

**FORTY SECOND ADVANCED
PROFESSIONAL PROGRAMME IN PUBLIC
ADMINISTRATION
(APPPA)
[2016-2017]**

SYLLABI



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**



A.I.1 Dynamics of Public Administration

Course Incharge: Dr. C. Sheela Reddy, Dr. Sachin Chowdhry and Dr Mamta Pathania

Objectives:

- To explore the theoretical underpinnings and the practice of public administration.
- To understand and analyze the movement from Government to Governance.
- To comprehend the changing role of Public Services in the globalized era.
- To examine the current initiatives and the impact of emerging challenges facing public administration.

Syllabus

- i. Paradigms of Public Administration
 - Public Administration: A Theoretical Perspective
 - Globalization and Public Administration
 - New Public Governance
- ii. Governance Issues: Challenges and Strategies
 - Administrative Reforms in India
 - Civil Service Reforms
 - Indicators of Governance and Benchmarking
 - Citizen-Government Interface
- iii. Public Service Management
 - Service delivery reforms
 - Regulation
 - Performance Management, Measurement and Accountability
 - Public Service Motivation
- iv. Contemporary Issues in Public Administration

Essential Readings

- Henry, Nicholas (2006), Public Administration and Public Affairs, ninth ed., Prentice Hall of India, New Delhi.
- Stephen P. Osborne (2010), The New Public Governance, Emerging Perspectives on the Theory and Practice of Public Governance, Routledge, New York and London.
- Medury, Uma(2012), Public Administration in the Globalisation Era : The New Public Management Perspective", Orient Blackswan, New Delhi



Suggested Readings

- Osborne, D. and Gaebler, T. (1992), *Reinventing Government: How the Entrepreneurial Spirit is Transforming the Public Sector*, Addison-Wesley Publication, New York.
- Dreze, Jean, Sen Amartya (2013), *An Uncertain Glory : India and its Contradictions*, Penguin Publications, New Delhi.
- Debroy, Bibek (2009), *Indian Bureaucracy – Dismantling the Steel Frame*, ISAS Insights No. 44 – Date: 9 January.
- Baru Sanjay (2014), *The Accidental Prime Minister : The Making and Unmaking of Manmohan Singh*, Penguin, New Delhi.
- Godbole, Madhav (2014), *Good Governance: Never on India's Radar*, Rupa Publications, New Delhi.

Reports for Reference

- 1st Report of 2nd ARC, "Right to Information: Master Key to Good Governance", 2006.
- 12th Report of 2nd ARC, "Citizen Centric Administration – The Heart of Governance", 2009.
- 13th Report of 2nd ARC, "Organizational Structure of Government of India", 2009.

Mode of Evaluation

- Written Examination



A.I.2 Contemporary Political Debates

Course Incharge: Prof. Dolly Arora

Objectives:

- To develop an understanding of political concepts, theories and practice in contemporary times.
- To undertake a critical analysis of contemporary political debates on governance and public policy, using theoretical insights and empirical evidence in comparative perspective, with special focus on India.

Syllabus

- i. State
 - Sovereignty and Citizenship
 - Governance and State Capacity
 - Global Governance Networks
- ii. Democracy
 - Representational Principle
 - Participatory Principle
 - Challenges to Democracy
 - Democracy and Civil society
 - Democratic Principles and State Administration
- iii. Rights
 - Universal and Contextual Approaches
 - Individual and Group Rights
 - Scope and Limits of State Rights
 - Human Rights and States
 - Rights Conflicts and Resolution
 - Globalisation and the Rights debate
- iv. State Institutions
 - Legislative Institutions
 - Administrative Institutions
 - Federal Institutions
 - Judicial Institutions
 - Oversight Institutions
- v. Reforms
 - Legal Constitutional Reforms
 - Institutional Reforms
 - Procedural Reforms



Readings

Books/ Articles

- John S. Dryzak, Bonnie Honig, Anne Phillips, *The Oxford Handbook of Political Theory*, Oxford : Oxford University Press, 2008.
- Partha Chatterjee(ed.), *State and Politics in India*, Oxford University Press, 2011
- Carolyn M. Elliott(ed.), *Civil Society and Democracy: a Reader*, New Delhi, Oxford University Press, 2003
- Niraja Gopal Jayal(ed.), *Democracy in India*, OUP New Delhi 2007.
- Linda Weiss (ed.), *States in Global Economy: Bringing Domestic Institutions Back*, Cambridge, Cambridge University Press, 2003.
- Neera Chandoke and Praveen Priyadarshi, *Contemporary India: Economy, Society, Politics*, Noida, Dorling Kindersley (India)ltd. 2009.
- Neerja Gopal Jayal and Pratap Bhanu Mehta(eds), *The Oxford Companion to Politics in India*, New Delhi, Oxford University Press, 2011.
- Sudha Pai(ed.) *Handbook of Politics in Indian States:Regions, Parties and Economic Reforms*, Oxford University Press, 2013.
- Niraja Gopal Jayal, *Representing India: Ethnic Diversity and governance of Public Institutions*, Palgrave Macmillan, 2006.
- Atul Kohli and Prerna Singh, *Routledge Handbook of Politics*, Oxon: Routledge, 2013
- Dolly Arora, *Trends in Centre-State Relations*, IIPA, New Delhi, 2015.
- Ghanshyam Shah, *Social Movements in India: A Review of Literature*, New Delhi: Oxford University Press, 2004.
- Raka Ray and Mary Fainsod Katzenstein(eds.), *Social Movements in India: Poverty, Power and Politics*, Rowman and Littlefields, inc., 2005.
- Ranabir Sammaddar, *The Politics of Autonomy*, New Delhi, Sage, 2006
- Dolly Arora, "Reorganising Government: Will Functional Division and Autonomy Help Improve Policy Delivery", *Administrative Change*, Vol. XXXVIII (2) Jan-Dec 2011.
- Dolly Arora, "Social Development and Administrative Reforms" in *Indian Council of Social Development, India: Social Development Report, 2010*, New Delhi, Oxford University Press, 2010.
- Neera Chandoke, *Contested Secessions: Rights, Self-determination, Democracy, and Kashmir*, New Delhi, Oxford University Press, 2012.
- Ujjwal Kumar Singh, *The State, Democracy and Anti-terror Laws in India*, Sage, New Delhi, 2007.

Mode of Evaluation

- Group Report and Presentation



A.I.3 Economic Concepts, Policy and Applications in India

Course Incharge: Prof. K.K. Pandey

Objectives:

- To familiarize the course participants with basic concepts of micro and macro-economics and their linkages with individual economic units (consumers, workers, investors, land owners, business/firms both domestic and Multinational) engaged in international trade and foreign investment (Foreign Direct and Portfolio Investment);
- To provide an overview of economic policies impacting Indian economy in the overall context of national economic development and globalization; and
- To examine the role of Economics in the governance and administration in India with specific reference to selected Programmes/ Schemes in a welfare state.

Syllabus

- i. Micro-economic theory and principles
 - Price determination: demand and supply analysis
 - Market structure - forms based on degree of competition and implications for: producer, consumer, pricing
 - Causes of market failure.
- ii. Macro-economic concepts and scenario
 - National economy, Structural readjustment, major Instruments to influence Gross Domestic Product (GDP) ;
 - Demographic characteristics and employment
 - Nature and dimension of poverty,
 - Economic reforms with inclusive growth and macroeconomic trends in global economy.
- iii. Indian Economic Scenario
 - Growth and structure
 - Linkages with Global Economic Trends
 - Income, Savings
 - Investments and Political Economy
- iv. Intervention and Policy Instruments
 - Public Good/Private Good
 - Externalities, Concessions, Incentives, Disinvestment and Regulations.



- v. Linkages between economics and governance /public administration
 - Regulatory Bodies,
 - Public Sector Undertakings (State Owned Enterprises)
 - Poverty alleviation
 - Food security/ Energy security
 - Equity, Regional balance, Public Distribution System/ subsidies etc.

- vi. Economic sector Programmes and schemes-
 - PM Jan Dhan Yojana (Financial Inclusion)
 - Livelihood/ employment in urban and rural areas
 - make in India, startup India,
 - Export Promotion
 - Medium and Small Micro Enterprises
 - Banking sector
 - Investment Promotion Policies

Suggested Readings

(More information, session wise breakup, list of institutions to be visited and handouts to be provided later)

- Robert S. Pindyck, Daniel L. Rubinfeld and Prem L. Mehta : Micro Economics, Pearson 2009.
- Walter Elkan: An Introduction to Development Economics, London, Prentice Hall, 1995.
- Rajani Kanth (ed): Paradigms in Economic Development, New York, Armonk 1992.
- Bagchi, Amaresh (ed) Readings in Public Finance, Oxford University, Press, New Delhi. 2005.
- Mankiv N Gregory, Principles in Public Economics, Thomson (7th edition 2009).
- Stiglitz, Joseph E. and Carl E. Waish (2002), Principles of Micro economics, (3rd Edition) New York W. W. Norton (2002).
- Edward Shapiro, Macroeconomic Analysis, Harcourt Brace, New York.

Mode of Evaluation

- Term Paper and Group Presentation



A.I.4 Administrative Law

Course Incharge: Dr. Sapna Chadah

Objectives:

- To explain the principles, standards and doctrines developed by the judiciary as custodian and guardian of the rule of law;
- To apply the fundamental constitutional and legal requirements in their rule-making and decision-making functions;
- To state the principles of proper and rational exercise of administrative discretionary power; and
- To communicate recent developments in the area of judicial review of administrative action, law relating to liability of administration and departmental inquiry.

Syllabus

- i. Public Law and Public Administration
- ii. Administrative Law-making
- iii. Administrative Adjudication (Natural Justice/Fairness)
- iv. Administrative Discretion
- v. Administrative Law Dimensions of Constitutional Status of Civil Services
- vi. Judicial Review of Administrative Action through Writs
- vii. Government Liability in Tort and Contract
- viii. Policy Promise and Promissory Estoppel
- ix. Ombudsman: Lokpal and Lokayuktas

Essential Readings

- I.P. Massey, Administrative Law, 8th Edition, Eastern Book Company, Lucknow, 2012.
- C.K.Thakkar, Administrative Law, 2nd Edition, Eastern Book Company, 2012

Suggested Readings

- C.K.Takwani, Lectures on Administrative Law, 5th Edition, Eastern Book Company, Lucknow, 2012.
- Wade, William and Christopher Forsyth, Administrative Law, 10th Edition, Oxford University Press, New York, 2009.
- Jain M. P. and S.N. Jain, Principles of Administrative Law, 7th Edition, LexisNexis, Butterworth & Wadhwa and Company, Nagpur, 2011.
- Sathe S.P, Administrative Law, 7th Edition, Butterworths, New Delhi, 2004.
- Cooper Phillip J., Public Law and Public Administration, 4th Edition, Wadsworth Publishing Co., 2007.
- Wade William, Public Law in Britain and India, Bombay; N. M. Tripathi Private Ltd., 1992.
- Singh S. S., Administration of Natural Justice in India, Uppal Delhi, 1986.

Mode of Evaluation

- Case Comments



A.I.5.1 Research Proposal and Dissertation Writing

Course Incharge: Prof. Aasha Kapur Mehta

Objectives:

- To Prepare a dissertation proposal of established standard.
- To Use a uniform structure and format for the dissertation.
- To Identify the dissertation topic at an early stage of the Programme.

Syllabus

- i. The Structure of the Dissertation Proposal and Dissertation
- ii. Statement of the Problem
- iii. Objectives: and Justification
- iv. Reviewing the Literature
- v. Formulating Research Questions
- vi. Research Design
- vii. Citing and Ethics
- viii. Format for References and Bibliography
- ix. Presentation of the Proposal and Approval

The course will be based on lectures as well as individual and group work based assignments and presentations. A dissertation proposal will be prepared and presented by each participant at a Seminar. A revised proposal will be submitted based on comments received at the Seminar.

Essential Readings

- Locke, L. F., Spirduso, W.W. and Silverman, S. J. (2007). *Proposals that Work: A Guide for Planning Dissertations and Grant Proposals*. New Delhi: Sage.
- Kumar, Ranjit (2014). *Research Methodology*. New Delhi: Sage.
- Oliver, P. (2008). *Writing Your Thesis*. New Delhi: Sage.
- Mauch, J. E. and Park, Namgi (2003). *Guide to the Successful Thesis and Dissertation: A Handbook for Students and Faculty*. New York: CRC Press.
- Loseke, Donileen R. (2013). *Methodological Thinking*. New Delhi: Sage.

Mode of Evaluation

- Research Proposal and Individual Presentation.



A.I.5.2 Research Methods for Social Sciences

Course Incharge: Dr. Roma Debnath

Objectives:

- To Use qualitative and quantitative research in practice
- To Formulate the real life problems using appropriate techniques.
- To Use appropriate statistical techniques in administrative decision making and problem solving.
- To Utilize computer-based statistical software to perform statistical calculations and thereby minimize time requirements.

Syllabus

- i. Introduction to quantitative and qualitative research
- ii. Data measurement and levels
- iii. Sampling Techniques
- iv. Measures of Central Tendencies and Dispersion
- v. Chi Square
- vi. Testing of Hypothesis and Estimation
- vii. Correlation and Regression
- viii. Qualitative Research Tools and Techniques

Essential Readings

- Argyrions,G. Statistics for Research with a guide to SPSS, 3rd edition, Sage South Asia Edition.
- Bryman, A, and Bell, E. Business Research Methods, 3rd Edition, Oxford.
- Levine, David M., Krehbiel, Timothy C., Berenson, Mark. L. and Viswanathan, P.K. Business Statistics A First Course, 4th ed., Pearson Education.
- McNabb, David E. Research Methods in Public Administration and Non-profit Management: Quantitative and Qualitative Approaches, 2nd edition, PHI.

Further Readings

- Black, K. Business Statistics, John Wiley Publication.
- Albright, C.A., Winston, W., and Zappe, C. Data Analysis and Decision Making with Microsoft Excel 2nd Edition, Thomson Publication.
- Anderson, D.R., Sweeney,D.J., and Williams,T.A. Statistics for Business and Economics, 9th edition, Cengage Learning.
- Keller, G. Statistics for Management, Cengage Learning.
- Bajpai, N. Business Statistics with CD-ROM, Pearson Publication.
- Aczel, A. D. and Sounderpandian, J. Complete Business Statistics 6th Edition, The McGraw Hill.



- Douglas A Lind, William G. Marchal and Samuel A. Wathen, Statistical Techniques in Business and Economics, 13th Edition, The McGraw Hill Education Private Limited.
- Bowerman, B.L., O'Connell R.T. and Murphree, E. S. Business Statistics in Practice, 5th Publication, Tata McGraw-Hill.

Mode of Evaluation

- Research Proposal and Individual Presentation



A.II.1 Public Policy & Governance

Course Incharge: Prof. Sushma Yadav, Dr. Pradip K. Parida & Dr. G. Mohapatra

Objectives:

- To provide a framework for the analysis of public policy formulation and implementation.
- To trace the genesis of the concept of governance.
- To examine some key policies in depth by looking into the process, procedure and outcome.

Syllabus

- i. Introducing the concepts: Public Policy, Government and Governance
- ii. Policy Sciences: A Historical Progression
- iii. Policy Formulation, Implementation and Evaluation: Approaches and Processes
- iv. Changing face of Governance: State, Market and Civil Society
- v. Contours of Public Policy formulation and Implementation in India: Select Cases
- vi. Public Policy vis-à-vis Public Governance: The Linkages

Essential Readings

- Anderson, James E (2005), Public Policy Making, 6th Edition New York Houghton Mifflin Co.
- Ayyar, Vaidyanathan R V (2009), Public Policy Making in India, Pearson, New Delhi.
- Bevir, Mark(2012), Governance: A Very Short Introduction, Oxford University Press, UK.
- Choudhary, Kameshwar (2008), Globalisation, Governance Reforms and Development in India, Sage Publications, New Delhi.
- Mathur Kuldeep (2015), Public Policy and Politics in India: How Institutions Matter. Oxford,: University Press, New Delhi.
- Michael Hill & Peter L. Hupe (2002), Implementing Public Policy: Governance in Theory and in Practice, London, Sage Publications.

Suggested Readings

- Gerston, Larry N.(2009) , Public Policymaking in a Democratic Society, New Delhi, PHI Learning Private Limited, 2nd Edition.
- Mathur, Kuldeep (2008) From Government to Governance: A Brief Survey of the Indian Experience, New Delhi, National book Trust.
- R.S. Ganapathy, S.R. Ganesh, Rushikesh M. Maru, Samuel Paul & Ram Mohan Rao (Eds) (1985), Public Policy and Policy Analysis in India. New Delhi, Sage Publications.

Mode of Evaluation

- Group Report and Presentation



A.II.2 Ethics in Administration and Governance

Course Incharge: Prof. K.K. Pandey and Prof. Suresh Misra

Objectives:

- To Develop an attitude of solving the problem of people and create systems for achieving the same based on universal principle of Indian ethos;
- To Create an environment and structure where they give their best for the benefit of the society and the common man;
- To Become role model whom people will respect and follow; and
- To Help understanding the concept of individual empowerment and its role in enhancing organizational and administrative performance.

Syllabus

- i. Human Values in Decision Making.
- ii. Indian Ethos in Management.
- iii. Leadership Values and Ethics.
- iv. Code of Ethics for Civil Servants – International Experience & their relevance to India.
- v. Ethics and Administrative Discretion.
- vi. Preventive/Curative Vigilance and Ethics
- vii. Values & Development.

Essential Readings

- Chakraborty, S.K. (ed), Human Values for Managers, New Delhi, Wheeler Publishing:1995.
- Charutvedi, TN, Ethics in Public Administration, IIPA, New Delhi
- 2nd Administrative Reforms Commission [Fourth Report], Ethics in Governance: Jan 2007, Govt. of India.

Suggested Readings

- Chakraborty, S.K. & Chakraborty, D., Human Values & Ethics: Achieving Holistic Excellence, Hyderabad: The ICFAI University Press, 2006.
- Rao, M. Gangadhar, Attitudes, Values and Perception.
- Parthasarthy, Human Values & Management: 20 Key Principles for Modern Management.
- Frederickson, George H & Ghore, Richard K. (ed.), Ethics in Public Management, New York: M.E. Sharpe, 2005.
- United Kingdom – Civil Service Values.
- Nolan Committee: The Seven Principles of Public Life.

Mode of Evaluation

- Case Study



A.II.3 e-Governance

Course Incharge: Dr. Charru Malhotra

Objectives:

- To understand the basic tenets as well as emerging trends of information and communication technology (ICT) in the processes of Governance.
- To trace the genesis of e-governance from its initial phase of 'e-Government' to its final phase of achieving participatory e-governance or 'knowledge governance'.
- To comprehend the principles of e-Governance Project Management.
- To understand the technical, legal and institutional framework supporting e-governance implementation in India with special reference to Digital India.
- To appreciate the lessons offered by various national and international cases.

Syllabus

- i. Fundamentals of e-Governance
 - Role of ICT in governance,
 - e-government v/s e-governance
 - Maturity models of e-Governance.
- ii. Technology Trends
 - Emerging ICT trends such as SMAC,
 - Utility computing, Pervasive Computing, Big-data, Green IT, e-Waste Management, satellite Pollution
 - other related concepts - e-Commerce, Mobile Wallet, Telemedicine, Digital library.
- iii. E-Governance Project Management
 - e-Governance Life Cycle
 - Request for Proposal-RFP,
 - Detailed Project Report for e-Governance projects (DPR),
 - PPP models (BOO/ BOOT).
- iv. Evolution of e-Governance in India
 - Past, NeGP, NeGP ver 2.0 till Digital India
 - Smart Cities,
 - Smart Villages, JAM
 - Implementation structures in India (CERT, NIC, STQC, NEILIT etc.)
- v. Overview of IT/ e-Governance related Reports, Frameworks, Rules and Policies:
 - Electronic Delivery of Services Bill (EDS),
 - e-Readiness Framework, eGAF
 - (e-Governance Assessment Framework 2.0),
 - IT ACT-2000 and 2008 Amendments,
 - GeoSpatial Information Regulation Bill- 2016
 - Net Neutrality debate.



- vi. Issues and Opportunities in India: Overview of issues
 - Digital Divide
 - Government Process Reengineering-GPR
 - Risk Management
 - Change Management
 - Open Government Data (OGD)
 - Standards and Interoperability
 - Data Security and Privacy concerns.
- vii. Citizen Engagement, Citizen-Centricity and Crowd Sourcing
 - Stakeholders' participation, Framework and Process of Citizen Engagement initiatives of GoI (My-Gov) at national level and select state government initiatives,
 - Citizen cloud-DigiLocker,
 - Discourse on ICT for Development- ICT4D
- viii. International Overview: Lessons to be learnt from other Developing and Developed Countries.

Essential Readings

- The participants are expected to primarily rely on the knowledge and skills generated in classroom discussions, experts' presentations and the related research papers/handbook material circulated to them topic wise. Apart from that, the participants could refer to the select public-domain references cited to them (topic wise) by the stream incharge to have better academic insight into theoretical foundations and assumptions related to the subject. For instance, <http://www.digitalopportunity.org/articles>, <http://informatics.nic.in/>, www.iitd.ac.in/iceg/, newark.rutgers.edu/~egovinst/Website/, www.iceg.net/,
- <http://goidirectory.nic.in>
, districts.nic.in, <http://deity.gov.in>, <http://mygov.in>,
<http://egov.eletsonline.com/>, web.worldbank.org/ and so on

Mode of Evaluation

- Class Participation, Class- Assignments, Innovative Ideas presented in the individual project submitted at the end of the stream.



A.II.4 Indian Economy and Public Finance

Course In-charge: Dr. V.N. Alok

Objectives:

- To provide a bird's eye view on the developments in the area of public finance in India, particularly in the context of current economic reforms.
- To analyse recent fiscal trends and policies more clearly.

Syllabus

- i. Role of the State in Development
- ii. Public Finance in India
- iii. Economic Development Strategy and Infrastructure- select sector
- iv. Fiscal Responsibility & Budget Management Act
- v. Fiscal Federalism: Inter-governmental fiscal relations between union & states, states and local governments, 14th Finance Commissions award, devolution and grants
- vi. Tax Structure and Reforms in India at union and state level, with special reference to comprehensive Value Added Tax and its extension to Goods and Service Tax
- vii. Ease of Doing Business
- viii. Expenditure Management, Public Debt, Subsidies etc.

Essential Readings

- Musgrave, Richard A. and Peggy B. Musgrave (1989) Public Finance in Theory and Practice, 5th Edition, New York, McGraw Hill
- Bagchi, Amaresh (ed) (2005) Readings in Public Finance, New Delhi, Oxford University Press
- Report of the Fourteenth Finance Commission, Volume I and II, 2014, New Delhi
- Government of India (2016) Economic Survey, 2015-16, Volume I and II, Department of Economic Affairs, New Delhi.
- Reports of the Finance Commissions of various States
- Union Budget Documents
- Handouts to be circulated

Mode of Evaluation

- Assignment/seminar



A.II.5 Managing Human Resources in Organizations

Course Incharge: Dr. Neetu Jain

Objectives:

- To provide understanding of various issues in management of Human Resources in organizations.
- To provide insight into various psychological/ behavioural processes which influence effective handling of employees.
- To strengthen Self Management Competencies of the participants
- To empower participants to be in greater control of themselves for personal growth
- To develop skills in balancing emotions in interpersonal transactions
- To enable participants to develop various behavioural skills for improved organisational performance and for better quality of work life.
- To develop the ability to relate and apply these skills to personal and organizational situations.

Syllabus

- i. Personality
 - Understanding Self through MBTI
 - Major personality traits and attributes
- ii. People Management at work
 - Enhancing interpersonal Skills & Effectiveness
 - Interpersonal style of Self and others
- iii. Perception
 - Factors influencing perception
 - Errors in perception
- iv. Work Motivation
 - Influencing & Motivating various groups
 - Designing motivational strategies and systems
- v. Emotional Intelligence
 - Assessing Emotional Intelligence
 - Improving EQ
- vi. Group Dynamics and Team Work
 - Leading Groups & Teams
 - Creating effective teams



- vii. Conflict Management
 - Sources of conflict
 - Conflict handling modes & resolution strategies
- viii. Leadership effectiveness
 - Approaches to leadership & Leadership Development
 - Identifying your own Leadership styles
- ix. Improving Interpersonal Communication
 - Correcting misunderstanding & facilitating professional conversations
 - Improving Assertiveness & Listening Skills
- x. Dynamic life Management
 - Stress Management
 - Building a Healthy Self-Image and Positive Attitude
 - Rejuvenating Self
 - Practical sessions on Contemplation, Meditation & Mind Stilling Exercises

Essential Readings

- Debra Nelson, Positive Organization Behaviour, Sage Publications, 2007
- S.P. Robbins, T.A. Judge, N. Vohra, Organizational Behaviour, 14th Edition, PHI, New Delhi, 2012
- Margie Parikh, Rajen Gupta, Organisational Behavior, TMH, New Delhi, 2010
- Hersey, Paul & Blanchard, Kenneth H., Management of Organization Behaviour, Prentice Hall of India, 1996.

Suggested Readings

- Pareek, Udai, Rao, T.V. and Pestonjee, D.M., Behavioural Processes in Organizations, New Delhi: Oxford Publishing Company, 1981.
- Dubrin, Andrew J., Fundamentals of Organization Behaviour: An Applied Approach, Ohio, USA: South Western College Publishing, 1997.
- Dessler, Gary, Management, USA: Prentice Hall, Inc., 1998.
- Menden Hall, Mark E, Global leadership: Research, Practice and Development, Oxon: Routledge, 2008.
- Jeong, Ho Won, Conflict Management and resolution: An Introduction, Oxon: Routledge, 2010
- Last 10 years Journals:
 - a. Harvard Business Review
 - b. Vision
 - c. Vikalpa

Mode of Evaluation

- Group Assignment



A.III.1 Indian Social System

Course Incharge: Dr. Saket Bihari

Objectives:

- To sensitize the participants about the salient features of Indian Social System for the good governance.

Syllabus

- i. Social Structure and Social Processes
- ii. Tribal Social Organization and Changes
- iii. Globalization: Rural –Urban Nexus
- iv. Social change and Social Development
- v. Modernization: Cultural and Educational

Suggested Readings

- Srinivas, M.N. (1962), Caste in Modern India and other Essays, Asia Publishing House, New Delhi.
- Ahuja, Ram (1993), Indian Social System, Rawat Publications, Jaipur.
- Hasnain, Nadim (1983), Tribal India Today, Harnam Publications, Delhi.
- Gupta, Dipankar (ed.1992), Social Stratification, Oxford University Press, New Delhi.
- Singh, Yogendra (1973), Modernization of Indian Tradition: A Systematic Study of Social Change, Thompson Press, New Delhi.

Further Readings

- Kuper, Adam (1973), Anthropology and Anthropologists, Rutledge and Kegan Paul, London.
- Parsons, T (1951), The Social System, Rutledge and Kegan Paul, London.
- Malinowski, B.K. (1944), A Scientific Theory of Culture and Other Essays, the University of North Carolina Press.
- Burman, B.K. (1994), Tribes and Perspective, Mittal Publications, New Delhi.
- Mannheim, K (1985), Ideology and Utopia: An Introduction to Sociology of Knowledge, Mariner Books, Park Avenue South, New York.

Mode of Evaluation

- Term Paper



A.III.2 Social Justice: Equity, Growth and Harmony

Course Incharge: Prof. Sushma Yadav and Dr. C. Sheela Reddy

Objectives:

- To understand the nature and dynamics of discrimination and exclusion
- To examine current strategies for ensuring social justice and inclusion with reference to LPG, SDGs and HDI in the Indian context.
- To explore ways and means for building a fair, just and harmonious society.

Syllabus

- i. Social Justice & Inclusion: Concept and Philosophy
- ii. Exclusion and Denial: A Critical Inquiry
- iii. Affirmative Action and Inclusion: The Global Experience
- iv. Ambedkar's Quest for A Just Society: The Indian Constitutional Ethics
- v. Policy for Inclusive Development: Growth with Equity and Harmony

Essential Readings

- Amartya Sen, *The Idea of Justice*, Allen Lane & Harvard University Press, 2009.
- Sukhadeo Thorat & Narendra, Kumar, *In Search of Inclusive Policy: Addressing Graded Inequality*, New Delhi & Jaipur: Rawat Publications, 2008.
- Vidhu Verma, *Non-discrimination and Equity in India: Contesting boundaries of social justice*, Routledge, 2012.
- Malabika Talukdar, *Protective Discrimination and Social Justice: A Reality or Fragile Myth*, Regal Publications, 2015.

Suggested Readings

- David Miller, *Social Justice*, Oxford: Clarendon Press, 1976.
- Sukhadeo Thorat and Umakant, *Caste, Race and Discrimination – Discourses in International Context*, New Delhi and Jaipur: Indian Institute of Dalit Studies and Rawat Publishers, 2004.
- Mahendra Dev, *Inclusive Growth in India*, Oxford Collected Essays, 2008.
- Valerian Rodrigues (Ed.), *The Essential Writings of B.R. Ambedkar*, New Delhi, Oxford University Press, 2002.
- Srinivas Raj Melkote, *Communication for Development: Theory and Practice for Empowerment and Social Justice*, SAGE India, Third edition, 2015.

Mode of Evaluation

- Group Report.



A.III.3 Development Challenges in Tribal Areas: LWE and PESA

Course Incharge: Dr. Nupur Tiwari

Objectives:

- To explore Social Exclusion and Inclusion of Tribals in India
- To examine the Development and Deprivation of Adivasis in India and the challenges
- To explore the connection between the tribal discontent and the phenomenal growth of Naxalism / LWE
- To understand PESA and People-centric Governance and examine the challenges and strategies of self governance
- To explore ways and means for increased Inclusion of Tribal population and for curbing the LWE in the specified area
- To update the knowledge about good public policy development for the social and economic Inclusion of the Tribals

Syllabus

- i. Studies on Adivasis, Tribals, and Indigenous Peoples in India
- ii. States, Tribes, and the Governance
- iii. Development and Deprivation of Adivasis in India and the challenges
- iv. Tribal Development and Self Rule in Scheduled Areas of India: A New Paradigm Shift
- v. Development of Tribal Areas and Local Governance : Analyzing the Impact of PESA
- vi. Gram Sabha, Panchayats and the State: Harmonization of the Traditional and Formal
- vii. Linkages between Development and Spread of Extremism
- viii. Understanding Indian insurgency and Counterinsurgency Operations
- ix. Development in Tribal Areas: Peace to Secure Development or the Other Way Round
- x. PESA, LWE and Governance Concerns in Tribal areas

Essential Readings

- Gover, Kirsty. Tribal Constitutionalism: States, Tribes, and the Governance of Membership. Oxford: Oxford University Press, 2010.
- P.G. McHugh, Aboriginal Title: The Modern Jurisprudence of Tribal Land Rights, Oxford: Oxford University Press, 2011
- Meena Radhakrishna, Citizens First: Studies on Adivasis, Tribals, and Indigenous Peoples in India, Oxford: Oxford University Press, 2016



- Sharachchandra Lele and Ajit Menon (eds), *Democratizing Forest Governance in India*. New Delhi: Oxford University Press. 2014
- Nathan , Dev and Xaxa Virginius (2012), 'Social Exclusion and Adverse Inclusion: Development and Deprivation of Adivasis in India', Oxford University Press, New Delhi (2012)
- Bhuyan, Asarathi and Amit Kumar Singh (2010) 'Naxalism, Issues and Concerns' Discovery Publishing House Pvt. Ltd, New Delhi
- Report of an Expert Group to Planning Commission 2008, *Development Challenges in Extremist Affected Areas*, Government of India, New Delhi.
- Report of The Sub Committee appointed by The Ministry of Panchayati Raj to draft Model Guide-Lines to vest Gram Sabhas with powers as envisaged in PESA
- Report of the Working on "Panchayati Raj Institutions and Rural Governance", Government of India, Planning Commission and Ministry of Panchayati Raj.

Suggested Readings

- Chacko, Pariyaram M., *Tribal communities and social change* , SAGE Publications India, 2005
- Padhy, Kishore C.(2000), *The Challenges of Tribal Development: Essays in Honour of Dr. N. Patnaik*, Sarup and Sons, (2000)
- Report of Committee of Officers on Issues relating to Minor Forest Produce in PESA States, February 2007.
- Dasgupta, Biplab (1973), "Naxalite Armed Struggle and the Annihilation Campaign in Rural Areas"; *Economic and Political Weekly*, Vol. 8, No. 4/6 (Feb 1973)
- Dasgupta, Biplab (1974), 'The Naxalite Movement', Allied Publishers
- Gudavarthy Ajay (2013), 'Maoism, Democracy and Globalization: Cross-currents in Indian Politics', Sage Publications, New Delhi
- Ray, Rabindra (1992) 'Naxalites and their Ideology', Oxford University Press, Delhi
- Roy, Arundhati (2010), "Walking with the Comrades: Gandhians with a Gun?", *The Outlook* (May 2010)

Mode of Evaluation

- Group Report and Presentation



A.III.4 Green Federalism, Environment and Sustainable Development

Course Incharge: Prof. Vinod K. Sharma and Dr. Shyamli Singh

Objectives:

- Understand the basic concepts of Environment
- Decide on the appropriate measures to solve the situational problems
- Appreciate the nexus between energy, environment and sustainable development
- Understand basic concepts in Green Federalism
- Be able to critically discuss current Environmental issues
- Be more informed on the alternative sources of energy
- Frame decisions in light of alternative sources of energy and sustainable development

Syllabus

- i. Environment , Ecology & Green Federalism
- ii. Global and Local Environmental Issues
- iii. Energy security
- iv. Inclusive and Sustainable Development & Practices

Suggested Books

- Handbook of Climate Change and India-Development, Politics and Governance Edited by Navroz K. Dubash, Routledge 2011
- Sustainable development: Critical Issues-Technical Report published by OCED, July 2001
- Report of the World Commission on Environment and Development: Our Common Future, <http://www.ask-force.org/web/Sustainability/BrundtlandOur-Common-Future-1987-2008.pdf>
- Global warming The science of Climate Change by Frances Drake (Hodder Arnold Publication Series), Routledge Publication, May 28, 2000
- Global Warming- The Complete Briefing, by John Houghton, Intergovernmental Panel on Climate Change, Cambridge University Press, April 2009
- Climate Change -From Science to sustainability by Stephen Peake and Joe Smith, Oxford University Press, May 2009
- Non-Conventional Energy Source By G.D Rai, Khanna Publishers, 4th edition, 2000
- How to Live a Low-Carbon Life: The Individual's Guide to Stopping Climate Change by Chris Goodall, published by Routledge, March, 2007
- Ecology: From Individuals to Ecosystems is a 2006 by Michael Begon, Colin R. Townsend and John L. Harper John Wiley & Sons; 4th Edition, July 2005
- Renewable Energy Resources by J. Twidell & T. Weir, First published 1986 by E & FN Spon Ltd, London , 1986
- Disaster Management in India- Document By Ministry of Home Affairs, Government of India ,2012



- Handbook of Solid Waste Management, by Frank Kreith and George Tchobanoglous, Published by McGraw-Hill, Jan,1994

Further Readings

- Intergovernmental Panel on Climate Change (2007) - Fourth Assessment Report (AR4). The Reports from Working Groups I, II and III are available at: <http://www.ipcc.ch/>.
- Stern Review Report on the Economics of Climate Change - http://www.hm-treasury.gov.uk/independent_reviews/stern_review_economics_climate_change/stern_review_report.cfm
- S Sukhatme and J Nayak: Solar Energy: Principles of Thermal Collection and Storage, Third Edition (Tata McGraw Hill, 2008)
- TERI Energy Data Directory (TEDDY) 2009 (TERI Press, 2009)
- Aggarwal, Anil and Sunita Narain (ed): Dying Wisdom; Rise, Fall and Potential of India's Traditional Water Harvesting Systems: A Citizens' Report. Delhi: Centre for Science and Environment, 1997, 404p
- Chelliah, Raja. J and Sudarshan. R. 1999. Income Poverty and Beyond: Human Development in India. Social Science Press, New Delhi

Websites

- Ministry of Environment Forest & Climate change
- Ministry of new and renewable energy
- Planning commission

Mode of Evaluation

- Term Paper



A.III.5.1 Financial Management

Course Incharge: Prof. Nand Dhameja

Objectives:

- To develop an understanding of concept of financial management.
- To have an appreciation of financial System in India, financial information flows in an organisation, financial statements, cost concepts, capital investment decisions.
- To understand the financial health of an organization, its operating results and financial decision making process.

Syllabus

- i. Financial System and Financial Management
 - Indian Financial System
 - Financial Institutions and Markets
 - Financial Management: Objectives:, Scope and Functions
- ii. Financial Information Flows:
 - Government and Commercial organizations
- iii. Financial Statements : Understanding & Analysis
 - Balance Sheet
 - Income Statement
 - Cash Flow Statement
 - Ratio Analysis
- iv. Cost & Management Accounting
 - Cost Concepts, Cost-Volume- Profit Analysis
 - Costing for Decision Making
- v. Capital Investment Decisions
 - Estimation of Cash flows
 - Investment Appraisal Techniques
- vi. Emerging Issues in Finance and Accounting

Methodology

Mix of lecture discussion and case analysis. Cases will be discussed to illustrate the various topics



Essential Readings

- Nand Dhameja, K S Sastry & K. Dhameja: Finance and Accounting for Managerial Competitiveness (S. Chand, 2014).
- Prasanna Chandra, Financial management- Theory and Practice (Tata Mcgraw Hill Publishing Co., New Delhi).

Suggested Readings

- S. K Das: Rethinking Public Accounting: Policy and Practice of Accounting in Government (Oxford).
- L.M. Bhole and Jitendra Mahakud: Financial Institutions and Markets (Tata McGraw Hill).
- An ILO Programmed Book : How to Read Balance Sheet (Oxford & IBH Publishing Company).
- Weston J. F & Brigham E F: Managerial Finance (Holt Rinehart and Winston).
- Van Horne James : Financial Management (Pearson Education).

Mode of Evaluation

- Group Report and Presentation



A.III.5.2 Operations Management

Course Incharge: Dr. Pawan K. Taneja

Objectives:

- To familiarize with Management Approaches for Effective Decision Making
- To have an understanding of Project Management, Project Appraisal and Evaluation Techniques
- To discuss Operations Research Technique in Decision Making, and
- To have an overview of Inventory Management and Control Techniques

Syllabus

- i. Systems Approach to Management
 - Decision Making Approaches
- ii. Quantitative Techniques/Applications in Management
 - O.R. Approach to Problem Solving
 - Linear Programming Applications
 - Transportation, Assignment and Replacement Models
- iii. Project Management
 - Project Life Cycle
 - Project Planning, Formulation and Appraisal
 - Project Implementation
 - PERT/CPM
 - Resource Management: Leveling and Allocation
 - Time Cost Trade Off
- iv. Inventory Management and Control Techniques

Essential Readings

- Heizer, J. and Render, B. (2014), "Operations Management" Pearson India
- Stevenson, W.J. 2015. Operations management (Vol. 12). Boston, MA: McGraw-Hill/Irwin
- Chase, Shankar & Jacob (2014): Operations & Supply Chain Management, 14th Edition, McGraw Hill: Indian Reprint: McGraw Hill, New Delhi
- Balakrishnan, N., Render, B., & Stair, R. M. (2011). Managerial decision modeling with spreadsheets. Pearson/Prentice Hall.
- Prasana Chandra, Projects Formulation and Appraisals, Latest Edition.
- Swarup, Kanti, P.K. Gupta and Man Mohan, Operations Research, New Delhi: Sultan Chand.



Suggested Readings

- Quantitative Analysis for Management –Render, Stair and Hanna (PHI)
- Operations Research – An Introduction: Taha (PHI)
- Operations Research – Theory and Applications : J. K. Sharma (Macmillan)
- Introduction to Operations Research : Hillier, Lieberman (TMH)
- Operations Research: P.K. Gupta, D.S. Hira, (S.Chand)
- An Introduction to Operational Research: C.R. Kothari (Vikas Publications)
- Operations Research – Methods and Practice : C. K. Mustafi (New Age)
- Moder and Philips, Project Management with CPM and PERT, New York: Van Nostrand, 1970 (2nd Ed.).
- Sasieni, Maurice, Arthur Yaspan and Lawrence Friedman, Operations Research: Methods and Problems, New York: John Willey, 1959.
- Ward, R.A., Operational Research in Local Government, London: George Allen and Unwin Ltd., 1964.

Mode of Evaluation

- Online Multiple Choice Examination (Best of three out of five)



B.2 Rural Field Visit: Study of Rural Development and Administration

Course In-charge: Prof. Aasha Kapur Mehta, Dr. Girish Kumar, Dr. Sujit Kumar Pruseth and Dr. Pradip Kumar Parida

Objectives:

- To sensitize participants to rural development challenges and State response
- To provide an opportunity to systematically study these issues in the field.

Syllabus

- i. Rural Development in India
- ii. Rural Institutions and Governance Structure
- iii. Rural Poverty
- iv. Enabling strategies
- v. Rural Development Programmes and Schemes with special emphasis on
 - Employment and Livelihoods (e.g., MGNREGS, Deen Dayal Upadhyaya Antoyodaya Yojana-NRLM, Deen Dayal Upadhyaya Grameen Kaushalya Yojana, PM Awas Yojana, PM Gram Sadak Yojana).
 - Health, Survival, Nutrition and Education (e.g., Health Mission, ICDS, RTE, Beti Bachao, Beti Padhao etc).
 - Water and Sanitation (Swachh Bharat).
 - Financial and Social Security (Jan Dhan Yojana, National Social Assistance Programme).
- vi. Preparation for the village study visit.

Essential Readings

- Planning Commission Government of India (2013), Twelfth Five Year Plan (2012-17) Volume II Chapter 17: Rural Development, Sage, New Delhi.
- Ministry of Rural Development (2016). Report of the First Common Review Mission.
- Chambers, Robert (1998), Rural Development: Putting the Last First, Harlow: Longman.
- Ministry of Rural Development (2016). India Rural Development Report, New Delhi: Orient Longman (latest available).
- Baviskar, B.S. and Attwood, D.W. (2014). Inside – Outside: Two Views of Social Change in Rural India, New Delhi: Sage.
- Datta, K.L. (2014). Poverty and Development Planning in India. New Delhi: Concept Publishing Company.
- The World Bank (2010), Of Taps & Toilets: Evaluating Community Demand – Driven Projects in Rural India, The World Bank, South Asia Region, Washington, D.C.



- Rao, Hanumantha, C.H. (2005), Agriculture, Food Security, Poverty and Environment, Essays on Post-reform India, Oxford University Press, New Delhi.
- Deshpande, R.S. and Saroj, Arora (eds.) (2010). Agrarian Crisis and Farmer Suicides. New Delhi: Sage.
- Gupta, Dipankar (2015), The Importance of Being 'Rurban'- Tracking Changes in a Traditional Setting, Economic & Political Weekly, Vol.- L, No.24, June 13.
- Himanshu (2016). Rural Push in Budget 2016-2017 (Rhetoric versus Reality), Economic & Political Weekly, April 16, Vol. 51, No. 16.
- Vinod Vyasulu (2010). Brazil's 'Fome Zero' Strategy: Can India Implement Cash Transfers? Economic & Political Weekly, Vol.- 45, No.26-27, June 26.

Suggested Readings

- Recent CAG Reports on Programmes and Schemes.
- Jacob, Suraj; Natrajan, Balmurli; and Patil, Indira (2015). Explaining Village-level Development Trajectories through Schooling in Karnataka, Economic & Political Weekly, December 26, Vol. 50, No. 52.
- Spears, Dean, (2016), Caste and life satisfaction in Rural North India, Economic & Political Weekly, January 23, Vol. 51, No. 4.
- Sharma, Vipin (ed) (2013). State of India's Livelihoods Report 2012. New Delhi: Sage.
- Tankha, Ajay (2012). Banking on Self-Help Groups: Twenty Years On. New Delhi: Sage.
- India Governance Report (2012). IIPA, New Delhi.
- Mehta, Aasha Kapur, Shepherd, Andrew, Bhide, Shashanka, Shah, Amita and Kumar, Anand (2011). India Chronic Poverty Report: Towards Solutions and New Compacts in a Dynamic Context. CPRC-IIPA.
- Kumar, Girish (2006). Local Democracy in India: Interpreting Decentralization. New Delhi: Sage.

Mode of Evaluation

- Group Report and Presentation.



B.3 Urban Field Visit: Study of Urban Development and Administration

Course Incharge: Prof. K.K. Pandey, Dr. Kusum Lata and Dr. Sachin Chowdhry

Objectives:

- To Analyse an overview of Urbanization in India.
- To Assess urban sector policies and development of urban institutions, laws, rules and regulations.
- To Examine urban sector policies and programmes currently being applied among of cities and towns.
- To Analyse the typology of urban governance & their application.
- To Identify a generic agenda for inclusive and sustainable development of urban areas.

Syllabus

- i. Urbanisation and Urban Policies
 - Theories of Urbanisation and Urban Development Perspective
 - Trends and Pattern of Urbanisation
 - Urban Sector Policies and Programmes
 - Smart Cities Mission
 - Clean India Mission,
 - AMRUT(Atal Mission for Rejuvenation and Urban Transformation)
 - HRIDAY(Heritage City Development and Augmentation Yojana)
- ii. Urban Planning
 - Concepts (Master/ Zonal/ Local/ City Development Plan)
 - Regional Spatial Planning (NCR Plan)
 - Tools and Techniques (Base Map/ GIS/ Norms and Regulations)
- iii. Urban Housing
 - Successive Housing Policies,
 - Financing mechanisms, and Pradhan Mantri Avas Yojana
- iv. Urban Management
 - Institutional framework
 - Decentralized Governance
 - Inter-agency Coordination
 - Legal and Regulatory Mechanism
 - Inter-governmental fiscal transfers
 - impact assessment and urban indicators



- v. Urban Environment, Climate Change and Quality of Life
 - Waste Disposal,
 - Urban Mobility,
 - Road and Related Infrastructure,
 - Urban Energy Use,
 - Disaster Management,
 - Sustainable Habitat.
- vi. Preparation for the Urban Study Visit

Essential Readings

- 74th CA Act, 1993; National Policy on Street Vendors.
- Guidelines on National Mission on Smart Cities, AMRUT, HRIDAY and SBM (U) MoUD, GoI.
- Misra B, BU Singh, HB Singh and Kusum Lata, Indian Urbanisation and Sustainable Development, IIPA, 2016
- Report on "Indian Urban Infrastructure & Services", High Powered Committee March, 2011.
- Sivaramkrishnan, K.C. (2011), Revisiting Indian Cities, Sage Publications.
- Pandey K.K. (2011), Stimulating Revenue Base of Urban Local Bodies, IIPA.
- Pandey K.K. Chaubey P.K., Kusum Lata, Chowdhry Sachin (2011), Planning Development for Metropolitan Region, IIPA.
- National Mission on Sustainable Habitat.

Suggested Readings

- Benchmarking/ Sanitation Indicators of Government of India.
- Master Plan of Delhi- 2021; National Capital Regional Plan 2021.
- Municipal Acts, Model Municipal Land, Public Disclosure Law, Community Publication Law.
- Renuad, Bertrand, National Urbanisation and Policies in Developing Countries, World Bank Working Paper No.347, July, 1979.
- Handbook of Urbanisation in India by K.C. Sivaramakrishnan, A. Kundu and B.N. Singh, 2007, Oxford University Press, New Delhi.
- Rao, P.S.N., (2006), Urban Governance and Management, New Delhi: IIPA and Kanishka Publication.
- Special Issues of Nagarlok: Vol. XX, No.4, Oct-Dec, 1988; Vol. XXI, No.4, Oct-Dec, 1989; Vol. XXII, No.4, Oct-Dec, 1990 ; Vol. XXIII, No.4, Oct-Dec, 1991 ; Vol. XXIV, No.4, Oct-Dec, 1992 ; Vol. XXV, No.4, Oct-Dec, 1993.

Mode of Evaluation

- Group Presentation and Report



E.I.1 Disaster Risk Reduction

Course Incharge: Prof. Vinod K. Sharma and Dr. Shyamli Singh

Objectives:

- To Understand of the Concept of Capacity and what Constitutes Capacity for Disaster Risk Management.
- To Comprehend Key Factors for Capacity Development to Promote Societal and Community Resilience.
- To Assess Capacity Development Needs and Plan, Implement and Evaluate Capacity Development Projects.
- To Work Constructively in a Team and Communicate Effectively with People from other Disciplines
- To Reflect Upon Ones Approach to and Role in the Development of Somebody Else's Capacities.
- To Approach the Field of Capacity Development for Disaster Risk Management in a Scientific Manner

Syllabus

- i. Building Blocks of Disaster Risk Management
- ii. Disaster Management Cycle; paradigm shift from response to Disaster Risk Reduction
- iii. IDNDR and International Efforts for Disaster Reduction, IDNDR(2000-2009), Hyogo Frame Work for Action (HFA)-2005
- iv. Sendai Framework 2015
- v. Disaster Management System In India: Case Studies Cyclone, Earthquake, droughts, floods, landslides
- vi. New Initiatives in Disaster Management in India
- vii. Disaster and Development and Community Participation in Disaster Preparedness
- viii. Disaster Mitigation Planning and Safety Regulations
- ix. Government Agencies and other Social Organizations Relevant to Natural Calamities-aims, Findings, Available Assistance and Guidance

Essential Readings

- W. Nick Carter, Disaster Management: A Disaster Managers Hand Book, Manila: Asian Development Bank, 1991.
- Vinod K. Sharma (ed.), Disaster Management, 5th Ed., New Delhi: IIPA, 2010
- T. N. Khoshoo (1988) Environment Concerns and Strategies. Ashish Pub. House, Delhi.
- Vinod K. Sharma, IDNDR and Beyond, New Delhi: IIPA, 2001
- M.C. Gupta & Vinod K. Sharma, Orissa Super Cyclone, 1999, New Delhi: IIPA, 2001



Suggested Readings

- Becker, P.: Sustainability Science: Analyzing and Managing Risk and Resilience for Sustainable Development. Amsterdam: Elsevier, 2013.
- Becker, P. & Abrahamsson, M.: Designing capacity development for disaster risk management: A logical framework approach. Karlstad and Stockholm: MSB, 2012.
- Bolger, J.: Why what and how of capacity development. 2000, Capacity Development Occasional Series, 1(1), 1-8.
- Eade, D.: Capacity-building: An approach to people-centred development. Oxfam, 1997.
- Fukuda-Parr, S., Lopes, C., & Malik, K.: Capacity for development: New solutions to old problems. Earthscan/James & James., 2002.
- Kotter, J. P., & Cohen, D. S.: The heart of change: Real-life stories of how people change their organizations. Harvard Business Press, 2002.
- Krznaric, R.: How change happens: Interdisciplinary perspectives for human development. Oxford: Oxfam Pubns, 2007.
- Ortiz, A., & Taylor, P.: Emerging patterns in the capacity development puzzle: Why, what and when to measure. 2008, Report for IIEP, Institute of Development Studies.
- UNDP: Strengthening capacities for disaster risk reduction - A primer. Bangkok: United Nations Development Programme, 2011.

Links

The Coalition for Global School Safety and Disaster Prevention Education (COGSS & DPE). The Inter-Agency Library on Disaster Reduction for the ISDR. Global Network of NGOs for Disaster Risk Reduction (ISDR)

Mode of Evaluation

- Term Paper



E.I.2 Development & Management of Infrastructure Projects

Course Incharge: Prof. Nand Dhameja

Objectives:

- To provide an overview of the importance of infrastructure management as necessitated by the economic development – Indian and International context
- To discuss policy perspectives relating to infrastructure development. To familiarize with the issues relating to development of physical infrastructure

Syllabus

- i. Economic Reforms and Infrastructure Development
- ii. Sectoral Infrastructure Development i.e. Transport, Power, Water Supply and Sanitation. Certain case studies relating to IGI Delhi Airport, Delhi Metro, National Highways, Urban Development will be discussed to analyse the policy issues and the problem relating thereto.
- iii. Formulation and Approval of Infrastructure Projects
- iv. Financing Issues in Infrastructure, Projects Management and Development
- v. Public-Private Partnership Approaches for Economic Development

Note: Methodology will be a Mix of lecture discussion and case analysis. Cases relating to national highways, Delhi Airport, Delhi Metro will be discussed to illustrate various topics

Readings

- Savas E.S., Privatisation and Public Private Partnerships, Affiliated East-West Press Pvt. Ltd., New Delhi, 2001.
- World Bank, Infrastructure for Development, World Development Report (Washington D.C. 1994).
- Dhameja Nand and Dhameja Sarika, Infrastructure Development and Financing including Social Infrastructure : Issues and Challenges (Viva Publication 2016)
- Gary Bond & Laurence Cariee (1994), Finance for Private Infrastructure, Project Discussion Paper, 23 (Washington D.C.) (International Finance).
- Planning Commission Guidelines relating to Infrastructure, Feasibility Studies and Public Private Partnership.
- Center for Monitoring Indian Economy (CMIE), Infrastructure, May, 2006.
- Report of the Core Group; Financing of the National Highway Development Programme, The Secretariat for the Committee on Infrastructure, Planning Commission, GOI (2006).



- Antonio Estache, Vivien Foster, and Quenvin Wodon, Accounting for Poverty in Infrastructure Reforms – Learning from Latin America Experience (The World Bank), Washington, D.C., February, 2002.
- Dhameja Nand and Sastry, K S, Public Sector Restructuring and Privatisation including Urban Infrastructure and Public Service Finance (Kanishka Publishers, 2002)

Mode of Evaluation

- Group Report



E.I.3 International Relations and International Organizations

Course Incharge: Dr. Manan Dwivedi

Objectives:

- To initiate a discussions on the moral and immoral understanding of the discipline of International relations and policy of great powers
- To sensitize the participants about the significance and the all pervading centrality of the discipline of IR
- To make aware the participants about the importance of knowing about national security and foreign policy to serve as an instrument for better functioning in administration and higher policy decisions
- To inculcate a synergy between the Civil Servants and Defense Officials

Syllabus

- i. An Introduction to IR Theory:
 - The Basic poser: Is there Any IR Theory or Not and does the discipline of International Relations exist or not?
 - Key Ideas in IR: Percepts such as Realism, Neo Realism, Liberalism Constructivism and Critical Theories with Cinema (Hollywood and Bollywood),
 - Risk Society and the Post American World,
 - Rise of the Asiatic Space
- ii. India's Foreign Policy: Problems, Prospects and Challenges Ahead
 - India's Bilateral Relations with nations such as: United States, China, Pakistan, South Asia, (India as a Benign Hegemon), Latin America, (The Samba Serenade) Africa (The Dark Continent) and Asia Pacific (Socio-Economic and cultural aspects)
 - Prime Minister Modi's, "Neighbors First ", "Near Neighborhood Policy" and Relations with Great Powers and the economics of India's Foreign Policy
 - The Brass-tacks of Act East Policy
 - India's Diaspora Abroad: It's enlarging Influence on India's Foreign Policy and World Politics
- iii. An Introduction to International Organizations:
 - David Mitrany's, "Functional peace"
 - UN Reforms, Peacekeeping, WTO and Dispute Redressal and Arbitration Mechanisms
 - ICJ and path breaking Case Law,
 - Regional Organizations such as SAARC, ASEAN, BIMSTEC, BCIM, Mekong Ganga Initiative, SCO, MERCOSUR, etc and their interactions with the Indian nation



- iv. Disarmament and Non Proliferation Regime:
 - Is India Still the Outlier
 - India's Nuclear Doctrine, Indo-US Nuclear Deal, the Civil Liability Legislation and other attendant concerns
- v. Diplomatic Practice:
 - Old and New Diplomacy, Cultural Diplomacy, Para Diplomacy, Economic Diplomacy with individual case Studies such as Make in India (The TIGER TRAIL)
- vi. India's Defense Approach:
 - Deliberations and Interactions on the theme National Security concerns in India (The Parabola of Hard and Soft Power: Energy, Food, Environment, Internal Security, Maritime Security, etc)
- vii. Case Studies of International Conflict:
 - Iraq and the dynamics of a rampaging ISIS: A Perennial Case study
 - Crimea / Ukraine: The Bear's Angle-Perspective
 - The Korean fracas, Afghanistan, Libya, Syria, South Sudan, and the mirage of Boat People in Europe and South East Asia
 - The West-Iran Nuclear Imbroglia
 - Piracy in the Oceans
 - China's Peaceful rise intertwined with Domestic Politics

Bibliography

- Dwivedi Manan, "South Asia Security", Gyan Publications: New Delhi, 2008
- Dwivedi Manan, "Internal Security Threats to South Asia." Gyan Publications, New Delhi, 2012
- Dwivedi Manan, "International Relations Theory: A Theoretician's Insight Into a Novae Discipline," VDM Verlag Mueller, Germany, 2010
- William, Matthew. "The New Public Diplomacy Imperative." American Security Project. 2012. Available at: [http:// americansecurityproject.org/featured-items/2012/the-new-public-diplomacy-imperative/](http://americansecurityproject.org/featured-items/2012/the-new-public-diplomacy-imperative/)
- Justin Hart, "Empire of Ideas: The Origins of Public Diplomacy and the Transformation of US Foreign Policy" (London: Oxford University Press, 2001) Page No. 20-40
- Major General Sheru Thapliyal, " Return of Haji Peer Pass in 1965- Myth and the Reality", (Online:Web), Accessed on 10 April, 2015, URL: <http://www.indiandefencereview.com/spotlights/return-of-haji-pir-pass-in-1965-myth-and-the-reality>
- E L Doctrow "Ragtime," (New York, Random House, 2007) Page No. 1-10
- Dipanjan Roy Chaudhary, "PM Modi Makes Strong Pitch For India's Permanent Seat in UN Security Council", Economic Times, April 15, 2015



- BM Jain, "India-US Relations in the Age of Uncertainty: An Uneasy Courtship," (Rutledge, 2016)
- Chintamani Mahapatra, "India US Relations in the 21st Century" (IDSA, 2000)
- Henry Kissinger, "Diplomacy" (Simon and Schuster, 1995)
- Greg Grandin, "Kissinger's Shadow: The Long Reach of America's Most Controversial Statesman," (Metropolitan Books, 2015).
- Dwivedi, Manan and Kacker, Ujjwal (2013). "Reexamining India US Relations The Telling Bilaterals", Journal of Third World Studies, Vol. 30, No. 2, Fall.
- Dwivedi, Manan (2011), "Gujarati Diaspora in United States", Routledge, Diaspora Studies.
- Dwivedi, Manan (2011), "The Twin Paradigms of Public Administration in United States and Egypt: Contending Perspectives", Indian Journal of Public Administration, December
- Dwivedi, Manan (2016), "Unstoppable or Waning: Donald Trump", Pioneer, 26 February.
- Dwivedi, Manan (2016), "A New America Will Vote For New Leaders", Pioneer, 12 February, 2016.
- Dwivedi, Manan (2016), "Race Relations Talk Returns to Campus", Pioneer, 12 January, 2016.
- Dwivedi, Manan (2015), "Race For White House Has Only Begun", Pioneer, 28 October.
- Dwivedi, Manan (2015), "America's Exploding Gun Violence Issue," Pioneer, 2 December.
- Dwivedi, Manan (2004), "Gathering Hindutva", Pioneer, 1 July.
- Dwivedi, Manan (2003), "It's Party times, folks," The Statesman, 28 October.
- Dwivedi, Manan (2002), "US Immigration Policies after the September 11 Attack", The Statesman, 22 January.
- Dwivedi, Manan (2002), "A World within a World," The Statesman, 22 April.
- Dwivedi, Manan (2002), "Of Pied Pipers and Pile ons," The Statesman, 28 June.

Mode of Evaluation

- Term Paper submission



E.I.4 Policy Development Process

Course Incharge: Dr. Nupur Tiwari

Objectives:

- To enhance skills, and abilities relating to the development of public policy
- To understand the nature and dynamics of public participation and policy development
- To examine the strategies for the development of crosscutting or horizontal policy
- To explore ways and means for increased inclusion of stakeholders and the policy community
- To update the knowledge about good public policy development: Making the case for Social and Economic Inclusion

Syllabus

- i. Public Policy Development
- ii. Key Factors and Considerations in Public Policy
- iii. Understanding Public Policy, a Personal Approach
- iv. Policy Development Process: An Overview
- v. Citizens, Stakeholders and the Policy Community
- vi. Public Interest Versus Special Interest
- vii. Policy Community Exercise
- viii. Citizen and Community Engagement
- ix. Public Policy Continuum
- x. Design and Implementation of a Public Participation
- xi. Public Policy Case Study
- xii. Public Policy Dialogue

Essential Readings

- Pross, A. Paul, Group Politics and Public Policy Oxford University Press, Toronto, 1986
- Rheingold, Howard, The Virtual Community, HarperCollins, Reading, Mass, 1993
- Pateman, Carole, Participation and Democratic Theory, Cambridge University Press, London, 1970
- Lee Cheol-Sung, Labor Unions and Good Governance: A Cross-National Comparative Analysis, American Sociological Review, Vol.72, No. 4 (Aug., 2007), pp.585-609
- Hanberger, Anders, Public Policy and Legitimacy: A Historical Policy analysis of the Interplay of Public Policy Policy and Legitimacy. Policy Sciences, Vol. 36, No. 3/4 (Dec., 2003), pp.257-278



- Sachs Jeffrey D. and Bajpai Nirupam. The Decade of Development: Goal Setting and Policy Challenges In India. Centre for International Development at Harvard University, 2001

Suggested Readings

- Brooks, Stephen, Public Policy in Canada: An Introduction, McClelland and Stewart Inc., Toronto, Ontario, 1989
- Dye, Thomas R., Understanding Public Policy, Prentice Hall, Englewood Cliffs, New Jersey, 1972
- Brewer, Garry D. and Peter deLeon, The Foundations of Policy Analysis, Brooks/Cole Publishing Company, Pacific Grove, California, 1983
- VanDeusen, John M., "Aligning for Action: the Future Search Conference as a Tool for Public Participation, "Participation Quarterly, 1st Quarter, 2000

Mode of Evaluation

- Group Report and Presentation



E.I.5 Underprivileged and Governance

Course Incharge: Dr. Kusum Lata and Dr. Saket Bihari

Objectives:

- To Comprehend Underprivileged in the light of governance deficit,
- To Analyse the select flagship schemes and bottlenecks thereof,
- To Appreciate the inclusive participation of Underprivileged in the trajectory of development, and
- To Learn with the help of Case Studies about the dichotomy between 'India' and 'Bharat'.

Syllabus

- i. Underprivileged, Unprivileged and privileged,
- ii. Homogeneity and heterogeneity : Issues of contestation,
- iii. Case Study on Programme Implementation and unreached,
- iv. Gender, Disables, Shelter-less, Urban Poor, Street Vendors, Orphans, and Structural Disparity,
- v. Equality, Dignity, Security and Fraternity.

References

- Motsch KH and Susan Sygall (2003), 'Building an Inclusive Development Community A manual on including People with Disabilities in International Development Programs' Mobility International USA (MIUSA)
- UN habitat (2015), "The Right to Adequate Housing for Persons With Disabilities Living in Cities"
- Ursula Naue and Thilo Kroll (2010) "Bridging policies and practice: challenges and opportunities for the governance of disability and ageing" International Journal of integrated Care, 2010 Apr-June; 10:e041 PMID: PMC2860104
- Green, Duncan (2012), "From Poverty to Power: How active citizens and effective states can change the world", 2nd ed. Rugby, UK: Practical Action Publishing and Oxford: Oxfam International.
- UNICEF (2012), "Children in an Urban World - The State of World's Children 2012"
- Twelfth Five Year Plan (2012-17) "Social Sectors" Volume III

Mode of Evaluation

- Group Presentation



E.II.1 Consumer Protection: Laws & Policies

Course Incharge: Prof. Suresh Misra, Dr. Sapna Chadah and Dr. Mamta Pathania

Objectives:

- To understand the national and international dimensions of consumer welfare in the era of globalization and liberalization;
- To elaborate and integrate various provisions of Consumer Protection Act, 1986 and related laws having bearing on Consumer Protection;
- To state functioning of the Adjudicatory Bodies responsible for the redressal of consumer grievances and Consumer Councils;
- To describe the legal dimensions of case law in the area of Consumer Protection in different service sectors such as medical, housing, banking, insurance, electricity; and
- To illustrate the importance of Consumer Protection law and policies from the point of view of promoting the culture of good governance.

Syllabus

- i. Introduction to Consumer Protection
- ii. Socio-political, economic and legal dimensions of Consumer Protection
- iii. An overview of Consumer Protection Act/ Rules and other related laws
- iv. Elaboration of the following concepts
- v. Defective goods
- vi. Services and the consumer viz. Medical, Housing, Insurance, Banking
- vii. Working of Redressal Agencies
- viii. Food Safety and Consumer
- ix. Impact of Advertisements on the Consumers
- x. Protecting Rural Consumer
- xi. Consumer Education and Awareness

Essential Readings

- Chaudhary, R.N.P., Consumer Protection Law – Provisions and Procedure, Deep & Deep Publications, New Delhi 2005.
- S.S.Singh, Suresh Misra and Sapna Chadah, (Ed.), Consumer Education and Empowerment, Centre for Consumer Studies in collaboration with Abhijeet Publications, Delhi, 2010.
- N. Bhatt Suresh Misra and Sapna Chadah, (Ed.), Consumer, Consumerism and Consumer Protection, Centre for Consumer Studies in collaboration with Abhijeet Publications, Delhi, 2010.
- Suresh Misra and Sapna Chadah, (Ed), Consumer Protection in India: Issues and Concerns, IIPA, 2012
- Suresh Misra and Sapna Chadah, (Ed) Emerging Perspectives in Consumer Welfare: Twenty Five Years of the Consumer Protection Act , IIPA, 2012



- Suresh Misra, Sapna Chadah and Mamta Pathania, (Ed) , Consumer Protection in India: Policies and Case Studies, Concept Publications, 2012
- Suresh Misra, Sapna Chadah and Mamta Pathania, (Ed), Consumer Concerns in 21st Century-Socio-Legal Perspectives, IIPA, 2012
- Wadhwa, D.P and Rajah, N.L., The Law of Consumer Protection, Wadhwa & Co. Nagpur, 2006.
- Rajyalakshmi Rao, Consumer is King, 4th Edn., Universal Law Publishing Co., 2015

Suggested Readings

- Agarwal V.K., Consumer Protection –Law and Practice, BLH Publishers Distributors Pvt. Ltd., New Delhi, 2000.
- Landmark Judgments on Consumer Protection Universal Law Publishing Co. Pvt. Ltd., 2005.
- Majumdar P.K. Law of Consumer Protection in India, Orient Publishing Company, New Delhi, 1999.
- S.S.Singh & Chadah Sapna "Consumer Protection in India: Some Reflections, IIPA, New Delhi, 2005.
- Sapna Chadah "Responsibility of Service Provider" Yojana, February, 2009, pp31-32
- Sapna Chadah, "Accountability of Service Providers: Contributions of Consumer Protection Law" published in IJPA Vol. LII, No. 3, July-September 2006, pp. 459-477
- Saxena Anurag Consumer Protection in India- A study of Implementation Strategies, APPPA Dissertation, IIPA, 2004.
- Singh Gurjeet, Law on Consumer Protection in India – Justice within reach, Deep and Deep Publication, 1996.
- Singh, S.S. et.al, "The Impact of Third Amendment to CPA on the working of State Commissions and District Forums. (Report) IIPA, 2006.
- Suresh Misra "Market and Rural Consumer" Yojana, February, 2009, pp. 43-44
- Suresh Misra & Sapna Chadah, "Good Governance and Consumer Welfare: Empowering Consumers' through Education" in R.P.C.S. Rajaram, Dr. M. Jeyakumaran , K. Durai & S. Yavanarani Edited Book Consumer Protection and Welfare published by kalasalingam University, Krihnankoli & Snams Book House Pvt Ltd., Chennai, 2008, pp 92-96
- Suresh Misra, Sapna Chadah and Mamta Pathania "Evaluation Report on Impact and Effectiveness of Consumer Protection Act, 1986", Centre for Consumer Studies, IIPA, New Delhi, 2013
- Suresh Misra, Sapna Chadah and Mamta Pathania "Report on Assessment of Wastage of Food and Ostentatious Behaviour during Social Gatherings (Marriage/etc.) in National Capital Region Delhi ", Centre for Consumer Studies, IIPA, New Delhi, 2011

Mode of Evaluation

- Group Report and Presentation



E.II.2 Public Health Administration

Course Incharge: Dr. Pawan K. Taneja

Objectives:

- To provide a basic understanding of public health system in the broader context of social and economic development of the country.
- To understand the basic structure and organizations in health care system in India
- To understand role and responsibilities of various health organization and functionaries at different levels
- To understand the real causes of death and disability in India
- To get familiar with national health policy, programmes and legal framework in India
- To understand issues and challenges in delivery of healthcare services India
- To gain an understanding of issues and challenges in healthcare financing for attaining universal health coverage
- To understand the role of public health research for improving health outcome
- To understand the need of monitoring and evaluation system for improving health outcome
- To understand the role and use of health information system in improving health outcomes

Syllabus

- Introduction to Health System in India
- Role of Primary Healthcare & Changing Burden of Diseases
- New Health Policy & National Health Mission
- National Health Programs
- Legal Framework of Health
- Health care Financing for Universal Health coverage
- Experiences from Social Health Insurance Schemes
- Health Information Systems
- Role of Leadership & Governance
- Service Quality Management for Patient Safety
- Role of Health Research & Training
- Program Monitoring and Evaluation for Better Health care Delivery
- Emergency Services and Disaster Management
- Role of Private Sector and Development Partners
- Field Visit to SC, PHC, CHC and a District Hospital

Readings

- World Health Organization. (2007). Everybody's business--strengthening health systems to improve health outcomes: WHO's framework for action.



- Taneja, P. K., & Sihare, H. (2012). Pros & cons of micro health insurance to eradicate health problems in the Below Poverty Line (BPL) population: empirical evidence from India. *Italian Journal of Public Health*, 8(4).
- Nayak, A., Bagchi, K. K., & Nayak, C. R. Healthcare Finance, Health Insurance and Healthcare Administration for the Poor and Elderly People in India—Scope of Public-Private Partnership.
- Planning Commission. (2011). High level expert group report on universal health coverage for India (No. id: 4646).
- Ministry of Health and Family Welfare, GOI, (2013) National Action Plan and Monitoring Framework for Prevention and Control of NCDs available at <http://mohfw.nic.in/showfile.php?lid=2622>
- National Health Bill, 2009
- Ministry of Health and Family Welfare, GOI, (2011) Annual Report to the People on Health
- Ministry of Health and Family Welfare, GOI, (2002) National Health Policy - 2002
- Ministry of Health and Family Welfare, GOI, (2012) Implementation Framework & Plan of action for NHM
- National Rural Health Mission: Meeting people's health needs in rural areas, Framework for Implementation 2005-2012 available at <<http://nrhm.gov.in/images/pdf/about-nrhm/nrhm-framework-implementation/nrhm-framework-latest.pdf>>
- Census 2001 & 2011 - Key Indicators
- Annual Health Survey(AHS) 2nd Updation Bulletins 2012-2013 available at <http://www.censusindia.gov.in/vital_statistics/AHSBulletins/AHS_2nd_Updation_Bulletins.html>
- Ministry of Health and Family Welfare, GOI, (2012) Framework for Implementation NUHM
- Ministry of Health and Family Welfare, Government of India; 2005. Burden of disease in India. New Delhi: Background papers for the National Commission on Macroeconomics. Available at [http://www.who.int/macrohealth/action/NCMH_Burden%20of%20disease_\(29%20Sep%202005\).pdf](http://www.who.int/macrohealth/action/NCMH_Burden%20of%20disease_(29%20Sep%202005).pdf)
- Prakash Upadhyay, R. (2012). An overview of the burden of non-communicable diseases in India. *Iranian journal of public health*, 41(3).
- Krishnan, A., Nongkynrih, B., Yadav, K., Singh, S., & Gupta, V. (2010). Evaluation of computerized health management information system for primary health care in rural India. *BMC health services research*, 10(1), 310.
- Heathfield, H., Pitty, D., & Hanka, R. (1998). Evaluating information technology in health care: barriers and challenges. *bmj*, 316(7149), 1959.

Mode of Evaluation:

- Group Presentation



E.II.3 Migration, Adaptation and Change: Overseas Indian Communities (Diaspora)

Course Incharge: Prof. Sushma Yadav and Dr. Gadadhara Mohapatra

Objectives:

- To understand and analyse the Socio-political and economic condition of strong 25 million Indian Diaspora living in different countries of the world.
- To analyse social-economic linkages with the Indian Diaspora and mother Country.
- To understand the issue of brain drain and brain gain in this age of globalisation.
- To chart out expectations of home nation from Diaspora and vice versa.

Syllabus

- i. Geography, History and Demography
- ii. The Origins and Development of Old and New Diaspora
- iii. Social Institutions: Caste, Family, Marriage and Kinship, Religion, Political Processes
- iv. Identity and Conflict, Culture and Ethnicity: Gender, Rituals, Stratification, Inter-Generational Conflict.
- v. Creativity and Symbolic Capital: Literature, Films, Television, Diasporic imaginary(Nostalgia)
- vi. Political Economy and globalisation: Trade, Commerce and Industries, Nationalism and Citizenship, Information Technology, Importance of Indian economy, Articulation through Public Net works

Essential Readings

- Brown, Judith M. (2006), *Global South Asians: Introducing the Modern Diaspora (New Approaches to Asian History)*. Cambridge University Press: South Asian Edition.
- Jain, Ravindra K (2010), *Nation, Diaspora, Trans-nation: Reflections from India*. New Delhi: Routledge.
- Jayaram, N. (2004), *The Indian Diaspora-Dynamics of Migration, Themes in Indian Sociology*. Vol. 4. New Delhi: Sage Publication.
- Kumar, Vivek (2013), 'The New Dalit Diaspora: A Sociological Analysis' in K. L. Sharma and Renuka Singh (eds.), *Dual Identity: Indian Diaspora and Other Essays*. New Delhi: Orient BlackSwan.
- Lal, Brij V. (2012), *Chalo Jahaji: on a journey through indenture in Fiji*. Canberra: The Australian National University.
- Marina Carter and Khal Torabully(2002), *Coolitude: An Anthology of the Indian Labour Diaspora*. London: Anthem Press.
- Rajan, S Irudaya (ed.) (2014), *India Migration Report 2014: Diaspora and Development*. New Delhi: Taylor & Francis Group.
- Sharma, K.L. and Renuka Singh (eds.) (2013), *Dual Identity: Indian Diaspora and Other Essays*. New Delhi: Orient Blackswan.



- Singh, Guru Harpal and Darshan Singh Tatla (2006), *Sikhs in Britain: The Makings of a Community*. London & New York: Zed Books.
- Shukla, Sandhya (2005), *India Abroad: Diasporic Cultures of Postwar America and England*. New Delhi: Orient Longman.
- Tinker, Hugh (1974), *A New System of Slavery: the export of Indian labour overseas, 1830-1920*. London: Oxford University Press for the Institute of Race Relations.

Suggested Readings

- Guerre, John La (ed), (1974), *Calcutta to Caroni: The East Indians of Trinidad*. New York: Longman Caribbean.
- Hancock, Ian (1987), *The Pariah Syndrome: An account of Gypsy slavery and persecution, Chapter 1: Out of India*. Ann Arbor, Michigan: Karoma Publishers, Inc.
- Kaur, Amarjit (2001), 'Sojourners and Settlers: South Indians and Communal Identity in Malaysia', in Bates, Crispin (ed.). *Community Empire & Migration*. London: Palgrave.
- Steven Vertovec (2001), *The Hindu Diaspora: Comparative Patterns*. London: Routledge.
- Younger, Paul (2010), *New Homelands: Hindu Communities in Mauritius, Guyana, Trinidad, South Africa, Fiji, and East Africa*. New York: Oxford University Press.

Mode of Evaluation

- Group Presentation



E.II.4 Development Studies & Public Policy

Course Incharge: Prof. Sushma Yadav and Dr. Pradip K. Parida

Objectives:

- To understand the concept of development and its relationship with public policy.
- To examine the evolution of the two concepts and their contemporary status.
- To analyze emerging challenges and explore strategies/ solutions in Indian context.

Syllabus

- i. Approaches & Theories of Development
- ii. State, Market Society
- iii. Models, Typologies & Instruments of Public Policy
- iv. Exclusion & Inclusion in Public Policy
- v. Policy Analyses & Policy Advocacy
- vi. Review of Selected Public Policies in India

Readings

- Jean Dreze & Amartya Sen (Eds.) (2007), *Indian Development: Selected Regional Perspectives*, Oxford University Press.
- Kameshwar Choudhary (2007), *Globalisation, Governance Reforms and Development in India*, Sage Publications, 2007.
- Latest Articles and Case Studies
- R.S. Ganapathy, S.R. Ganesh, Rushikesh M. Maru, Samuel Paul & Ram Mohan Rao (Eds.) (1985), *Public Policy and Policy Analysis in India*, Sage Publications, New Delhi.
- Stuart Corbridge (1995), *Development Studies: A Reader*, Arnold- Hodder, Headline Group, London.
- *The Right to Development: A Primer*, Centre for Development and Human Rights, Sage Publications, New Delhi, 2003.
- Uma Kothari & Martin Minogue (Eds.) (2002), *Development Theory and Practice: Critical Perspectives*, Palgrave Macmillan.

Mode of Evaluation

- Group Report & Presentation



E.II.5 Cyber Security

Course Incharge: Dr. Charru Malhotra

Objectives:

- To understand the basic terms, concepts, global trends, best practices and standards of Cyber security.
- To respond professionally to the security incidents and potential threats that confront professional as well as individual lives.
- To balance between security, efficiency and convenience.

Syllabus

- i. Basics of Cyber Security: Types of Attacks and Threats, Levels of Security, Assessment of Vulnerability, Securing our information assets (Confidentiality, Integrity, Availability), Basics of Protective Security, Digital Signature, Cryptography/ Steganography, Digital India and e-Safe, Balancing Security with Convenience, Case studies on cyber security.
- ii. Desktop and Email Security: Attacks on Desktop, The world of Hackers and Learning from it - password guessing attacks, Gaining unauthorized Access, Gaining control over the system, Risks involved in using emails, Ways to secure Desktop, Antivirus, Policy framework for securing emails.
- iii. Browser Security : Browser risks, Cookies, Guidelines for safe downloads, Risks involved in IM (WhatsApp, Google chat etc.) and Voice over Internet Protocol (VoIP) a la' Skype, Guidelines to Secure Various Types of Instant Messaging and VoIP
- iv. Mobile Security: Characteristics of SIM attacks on mobiles, Privacy issues related to mobile apps, Case studies on mobile security, Guidelines for securing mobile devices.
- v. Online Transactions Security: Securing Online banking/ e - Commerce, security, Phishing, Vishing, Skimming, Identity theft, etc. ATM/Debit/Credit card security tips and safeguards.
- vi. ICT Infrastructure Security: Securing Delivery infrastructure-SDC, SWAN, Server Management, Firewalls Basics, Security issues in wireless and Avoidance tricks. Developing Critical Information Infrastructure Plan (CIIP).
- vii. National Frameworks- Standards, Legal and Institutional: Indian cyber security scenario, Overview of ISO Standards on Security Management, Information Security Management System-ISMS including Disaster recovery, Cyber security policy of India, An overview of IT Act 2000/ IT Act amendments 2008 on issues related to cyber security & cyber terrorism, Indian Computer Emergency Response Team (CERT-In), Standardization Testing and Quality Certification (STQC) and National Technology Research Organization (NTRO).
- viii. Emerging National and International Issues in Cyber Security Domain: New emerging security threats, Debate on Individual Privacy v/s National Security, Open Web Application Security Project -OWASP, Information Warfare and Surveillance



Case-Discussions (On going); **Field visits** (1 visit-optional)

Essential Readings

Apart from the deliberations, literature and presentations cited in the classroom, following books could be read to have an academic insight into theoretical foundations and assumptions related to the subject.

- Duggal P., Indian National Cyber Security Policy-A Legal Analysis, 2015
- India's Cyber Security Challenges, Institute for Defense Studies and Analyses, New Delhi, 2015.
- Sharma, Vakul: Information Technology – Law & Practice (4th Edition), Universal Law Publication, March 2015.
- Chou, T.S., "Information Assurance and Security Technologies for Risk Assessment and Threat Management: Advances", 2011.
- Suggested Online reading material: <http://deity.gov.in/content/cyber-laws-security>, http://deity.gov.in/sites/upload_files/dit/files/Plan_Report_on_Cyber_Security.pdf, <http://www.stqc.gov.in/content/it-and-e-governance#IST>
- <https://www.youtube.com/user/GoogleCyberSecurity>
- <http://ncrb.gov.in/IT%20BASIC%20II.doc> (Very Good Computer Basics training material in Hindi)
- <https://www.youtube.com/user/Gyanyagya/playlists> (Hindi videos on various computer/Internet topics)

Mode of Evaluation

- Group Assignment and Group Discussion
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