Phone No.3317309

Grams : 'ADMNIST'
Fax : 011-3319954

284

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD
NEW DELHI-110002

Minutes of the 231st Meeting of the Executive Council held on August 28, 1999 at 5.00 p.m. in the Conference Hall of the Institute

PRESENT

1. Shri T.N. Chaturvedi - In the Chair
2. Shri V. Aivalli
3. Prof. (Mrs.) Noorjahan Bava
4. Prof. Mohit Bhattacharya
5. Prof.(Dr.) P. Chandrasekharan
6. Shri P.R. Das Gupta
7. Shri M.K. Gaur
8. Shri G.C.L. Joneja
9. Prof. K. Kamalanathan
10. Prof. J.C. Kapur
11. Shri M.K. Kaw
12. Shri B.C. Mathur
13. Shri M. Gopalkrishna Naidu
14. Shri S. Ramanathan
15. Prof. R.K. Sachdeva
16. Shri Kewal K. Sethi
17. Dr. V. Shanmugasundaram
18. Dr. (Mrs.) Y. Shanmugasundaram
19. Shri S.S. Singhania
20. Dr. S. Subramanian
21. Dr. V. Subramanian
22. Shri T.K. Thanickachalam
23. Dr. H. Thansanga
24. Shri M. Thyagarajan
25. Shri M.C. Gupta - Director & Member-Secretary

Dr. S.N. Suri, Registrar, was also present.

Dr. P.C. Alexander, Dr. K. Chockalingam, Shri K. Malaisamy, Dr. V.T. Patil, Prof. M.M. Puri, Dr. Agarala Eswara Reddi, Shri P.A. Sangma, Prof.(Mrs.) S. Saroja, Shri B.B. Tandon, Prof. S.P. Verma and Chairman, IIPA Goa Regional Branch could not attend the meeting and were granted leave of absence.

As the Chairman, IIPA could not attend the meeting due to other pressing commitments, Shri T.N. Chaturvedi, Chairman, Standing Committee was requested to take the Chair.

Item No.231.1(i) Confirmation of the Minutes of the [illegible] Executive Council held on March 30, 1999.

The Minutes as circulated were confirmed.

(ii) Action Taken on the Minutes referred to above.

Noted. However, the Director informed the Committee that (a) the names of the Judges for Annual Essay Prize Competition, 1999 have since been finalised, (b) the President of the Institute has confirmed 30th October, 1999 (Saturday) for Annual General Body Meeting and accordingly, the Members' Annual Conference can be held on 31st October, 1999, and (c) that Prof. P.K. Chaubey is preparing the Theme Paper for the Members' Annual Conference which will be ready soon and will be sent to all Branches.

With regard to Item No.230.1(ii) to the appeal of some members to the Chairman for revival of Case Study Committee and to add some members in one or two Committees, the members were informed that the matter is under consideration of Chairman, IIPA.

Item No.231.2 Draft Annual Report for 1998-99.

The Draft Annual Report (1998-99), as recommended by the Standing Committee, was approved by the Executive Council subject to suitable editorial changes and in format by a Committee comprising of Prof.(Mrs.) Noorjahan Bava, Prof. S.P. Verma, Shri V. Aivalli and Director, IIPA. The Committee was requested to take into consideration the views expressed by some members at the meeting. Members were also requested to send their suggestions, if any, in this regard to the Director.

Item No.231.3 (i) Creation of Infrastructure Development Fund.

The Executive Council approved the recommendation of the Standing Committee for the creation of the Infrastructure Development Fund to take care of the developmental needs of the Institute in the times to come. The Council

also approved the creation of this Fund with initial contribution of Rs.10 lakhs out of the surplus of 1998-99. The Director informed that he will carry out a mid-year review some time during October, 1999 and depending on the financial position another Rs.10 lakhs may be added to the fund. The Council appreciated the suggestion.

(ii) Balance-sheet and Audited Statement of Accounts for 1998-99 together with the Report of the Chartered Accountants.

The Executive Council approved the Balance-sheet and Audited Statement of Accounts of the Institute for 1998-99 together with the Report of the Chartered Accountants. The Council further agreed with the view of the Chartered Accountants that in future separate Balance-sheets be prepared for Pension Fund and GP Fund Trusts as the Trust money should not form part of the main Balance-sheet. The Council concurred with the suggestion of the Standing Committee that in future the figures in the accounts and Balance-sheet may be shown in thousands of Rupees.

The Council also approved the office remarks on the observations made by the Auditors and agreed with the Standing Committee that following outstanding recoveries on account of course fee be written off:

1.	Ist Course on Valuation of Property Taxes	April 20-29, 1992	3,750
2.	4th Course on Effective Welfare Measures	July 25-29, 1994	2,500
3.	3rd Workshop on MIS	Oct. 27- Nov.2, 1993	2,500
4.	-do-	-do-	2,500
5.	-do-	-do-	2,500
6.	5th Course on Welfare Measures	Jan. 8-16, 1995	3,500
7.	-do-	-do-	3,500
8.	12th Course on TOT	Jan. 8-13, 1996	3,500

The Council gave its approval to the recommendation of the Standing Committee for closure of three inoperative Bank Accounts namely First National Citi Bank, New York, UCO Bank (Supreme Court Branch) and Bank of Baroda (Chandni Chowk).

Item No.231.4 Draft remarks on suggestions/observations made by members in the AGM held on 23rd October, 1998.

The Executive Council approved the draft remarks on suggestions/observations made by the members in the AGM held on 23rd October, 1998 subject to suitable editorial changes by the Committee consisting of Prof.(Mrs.) Noorjahan Bava, Prof. S.P. Verma, Shri V. Aivalli, and Director, IIPA.

Item No.231.5 Honorarium for 1999-2000 to be paid to the Auditors to be appointed at the Annual General Meeting of the General Body to be held in October, 1999.

The Executive Council recommended for approval of the General Body the appointment of M/s Thakur Vaidyanath Aiyar & Co. (Auditors) for the year 1999-2000 and payment of a similar honorarium as was paid last year viz. Rs.20,000.

Item No.231.6 Exemption from Income Tax Under Section 10 (23 C) of Income Tax Act, 1961.

The Executive Council expressed happiness at the Institute obtaining exemption from the Income Tax Under Section 10 (23 C) of the Income Tax Act, and placed on record its appreciation of the Registrar and the Dy. Registrar (Finance) for the efforts made by them in this regard.

Item No.231.7 Proposals for Plan Fund Allocation for 1999-2000.

The Executive Council approved the proposed utilisation of IXth Plan funds for the year 1999-2000 with the following changes:

i) That the financial support for research studies in Good Governance be also extended to proposals from Local Branches.

ii) The amount of Rs.6 lakhs earmarked for replacement of lift in the main office building be met out of NCDM fund, and this amount be utilised for development of other infrastructure e.g. Hostel rooms, etc.

Item No.231.8 **Removal of Members in arrear for more than two years (1997 & 1998) from the roll of membership of the Institute under Rule 35(1).**

The Executive Council approved the removal of 259 annual members from the membership roll of the Institute for non-payment of annual subscription except in regard to the Corporate members. The Council agreed with the Standing Committee that the Director may pursue the matter with 10 defaulting Corporate Members for renewing their subscription.

Item No.231.9 **Recommendation of the Selection Committee on appointment of faculty and senior administrative staff.**

The Executive Council noted the following appointments as recommended by the Standing Committee:

1. Shri H.M. Malick	Professor of Project Management
2. Dr. S.K. Bhattacharya	Reader in Foreign Trade & Commerce
3. Shri Rakesh Gupta	Reader in Operations Research
4. Shri Tushar Kanti Saha	Reader in Administrative & Constitutional Law
5. Dr. Viswanath Alok	Lecturer in Public Finance
6. Dr. B.B. Malhotra	Dy. Registrar (Academic Support)
7. Shri Hukam Chand Yadav	Asstt. Librarian
8. Shri Sunil Dutt	Publications Officer

9. Placement of Shri J.K. Suri, Superintendent, in next higher pay scale

Item No.231.10 **Age of superannuation of IIPA employees.**

The Executive Council concurred with the Standing Committee that the benefit of enhancement of age of retirement to 62 years be also extended to the existing Joint Editor and System Analyst-cum-Programmer since they meet the parameters laid in the Ministry's letter No. F.1-49/98-U.I dated 29.6.1999. However, except for the post of Registrar and Librarian, the age of retirement of the new incumbents to other Administrative/Library and the above two positions would be 60. The Council further agreed with the recommendation of the Standing Committee requesting the Director to examine the possibility and advisability of converting the post of System Analyst cum Programmer to an equivalent teaching post.

The Council did not support the representation of the Staff Association for enhancement of the age of superannuation of other supporting staff (Superintendents & below) to 62 years as the Institute's request in this regard has been turned down by the Government.

Item No.231.11 Legal proceedings against Shri Suryya Ray, a Member of the Institute.

The Executive Council was of the view that we should accept Shri Suryya Ray's apology and write to him condemning his conduct in defaming the Institute.

Item No.231.12 Items to Report:

(i) Grant of Dearness Allowance instalment to IIPA employees.

Noted.

(ii) Director's visit abroad.

Noted.

(iii) Visits of faculty abroad.

Noted. However, the Council agreed with the observations of the Standing Committee that reports submitted by the faculty on such visits should be more detailed highlighting substantive ideas/issues/ experiences gained, etc.

(iv) Auction of obsolete & unserviceable items.

Noted.

(v) Settlement of Property Tax Assessment matter.

Noted.

(vi) Approval of probation in respect of Prof. J.N. Upadhyay and Dr.(Mrs.) Lipi Mukhopadhyay.

Noted.

Item No.231.13 Any other business with the permission of the Chair.

The members made the following suggestions:

(i) A member referred to the proposal of J&K Regional Branch for institution of an annual award to recognise a distinguished person for his/her contributions to public administration. The Chairman informed that the matter is under consideration.

(ii) Another member observed that the Institute should revive its efforts to become an Institute of National Importance. The Chairman said that the matter had been pursued but no headway could be made due to certain difficulties particularly the management structure of the Institute, etc. However, if the members so desire, the matter can be revived.

The meeting ended with a vote of thanks to the Chair.

T.N. Chaturvedi

(T.N. CHATURVEDI)
CHAIRMAN

(M.C. GUPTA)
DIRECTOR &
MEMBER-SECRETARY