2002. The Executive Council thereafter observed a minute's silence as a mark of respect to the departed souls. Director also informed that Condolence Meetings were held in the Institute and wreaths were placed on behalf of the Institute on their bodies. Condolence Resolutions were also sent to the members of the bereaved families.

Item No.243.1 (i) Confirmation of the Minutes of the 242nd Meeting of the Executive Council held on 30th March, 2002.

While on the confirmation of the minutes of the 241st meeting of the Council held on 23rd March, 2002, a few members objected to the mention of two members by Shri B.C. Mathur, Hony. Treasurer in connection with the appointment of Inquiry Officer, as recorded under Item No.242.1. Shri B.C. Mathur agreed that he had no objection to the omission of these remarks from the minutes which was agreed to. Accordingly the following remarks are omitted from the minutes:

First Para

Hony. Treasurer, Shri B.C. Mathur confirmed his earlier observations that he had been informed by Shri Mukherjee that he had been threatened by Prof. Jaideep Singh and Prof. Thakur, and Shri U.C. Agarwal had informed him that Prof. Verma had spoken to him and tried to blackmail and threaten him.

Second Para

The Executive Council did not agree with both of them.

Thereafter the minutes, as circulated, were confirmed.

(ii) Action Taken on the Minutes of the 241st & 242nd Meetings of the Executive Council held on 23rd March, 2002 & 30th March, 2002, respectively.

Action taken on the minutes of 241st and 242nd meetings of the Executive Council held on 23rd March, 2002 and 30th March, 2002, respectively, was confirmed subject to following observations:

Item No.238.18 (v): Dismissal of SLP of two Professors by the Supreme Court.

The Executive Council was informed that since the Inquiry Officer has unfortunately passed away, the inquiry could not proceed. The Executive Council however agreed with the

recommendation of the Standing Committee, and requested the Chairman, IIPA to take a decision in the matter.

Item No.241.2 (ii): Appointment of Judges for the Annual Essay Prize Competition, 2002.

Director informed that Shri U.C. Agarwal, Shri B.C. Mathur and Prof. S.R. Maheshwari have already been appointed as Judges with the approval of the Chairman, Standing Committee.

Item No.241.3: Time and Date for the Annual General Meeting of the General Body and Members' Annual Conference.

The Vice-President's Office has confirmed 5.00 P.M. on the 25th October, 2002 as suitable time and date for AGM.

Item No.241.4: Draft Agenda for the Annual General Meeting of the General Body.

The Executive Council approved the revised agenda of the AGM as laid on the table which will now be in two parts: the first part at 4.00 p.m. to formally elect the new Vice-President of India as President of the Institute, followed by the main agenda from 5.00 p.m. as recommended by the Standing Committee.

Item No.241.6 (i): Approval of proposed amendments in Election Bye-laws following the recommendations of Dr. V. Subramanian and Shri B.C. Mathur Committee.

The revised Election Byelaws have since been printed and a few copies were laid on the table.

Item No.241.6 (ii): Procedure for the co-option of academic staff representatives in the Executive Council through election among the IIPA faculty.

The Director informed that the Chairman IIPA had appointed Shri B.C. Mathur as Returning Officer for election of three academic staff representatives from among IIPA faculty to be later coopted to the Executive Council for the term 2002-2004. The election has since been held and Prof. J.C. Kapur, Prof. S.S. Singh and Dr. J. Guha Roy were elected unopposed.

The Council conveyed their congratulations and best wishes to them.

Item No.241.10 (ii): Revision of Hostel/other tariffs.

A few members raised objection to the enhancement of Hostel tariff for non-members and observed that the Hostel occupancy has come down and so also the revenue. The Council desired that the impact of raise of Hostel tariff for non-members be assessed and if need be reviewed in due course.

Item No.241.10 (v): Query regarding non-disbursement of retirement benefits to Prof. R.N. Thakur.

Some members drew the attention of the Executive Council to the non-disbursement of full retirement benefits as also the delay in counting of past service of Prof. R.N. Thakur who superannuated from the service of the Institute from November, 2001. They also expressed their concern at the inordinate delay in the conclusion of the inquiry instituted against him for no fault of his.

Some members also urged the Institute to have his past pensionary benefits released from the Bhagalpur University

The Hony. Treasurer informed that a person against whom inquiry is in progress, cannot be given gratuity and commutation of pension under rules. It is unfortunate that in this case Inquiry Officers had to be changed twice and unfortunately again the second Inquiry Officer has passed away recently. He also clarified that it is not the Institute which is delaying the inquiry and had it been completed, the matter would have been settled much earlier.

He further explained that action with regard to counting of his past service is pending with Bhagalpur University. Prof. Thakur opted for pension from Bhagalpur University which has not been released by that University and instead they have released only CPF. We also sought clarification from the Department of Pensions (Govt. of India) and they have also affirmed that "the service rendered by Prof. Thakur under Bhagalpur University could only be counted if that University transfers pensionary liability to IIPA".

A suggestion was also made by some members that an Officer from IIPA may be sent to Bhagalpur University to have the matter expedited from them. Clarifying the matter further, the Director informed the members that the administration has been pro-active in this matter and has pursued the case over five years. Unfortunately contradictory versions were received from Bhagalpur University from which we are unable to reconcile the actual

position. He was of the view that Prof. Thakur should get this settled from Bhagalpur University and on our part we are prepared to help in whatever way possible.

Item No.243.2 Draft Annual Report for 2001-2002.

The Executive Council while noting the modifications suggested by Standing Committee on the Draft Annual Report, made the following further observations:

(i) That the last para of Chapter on Finance and Accounts is not appropriately worded and may be changed. The following formulation was suggested:

The Institute continued its endeavour to mobilise resources for strengthening its financial state.

(ii) The name of Dr. M.K. Narain who has since superannuated should be deleted from the composition of Academic Centres.

(iii) The Chairman, IIPA requested Shri T.N. Chaturvedi, Vice-President and Chairman, Standing Committee to take up the matter regarding restoration of maintenance grant of IIPA with the Finance Minister. Shri Chaturvedi readily agreed to do that.

(iv) Director suggested that IIPA should be included in Plan Scheme for getting assistance under X Plan from Planning Commission. Shri T.N. Chaturvedi also agreed to write to Deputy Chairman, Planning Commission in this regard.

(v) A member (Prof. S.P. Verma) suggested that IIPA should try to break from its past and find out ways and means to overcome its dependence on government grants. According to him, IIPA should make best use of its human and material resources and introduce new programmes on Business Administration, Public Service Management, etc. which can generate substantial revenue. The Chairman requested him to share his ideas on the suggestion with the Director and Hony. Treasurer. While on this, the Director mentioned of the report of Baijal Committee and informed that Prof. Jaideep Singh alongwith some other faculty members have also prepared a Vision Statement for the Institute.

(vi) Members discussed about the need for a vision of the Institute. Dr. V. Subramanian who headed the Committee on Restructuring of the Executive Council, etc. referred to the vision proposed for the Institute in the said report and desired that we should have a look at it and see what can be done. The Council was of the view that suggestions from the faculty may be invited after which some kind of framework could be prepared and discussed by a Committee which could be the Dr. V. Subramanian's Committee with some additional members to be coopted with approval of Chairman, IIPA.

(vii) A member (Shri M. Gopalakrishna Naidu) desired that while we may evolve our future strategies, objectives, and vision, we should also be clear about the nature of consultancies and research to be undertaken as also the likely sponsors for it. Another

member (Shri Udesh Kohli) referred to his continuing interaction with the Director and his willingness to share his inputs and contacts to get more consultancies.

With the above suggestions/modifications, the Executive Council recommended the adoption of the Draft Annual Report 2001-02 by the General Body.

Item No.243.3 Balance-sheet and Audited Statement of Accounts for 2001-02 together with the Report of the Chartered Accountants.

The Executive Council approved the Balance-sheet and Audited Statement of Accounts for 2001-02 together with the Report of the Chartered Accountants for adoption in the AGM, as recommended by the Standing Committee.

Item No.243.4 Draft remarks on suggestions/observations made by members in the AGM held on 19th October, 2001.

As recommended by the Standing Committee, the Executive Council approved the draft remarks on suggestions/observations made by members in the last AGM for circulation to members.

Item No.243.5 Recommendation of the Screening Committee for Admission of New Members.

As recommended by the Standing Committee, the Executive Council approved the admission of members as per list placed on the table and also noted its suggestion that information about the rejection of applications may be recorded in detail in future and that such lists should be made available to the members of Executive Council as soon as the approval of the Chairman, Standing Committee is taken.

Item No.243.6 Removal of Members in arrear for more than two years (2000 & 2001) from the roll of membership of the Institute under Rule 35(1).

As recommended by the Standing Committee, the Executive Council approved the removal of 53 annual members and 7 corporate members whose subscription is in arrears for more than two years (2000 & 2001) from the roll of membership under Rule 35(1) as per the list placed on the table.

Item No.243.7 **Re-submission of proposal regarding Revision of Pay Scale of Assistants and Stenographers from Rs.5000-8000 to Rs.5500-9000.**

The Executive Council accepted the recommendations of the Standing Committee for adoption of the pay scale of Rs.5500-9000 for Assistants and Stenographers and equivalent subject to the following conditions:

(i) That the revised scale would be implemented prospectively from the date of approval by the Executive Council.

(ii) The concerned employees will give an undertaking that following the implementation of the revised pay scale, they will not seek any legal recourse.

Item No.243.8 **Setting up a grievances redressal machinery.**

The Executive Council while noting the recommendations of the Standing Committee on the proposal desired to know (i) whether the proposed redressal machinery would be beyond the scope of the Standing Committee, (ii) what kind of grievances it will address, and (iii) whether it is expected to review the decisions of Standing Committee/Executive Council?

The Council was however of the opinion that before setting up such a grievances redressal machinery, the proposal may first be discussed with the faculty to ascertain from them the likely issues that may come under the purview of such a machinery.

Item No.243.9 **Incentives to Teachers for holding M. Phil. and Ph. D. qualifications.**

The Executive Council endorsed the recommendations of the Standing Committee that incentives by way of 2 and 4 increments to teachers for holding M.Phil. and Ph.D. degree may also be extended to the existing Lecturers (Asst. Professors) who have joined the Institute prior to 18.10.2001, but this benefit will be available to them prospectively (i.e. w.e.f. 18.10.2001).

Item No.243.10 **Conversion of Post of System Analyst-cum-Programmer into a teaching faculty post.**

The Executive Council after due consideration endorsed the recommendations of the Standing Committee to the conversion of the post of "System Analyst-cum-Programmer" into a teaching position and designated as "Asst. Professor (System Analysis and Programming)".

The existing incumbent will accordingly be re-designated prospectively from the date of the decision of Executive Council.

A member (Prof. Noorjahan Bava) however expressed her dissent.

Item No.243.11 Library stock verification: writing off missing books.

The Executive Council endorsed the recommendation of the Standing Committee to the write off the missing Library books and so also its other observations as under:

(i) Expensive reference books should not be issued under any circumstances.

(ii) The Librarian may examine whether copies of missing books are available in the Library. If not, the important books which have been lost may be procured afresh.

(iii) Library should ensure that the books issued are returned within the stipulated period.

Item No.243.12 A brief report on the academic activities of the Institute during April 2002 – July 2002.

Noted.

Item No.243.13 Items to Report:

(i) Joining of Dr. P.L. Sanjeev Reddy as Director, IIPA and his terms of appointment.

Noted.

(ii) Parliament questions regarding travel claims of Members for attending meetings of Executive Council, Standing Committee and Academic Committee during the last three years.

Noted.

(iii) Visits abroad of faculty members.

Noted.

(The reports of Shri Anil Sinha could not be tabled).

(iv) Grant of Dearness Allowance instalment to IIPA employees w.e.f. 1.1.2002.

Noted.

(v) **Joining of Dr. T.K. Saha after availing extra ordinary leave without pay from 30.3.2001 to 28.2.2002.**

Noted.

(vi) **Permission to Dr. S. Majumdar, Dy. Librarian for joining Central Secretariat Library on deputation basis w.e.f. 15.4.2002.**

Noted.

(vii) **Designation of Shri G.K. Arora as P.S. to Director w.e.f. 13.2.2002.**

Noted.

(viii) **Superannuation of Shri B.S. Khurana, Supdt. (CUS).**

Noted.

Item No.243.14 Any other Business with permission of the Chairman.

(i) **Acquisition of IAMR Building.**

Noted.

The Executive Council heartily congratulated Shri T.N. Chaturvedi over his appointment as Governor of Karnataka and wished him Godspeed. Shri Chaturvedi profusely thanked the Members.

The meeting ended with warm thanks to the Chair.

(S.B. CHAVAN)
CHIARMAN

(P.L. SANJEEV REDDY)
DIRECTOR &
MEMBER-SECRETARY